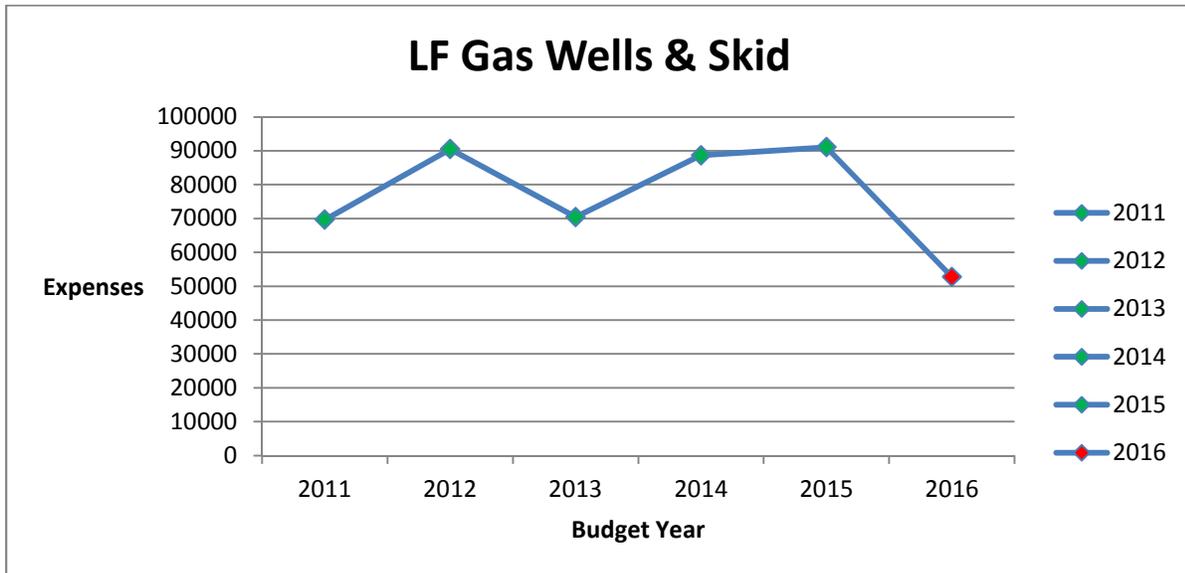


**Department of Municipal Utilities (but AL8166)
Methane Gas (LF Gas Wells and Skid)**

1 FTE

Significant achievements, incidents and events affecting the 2015-16 budget



2015-16 budget information

Budgeted Expenditures

Expenditures to date = \$58,849

Unanticipated expenditures this year:

Unanticipated savings this year - None

Expected expenditure total on June 30, 2016 = \$80,000

Budgeted revenue (enterprise and special revenue funds only)

YTD revenue to LF for sale of methane gas ~ \$68,400

Expected revenue by June 30, 2016 ~ \$140,000

2016-17 budget request

Personnel

Change in FTEs - None

Change in classification - None

Decrease from previous budget in dollars - \$773

Decrease from previous budget in % - 1.0%

Non -Personnel

Total budget request = \$113,092

Increase/decrease from previous budget in dollars - \$1,100

Increase/decrease from previous budget in % - 3.1%

Total change between 2015-16 and 2016-17

Dollars = \$1873

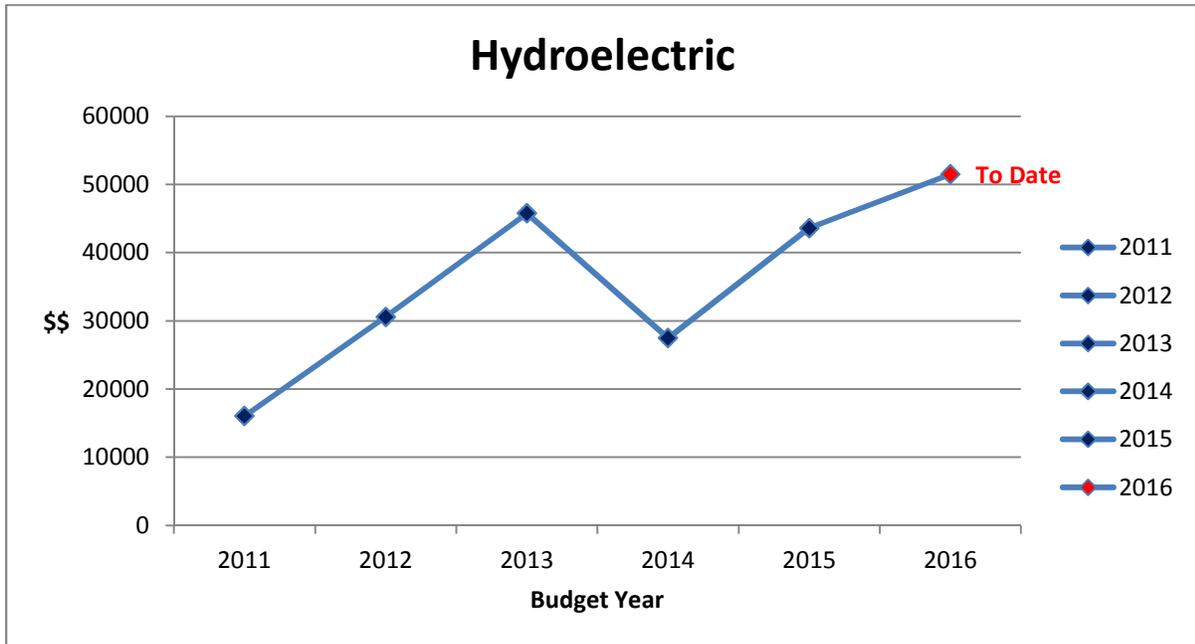
Percent = 1.6%

**Power Utility Fund
Hydroelectric**

Total FTEs in Dept = ½ FTE

Significant achievements, incidents and events affecting the 2015-16 budget

✓ Included ½ FTE = \$48,838 with benefits



2015-16 budget information

Budgeted Expenditures

Expenditures to date - \$58,808

Unanticipated expenditures this year – Itemize significant items (greater than 10% of budget or \$5,000)

1. Beardsley Design (\$2,500) – Electrical design
2. Blair Steel for Penstock (\$2,280) – Repairs to penstock

Unanticipated savings this year - \$3500, used city forces to demo N. Division St. powerhouse

Expected expenditure total on June 30, 2016 = \$97,000

Budgeted revenue (enterprise and special revenue funds only)

YTD revenue = \$87,796 (\$30,100 sale of N. Div. turbine)

Expected revenue by June 30, 2016 = \$126,644

Revenue from Siemens rate and energy performance guarantee ~ \$130,000 (not yet received)

Total potential revenue ~ \$256,000

2016-17 budget request

Personnel

No change in Personnel

No change in classification

Increase of \$6,592 or 13.8% (due to OT)

Non –Personnel

Total budget request = \$50,900

Increase of \$1,241 or 2.5%

Total change between 2015-16 and 2016-17

Increase of \$7,833 or 8%

New or replacement equipment costing more than \$10,000 – None

Operating line item increases greater than 2% over the previous year, explain why.

Increase in Electric budget of 44%. Estimated last year, increase based on actual billing.

Increase in Services budget of 5% to cover cost of Dam Break Analysis

Options to reduce expenditures in 2016-17 below previous year

1. Dam Break Analysis for dam hazard declassification (\$16,400 in budget)

Potential savings – \$40,000 over next 2 years

Impacts on operations and customer service - None

2. Alarm system & Security cameras at Mill St. hydro

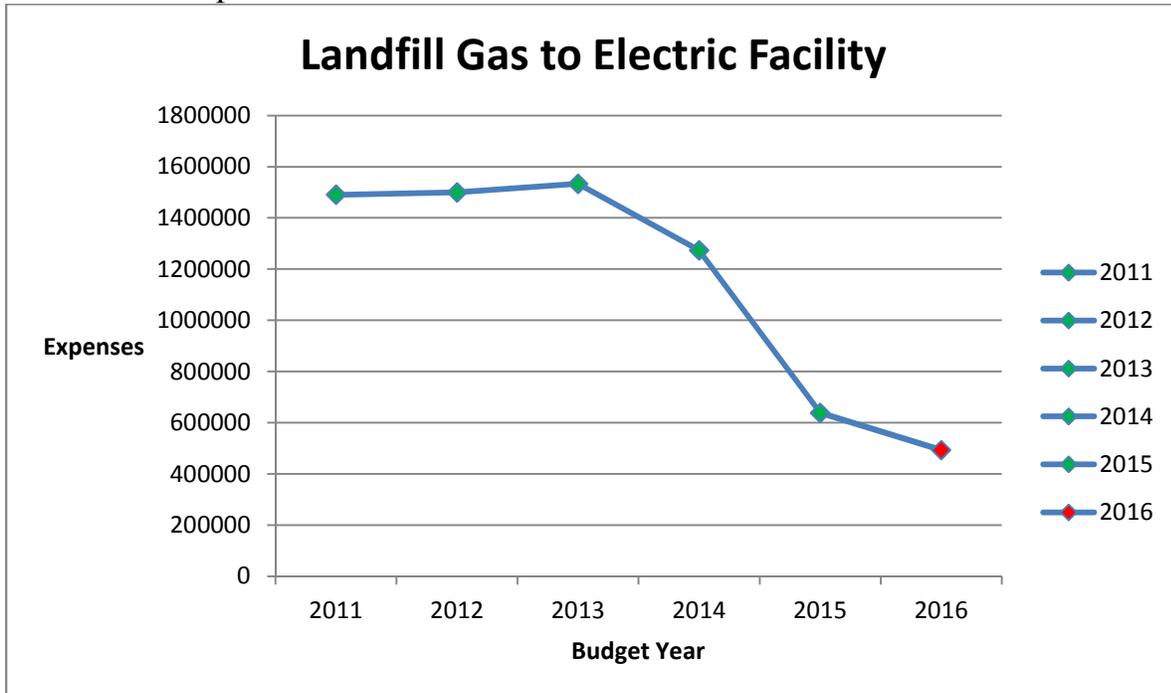
Potential cost savings ~ \$3000/yr

Impacts on operations and customer service – Less overtime and potential to alert operations at time of greatest need for attention

**Department of Municipal Utilities
Landfill Gas to Electric Facility (LFGTE)
0 FTE**

Significant achievements, incidents and events affecting the 2015-16 budget

- Moved power to the NEISO market



2015-16 budget information

Budgeted Expenditures

Expenditures to date = \$492,829

Unanticipated expenditures this year:

- RTU/communication line connection ~ \$25,800
- Gas Analyzer ~ \$13,400
- Ignition System ~ \$5182

Unanticipated savings this year - None

Expected expenditure total on June 30, 2016 = \$660,000

Budgeted revenue (enterprise and special revenue funds only)

YTD Cogen revenue ~ \$272,294

Expected revenue by June 30, 2016 ~ \$404,759

2016-17 budget request

Personnel

Change in FTEs - None

Change in classification - None

Non –Personnel

Total budget request = \$692,500

Decrease from previous budget in dollars - (\$173,090)

Decrease from previous budget in % - (20%)

Total change between 2015-16 and 2016-17

Dollars = Same as above

Percent = Same as above

Options to reduce expenditures in 2016-17 below previous year

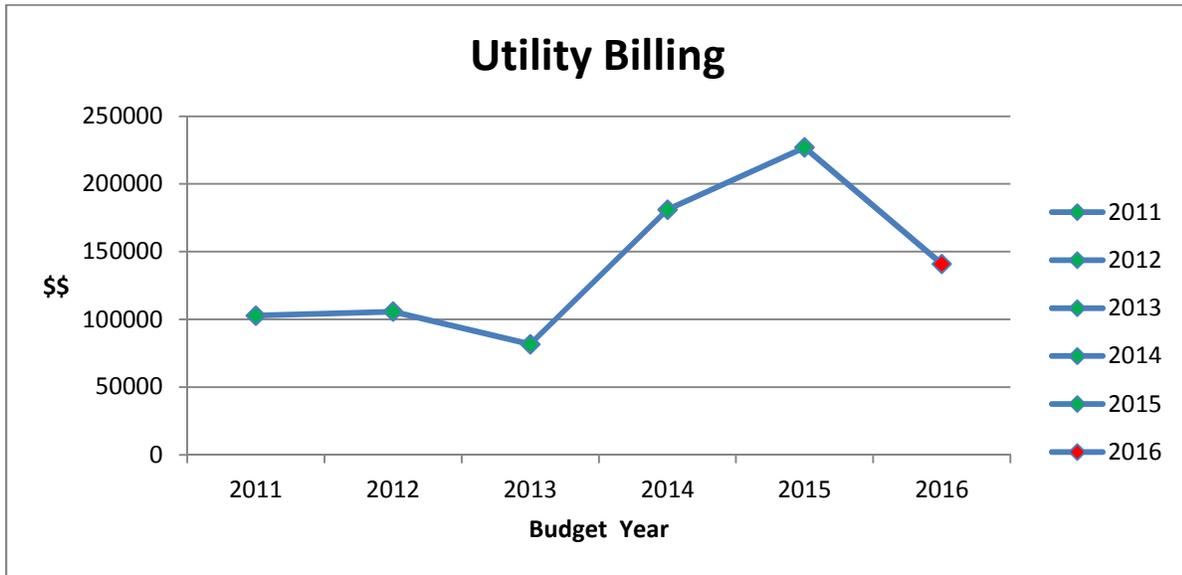
- City forces take over operations
Potential cost savings ~\$100,000
Impacts on operations and customer service – Need to hire and may impact contract with ARIA for moving power to NEISO

**Municipal Utilities Department
Utility Billing**

Total FTEs = 3

Significant achievements, incidents and events affecting the 2015-16 budget

- ✓ Began transition from AS400 billing system to new MUNIS software billing



2015-16 budget information

Budgeted Expenditures

Expenditures to date = \$140,907.42

Unanticipated expenditures this year:

1. New van purchase of \$22,422
2. IT support – additional ~ \$2000

Expected expenditure total on June 30, 2016 = \$187,877

Budgeted revenue (enterprise and special revenue funds only)

Water:

YTD revenue = \$2.6M

Expected revenue by June 30, 2016 = \$3.81M

Sewer:

YTD revenue = \$4.6M

Expected revenue by June 30, 2016 = \$6.74M

2016-17 budget request

Personnel

Change in FTEs - None

Change in classification - None

Increase from previous budget in dollars = \$7,971

Increase from previous budget in % = 3.8%

Non –Personnel

Total budget request = \$39,400

Increase from previous budget in dollars = \$3500

Increase from previous budget in % = 9.7%

Total change between 2015-16 and 2016-17

In dollars = \$11,471

In % = 4.7%

New or replacement equipment costing more than \$10,000

Operating line item increases greater than 2% over the previous year, explain why.

1. Postage increase of \$2000
2. Consulting fee increase of \$2000

Options to reduce expenditures in 2016-17 below previous year

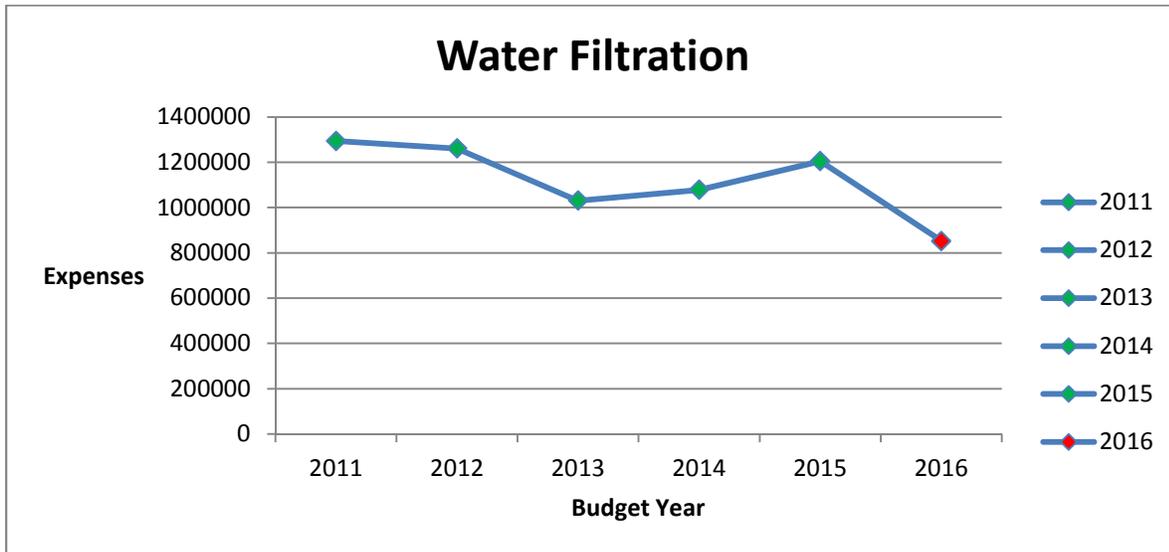
Potential cost savings

Impacts on operations and customer service

Municipal Utilities Department Water Filtration

Total FTEs in Dept = 7.5

Significant achievements, incidents and events affecting the 2015-16 budget



2015-16 budget information

Budgeted Expenditures

Expenditures to date = \$852,273

Unanticipated expenditures this year – OT, ½ Rate Study (\$31,800)

Expected expenditure total on June 30, 2016 = \$1.5M

2016-17 budget request

Personnel

Change in FTEs - 1 Possible (Operator Trainee)

Change in classification – Operator Trainee to Operator & possibly Operator to Chief Operator

Increase from previous budget in dollars = \$42,153

Increase from previous budget in % = 6%

Non –Personnel

Total budget request = \$695,500

Decrease from previous budget in dollars = \$22,079

Decrease from previous budget in % = 3.1%

Total change between 2015-16 and 2016-17

In dollars = \$42,824

In % = 2.8%

New or replacement equipment costing more than \$10,000

1. VFD's (2) ~ \$12,000
2. Siding, roofing, wiring & insulation for workshop ~ \$15,000

Operating line item increases greater than 2% over the previous year, explain why.
Operating costs were reduced by 3.1%

Options to reduce expenditures in 2016-17 below previous year
Potential cost savings
Impacts on operations and customer service

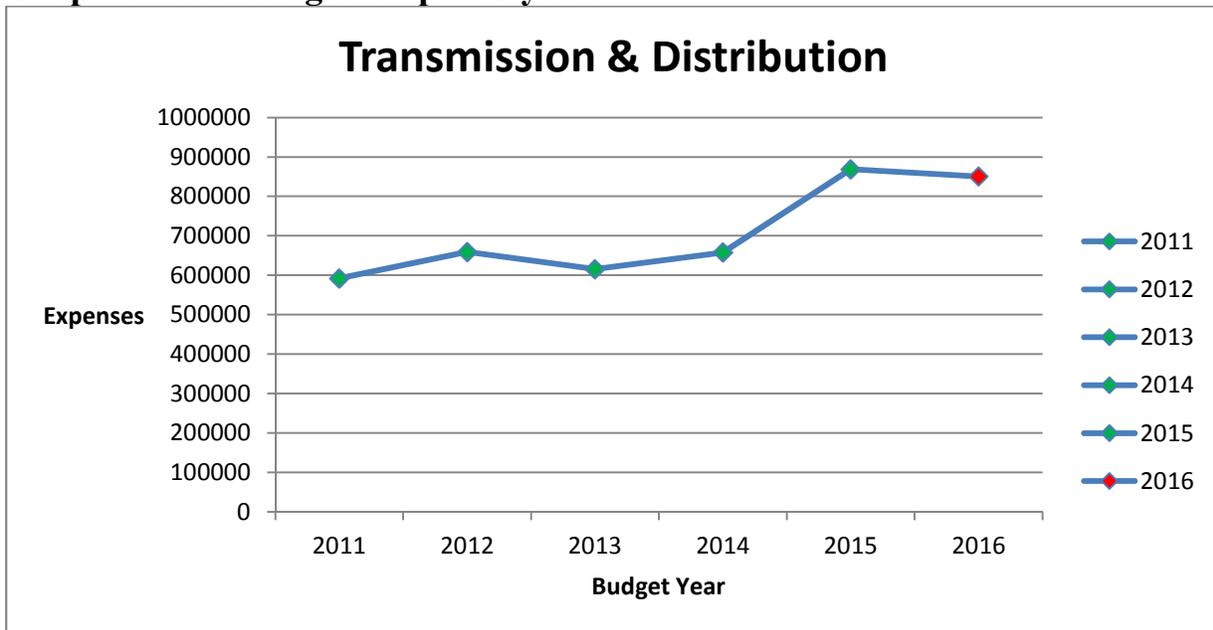
**Department of Municipal Utilities
Transmission & Distribution**

Total FTEs = 5.5

Significant achievements, incidents and events affecting the 2015-16 budget

1. Department relocated to Logan Street facility
2. Large meter/meter pit installations at Bluefield to satisfy Aurelius settlement agreement
3. Large meter/check valve installation at Clark St

Graph of total budget for past 5 years



2015-16 budget information

Budgeted Expenditures

Expenditures to date = \$591,703

Unanticipated expenditures this:

1. Logan St. upgrades ~ \$32,000
2. Bluefield meter/meter pit installation ~ \$17,000
3. Clark St. meter and check valve installation ~ \$18,000
4. Electric & Gas bills (1/2) at Logan St. Facility ~ \$2000

Unanticipated savings this year

Expected expenditure total on June 30, 2016 ~ \$800,000

2016-17 budget request

Personnel

Change in FTEs - None

Change in classification - None

Increase from previous budget in dollars = \$6,010

Increase from previous budget in % = 1.2%

Non -Personnel

Total budget request = \$340,000

Increase from previous budget in dollars = \$44,200
Increase from previous budget in % = 14.9%

Total change between 2015-16 and 2016-17

In dollars = \$50,210
In % = 6.1%

New or replacement equipment costing more than \$10,000

1. Crew chief truck ~ \$30,000
2. Hydrants (38) ~ \$95,000

Operating line item increases greater than 2% over the previous year, explain why.

1. Other Equipment (17%) – Crew chief truck
2. Operating supplies (20%) – Paint & supplies for Logan St.
3. Utilities (20%) – Logan St. facility

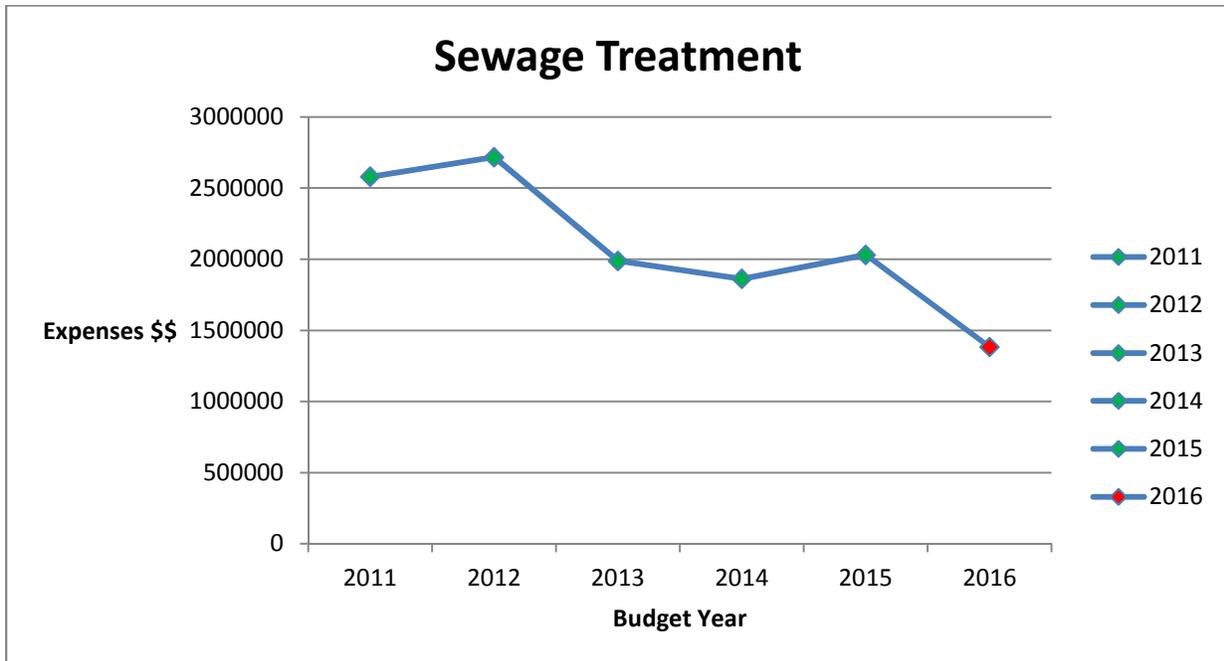
Options to reduce expenditures in 2016-17 below previous year

- Some leak detection in-house
Potential cost savings ~ \$1200
Impacts on operations and customer service – less impact/damage on infrastructure

**Municipal Utilities Department
Sewage Treatment
15 FTE's**

Significant achievements, incidents and events affecting the 2015-16 budget:

1. 1969 Waukesha back-up generator failed due to overheating
2. Charges to hook Plant back up to grid \$71,900
3. Installation of new belt press and reconditioning of old belt press



2015-16 budget information

Budgeted Expenditures

Expenditures to date = \$1,382,280

Unanticipated expenditures this year –

1. Waukesha back-up generator ~\$150,000
2. NYSEG hook-up estimated at \$56,000 but actual cost was \$71,900 (\$15,900)

Unanticipated savings this year –

Expected expenditure total on June 30, 2016 = \$2,200,000

2016-17 budget request

Personnel

Change in FTEs - None

Change in classification - None

Decrease from previous budget in dollars = (\$16,308)

Decrease from previous budget in % = (1.3%)

Non –Personnel

Total budget request = \$1,383,845

Increase from previous budget in dollars = \$15,504

Increase from previous budget in % = 1.1%

Total change between 2015-16 and 2016-17

In dollars = (804)

In % = (0.03%)

New or replacement equipment costing more than \$10,000

1. Mower ~ \$18,000
2. 6T dump truck to replace 1992 ~ \$80,000

Operating line item increases greater than 2% over the previous year, explain why.

Operating Supplies ~ 23%, under budgeted for in 15/16 and increase cost of supplies

Services ~ 14%, Electrical safety compliance, Kronos, sludge disposal

Options to reduce expenditures in 2016-17 below previous year

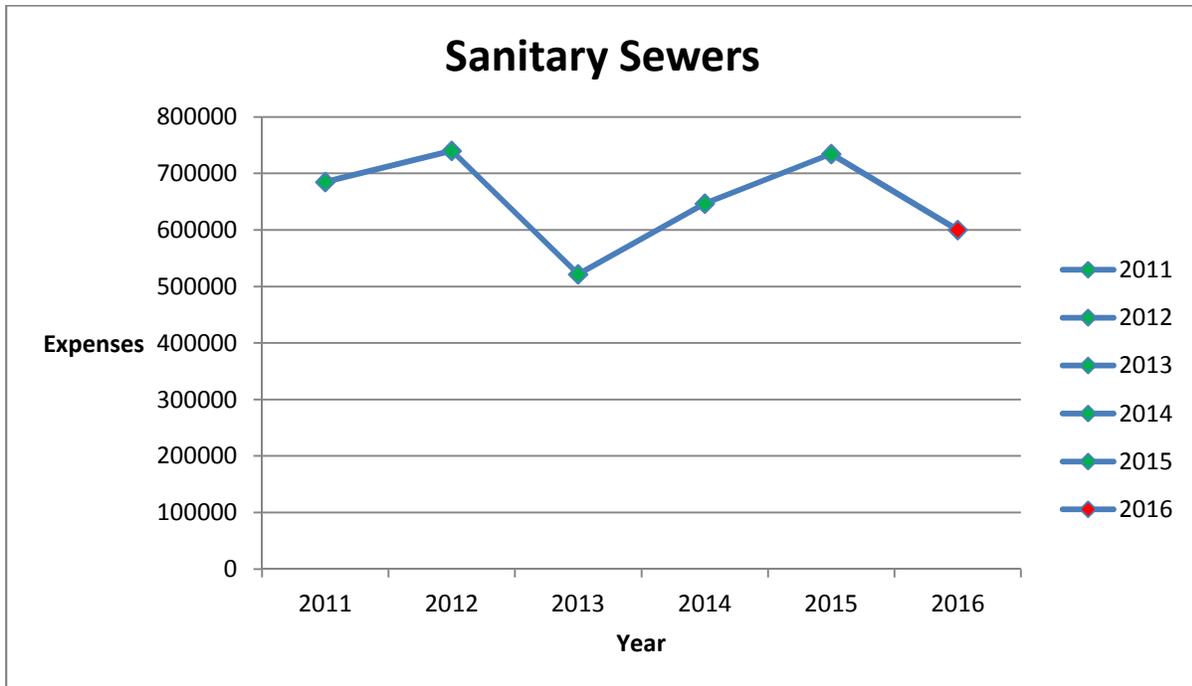
Sludge disposal at County digester or other options for sludge

Department of Municipal Utilities Sanitary Sewers

7.5 FTE's

Significant achievements, incidents and events affecting the 2015-16 budget

1. Department relocated to Logan Street facility
2. Allen Street storm sewer relocated
3. Emergency sewer repair on Metcalf



2015-16 budget information

Budgeted Expenditures

Expenditures to date = \$599,748

Unanticipated expenditures this year:

1. Logan Street relocation ~ \$32,000
2. Vac-tor repairs ~ \$14,500
3. Electric & Gas bills at Logan St facility ~ \$2000
4. Emergency sewer repair on Metcalf ~ 25,800
5. Allen St. storm sewer relocation ~ \$34,200

Unanticipated savings this year

Expected expenditure total on June 30, 2016 ~ \$800,000

2016-17 budget request

Personnel

Change in FTEs: None

Change in classification: None

Increase from previous budget in dollars - \$9,281

Increase from previous budget in % - 1.4%

Non –Personnel

Total budget request = \$300,400

Increase from previous budget in dollars - \$22,900

Increase from previous budget in % - 8.3%

Total change between 2015-16 and 2016-17

In dollars = \$32,181

In % = 3.5%

New or replacement equipment costing more than \$10,000

1. Godwin 6” pump ~ \$55,000
2. Lift station pumps ~ \$25,000

Operating line item increases greater than 2% over the previous year, explain why.

1. Operating supplies (11%)
2. Electric & Gas went from \$0 to \$1920 due to new Logan St. location
3. Other Utilities went from \$2000 to \$3000 due to Logan St. location

Options to reduce expenditures in 2016-17 below previous year

- Continue BMP for flushing – Will reduce blockages resulting in spills
- Monthly preventative maintenance on pump stations – Reduction in breakdowns and will save money during storm events (no need to rent equipment)