

A 1305 Finance Department

| <u>Sub-Account</u> | <u>Item</u> | <u>12-13 Actual Expenditure</u> | <u>13-14 Budget Adopted</u> | <u>13-14 Budget Amended</u> | <u>12/31/13 13-14 YTD Actual Expenditure</u> | <u>14-15 Budget Requested Department Head</u> |
|--------------------|---------------------------------------|---------------------------------|-----------------------------|-----------------------------|----------------------------------------------|-----------------------------------------------|
| .110 | SALARIES & LONGEVITY | | | | | |
| | Comptroller | | | | | 88,014 |
| | City Treasurer | | | | | 83,600 |
| | Sr. Account Clerk/Keyboard Specialist | | | | | 54,500 |
| | Sr. Account Clerk | | | | | 52,000 |
| | Sr. Account Clerk (\$32,000) Clerk | | | | | - |
| | Sr. Payroll Clerk | | | | | 40,900 |
| | 2 Sr. Account Clerks | | | | | 53,450 |
| | TOTAL | | | | | <u>476,064</u> |
| .120 | INCENTIVE | | | | | 1,800 |
| | Sick Pay Incentive | | | | | |
| .130 | TEMPORARY/PART-TIME | | | | | |
| | Purchasing Agent | | | | | 17,500 |
| | Senior Account Clerk | | | | | <u>20,000</u> |
| | | | | | | 37,500 |
| .140 | HOLIDAY PAY | | | | | 200 |
| .150 | OVERTIME | | | | | 2,000 |
| .220 | OFFICE EQUIPMENT | | | | | 850 |
| .412 | OPERATING SUPPLIES | | | | | |
| | Tax Bills | | | | | 850 |
| | Letterhead, Coupons, Tax Searches | | | | | 300 |
| | Toner Cartridges | | | | | 300 |
| | Register Supplies | | | | | 250 |
| | Receipts | | | | | 1,300 |
| | Check Stock for Payroll Checks | | | | | 1,500 |
| | Check Stock for Claims Checks | | | | | 850 |
| | Checks for Other Accounts | | | | | 100 |
| | Laser paper for Health Ins Bills | | | | | 150 |
| | W-2, 1099 Forms | | | | | 400 |
| | Misc Office Supplies | | | | | 400 |
| | Letterhead | | | | | 100 |
| | Financial Stmt Covers | | | | | <u>250</u> |
| | | | | | | 6,750 |
| .430 | TELEPHONE | | | | | |
| | Cell Phone Reimbursement | | | | | 540 |



