

Auburn City Council Meeting, February 1, 2024

**Auburn City Council
Regular Meeting
Thursday, February 1, 2024 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor James N. Giannettino, Jr..

ROLL CALL – The City Clerk called the roll. Mayor Giannettino and Councilor Ginny Kent, Councilor Rhoda Overstreet-Wilson, Councilor Terry Cuddy and Councilor Christina Calarco were present.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Police Chief, Jim Slayton
- Director of Planning and Economic Development, Jennifer Haines
- Senior Planner, Tiffany Beebee
- Planner, Ashley Teucke

Pledge of Allegiance to the Flag – Mayor Giannettino led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Giannettino asked for a moment of silent prayer.

Public Announcements –

The City of Auburn Historic Resources Review Board will not have a meeting in January due to no applications to go before the board.

Ceremonial Presentations –

Mayor Giannettino opened the Community Development Block Grant (CDBG) Public Hearing for the 2024-2025 CDBG Action Plan and the following individuals spoke:

Jason Horbal, 68 Prospect Street – concerns and disagreement over the homeless shelter. I understand the importance of addressing homelessness and providing support for those in need but I believe the

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location is not the most suitable for our City. The project is not eligible for funding according to the area wide map provided by the City and shown in the January 25th CDBG presentation. The new shelter is not located in an income eligible area therefore ineligible. Any 2024-2025 funding towards the shelter should be removed and allocated to other areas in the City.

Tony Ventura, 22 Hickory Street-Please remove any current and leftover funding for the homeless shelter. First of all, the site on Grant Ave does not fall into an eligible area on the map and does not qualify. Also asking that no funding be given to the developer, they will build the shelter, cash their checks and move on to the next City. CDBG should be used to benefit the City and the taxpayers. This will be a constant drain on the City and leave the cost to the taxpayers who cannot afford this. CDBG should be used to fight urban blight and slums. The shelter will create more blight and slums. Many taxpayers need help with either neighborhoods, their homes, or general infrastructure. Will illegal immigrants be housed here next? How would you stop this once the shelter is built? Research the shelter in Syracuse, nothing but problems in the community. Is this what we want in Auburn?

Elaine Harter, 5 Bowen Street-The homeless shelter should not be centered in Auburn, should be spread through surrounding towns. Smaller shelters in towns with paid security. Shelter will be impact sewer and water lines. Shouldn't CDBG pay to improve the sewer and water infrastructure before the project commences. Where are the programs to guide the homeless? Will they apply for sewer/water tax breaks? Who will own these buildings? Will money be provided to pay for increased police/fire/hospital costs? If Housing Visions and Rescue Missions decide to leave the City, how much notice will be given to the City?

Christine Ventura, 22 Hickory Street-The survey had 172 persons respond. 172 people is not close to the population. Where did they find these people who thought homelessness prevention is a priority? Homeless prevention is finding services to help prevent homelessness such as mental health services, drug addiction services, etc. It should not be a band aid solution by giving them a place to stay.

Karen Walter, 15 Case Avenue-CDBG funding is for 3 objectives – benefit low to moderate income persons, eliminate slums and blight, and urgent need. It should also be for the American dream of homeownership. Concerned about the development. Any funding earmarked for the shelter should go towards infrastructure and home ownership.

Public to be heard: The City Clerk read the rules for Public To Be Heard. The following individuals spoke David Steigerwald of N. Seward Ave stated he noticed we used to have a second public to be heard and he would like to suggest it be back on the agenda. Regarding a new homeless shelter he stated anything to be built will be at a premium. Karen Walters of Case Avenue spoke about the planning board packet did not have a survey map, she discussed the funding that Cayuga County has put towards the project. She thinks it will stretch public safety departments to thin. Anthony Ventura of Hickory Street spoke to discuss what he saw when he walked his pet past the Grant Avenue site

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proposed for a homeless shelter. He also spoke about the Grant Motel being shown to a prospective buyer and the individual was not treated with respect by people at the hotel.

Approval of Meeting Minutes –

January 18, 2024 Council Meeting Minutes

Motion to approve the January 18, 2024 minutes by Councilor Calarco, seconded by Councilor Kent.

Motion to approve carried 5-0.

Reports of City Officials

City Manager's Report –

- Earlier this week several city staff met with representatives from NYSEG to discuss the role of electric and gas in economic development. The availability of gas and electric are as important to most commercial development as water and sewer. There was a good conversation that identified some cooperative steps for both NYSEG and the city to take that will help us better address development questions.
- Next week on Thursday February 8, St. Joseph's Hospital in Syracuse is hosting a Celebration of Life event, a reunion of cardiac arrest survivors. In addition to the survivors, the event also recognizes the healthcare providers that helped revive the cardiac arrest victims. This particular event will be recognizing the successful cardiac arrest response of four Auburn City Ambulance personnel that responded to an incident on Franklin St on April 3rd, 2023. Their treatment resulted in the Return Of Spontaneous Circulation (ROSC), or more simply, an effective heartbeat unassisted heartbeat. We'd like to also recognize Jannelle Grant, John Roziok, Ron Kenney, and Bobby Cuddy for their efforts on April 3rd and everyday.
- On Monday of this week members of the Auburn Police Department executed a search warrant on 13 Rock Ave., a very familiar address that has been the subject of nuisance complaints. I'd like Chief Slayton to give us an overview of the actions taken there, to the extent he is able pending charges, etc.

Reports from members of Council –

Councilor Kent reported that she and Councilor Overstreet-Wilson recently attended a ribbon cutting for the renovated Grant Avenue Dunkin Donuts.

Mayor Giannettino reported that he attended several meetings this week including a meeting with the CEO of NYSAG, The Blueprint II group at the Junior High School, an economic development meeting with the City Manager and representatives of Cayuga County, a meeting with the new Chairperson of AIDA Gwen Webber McLeod, and an opening for a new art exhibition at the Cayuga Museum.

Matters to Come Before Council - none

A. State Environmental Quality Review Act Resolutions (SEQR) – none

B. Ordinances – none

C. Local Laws – none

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D. Resolutions –

**COUNCIL RESOLUTION #21 OF 2024
APPROVING THE SUBMISSION OF THE
2024-2025 ANNUAL ACTION PLAN FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

By Councilor Cuddy

February 1, 2024

WHEREAS, The City of Auburn is an Entitlement Community for the Community Development Block Grant (CDBG) Program and is required to submit a Five-Year Consolidated Plan with an annual statement of objectives and uses of the CDBG Entitlement Program funds; and

WHEREAS, the City of Auburn has prepared the 2024-2025 Annual Action Plan and prior year amendments outlining the community development activities, objectives and budget for the use of funds; and

WHEREAS, The City of Auburn has held public meetings to solicit participation and input into the preparation of both the proposed Consolidated Plan and Annual Action Plan; and

WHEREAS, The City of Auburn held a Public Hearing in Council Chambers on November 30, 2023 and the City Council of the City of Auburn, New York held a Public Hearing on January 25, 2024 during the Public Comment period and the City Council of the City of Auburn, New York held a Public Hearing on February 1, 2024; and

WHEREAS, The City of Auburn published the Notice of the 2024-2025 Annual Action Plan on December 28, 2023, to start the local comment period;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Auburn, New York:

1. The City Council does hereby approve the 2024-2025 Annual Action Plan and prior year amendments; and
2. The City Council does hereby authorize the Mayor to sign the Application for Federal Assistance and submit the 2024-2025 Annual Action Plan and prior year amendments to the U.S. Department of Housing and Urban Development for the CDBG entitlement grant to complete the objectives of the 2024-2025 Annual Action Plan; and
3. The City Council does hereby authorize and direct the Mayor to sign the Funding Approval / Agreement with the U.S. Department of Housing and Urban Development necessary to further the objectives of the 2024-2025 Annual Action Plan and prior year amendments and all related subrecipient and other agreements necessary to further the objectives of the Annual Action Plan; and
4. The City Council does hereby authorize the City Comptroller's Office to recognize grant revenue and appropriate funding into the correct departmental budget.

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Seconded by Councilor Kent

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

AGREEMENT RESOLUTION #22 OF 2024

AUTHORIZING CHANGE ORDER #4 TO GHD FOR THE WATER FILTRATION PLANT IMPROVEMENTS PROJECT

By Councilor Calarco

February 1, 2024

WHEREAS, on April 22, 2021, the Auburn City Council authorized Award Resolution #51 of 2021, which awarded GHD a professional services contract to complete design services related to the slow sand filtration plant and clear well upgrades for the Water Filtration Plant Improvement Project (the “Project”) in the amount of \$345,000; and

WHEREAS, on November 4, 2021, the Auburn City Council approved Change Order #1 to the agreement with GHD in the amount of \$31,700 to cover additional professional services costs for design work and bidding services for the Project; and

WHEREAS, on July 7, 2022, the Auburn City Council approved Change Order #2 to the agreement with GHD in the amount of \$241,000 to cover additional professional services costs associated with the construction phase for the Project; and

WHEREAS, on September 21, 2023, the Auburn City Council approved Change Order #3 to the agreement with GHD in the amount of \$25,500, to perform an advanced treatment study to Auburn’s Water Filtration Plant microcystin removal system; and

WHEREAS, Change Order #4 to the agreement with GHD in the amount of \$58,400 is required to cover additional professional services costs associated with design services supporting construction at the Slow Sand Filtration Building, additional design services to prepare construction plans, review submittals and oversee Rapid Sand Filter media replacement, and replacement of the Rapid Sand Filtration Building roofing system; and

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WHEREAS, the cost of this Resolution is to be charged to the Water Filtration Plant Design Project capital account #HF 8330-440-JJ in the amount of \$58,400.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award Change Order #4, in the amount of \$58,400 to GHD for additional professional services related to the Project; and,

BE IT FURTHER RESOLVED that the cost of this Resolution shall be charged to the Water Filtration Plant Design Project capital account #HF 8330-440 JJ; and

BE IT FURTHER RESOLVED that the Mayor, or appointed designee, is hereby authorized to execute any and all necessary agreements and reimbursement requests on behalf of the City of Auburn for said project; and

BE IT FURTHER RESOLVED that this additional work shall be applied to an existing New York State Environmental Facilities Corporation Drinking Water State Revolving Fund Project #18905 whereby 60% of the project is reimbursable by State Grant.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Overstreet-Wilson	X		
Councilor Cuddy	X		
Councilor Calarco	X		
Mayor Giannettino	X		
Carried and Adopted	X		

APPOINTMENT RESOLUTION #23 OF 2024

**CONFIRMING AN APPOINTMENT TO THE
AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY**

By Councilor Cuddy

February 1, 2024

WHEREAS, in accordance with New York State Public Authorities Law, Article 8, Title 15, Section 2304, the Mayor recommends appointments to the Auburn Industrial Development Authority (AIDA) with said appointment to be approved by City Council; and

WHEREAS, in accordance with said Public Authorities Law, AIDA Board membership must consist of a Chairman and eight (8) members, which members shall include two (2) members of the common council of the City, one (1) representative of the city school board, one (1) representative from each of the specific categories business, industry and labor, and two (2) members at large board members; and

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WHEREAS, there has been one vacancy on the AIDA in the board position designated as representing Industry; and

WHEREAS, the Mayor is recommending for appointment to the vacant board membership designated for Industry Ms. Stephanie Leone residing in the City of Auburn.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council confirms that Ms. Stephanie Leone will be designated to the AIDA board position representing Industry for a term of service to begin immediately and last through January 31, 2026; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Seconded by Councilor Overstreet-Wilson

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #24 OF 2024

REQUESTING THE GOVERNOR AND STATE LEGISLATURE TO INCREASE AID AND INCENTIVES TO MUNICIPALITIES (AIM) FUNDING PROPOSED IN THE GOVERNOR'S 2024-2025 NYS BUDGET

By Mayor Giannettino

February 1, 2024

WHEREAS Aid & Incentive to Municipalities (AIM) funding is the unrestricted State aid that cities and villages in New York receive from the State and such aid is distributed annually via the State budget; and

WHEREAS a strong state and local fiscal partnership is essential to generating economic vitality in all regions of our State and the New York State Budget providing AIM funding to the local governments is a critical component of such a partnership; and

WHEREAS in 2011, when David Patterson was Governor, AIM funding was cut significantly by the State Legislature and that year the City of Auburn's AIM funding was cut by \$329,449.; and

WHEREAS cities, villages and their taxpayers have suffered through multiple years without an increase in AIM funding following that significant cut to the aid in 2011; and

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WHEREAS on January 9, 2024 Governor Hochul released her Executive Budget proposal for the State fiscal year 2024-2025 and the proposal held AIM funding for cities and villages at previous year's levels; and

WHEREAS just as annual increases in school aid help school districts comply with the New York State tax cap and maintain essential services, municipal governments need and deserve similar annual increases in State aid; and

WHEREAS the fact that the New York State tax cap remains permanent only accentuates the need for annual increases in AIM funding; and

WHEREAS it is noted that the State of New York has not provided an increase in AIM funding to cities for the past 16 City of Auburn budgets.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council call upon Governor Kathy Hochul, Senator Rachel May and Assemblyman John Lemondes and all members of the NYS Legislature to increase AIM funding in the 2024-2025 New York State Budget; and

BE IT FURTHER RESOLVED that the City Clerk forward a certified copy of this resolution to the Governor and all of our State representatives.

Seconded by Councilor Overstreet-Wilson

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Overstreet-Wilson	X		
Councilor Cuddy	X		
Councilor Calarco	X		
Mayor Giannettino	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #25 OF 2024

**AUTHORIZING THE USE OF A PORTION OF MILES / LEPAK PARK
FOR PERMACULTURE**

By Councilor Calarco

February 1, 2024

WHEREAS, the City of Auburn supports permaculture principles in improving public health, local food security and quality of life by providing educational opportunities and regenerating our public lands into biodiverse, edible forest ecosystems; and

WHEREAS, permaculture design principles build living soil, harvest rainwater in the landscape, and cultivate a perennial based food system; and

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WHEREAS, there is a proposal to continue permaculture uses on a quarter-acre site in the City-owned Miles / Lepak Park, as approximately shown on the attached map, in order to promote food security, public health and neighborhood renewal; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Auburn, New York, that the continued exclusive use of a portion of Miles Park / Lepak Park for permaculture purposes, along with access for ingress and egress, is hereby authorized and approved; and

BE IT FURTHER RESOLVED that the term of this approval will run from February 1, 2024 – Jan 31, 2026

Seconded by Councilor Kent

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

COUNCIL RESOLUTION # 26 OF 2024

**AUTHORIZING THE USE OF A PORTION OF CALVARY PARK
FOR A COMMUNITY GARDEN**

By Councilor Overstreet-Wilson

February 1, 2024

WHEREAS, the City of Auburn supports community garden principles in improving public health, local food security and quality of life by providing accessibility to growing food and regenerating our public lands into collaborative spaces, benefiting the neighborhood; and

WHEREAS, community gardens encourage physical activity, access to outdoor space, and increased knowledge of the environment and food sources; and

WHEREAS, there is a proposal to build and maintain a community garden on a plot of land approximately 15' x 16' in the City-owned Calvary Park, in order to promote food security, public health and neighborhood renewal; and

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NOW, THEREFORE, BE IT RESOLVED by the City Council of Auburn, New York, that the allowed use of a portion of Calvary Park for community garden purposes, along with access for ingress and egress, is hereby authorized and approved; and

BE IT FURTHER RESOLVED that term of this approval will run from February 1, 2024 – Jan 31, 2026

Seconded by Councilor Calarco

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Overstreet-Wilson	X		
Councilor Cuddy	X		
Councilor Calarco	X		
Mayor Giannettino	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #27 OF 2024

AUTHORIZING THE USE OF A PORTION OF MILES / LEPAK PARK FOR A COMMUNITY GARDEN

By Councilor Calarco

February 1, 2024

WHEREAS, the City of Auburn supports community garden principles in improving quality of life by providing local food security, educational opportunities and regenerating our public lands into collaborative spaces, benefiting the neighborhood; and

WHEREAS, community gardens encourage physical activity, access to outdoor space, and increased knowledge of the environment and food sources; and

WHEREAS, there is a proposal to build and maintain a community garden on a plot of land approximately ~1,050 Sq. Ft., surrounded by a 6' high fence, including ten 4x8 raised beds in the City-owned Miles / Lepak Park, as approximately shown on the attached map, in order to promote food security, public health and neighborhood renewal; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Auburn, New York, that the allowed use of a portion of Miles / Lepak Park for community garden purposes, along with access for ingress and egress, is hereby authorized and approved; and

BE IT FURTHER RESOLVED that term of this approval will run from January February 1, 2024 – January 31st, 2025

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Seconded by Councilor Overstreet-Wilson

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

E. Staff or Vendor Presentations – none

TABLED ITEMS – none

OTHER BUSINESS –

Executive Session: Councilor Calarco made a motion to enter Executive Session, seconded by Councilor Kent. Council voted to enter an executive session regarding the following matters:

- Two matters pertaining to sale, lease or acquisition of real property involving the City of Auburn.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:22 p.m. Executive session adjourned at 7:30 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:31 p.m..

Minutes submitted by: Chuck Mason, City Clerk

City of Auburn

Community Development Block Grant 2024-2025 Annual Action Plan



Prepared by the City of Auburn
Jeff Dygert, City Manager

Office of Planning and Economic Development
Jennifer Haines, Director
Tiffany Beebee, Senior Planner
Renee Jensen, Senior Planner

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Auburn completed a 5-year Strategic Plan for the 2020-2024 program years that focuses on issues related to housing, homeless, community development (including facilities/public improvement), economic development and non-homeless public services. This Annual Action Plan is the fifth program year of the Community Development Block Grant (CDBG) Strategic Plan and provides the framework for the 2024-2025 CDBG program year funds.

Two types of programming have been identified by the City of Auburn for CDBG funds – programs that will directly benefit low to moderate income residents and targeted neighborhood investments which will focus on particular low to moderate income neighborhoods based on current data provided by the 2015 American Community Survey (ACS).

Community Development Block Grant Funds have greatly impacted our community by rehabilitating houses for low to moderate income residents through the Home Repair Assistance Program and the Acquisition Rehab Program, providing down payment assistance for home owners of low to moderate income, demolishing blighting structures through Clearance activities, improving neighborhood walkability with sidewalk replacement, enhancing low to moderate income area parks, utilizing 15% annually of entitlement funds for the purpose of funding human service agencies, and providing funding opportunities to promote and enhance the local economy.

The City is committed to using these funds to assist and improve the lives of the low to moderate income individual/family living in the City of Auburn. More specifically, the City will continue to utilize CDBG funds to improve and promote homeownership, home repair, public improvements, public services, and economic development.

This Annual Action Plan will further identify programs that will meet the needs of our community. Community needs were identified in the 5-year Strategic Plan but are expanded on annually through community engagement including, but not limited to, community meetings, stakeholder meetings, community survey and public hearings.

The City of Auburn Office of Planning and Economic Development is the coordinator of the Strategic Plan as well as Annual Action Plans. The Office of Planning and Economic Development will monitor the success of the program and manage the funding of the Community Development Block Grant from the office of Housing and Urban Development.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The goals and outcomes identified in the 2024-2025 Annual Action Plan are based on the 2020-2024 Strategic Plan, which describes how federal funds and other resources will be deployed and what actions will be taken to address community development over the next five years. This year, the following goals will be addressed. They are prioritized based on the community engagement process for the 2024-2025 Annual Action Plan.

1. Public Services
2. Public Infrastructure
3. Public Facilities
4. Business Lending
5. Residential Rehab
6. Direct Financial Assistance Homebuyers
7. Substantial Rehab
8. Clearance
9. Special Development
10. Administration

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In order to provide a context for this Consolidated Plan, the City reviewed its PY 2022-2023 Consolidated Annual Performance and Evaluation Reports (CAPER). Below are the accomplishments listed in the PY 2022-2023 CAPER Report.

Housing Rehabilitation

- No substantial rehab projects were completed this program year
- 9 Residential Home Repair projects: \$95,220.11
- CDBG-Corona Virus: Rehab of single unit residential- 2 Home Repair projects totaling in \$10,043.95

Encourage new homeowners for existing residential buildings

- The Mortgage Assistance Program, which homebuyers with funding for closing cost assistance, did not have any applicants in PY 2022. This may be due to the increase in housing prices.

Provide necessary public services

Human Service agencies assisted 1,053 low to moderate income individuals in the City of Auburn.

Human Service Agency programs include: Aurora of CNY- Seniors with Hearing and Vision Loss; Boyle Senior Center- Senior Programming; Booker T. Washington- Summer Youth Program; Cayuga County BOCES Health Train program, Cayuga Counseling- Counseling for youth, Legal Aid- Legal representation for victims of domestic violence; Transportation Project- transportation for seniors and the disabled, Gavras Center-Childcare Coordinator, Catholic Charities- Rental Assistance, Cayuga Community Action Agency- Homeless Prevention program. CDBG funds: \$116,560.29

CDBG-Corona Virus Funding: Human Services agencies funded with Corona Virus funding assisted 66 unique persons. CDBG-CV funding: \$69,660.73

Support neighborhood revitalization efforts to improve public facilities and infrastructure, especially in targeted areas.

- 2 Park Improvements: State Street Public Plaza - completed construction and officially opened on August 22, 2022. The Casey Park Skate Park Project was completed in the fall of 2022 and construction documents for the skate park were finalized for an open competitive bid, which was released in Feb 2023: \$87,500.09
- Sidewalk replacement took place in Census Tract 413 and included Chase St and Case Av. CDBG funds: \$308,530.79

Expand employment opportunities for City residents.

- CDBG funding Micro-enterprise for 3 microenterprises: \$15,0000
- CDBG supported 1 for-profit business, Combgrown, LLC.: \$48,875.06

Improve program management and administration

- Community organizations received training and capacity building through Catalyst Cayuga.
- Homeless Task Force coordinates efforts between human service providers and the larger Continuum of Care (CoC 505)
- Landlord Tenant Trainings provided through Cayuga Community Health Network and Catalyst Cayuga
- Fair Housing Education provided by CNY Fair Housing

The City of Auburn Office of Planning and Economic Development continues to improve program management and administration by staying informed through HUD circulars and bulletin updates and through virtual trainings provided by the HUD Buffalo team.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Federal regulations require the City to provide for citizen participation in the preparation of the Annual Action Plan. Although a regulation, the City values this as a tool for understanding the true needs of the community. The City hosted two in-person public meetings and two in person public hearing to solicit comments and participation from the public. These meetings were advertised in The Citizen (local newspaper), posted on the City's webpage, social media accounts, and emailed to the City's list serve and community organizations.

Public meetings provide an opportunity for staff to present an overview of the CDBG program. During the presentations, questions were asked to generate discussion among audience members. After the presentations, staff were available for questions. A link to the public survey was available and blank note cards were available for anyone who felt more comfortable leaving an anonymous comment.

On Tuesday, November 14th, 2023 at 10:00am City staff hosted a Community Development Block Grant public meeting in City Council chambers, located at 24 South Street, Auburn NY. There were six (6) people in attendance. Priority needs that were highlighted include sidewalk improvements and Emergency Food Services

On Wednesday, November 15th, 2023 at 5:30pm City staff hosted a Community Development Block Grant public meeting at Booker T Washington Center, located at 23 Chapman Ave, Auburn NY. There were seven (7) people in attendance. Priority needs that were highlighted include Children's services and youth programing.

A public hearing was held on November 30, 2023 from 1:00-2:00pm in the City of Auburn City Council Chambers, 24 South Street, Auburn. Staff members Tiffany Beebee and Renee Jensen presented the program. There were eight (8) people in attendance and seven (7) people spoke. Priority needs stated during the public hearing included affordable housing, homeownership programs, sidewalk connectivity, urban forestry, preservation of history and development of a park.

A public hearing was held on the draft CDBG 2024-2025 Annual Action Plan on January 25, 2024 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn. Office of Planning and Economic Development staff presented the Annual Action Plan to City Council and members of the public during the public hearing. The Public hearing was held during the 30 day public comment period which started December 28th and ended January 26, 2024. An additional Public Hearing was held on the

draft of the Annual Action Plan on February 1, 2024 located at City Hall council Chambers, 24 South Street, Auburn.

The public meetings and public hearings were conducted in a handicap accessible location. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development five days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 179 surveys were submitted. The data was summarized and used to prepare the plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

All comments from the public meetings, public hearings and comments that were submitted during the development of the Annual Action Plan can be found in the appendix.

The City of Auburn released a CDBG survey, which generated 179 responses. The responses are summarized below. Analyzed results and comments from the survey can also be found in the appendix.

Over 82% of survey respondents were City of Auburn residents, while the remaining 17% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

Five low to moderate income area wide activities that the City of Auburn is able to assist with Community Development Block Grant were ranked by survey respondents in the following priority (1 being highest):

1. Sewer Line Replacement
2. Neighborhood Revitalization
3. Demolition of unsafe structures
4. Sidewalk Improvements
5. Park Improvements

Meeting minutes from the public meetings and the public hearing can be found in the appendix.

Survey respondents identified the following Human Service programming activities to benefit low to moderate income persons as priorities (1 being the highest)

1. Homeless Prevention
2. Affordable Housing
3. Services for the Disabled
4. Senior Services
5. Youth Programming and Services
6. Assistance to the Hungry
7. Workforce Development
8. Mental Health
9. Child Care
10. Substance Abuse Services
11. Assistance to Victims of Domestic Violence
12. Fair Housing Activities

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2024-2025 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate City of Auburn departments. All comments can be found in Appendix A.

7. Summary

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2024-2025 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate departments. All comments can be found in Appendix A.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	AUBURN	Office of Planning and Economic Development

Table 1 – Responsible Agencies

Narrative (optional)

Community Development Block Grant Agreements are with the City of Auburn. The Mayor is authorized by City Council resolution each year to execute the grant agreement. The Office of Planning & Economic Development (OPED) is responsible for the development of the Consolidated Plan, Annual Action Plans, and annual CAPER's. OPED is also responsible for oversight of the program and managing sub-recipients and contractors.

Within City government, the OPED is able to draw on the expertise of other departments to help deliver programs and see the delivery of identified outcomes. The Engineering Department assists with the public infrastructure and demolition projects. The Department of Public Works assists with park improvements as well as the City's demolition projects. The Code Enforcement Office oversees the City's building codes and zoning. The Comptroller and Treasurer's office assists with the accounting of the CDBG Program. Further the City works with a variety of community-based organizations to assist with the delivery of programs and services.

Consolidated Plan Public Contact Information

Jennifer Haines, Director

Office of Planning & Economic Development

24 South Street

Auburn, NY 13021

Jhaines@auburnny.gov

315-255-4114

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City regularly meets with stakeholders including affordable housing providers, homeless assistance providers, economic development agency, community organizations, and health and human services providers to discuss priorities within our community.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Auburn met with Cayuga County Health Department on November 29, 2023 at 1:00pm at Memorial City Hall. Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.

The City of Auburn met with Cayuga County Habitat for Humanity on December 19, 2023 at 1:00pm. The topics of discussion were the needs of first-time homebuyers and the structure of the mortgage assistance program. The funding amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer were discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint. It was also discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Housing and Homeless Coalition of Central New York (HHC) NY-505 CoC acts as the Continuum of Care (CoC) Lead and United Way of Central New York is the Collaborative Applicant. The CoC lead is responsible for the coordination and oversight of the CoC planning efforts, and has the

authority to certify and submit the CoC homeless assistance funding application. In March 2015, the Syracuse/Onondaga County CoC and Oswego County merged. In May 2016, Auburn/Cayuga County CoC NY-502 merged with CoC NY-505 thus creating a more regional CoC.

The major responsibilities of the CoC lead are to operate the CoC, to develop a strategic planning process that works toward the goal of ending homelessness in Central New York, and to coordinate the application process for the HUD Continuum of Care Program Competition.

The City of Auburn communicates with the HHC of CNY on a regular basis. City staff is an active member on the Housing and Homeless Coalition of CNY Advisory Board, Planning and Advocacy Committee, and the Performance Evaluation and Selection Committee. Additionally, City staff is the chair of the local Cayuga County/City of Auburn Homeless Task Force.

Lastly, City of Auburn staff chairs the City of Auburn/Cayuga County Homeless Task Force and coordinates regularly with HHC staff. By working together, efforts in the Cayuga County and our CoC region will continue to successfully reduce the number of people experiencing homelessness and the length of time people are homeless, as well as eliminate future episodes of homelessness

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Auburn does not receive ESG funds. However, the City of Auburn staff works closely with the HHC CNY on updating and developing procedures for the CoC. The HHC of CNY operates and administers HMIS. All CoC funded agencies, and Cayuga County Department of Social Services, enter homeless data into HMIS

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Auburn Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff met with Auburn Housing Authority staff on January 12, 2024 at 1pm. Auburn Housing Authority is currently waiting on a funding decision to determine if rehabilitation at Olympia Terrance will move forward this year.

2	Agency/Group/Organization	Cayuga County Health Dept
	Agency/Group/Organization Type	Public Health Housing
	What section of the Plan was addressed by Consultation?	Lead Poisoning Prevention Lead Based Paint Removal in Homes

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>City staff met with Cayuga County Health Department staff on November 29, 2023 at 1:00pm. Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. City to provide data and maps on housing stock. The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.</p>
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3	Agency/Group/Organization	Cayuga County Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Auburn staff met with Cayuga County Habitat for Humanity staff on December 19, 2023 at 1:00pm. The topics of discussion were the needs of first-time homebuyers and the structure of the mortgage assistance program. The funding amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer were discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint. It was also discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

There were not any agencies or organizations intentionally not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	10 Year Plan to End Homelessness	Homeless strategy, homeless needs (chronically, disabled, youth, families, individuals, Veterans) Anti-poverty, and affordable housing

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

In addition to meeting with local housing providers, the City of Auburn consulted with a number of local groups and agencies regarding the preparation of this Annual Action Plan. Local Human Service Agencies that serve low to moderate income persons, senior citizens, individuals with disabilities, youth, and homeless. The City works closely with our local Continuum of Care (CoC) and homeless providers. Feedback on community needs is received on a regular basis.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Auburn held two public meetings and three public hearings. All meetings were conducted in a handicap accessible location and open to the general public. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development ten days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 179 surveys were submitted. The data from the survey and comments from the public meetings were summarized and used to prepare the plan.

All comments from the public meetings and comments that were submitted during the development of the Annual action Plan can be found in the appendix. Survey results can also be found in the appendix.

Over 83% of survey respondents were City of Auburn residents, while the remaining 17% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

For area wide activities, the City received the following feedback on project priority. (1 being highest):

1. Sewer Line Replacement
2. Neighborhood Revitalizations
3. Demolition of unsafe structures
4. Sidewalk Improvements

5. Park Improvements

The following Human Service programming activities were prioritized according to public feedback

1. Homeless Prevention
2. Affordable Housing
3. Services for the Disabled
4. Senior Services
5. Youth Programming and Services
6. Assistance to the Hungry
7. Workforce Development
8. Mental Health
9. Child Care
10. Substance Abuse Services
11. Assistance to Victims of Domestic Violence
12. Fair Housing Activities

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was held on November 30, 2023 from 1pm-2pm in the City Council Chambers, 24 South Street, Auburn. Eight (8) people attended.	Priority needs stated during the public hearing included home repair, homeownership programs and historic preservation/park improvements. Meeting Minutes from the Public Hearing can be found in the appendix.	All comments were accepted	
3	Public Meeting	Minorities Non-targeted/broad community	CDBG Public meeting held November 14, 2023 at 10:00am at Memorial City Hall, 24 South Street, Auburn. Six (6) people attended the meeting.	Attendees provided feedback on the need of Sidewalk improvements on Pulaski Street. Additionally, there was feedback on the need for emergency meals have increased. All comments from the public meeting can be found in the appendix.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Minorities Non-targeted/broad community	On November 15 th , 2023 at 5:30pm a public Community Development Block Grant meeting was held at Booker T Washington Center, 23 Chapman Ave, Auburn. Seven (7) people were in attendance	Attendees emphasized the increase in children needing mental health services at the elementary school age level. Priority needs were both access to childcare and affordability, youth programs for teens 12-18, access to parenting classes. All comments from this meeting can be found in the appendix	All comments were accepted.	
5	Public Hearing	Non-targeted/broad community	The public hearing took place on January 25, 2024 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn	Support of the Annual Action Plan and the importance of Housing policies and initiatives for the Five-Year plan. Concern with CDBG funds supporting Homeless shelter	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The online CDBG public survey was open for the months of November and December 2023. 179 responses were received. a summary of responses and comments can be found in the appendix	179 responses were received. a summary of responses and comments can be found in the appendix	All comments were accepted	
7	Public Hearing	Non-targeted/broad community	A public hearing took place on February 1, 2024 at 5pm at City Council, located in City Hall council chambers, 24 South Street, Auburn NY	Attendees provided feedback and concerns on the PY2023 funding allocated to the proposed emergency shelter.	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	854,913	49,099	332,364	1,236,376	0	This is the last year of the 5 year Consolidated Plan.
Other	public - federal	Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

The City of Auburn funds 14 non profit agencies for programs that serve City of Auburn residents of low to moderate income. Nonprofit agencies have additional grant funds that are partnered with CDBG funding for the operation and delivery of the programs. Some of the funding sources supporting non profit agencies CDBG funded programs include but are not limited to: New York State Office of Mental Health, Cayuga County Office of the Aging, Office of Children and Family Services, United Way of Cayuga County, private foundations and fundraising.

Local housing development agency Cayuga County Homsite Development Corporation has recently been awarded NYS RESTORE funding for grants to assist senior citizens with the cost of addressing emergency repair or code violations to their home. They have also applied for NYS AHC funding for home repairs and are awaiting funding decisions to be announced. Local housing development agency Home Headquarters has a AHC grant for the rehabilitation of a home in the City of Auburn that will be sold to a first time homebuyer. Cayuga County Health Department has recently applied for funding to address lead hazard items in rental units such as windows and doors. All of these funding sources either complement or can be leveraged with the City's CDBG home repair funding to make a larger impact in housing in the City of Auburn than CDBG can accomplish on it's own.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Auburn is committed to providing quality recreational opportunities and greenspaces within neighborhoods. Neighborhood parks are crucial to quality of life within a city; therefore, public park improvements will include an assessment of the park including historical usage and community involvement. Playground and park improvements will be focused in US HUD CDBG designated low to moderate income areas. For the 2024-2024 Annual Action Plan the following public park and playground, located in the corresponding Census Tracts, will be improved as funding allows:

Wall Street Park and Playground – Census Tract 421

Discussion

Wall Street park was identified in the 2020-2025 Five Year Consolidated Plan for park improvements. This neighborhood park is located in census tract 421, on the corner of Wall Street and Aurelius Ave in the City of Auburn. During the 2023-2024 program year, city staff worked with Saratoga Associates on a park design, which was based on community input. Improvements will include new fencing, playground equipment, basketball court and pathways. Construction will begin during the 2024 program year, however due to limited funding, the construction will be phased. Phase one will be summer 2024 and phase 2 summer 2025.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Infrastructure	2020	2024	Non-Housing Community Development	Census Tract 416, Block Group 1 Census Tract 415, Block Group 4 Census Tract 416, Block Group 3	Non-Housing Community Development	CDBG: \$228,993	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1215 Persons Assisted
2	Clearance	2020	2024	Community Development		Non-Housing Community Development	CDBG: \$60,000	Buildings Demolished: 1 Buildings
3	Public Services	2020	2024	Non-Housing Community Development		Public Services Non-Housing Community Development Homeless	CDBG: \$125,000	Homeless Person Overnight Shelter: 60 Persons Assisted Homelessness Prevention: 20 Persons Assisted Other: 295 Other
4	Residential Rehab	2020	2024	Affordable Housing		Affordable Housing Community Development	CDBG: \$303,247	Homeowner Housing Rehabilitated: 15 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Direct Financial Assistance to Homebuyers	2020	2024	Affordable Housing		Community Development	CDBG: \$80,000	Direct Financial Assistance to Homebuyers: 2 Households Assisted
6	Economic Development	2020	2024	Non-Housing Community Development		Economic Development	CDBG: \$153,398	Jobs created/retained: 2 Jobs Businesses assisted:1 Businesses Assisted
7	Public Facilities	2020	2024	Non-Housing Community Development	Census Tract 421 Block group 2 Census Tract 413 Block Group 3 Census Tract 413 Block Group 5	Non-Housing Community Development	CDBG: \$448,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1760 Persons Assisted
9	Special Development	2020	2024	Affordable Housing Non-Housing Community Development		Affordable Housing	CDBG: \$79,072	Other: 1 Other
10	Administration	2020	2024	Administration		Administration/Planning	CDBG: \$164,308	Other: 0 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Infrastructure
	Goal Description	Public infrastructure improvements such as sidewalks, curbs, and street trees to neighborhoods that is low to moderate income according to ACS data.
2	Goal Name	Clearance
	Goal Description	Funding for clearance, demolition, and brownfield remediation in low to moderate income areas.
3	Goal Name	Public Services
	Goal Description	Public Services for low to moderate income of both special needs and non-special needs.
4	Goal Name	Residential Rehab
	Goal Description	Residential Rehab includes the Home Access Program, which serves low to moderate income persons, the Home Repair Assistance Program and Housing Programs Delivery. These programs are available city-wide for households that meet HUD's low to moderate income guidelines.
5	Goal Name	Direct Financial Assistance to Homebuyers
	Goal Description	This program will provide a principal reduction to a first time homebuyer of fully rehabilitated properties from partnering agencies.
6	Goal Name	Economic Development
	Goal Description	The Small Business Assistance Program provides gap financing to small businesses in the City of Auburn. Program Delivery encompasses delivering the Small Business Assistance Program.
7	Goal Name	Public Facilities
	Goal Description	Improvements and new construction of parks, trails, playgrounds, and other public facilities.

9	Goal Name	Special Development
	Goal Description	RLF for priority projects such as housing and homelessness.
10	Goal Name	Administration
	Goal Description	Administration costs for the CDBG program including the coordination and professional training of nonprofit agencies and the landlord training program. A goal outcome indicator of "0" is entered under other as the funds are used to administer the program

Projects

AP-35 Projects – 91.220(d)

Introduction

The following section outlines the projects that will be funded by CDBG in the 2024-2025 funding year.

Projects

#	Project Name
1	Public Services
2	Sewer Line Rehabilitation
3	Sidewalk Improvements
4	Public Facilities
5	Residential Rehab
6	First Time Homebuyer Program
7	Home Access Program
8	Distressed Property Program
9	Economic Development
10	Special Development
11	Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

Please refer to the Project Summary Chart for details.

1	Project Name	Public Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$125,000
	Description	Public Service Agency Programs are designed to serve low to moderate income persons in the City of Auburn. Activities are City-wide. Funded this year includes the following: Aurora of CNY - \$10,500.00 Boyle Senior Center - \$7,000 Cayuga Counseling - \$12,000.00 Childcare Solutions- \$12,750.00 Community Action Programs - \$7,500 Rescue Mission - \$9,000.00 Booker T. Washington Center, Summer program - \$9,500 Legal Aid, Services for Domestic Violence - \$11,000 Scat Van - \$13,000.00 Chapel House - \$5,000.00 Gavras Center: \$10,100.00 Catholic Charities: \$7,000 BOCES Career Training: \$10,500.00
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	375 persons of low to moderate income will benefit from public services
	Location Description	City-wide as this is a direct benefit program

	Planned Activities	<p>This year includes the following activities for City of Auburn residents:</p> <p>Aurora of CNY- assistive aids for seniors</p> <p>Boyle Senior Center- recreational, social and health programming for seniors</p> <p>Cayuga Counseling- Counseling services for youth and their families</p> <p>Childcare Solutions –childcare scholarship grant</p> <p>Community Action Programs-rental assistance and security deposit assistance to remain or secure safe, affordable housing and prevent homelessness.</p> <p>Rescue Mission – youth programming</p> <p>Booker T. Washington Center- summer youth programming</p> <p>Legal Aid of Mid NY- Legal services for victims of Domestic Violence</p> <p>Gavras Center- child care coordinator</p> <p>Scat Van – transportation for seniors and disabled individuals</p> <p>Chapel House – case management for Chapel House clients. Chapel House is the only homeless shelter in Auburn and Cayuga County</p> <p>BOCES Career Training- training program for nurses aid, teachers aid and administrative assistants. Individuals are of low to moderate income and the program partners with Cayuga Works.</p> <p>Catholic Charities- rental assistance</p>
2	Project Name	Sewer Line Rehabilitation
	Target Area	Low-mod service areas.
	Goals Supported	Public Infrastructure
	Needs Addressed	Non-Housing Community Development
	Funding	\$53,993
	Description	The City of Auburn will continue to prioritize sewer line rehabilitation projects focused in low mod service areas. Project could include but not limited to rehabilitation or replacement of a service main on Canoga Street.
	Target Date	12/31/2024

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Low mod census block groups in the City of Auburn
	Planned Activities	Replacement/Rehabilitation of a sewer main on Canoga St and/or slip lining to rehabilitate a sewer line in a different low to mod income service area
3	Project Name	Sidewalk Improvements
	Target Area	Census Tract 415, Block Group 4 Census Tract 416, Block Group 1 Census Tract 416, Block Group 3
	Goals Supported	Public Infrastructure
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$175,000
	Description	The City of Auburn will continue to implement a sidewalk replacement program in income eligible neighborhoods. The purpose of this program is to ensure that all residents, regardless of their ability, are provided with a safe and accessible pedestrian network of sidewalks within the City. In consultation with the City's Department of Engineering Services, sidewalks that are in poor condition will be replaced in the areas identified. All sidewalks will be reviewed and replaced in a comprehensive manner to ensure an interconnected network of sidewalks. Curbing will also be installed when cited by Engineering as a need. Sidewalks and curbs as needed will be installed along Walnut Street, South Fulton Street, and Owasco Street as funding allows. Street trees may also be planted where appropriate as part of this program along newly installed sidewalk or curbing either through the CDBG or City programs.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	735 persons of low to moderate income will benefit from the sidewalk program

	Location Description	Installing sidewalks on Fulton Street, Owasco Street and Walnut Street.
	Planned Activities	sidewalk and curbing improvements, street trees as needed
4	Project Name	Public Facilities
	Target Area	Census Tract 421, Block Group 2
	Goals Supported	Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$448,500
	Description	Neighborhood parks, playgrounds and public facilities are vital to a City's quality of life and the City of Auburn is committed to providing quality green spaces within City neighborhoods. The City completed a Parks Master Plan in June 2016, which provides information and makes recommendations on park improvements. The Office of Planning and Economic Development in coordination with the Department of Public Works and the Department of Engineering Services will work together to complete park and playground improvements or to create a new park specific to the neighborhood needs and priorities. Depending on the park or playground, improvements may include the installation of new playground equipment, replacing broken or unsafe equipment, rehabbing sports courts, and installing lighting, pathways, landscaping, etc. The parks and playgrounds targeted for improvements are located in low to moderate income neighborhoods. The Consolidated Plan established a general priority list based on Census Tracts. The City intends to address the following parks and playgrounds during this Action Plan as funding allows: Wall Street Park & Playground The project will serve youth of all ages and will benefit the surrounding neighborhood. Wall Street Park & Playground will see improvements including new playground equipment, pavilion, pathways, fencing, basketball court, sidewalks and landscaping. Prior year funding will replace the roof on the skatepark pavilion.
	Target Date	3/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 1,760 persons of low to moderate income will benefit from public facility improvements at wall Street Park.
	Location Description	152 Wall Street
	Planned Activities	Wall Street Playground phase 1 construction

5	Project Name	Residential Rehab
	Target Area	
	Goals Supported	Residential Rehab
	Needs Addressed	Community Development
	Funding	CDBG: \$283,247
	Description	HRAP will continue to focus on the rehabilitation of existing housing stock for occupancy by low and moderate income persons. The program will address urgent repair matters such as roof repair/replacement, furnaces, sewer/water lines, electrical/plumbing, accessibility modifications, and health and safety matters. Other priorities of the program will be exterior improvements for city beautification, energy efficiency, and partner with Healthy Neighborhoods and Lead Education at the County Health Department regarding lead abatement in homes with children under 6. The City will run this program as revolving loan program and manage the revolving loan funds. The loan will be a combination sliding scale for payback at a low interest rate for homeowners with a deferred, forgivable loan. The City has released an RFP and will be selecting a subrecipient to manage the application and delivery of the program with construction inspections. While this program is designed for homeowners, the City is committed to addressing lead paint as well. In rental units where lead paint has been deemed a hazard, the home repair assistance program will step in to assist with rehabilitation. For homes owned by a landlord, the sliding scale will not be implemented and it will be 100% loan based
	Target Date	3/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	A minimum of 10 households of low to moderate income will benefit from the Home Repair Assistance Program.
	Location Description	City wide as this is a direct benefit program.
6	Planned Activities	
	Project Name	First Time Homebuyer Program
	Target Area	
	Goals Supported	Direct Financial Assistance to Homebuyers
	Needs Addressed	Affordable Housing

	Funding	CDBG: \$75,425
	Description	The First Time Homebuyer Program will assist the buyer of 232 Seymour St with a principal reduction in the amount of \$40,000. 232 Seymour Street has been identified as a complete rehabilitation project by Home Headquarters. The City is also working to identify additional partners such as but not limited to Habitat for Humanity to provide principal reductions to their client.
	Target Date	3/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	This program will benefit 2 households of low to moderate income
	Location Description	City-wide as it is a direct benefit program
	Planned Activities	To assist 2 income eligible first time homebuyers to purchase a fully rehabilitated home by partnering agencies in the City of Auburn.
7	Project Name	Home Access Program
	Target Area	
	Goals Supported	Residential Rehab
	Needs Addressed	Community Development
	Funding	CDBG: \$20,000
	Description	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn. The City of Auburn will contract with the local Independent Living Center, ARISE, as a Sub recipient to implement the program. This program will benefit four units.
	Target Date	3/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	Five households of low to moderate income will benefit from the Home Access Program
	Location Description	This program will take place city-wide as it is a direct benefit program.

	Planned Activities	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn.
8	Project Name	Distressed Property Program
	Target Area	
	Goals Supported	Clearance
	Needs Addressed	Community Development
	Funding	CDBG: \$60,000
	Description	The Office of Planning and Economic Development will provide funding for clearance and demolition activities. OPED will work with Code Enforcement and Engineering to identify blighted properties that are deteriorating a neighborhood and to coordinate the demolition.
	Target Date	3/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Demolition can occur city-wide as it is a slums and blight activity.
	Planned Activities	
9	Project Name	Economic Development
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$153,398

	Description	The Office of Planning and Economic Development continues to make available the Small Business Assistance Program to support new business development and business retention/expansion. The overall business assistance strategy requires a pool of flexible funding that can be used to meet the needs of larger economic development projects that may develop at any time. This is accomplished through the continuation of the Special Development Projects (described in a later section).The SBAP provides a revolving loan fund that utilizes the revolving loan fund income as an ongoing funding source. This program line capitalizes the program at the anticipated levels required for the coming program year. The funding allocation will utilize revolving loan fund income (as opposed to Entitlement Funding) for the capitalization. Repayments from this loan program will be put back into a revolving loan fund and utilized for economic development activities. The SBAP will continue to offer flexible gap financing to small businesses and developers. The City has administered the SBAP for nearly 20 years and the program often plays a catalyst role in the business community. Working cooperatively with local lending institutions, the City supports economic activity that would otherwise not occur without SBAP subordinate lending. SBAP loans are used to create or retain jobs with a required focus on job creation for low and/or moderate income individuals. Loan funds may be used for permanent working capital, inventory, property acquisition, and/or the purchase of machinery and equipment. The City will contract with an economic development agency to deliver this program.
	Target Date	3/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that two jobs will be created for persons of low to moderate income and that one business will be assisted
	Location Description	City-wide as this is a direct benefit program
	Planned Activities	
	Project Name	Special Development

10	Target Area	Census Tract 421 Census Tract 418, Block Group 4 Census Tract 413, Block Group 1 Census Tract 417, Block Group 1 Census Tract, 413, Block Group 3 Census Tract 413, Block Group 5 Census Tract, 414, Block Group 1 Census Tract 418, Block Group 5 Census Tract 417, Block Group 2 Census Tract 415, Block Group 4 Census Tract 416, Block Group 1 Census Tract 416, Block Group 3
	Goals Supported	Substantial Rehab Economic Development Public Facilities Special Development
	Needs Addressed	Affordable Housing Economic Development Community Development
	Funding	CDBG: \$90,639
	Description	Special Development Loan funding is through available Revolving Loan Fund (RLF) and available to respond to priority projects including housing and homelessness.
	Target Date	3/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	None at this time.
	Location Description	City-Wide
	Planned Activities	None at this time. Special Development is available to address priority needs that may arise during the program year.
11	Project Name	Administration
	Target Area	
	Goals Supported	Administration
	Needs Addressed	Administration/Planning

	Funding	CDBG: \$164,308
	Project Name	Administration
	Description	City of Auburn staff salaries are reimbursed directly for work directly related to administering CDBG projects and programs. This also includes oversight of the Homeless Task Force, Landlord Training workshop, an analysis of impediments to fair housing, and coordination of human service agencies.
	Target Date	3/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administration of the CDBG program

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All area-wide projects will be located in either areas of low to moderate income or low to moderate service areas. The City will be targeting eligible areas as funding allows.

Geographic Distribution

Target Area	Percentage of Funds
Census Tract 421	5
Census Tract 418, Block Group 4	
Census Tract 413, Block Group 1	5
Census Tract 417, Block Group 1	
Census Tract, 413, Block Group 3	
Census Tract 413, Block Group 5	
Census Tract, 414, Block Group 1	
Census Tract 418, Block Group 5	
Census Tract 417, Block Group 2	
Census Tract 415, Block Group 4	5
Census Tract 416, Block Group 1	
Census Tract 416, Block Group 3	5

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Auburn is over fifty-one percent low to moderate income and is considered an “old” city needing improvements across the City in housing conditions, infrastructure including sewer/water lines and sidewalks, and refurbishing parks. The City of Auburn will allocate resources in eligible areas where there are priority needs identified by the community. In the 2024-2025 program year the City will be installing sidewalks in census tracts, 413, 415 and 416. Other programs identified within the 2024-2025 Action Plan will assist persons and household of low to moderate income city wide.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City is committed to creating and preserving affordable housing for homeless, non-homeless and special needs populations through a variety of methods including rental assistance, rehabilitation of existing units with the home repair assistance program, and acquisition through the first time homebuyers program.

One Year Goals for the Number of Households to be Supported	
Homeless	60
Non-Homeless	43
Special-Needs	5
Total	110

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	30

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Auburn is part of the Housing and Homeless Coalition of CNY Continuum of Care, which funds Chapel House Emergency Shelter for their permanent supportive housing project and Cayuga Community Action Programs for their rapid rehousing programs. Both are located within the City of Auburn and serve homeless individuals.

Rental Assistance programs are delivered through human service agencies and are expected to serve 20 households in the 2024-2025 program year. The Home Repair Assistance Program is estimated to rehab 10 homes and the Home Access Program is estimated to complete 5 minor repairs to homes in the upcoming program year. The first-time homebuyer's program is anticipating to assist one to two households with the purchase of a home in the City of Auburn by providing a principal reduction.

AP-60 Public Housing – 91.220(h)

Introduction

Auburn Housing Authority supports residents through the Section 8 housing voucher program and providing safe, quality, and affordable rental units. Auburn Housing Authority has three major complexes including Melone Village, Brogan Manner, and Olympia Terrace.

Melone Village and Brogan Manor, two affordable housing complexes in Auburn with a combined total of 276 units, recently underwent substantial rehabilitation. Additionally, the Housing Authority has applied for funding to rehabilitate 50 units at Olympia Terrace. While the substantial rehabilitation projects will not result in an overall increase in the number of affordable housing units available, it is certainly a positive development for our community.

Actions planned during the next year to address the needs to public housing

The Housing Authority applied in the fall of 2022 for funding through the New York State Unified Funding Round to redevelop its remaining 50 units of Federal public housing at the Olympia Terrace apartment complex. If funded, construction began in June 2024 and will continue through 2026. The Housing Authority has applied for and received permission to privatize these units through the United States Department of Housing and Urban Development (HUD) Rental Assistance Demonstration Program (RAD). The property will remain affordable, as it will receive permanent Section 8 rental assistance that will be administered by the Housing Authority.

In September 2022 the City of Auburn passed Council Resolution #95 of 2022 Supporting the Redevelopment of the Olympia Terrace Apartment Complex and Agreement Resolution #96 of 2022 Authorizing the Execution of a Payment in Lieu of Tax (PILOT) Agreement By and Among the City of Auburn, Olympia Terrace Housing Development Fund Company, Inc. and Olympia Terrace Limited Partnership and Authorizing the Conveyance of the Property (as Defined Herein) by the Auburn Housing Authority. Both resolutions will assist the Housing Authority in the addressing the need to renovate affordable housing units at Olympia Terrace

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Two of the seven seats on the Auburn Housing Authority's Board are reserved for tenants residing in the Housing Authority's public housing complexes. Tenants are elected every 2 years, and one seat is currently occupied. The Housing Authority is working to find another tenant who is willing to run for the vacant seat. Tenant commissioners play an integral role in policy formulation. Auburn Housing Authority has surveyed tenants regarding needed improvements at both public housing complexes, and the improvements that the Housing Authority plan to make directly reflect the priorities noted in the surveys. While developing the Auburn Housing Authority's Five-Year Plan, tenants are consulted for

feedback, comments and/or concerns.

Auburn Housing Authority works closely with Cayuga County Homsite and Home Headquarters to ensure that tenants are aware of their homeownership education. Auburn Housing Authority frequently distributes marketing materials to their tenants, and has allowed Cayuga County Homsite and Home Headquarters to hold informational sessions/trainings on site.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated as troubled and is rated as a high performer.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Auburn is an active member of the Housing and Homeless Coalition (HHC) of CNY Continuum of Care (CoC)-NY 505. The Housing and Homeless Coalition 10 year Plan to end Homelessness is currently being updated. In 2021, the HHC secured a consultant to guide the HHC through the strategic planning process and assist in preparing the 10 year plan to end homelessness. Many of the goals and actions within the current 10 year plan to end homelessness are outlined in this section.

Goal 1 Increase Leadership, Collaboration and Civic engagement thorough out the CoC.

Through education and outreach with businesses, nonprofits and faith based organizations as well as involving citizens with firsthand experience the CoC will collaborate and focus efforts to prevent homelessness.

- Attendance at the HHC meetings. The City of Auburn is an active member of the HHC. Renee Jensen, City of Auburn and Chair of the local Homeless Task Force, attends the Advisory Board Meetings, the Planning & Advocacy committee meetings, as well as the Performance Selection Committee meetings. The City of Auburn also collaborates with the HHC to organize the annual Point in Time (PIT) Count in Cayuga County.
- HMIS Reporting. All Cayuga County CoC funded agencies including Chapel House and Cayuga Action Programs report in HMIS. Cayuga County DSS also reports in HMIS.
- There is a Cayuga County individual with lived experience on the CoC's client Advisory Board

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2021, the City of Auburn utilized CDBG –CV 3 funding to partially fund a homeless outreach coordinator position. This position is the County's only hired street outreach that meets with individuals and families face to face in hotels, homeless camps or homes to assist them with their individual needs. The position has been successful in assisting families and individuals with paper work to secure public assistance, section 8, rental assistance, employment and assisting in COVID-19 vaccination appointments. This position was funded through June 2023 with CDBG-CV funding. The City of Auburn also allocated American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to this position through 2025.

Additionally, the county's only homeless shelter, Chapel House, uses the housing 1st model, which

ensure that all clients can access services related to their individual homeless situation and housing need.

Addressing the emergency shelter and transitional housing needs of homeless persons

In Cayuga County, the HHC-CNY, City of Auburn, and Cayuga County have been collaborating to find ways to serve the homeless population in our county. The following goals outlined in the 10 year plan have been bulleted below. The HHC, City of Auburn and Cayuga County will continue to address these goals to assist the housing needs of the homeless community in 2024.

- Determine opportunities to utilize mainstream resources to provide housing stabilization assistance to clients who are homeless or at high risk of homelessness

There is a need for stable permanent housing that is affordable within our community. Rent has increased over the past two years, making affordable housing difficult to find. Increasing rents coupled with increasing costs of food, unexpected job loss, additional health related expenses, have put residents at risk in losing their homes. Programs such as CDBG Homeless intervention and prevention program provided by local non profit Community Action Programs, and Catholic Charities Rental Assistance program has assisted more than 14 families with rental arrears in the past six months.

In Cayuga County, the only emergency shelter is Chapel House, a 19 bed shelter for men. The Community Development Block Grant supports a case management position at the shelter that assists clients with successfully securing and maintaining permanent housing. Additionally, Chapel House receives CoC funding for permanent supportive housing program with 20 units. The non profit also owns and operates 16 transitional beds on Grant Avenue for single men and women.

However, hotel numbers for homeless singles in November 2023 is 97 singles and 33 families. Outside of Chapel House, hotels are emergency housing options for Cayuga county residents facing homelessness. Cayuga County has been working with the City of Auburn, Auburn Housing Authority as well as a number of local nonprofit agencies in identifying to address the need for emergency housing. Housing visions, a nonprofit housing development agency, has been working with the community in redeveloping the current emergency shelter, currently operated by Chapel House, located at 290 and 292 Grant Avenue. The proposed shelter is an 80 bed facility. This project is currently under review by the City of Auburn Planning Board.

Cayuga County Department of Social Services has a contract with Rescue Mission and Cayuga Action programs to work with homeless families. Families are housed in transitional units, if available, or hotels. Hotels are an expensive alternative for housing and are unsupervised. Often times this can lead to unsafe conditions. Unfortunately, the number of families living in hotels is so high that these agencies are not able to assist all families.

- Ensure that homelessness prevention and rapid re-housing strategies are coordinated with Education

for Homeless Children and Youth.

Auburn Enlarged City School District has a homeless youth coordinator that works closely with Cayuga Counseling. Youth Center Booker T Washington Center's recently added a homeless youth coordinator to their staff. This position works with youth and families to coordinate services based on need.

The runaway homeless youth committee is chaired by Cayuga Counseling. Local agencies attend quarterly meetings and coordinate to address youth needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Local homeless and housing providers have made great strides over the past 10 year to rapidly rehouse homeless individuals to safe affordable housing. The HHC CNY provides CoC funding to Onondaga, Oswego and Cayuga Counties for homeless housing projects. In Cayuga County, Chapel House received \$239,929 in Continuum of Care funding for the permanent supportive housing program. This program serves 20 households and has a case manager that works with homeless individuals. The individual is responsible for 30% of their income towards rent and Chapel house pays the remaining portion of the rent under a one year lease agreement. Case management continues with the client for the year in with the goal to keep stably house chronically homeless individuals. Chapel House uses the housing 1st model, which ensure that all clients can access services related to their individual homeless situation and housing need.

Community Action Programs (CAP) receives \$160,991 in Continuum of Care funding for a Rapid Rehousing program that supports 16 units. CAP uses the housing 1st model and assists individuals with obtaining services that will provide clients with the tools to be successful in securing and maintaining permeant housing.

The current rental market in Cayuga county has made it difficult for securing affordable housing. Many units are above fair market rent housing and therefore many agencies are finding it difficult to secure permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

The Homeless Task Force collaborates with Police, Cayuga County jail, homeless and human service providers. The collaboration between agencies has promoted communication among agencies when discharge policies are being drafted. Some of the goals that have been a focus over the past year include:

- Goal: Improve outreach to homeless assistance providers and collaborations across government and with community nonprofits. The Street outreach coordinator position has been in place since 2021. This position has developed relationships with chronically homeless individuals and has successfully housed some of the community's most vulnerable persons. This has been achieved through the collaboration and good working relationships of nonprofit agencies and local government agencies in the community. The City and County Department of Social Services are meeting and communicating on a regular basis on housing cases within the City of Auburn. This working relationship has been successful in keeping individuals safely housed.
- Goal: Develop and disseminate best practices on helping people with histories of homelessness and barriers to employment enter the workforce, including strategies that take into consideration transportation, child care, child support, domestic violence, criminal justice history, and disabling conditions. Cayuga County appropriated Opioid settlement funds to Cayuga Community Health Network for 6 transitional units with Case management services for individuals, and their families, being discharged from the jail system.

The City of Auburn partnered with BOCES Career Training program, formally known as Health Train. The Career Training program is a pre-employment program that introduces participants to the field of healthcare (nurse aid), Teaching (Teacher's Aid), or Administrative Assistant. Majority of participants are low to moderate income and often face barriers. Students are connected with local services, such as childcare, that can assist with long term employment.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Contributing factors to affordable housing and residential investment identified in the 2020 Analysis of Impediments to Fair Housing include the following:

- Discriminatory patterns in lending
- Access to low poverty areas
- Access to labor market engagement
- Moderate to high levels of segregation
- Insufficient affordable housing in a range of unit sizes
- Black renter households have disproportionate rates of housing problems
- Insufficient accessible affordable housing
- Location of public housing units tend to have lower levels of access to opportunity
- Lack of fair housing infrastructure
- Insufficient fair housing education
- Insufficient understand of credit

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Strategies to remove barriers to affordable housing include:

- Promoting fair housing education through an annual workshop or series of public forums
- Provide annual outreach, education, and financial literacy related to credit for prospective homebuyers. Promote the homebuyers education course.
- Review development standards for accessible housing and inclusionary policies for accessible housing units; continue recommending appropriate amendments each year
- Locate any future publicly supported housing units in high opportunity areas. Review the location of publicly supported housing units annual.
- Research opportunities for increased funding options annually for publicly supported housing.
- Review zoning for areas with restrictions to housing development, including minimum lot

requirements; make appropriate amendments yearly

- Work with code enforcement to ensure that code violations can easily be reported
- Continue using CDBG to fund housing rehabilitation for homeowners
- Explore opportunities annually for redevelopment or rehabilitation of residential properties in

Discussion:

The City successfully held a landlord workshop on March 25th, 2023 and will be holding a workshop in Fall of 2024.

The landlord workshop covered presentations from Auburn Fire Department, Cayuga County Health department, and lawyer from CNY Fair Housing and information regarding hoarding. Flyers were shared on Cayuga Community Health Network website, social media, the Cayuga County landlord association and nonprofit listserve Catalyst Cayuga.

The City actively shares information regarding homeownership education classes for persons to participate in. The City is also partnering with local housing development agency this year on a first time homebuyer principal reduction to the first time homebuyer of 232 Seymour Street which will be completely rehabilitated before it is listed on the market. The City is also looking to partner with Habitat for Humanity and any other relevant agencies on these type of projects as well.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The greatest obstacle that the city faces to address all needs is the limited community development dollars available from federal, state, local, and private sources. To address this, the City is proactive seeking leveraging dollars and combining funds from various sources in order to achieve project goals and address community needs.

Actions planned to foster and maintain affordable housing

The City will continue to collaborate with local housing and community development agencies to foster and maintain affordable housing. The City has taken a comprehensive approach in revitalizing neighborhoods with existing housing through the CDBG Home Repair program, First Time Homebuyer Program, as well as by partnering with local Housing Corporation, Homsite, the Syracuse based housing corporation Home Headquarters, and the local Habitat for Humanity chapter. The City of Auburn has Special Development funds that are available for special priority housing and homeless projects that may arise during the program year.

Housing Visions, a not-for-profit 501 c3 organization, a neighborhood preservation company (NPC) and a community housing development organization (CHDO) currently oversees 35 units, 16 scattered site buildings, of affordable housing in the City of Auburn. Housing Visions is in the process of identifying additional scattered site affordable housing units. Housing Visions applied for 2 million dollars in funding from Restore NY Communities initiative for the development of 16 affordable housing units at 197 State Street, Auburn. The building is close to public transportation, and near downtown. The goal of the project is to provide permeant housing for low to moderate income families, and veterans.

Housing Visions is also pursuing Homeless Housing and Assistance program (HHAP) funding and Empire State Supportive Housing Initiative (ESSHI) funding to build a new 80 bed emergency shelter for homeless individuals.

Actions planned to reduce lead-based paint hazards

The City will continue to fund the Home Repair Assistance Program and will comply with lead based paint regulations issued under Sections 1012 and 1013 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, which is Title X of the Housing and Community Development Act of 1992. The City will continue to work with the Cayuga County Health Department on lead based paint hazards in homes. A representative from the Office of Planning and Economic Development regularly meet with the Cayuga County Lead Advisory Task Force, to work on partnerships and collaboration around lead-

based paint issues. The Health Department has expressed concern over recent data that shows increased instances of lead poisoning in children., The City is committed to providing assistance to this task force as members look for ways to combine resources and experience to address this issue. The Lead Advisory Task Force continues to explore funding sources for the abatement of lead. The City of Auburn recently supported Cayuga County's application to the NYS Leading in Lead Prevention NOFA that is specific to rental properties. Auburn was identified as a priority community in this NOFA. The Homsite Fund Inc. CBDO RLF has been identified as a matching funding source for this program.

The City also continues to fund the Community Health Network landlord workshops which addresses lead based paint as a topic.

Actions planned to reduce the number of poverty-level families

The City will continue to pursue an improvement in the local economy and employment opportunities.

This program year, the Cayuga Onondaga County BOCES Career training program expanded to training nurse's aids, teachers aids and administrative assistants. Career Kickstart is a pre-employment program that introduces participants to the corresponding field and teaches participants the importance of soft skills in the workplace. This program partners with Cayuga Works Career Center located at Cayuga community College.

Additionally, Cayuga Community Action Program will be delivering an Employment Pathways program that will work with clients on employment skills and breaking down the barriers to employment for low to moderate income persons.

The City is committed to working together with local partners in the community to determine the needs of local businesses and to develop a workforce development programs to meet those needs.

Actions planned to develop institutional structure

The City Office of Planning and Economic Department recently filled a planner level position that was vacant for approximately one year. The position will be support CDBG on a project level basis. The City continues to hire an intern to assist senior level planning staff with CDBG during the summer and winter college breaks. The intern reports to senior level staff in regards to CDBG and assists in monitoring of CDBG projects, procurement for CDBG projects, and assists with other CDBG related tasks as directed

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Auburn will continue to be involved in the Housing and Homeless Coalition of CNY NY-505 Continuum of Care as well as the City of Auburn/Cayuga County Homeless Task Force. The City will

continue to assist in the coordination of public and private housing and social service agencies.

Additionally, The City supports, Catalyst Cayuga, an organization mission is to strengthen non profit organizations by enhancing their leadership, partnership, and capacity to drive progress toward a community where all people thrive.

The City also attends and participates in Community Network Meetings. The Community Network meetings are held every other month for about one hour and provide Cayuga County social service agencies and public housing agencies an opportunity to network, share information and coordinate on programs.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	49,099
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	49,099

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Attachments

CITY OF AUBURN						
Community Development Block Grant Program						
2024 Annual Action Plan Budget						
		Anticipated 2024 PY Ent.	Prior Entitlement Funds	2024 Revolving Loan Fund	Available RLF	Total
Housing & Neighborhood Programming						
H1	First Time Homebuyer Program	\$ -	\$ 75,425	\$ -	\$ -	\$ 75,425
H2	Home Repair Assistance Program (HRAP)	\$ -	\$ -	\$ 23,504	\$ 201,292	\$ 224,796
H3	Home Access Program (HAP)	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
H4	Distressed Property Program	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
H5	Housing Programs Delivery	\$ -	\$ 58,451	\$ -	\$ -	\$ 58,451
H6	Sidewalks Replacement Program	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000
H7	Public Facilities/Park and Playground Improve	\$ 356,413	\$ 92,087	\$ -		\$ 448,500
H8	Sewer Line Rehabilitation	\$ 20,000	\$ 33,993			\$ 53,993
Total Housing & Neighborhood Improvement		\$ 571,413	\$ 319,956	\$ 23,504	\$ 201,292	\$ 1,116,165
Public Services						
P1	Aurora of CNY	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P2	Boyle Senior Center	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000
P3	Cayuga Counseling	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000
P4	Community Action Programs Cayuga/Seneca	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
P5	Rescue Mission	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000
P6	Booker T. Washington	\$ 9,500	\$ -	\$ -	\$ -	\$ 9,500
P7	BOCES Career Kick Start	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P8	Legal Aid	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000
P10	Scat Van	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000
P11	Catholic Charities	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000
P12	Gavras Center	\$ 10,100	\$ -	\$ -	\$ -	\$ 10,100
P12	Chapel House	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
P13	Child Care Solutions	\$ 12,900	\$ -	\$ -	\$ -	\$ 12,900
Total CD Support Services		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
Business Assistance						
E1	Small Business Assistance Program	\$ -	\$ -	\$ 14,028	\$ 127,770	\$ 141,798
E2	Economic Development Program Delivery		\$ 6,600	\$ -	\$ 5,000	\$ 11,600
Total Economic Development		\$ -	\$ 6,600	\$ 14,028	\$ 132,770	\$ 153,398
S1	Special Development Projects	\$ -	\$ -	\$ 11,567	\$ 79,072	\$ 90,639
Total Special Development Projects		\$ -	\$ -	\$ 11,567	\$ 79,072	\$ 90,639
Administration						
A1	Planning and Administration	\$ 155,500	\$ 5,808	\$ -		\$ 161,308
A2	Landlord Training Workshop	\$ 3,000				\$ 3,000
Total Planning and Administration		\$ 158,500	\$ 5,808	\$ -	\$ -	\$ 164,308
TOTAL ALL PROGRAMS		\$ 854,913	\$ 332,364	\$ 49,099	\$ 413,134	\$ 1,649,510

Any increases to the PY2024 allocation will increase the Public Facilities/Park & Playground budget line. If there is a decrease in the PY2024 allocation, staff will review each budget line and adjust accordingly based on projects planned. If the increase or decrease is 20% or greater, a public comment period will be opened and City Council will be asked to approve the proposed changes.

City of Auburn: Community Development Block Grant Program
PY2024 Action Plan: Amendments to Prior Years Action Plans

The purpose of this amendment is to provide the public with notice of the proposed change. Approval for this change is anticipated to be obtained as a component of the approval of the 2024 Annual Action Plan. The following summarizes the changes necessary to make the funds available:

Account #	Amount	To Project	Comments
CD8760.401.2020	\$ 35,790.99	CV Public Services	
CD8669.2180.2023	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2022	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2021	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2020	\$ 3,425.84	First Time Homebuyer Program	
CD8676.3010.2021	\$ 5,780.83	Sewer Line Rehab	
CD8671.2200.2021	\$ 28,212.62	Sewer Line Rehab	

**Community Development Block Grant
Stakeholder Meeting
Auburn Housing Authority**

Meeting Notes 1/12/24

1:00pm

Auburn Housing Authority Conference Room

Attending: Stephanie Hutchinson, Executive Director of Auburn Housing Authority
Liz Vuillemot, Assistant Executive Director of Auburn Housing Authority
Tiffany Beebee, Senior Planner, City of Auburn

Auburn Housing Authority currently has an application in to NYS for funding to rehabilitate Olympia Terrace. A funding decision is expected in March. If awarded, construction will begin this summer and completed within two years. This is the last complex to be rehabilitated and updated.

Auburn Housing Authority is fully supportive of the Housing Visions Projects including the homeless shelter, Holy Family, State St. There is a need for 1 bedroom supportive housing units first, then family supportive housing units.

Food and rent prices are currently too much for the lower income households to afford. NYS needs to revise the public assistance allowances.

Auburn Housing Authority has hired a case manager to work with persons on Section 8 to keep families compliant with paperwork and regulations. This helps keep households in their homes and not terminated from Section 8 and evicted from their home.

Auburn Housing Authority is interested in rehabbing a vacant home in the City. They are in need of a trusted contractor do so. This project will not require any grant funds.

Community Development Block Grant Stakeholder Meeting Engineering Department

Meeting Notes 11/27/23
2:00pm
3rd floor Conference room

Attending: William Lupien, Scott McIntyre, Ken Tanner, Geno Franczek, Renee Jensen, and Tiffany Beebee

Wall Street Park:

Fall project, add sidewalks. Aurelius bridge construction will begin in 2025.

Casey Park Skate Park:

Connection between skatepark and pathway. Make it a 10-foot pathway. Complete with Road program? \$8,00 was discussed Summer of 2023.

Tree Program:

Keep at less than \$30,000. Use State funding for the upcoming year. Chase Street and Bradford Streets should be at the top of the list for tree grant funding.

Sidewalk program 2024

Provide at least \$165,000 for sidewalk program.

Potential areas include:

Walnut Street, South Fulton and Owasco Street.

Demolitions:

Keep funding at \$30,000 or increase funding above \$30,000

Road Program & Sidewalk connectivity:

Completed Fulton Street in 2023. Paving South Seward-Howard in 2024. Handicap corners are part of road program-would like to partner CDBG funds.

Discussion of a sidewalk transitional plan.

**Community Development Block Grant
Stakeholder Meeting
Cayuga County Health Department**

Meeting Notes 11/29/23

1:00pm

2nd floor Conference room

Attending: Deb Pickering, Ani Fish, Melissa Field, Kathleen Cuddy, Jennifer Haines, Tiffany Beebee

Cayuga County Health Department staff, Deb, Ani, Melissa, and Kathleen met with OPED Staff, Jennifer and Tiffany to discuss lead paint in the community.

Rental Units:

Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. City to provide data and maps on housing stock.

Owner Occupied Homes:

The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.

**Community Development Block Grant
Stakeholder Meeting
Cayuga County Habitat for Humanity**

Meeting Notes 12/19/23

1:00pm

2nd floor Conference room

Attending: Mary Pidgeon, Executive Director of Cayuga County Habitat for Humanity
Tiffany Beebee, Senior Planner, City of Auburn

Tiffany and Mary met to discuss first time homebuyers in the City of Auburn and the needs that they are facing. Interest rates are extremely high making a mortgage unaffordable even in the case of reasonable sale prices such as Habitat homes. The current structure of the mortgage assistance program may not be helpful enough. The amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer was discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint.

Tiffany and Mary also discussed how the City and Cayuga County Habitat for Humanity partnered in the past with tax foreclosed properties. Tiffany discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that also explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.

**Community Development Block Grant
Stakeholder Meeting
Department of Public Works**

Meeting Notes 10/27/23 Casey Park Skate Park
10/31/23 Virtual Meeting regarding Wall Street Park

Attending: Jason Brown,
Tiffany Beebee, Senior Planner
Renee Jensen, Senior Planner

Casey Park Skatepark Discussion included replacement of the pavilion roof over the skatepark and refurbishment of the pavilion columns. This will provide needed longevity to the pavilion.

Wall Street Park discussion included review of the two designs for the park with needed input from DPW. DPW requested that rubber mulch be utilized for safety surfacing for the playground and provided additional feedback on the fencing and the needs of DPW to be able to maintain the park to the best of their ability. This includes the request for any fence to be able to fit a mower underneath to not have to weed eat the entire fenceline as well as landscaping is not feasible to maintain but trees are acceptable.

Community Development Block Grant

Public Meeting

The public is invited to provide input on how to distribute Community Development Block Grants funds to assist low to moderate income individuals in the City of Auburn

Please participate in our survey by using the QR code below or at www.auburnny.gov



Public Meeting Dates

Tuesday, November 14, 2023

10:00am

City Council Chambers
City Hall, 24 South Street

Wednesday, November 15, 2023

5:30pm

Booker T. Washington Center
23 Chapman Ave

Public Hearing Date

Thursday, November 30, 2023

1:00pm

City Council Chambers
City Hall, 24 South Street



For more information:

Office of Planning & Economic Development
24 South Street, Auburn, NY 13021

Phone: 315-255-4115

Email: rjensen@auburnny.gov

All meetings are accessible to people with disabilities. If you need a sign language interpreter or materials in an alternate format, please contact the Planning Office at least 5 days in advance.

City of Auburn
Community Development Block Grant
November 14, 2023

Name

Contact Information

Rosemary Radley - Auburn Rescue Mission

rosemary.radley@rmsyr.org

Tiffany Beebee - City Planning

tbeebee@auburnny.gov

Ashley Teucke - City Planning

ateucke@auburnny.gov

David Ward - SS Potomac John Soup Kitchen

Dodg.67@TComcast.net

Crystal Ward - The Salvation Army

crystalward@salvationarmyusa.org

Jonathan Down - Community Affairs

Jonathan.Down@cityofauburnny.com

Shirley Kent - City Council

William Brown - Resident

City of Auburn
Community Development Block Grant
November 14, 2023

Name

Contact Information

Sara Douglas
KEVIN TANNER
Cous from the

315 255- 3447

**Community Development Block Grant
Public Meeting**

Memorial City Hall

24 South Street

11.14.23

10:00am

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee regarding the Community Development Block Grant Program.

Open to public for comments and discussion

Public Comments and Input:

- Sidewalk improvements on Pulaski Street
- Need for emergency meals have increased. St. Peter and John Soup Kitchen serves 40,000 meals a year. This is a financial burden and the need continues to increase.
- Discussion on the process of the Annual Action Plan
- Discussion of Area wide and Direct Benefit eligibility

City of Auburn
Community Development Block Grant
November 15, 2023

Name	Contact Information
Dennis Farrington	bdfarrington@gmail.com
Betsy Lombardi	Betsy.Lombardi@lasmpy.org
Evelyn Noden	evien@CarriageCounseling.org ^{ok}
Paul Gordon Carter	rev.paulg.carter@yahoo.com
Chuck Masco	
Jill Barron	
Timothy Denovan	

**Community Development Block Grant
Public Meeting**

Booker T Washington Center

23 Chapman Ave, Auburn

11.15.23

5:30pm

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee regarding the Community Development Block Grant Program. Attendees introduced themselves and their agency or community affiliation

Open to public for comments and discussion

Public Comments and Input:

- Children's Coordinated Service Initiative is a strength based collaborative approach to work with families and youth ages 5 to 17 years old with emotional/behavioral difficulties. They have seen an increase in children needing services at the elementary school age level.
- Legal Aid represents victims of domestic violence. There has been an increase in need/ cases in the city of Auburn as well as the 13 counties they work in. Currently they are experiencing a staffing shortage and have 20 openings.
- Need for Youth programming for the junior high age group
- Need for safe supervised place for youth and activities
- Reporting income for youth is a barrier
- Child care
- Parenting classes-lack of agencies that offer it and court orders are typically more successful for people attending classes.

*** Proof of Publication ***

State of Indiana
Lake County

City of Auburn
Community Development Block
Grant Program
Public Hearing

2024 Annual Action Plan
Date: November 30, 2023

City of Auburn
Memorial City Hall
24 South Street
Auburn, New York 13021
Michael D. Quill
Mayor

315-255-4104
TO ALL INTERESTED AGENCIES,
GROUPS AND PERSONS:

Notice is hereby given that a public
hearing will be held by The City of
Auburn Office of Planning and
Economic Development on Thurs-
day November 30, 2023 at 1:00pm
in City Council Chambers at
Memorial City Hall. All interested
agencies, groups and persons are
invited to the public hearing and
provide input on the preparation of
the 2024-2025 Community Devel-
opment Block Grant Annual Action
Plan.

The 2024-2025 Annual Action Plan
is the Fifth Annual Action Plan (PY
2024) of the 2020-2025 Five Year
Consolidated Plan and is for the
funding period of April 1, 2024
through March 31, 2025.

All meetings are accessible to
people with disabilities. If you are in
need of a sign language interpreter
or materials in an alternate format,
please contact the Office of Plan-
ning and Economic Development at
315-253-3513 or rjensen@auburn-ny.gov
at least 5 days in advance.
PUB: NOVEMBER 18, 2023

Kami Terrell being duly sworn, deposes and says:

That she/he is the Classified Associate of Lee Publications, Inc.,
publishers of The Citizen, public newspapers printed and published
daily and weekly, respectively, in the City of Auburn, Cayuga County,
State of New York, and duly authorized to make this affidavit, and
regarding

Public Hearing - City of Auburn

of which annexed is a printed copy, was published in said paper
1 time(s) namely on the PUBLISHED ON date(s) listed below.

City of Auburn, Plan. & Economic Devel. -Legals

Tiffany Beebe-Renee Jensen

24 SOUTH STREET

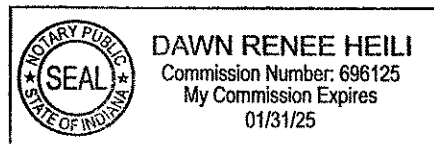
AUBURN NY 13021

ORDER NUMBER 83033

Signed Kami Terrell

Sworn to before me, this 20 day of November, 2023

Dawn Renee Heili
Notary Public



Section: Legals

Category: 910 Legal Notices - Cayuga County

PUBLISHED ON: 11/18/2023

TOTAL AD COST: 38.48

FILED ON: 11/20/2023

**MINUTES OF CITY OF AUBURN COMMUNITY DEVELOPMENT BLOCK GRANT
THURSDAY, NOVEMBER 30, 2023 1:00 PM
PUBLIC HEARING
MEMORIAL CITY HALL
AUBURN, NY**

Staff Present: Tiffany Beebee, Senior Planner and Renee Jensen, Senior Planner

Public Hearing started at 1:05pm

Presentation:

Renee Jensen and Tiffany Beebee presented a power point presentation to the audience on the Community Development Block Grant program.

Public Hearing Comments:

Jessica Soule, 38 Jarvis Street, Representing Catalyst Cayuga- As a resident and homeowner, support first time homeowner and homeowner improvements programs. Sidewalk connectivity is extremely important and would like to see the program continue. One of the really wonderful things when I moved to Auburn 15 years ago is how walkable it is and we need to continue to make sure that people have access beyond vehicles and encourage physical activity. As a representative of Catalyst Cayuga, I would like the City to consider how the NYS waiver, 1115 waiver impacts local not for profits. This is something that if it is applied, local not for profits will have access to funding that will make a huge impact. Community support is needed to make sure they are ready for data and tracking. Workforce development is a need locally and support for our youth entering the workforce in training and development.

Erica Ryan, Cayuga County Homsite Fund Inc.- Has received CDBG funding for the Home Repair the First-Time Homebuyer programs for income eligible homeowners. The home repair has benefited City of Auburn homeowners with repairs for roof, foundations, lead work, electrical upgrades, water sewer lines etc. Without the work of the City of Auburn we would not be able to do the work we do. I am thankful for this funding and look forward for more opportunities.

Walt Aikman, 17 Liberty Street- Volunteer with the City's Engineering, Planning, and Department of Public Works. We have dozens of volunteers that help plant trees in the City of Auburn. The CDBG program is truly a community asset for us and it provides funding for sustainable or suitable living environments regarding the urban forests. In Europe they have the 3, 30, 300 rule which is that any person from their residence can see 3 sizable trees from their window. In their neighborhood there would be 30% urban tree canopy- the area of ground covered by shade when viewed from a directly above. In Auburn, we are losing a lot of our urban tree canopy, we are at 26.5%,and we are losing a lot of our ash trees. The third number 300, is 300 meters or about 1,000 feet every resident in the community, has access to the park. CDBG is helping with trees, sidewalks, livability in our neighborhoods, and our parks. American Forests, a nonprofit, use to provide how much urban tree canopy a community should have. Now communities decide that. That is what we are, a community. My hope is that HUD will include sustainability in their criteria, especially in regard to climate change. Area that are very important to me that I urge at the federal level, and locally, to support include workforce development, housing, and substance abuse.

Tom Schuster, 23 Elizabeth Street, Representing Scat Van- Provides transportation for seniors and people who are disabled. Two vans a day run inside of Auburn for people that are in need of going to Dr appointments, shopping, or visiting loved ones. It is a vital program that many seniors depend on. We received funding from CDBG and are grateful for it. We are in need of volunteers. We try to have two vans running, which is staffed with a driver and an escort. December's volunteer calendar shows only 5 days during the month where there are two people on every van. Consider a program like RSVP where volunteers are matched to agencies. RSVP was closed around COVID and it would be great for the City to start a program like RSVP again.

Judy Dixon, 24 Foote Street, Chief Operating Officer of Free-man Ministries- Land on Osborne Street that is historically significant. It is the original site of the New Guinea settlement and also where the underground railroad started in the United States of America. Looking into purchasing the property, designating it as a historical site and developing it as a park would help improve the revitalization of the area and the community in general.

Ted Freeman, 24 Foote Street, Chief Steward of Free-man Ministries- Ancestor of the Harriet K Freeman, who co-founded this town and started the New Guinea Settlement on Mechanic Avenue, now Osborne, in 1794. God's Freeman is a book, published in 2022, uncovers 50 years of history. The underground railroad started on top of the hill on Osborne Street. Most of New Guinea, which is 14 acres, is underwater. The only area of the original location that is available is where the old gas station was, it is currently vacant and owned by a private landowner. The location needs to be secured. It's a national landmark. It needs to be excavated, cleaned up, and developed as a park. Our community has impacted the United States.

Ted Freeman, 24 Foote Street- Board member of MPA, Minority Professional Association- We take thriving entrepreneurs, improving their business skills and help them in taking their businesses forward in an orderly fashion.

Arlene Ryan, 36 Orchard Street, Orchard Street Neighborhood Association- We have had a lot of improvements over the years including street trees. There is investment happening in the neighborhood, however there is some older housing that needs to be restored. We are in the backyard of the invention of sound in motion pictures and Micron will be a catalyst for a lot of growth in the area. Neighborhood picnics have been supported by the City departments. Invasive bugs have impacted our street trees. More attention needs to be put on absentee landlords and uninhabitable houses. We should be proud to be from Auburn because we are the home of history that no one else has.

Public Hearing closed at 1:48pm

**Public Hearing
Community Development Block Grant
November 30, 2023**

Name	Affiliation	email
Walt Aikman	Earth Heritage	Walt@earthheritage.com
Jessica Soule	Catalyst Cayuga	JCSoule17@gmail.com
Erica Ryan	Ham site	Erica R @ homehq.org
Tom Schuster	SCAT Van	tdsjr@roadrunner.com
Paul (m)	CCFL	WLBW173 @ Del. ORG
Aleenel. Ryan		
Ted Freeman	FREE EM MINISTRIES	
Judi Dixon	Free-Em Ministries	

From: [Leroy Leubner](#)
To: [Jensen, Renee](#); [David Connelly](#); [Ted Freeman](#); [Leroy Leubner](#)
Subject: The upcoming CDBG meeting
Date: Tuesday, November 28, 2023 1:19:05 PM

Hello Renee! Thank you for the opportunity to provide input regarding the potential Freeman/New Guinea Negro Settlement project prior to the upcoming CDBG meeting, as I am unable to attend. Auburn has been celebrating its proud history regarding the Underground Railroad and, specifically, Harriet Tubman's decision to move her family down from Canada to Auburn. This glorious story does not begin here, however, nor should it end. Why did Aunt Harriet decide to call Auburn her hometown? It certainly wasn't because of the weather! She decided that Auburn was a safe haven due to the hard work, brotherhood and humanity exhibited by its founder John L Hardenbergh and his indentured servants/friends/companions, Harry and Kate Freeman. Their story takes them from Africa to England, then to colonial America. When independence was declared John and Harry answered the call and served at Saratoga, wintered with General Washington at Valley Forge (where 2nd Lt Hardenbergh was tasked with obtaining provisions for the starving troops) and were part of Sullivan's campaign against the Iroquois. After the war Hardenbergh was tasked, along with Moses DeWitt, with surveying the lands that would be used to pay the war veterans, and I'm certain that Harry and Kate were part of the approximately 30 support staff that accompanied them. It was during this survey that Hardenbergh and the Freemans decided to make this area home, with Hardenbergh erecting a cabin on a bend in the Great Iroquois Trail and the Freemans founding a free negro settlement called New Guinea on a large river gorge next to a creek along the major north/south indigenous American trail we now know as Osborne St. The establishment of New Guinea in a frontier settlement in a completely "slave state" attracted a significant number of "maroons", who provided the vital labor force that allowed Hardenbergh's Corners to thrive. A park on the empty lot at 116-118 Osborne St (which lies on land that was part of the original New Guinea) would recognize and honor not only the Freemans but also their friend and benefactor John L Hardenbergh, a member of one of New Amsterdam's oldest (and notoriously slave owning) families whose vision, empathy and Christian values enabled and supported the creation of what would become the cradle for the Underground Railroad. This lot currently cannot be developed until its current owner Jack Voorhees completes a state-mandated two part historical survey, after which he faces additional potential environmental and structural issues; however, I must be clear that I do not know if he is interested in selling this property. I believe that the city needs to push its historical narrative further, before the arrival of Harriet Tubman and the Swards; acquiring this property and assessing its potential as a monument to this great American story is the proper first step. In a time where multiple communities are vying to attract the attention of Micron and the anticipated ancillary businesses this story (properly promoted) could allow Auburn to rise above the others. This is truly the "Roots" of our generation, with an even more compelling and historically accurate script. I urge the city council to embrace it and apply for the funding needed to begin this endeavor. BTW, I'm certain that the property qualifies as "blighted", and the average annual income of the neighborhood residents falls below the federal requirements. Thank you for your time, Leroy Leubner.

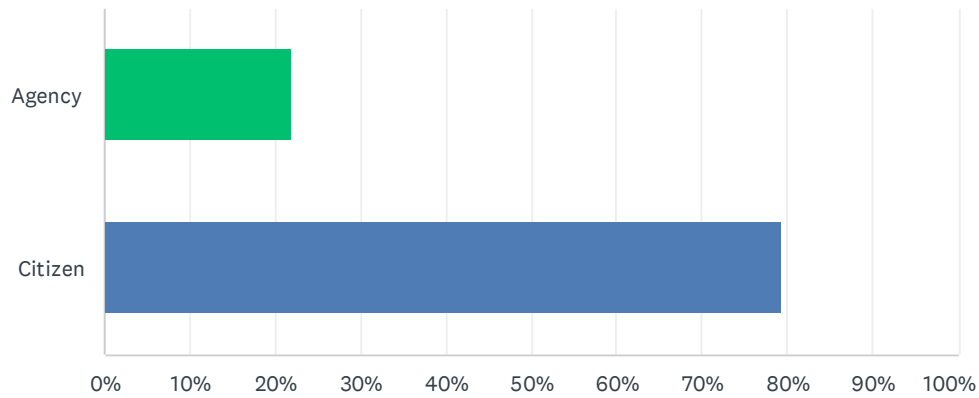
[Sent from Yahoo Mail on Android](#)

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Q1 Are you completing this survey as a citizen or on behalf of an agency?

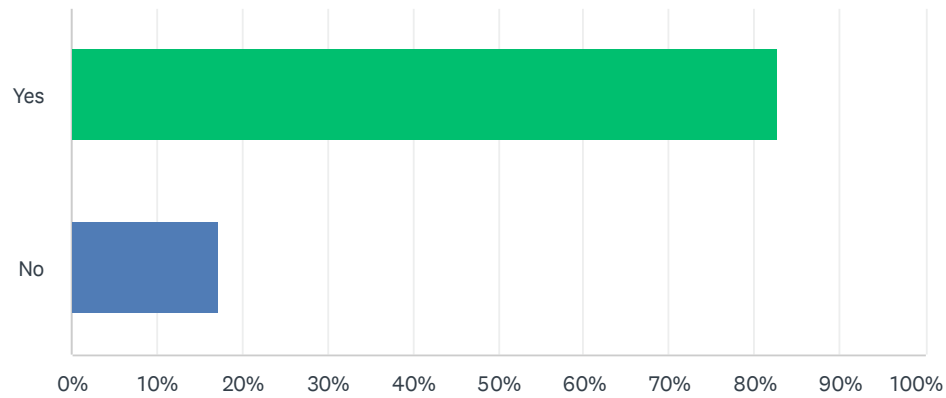
Answered: 178 Skipped: 1



ANSWER CHOICES	RESPONSES	
Agency	21.91%	39
Citizen	79.21%	141
Total Respondents: 178		

Q2 Do you reside in the City of Auburn?

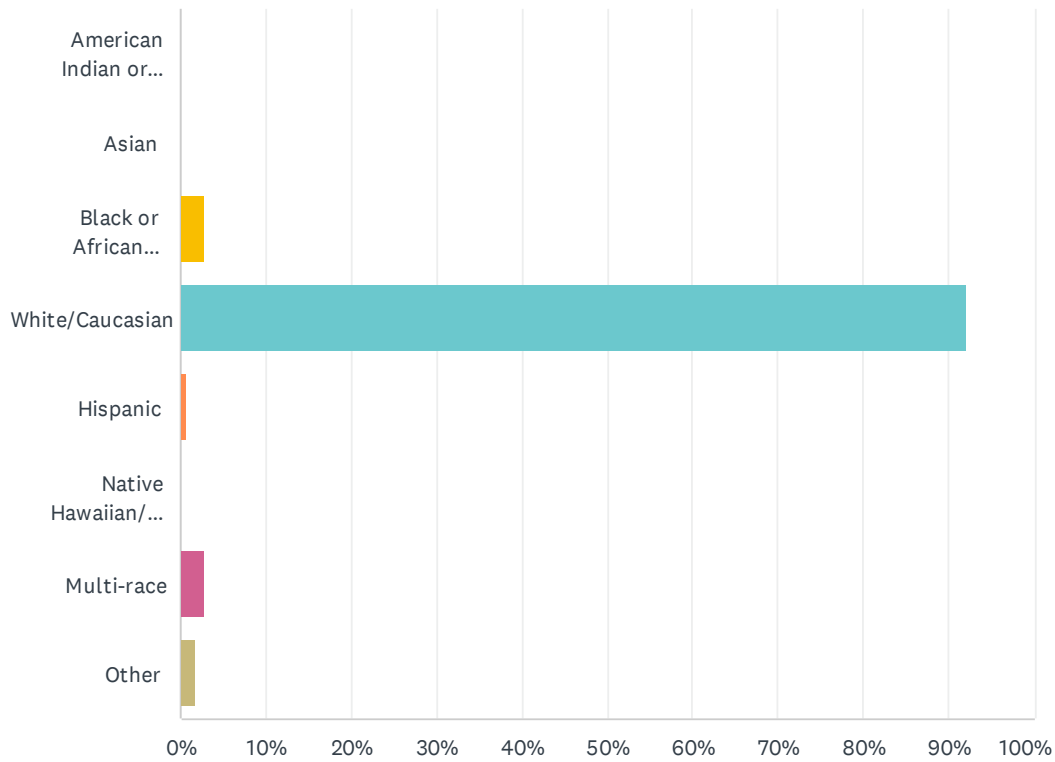
Answered: 179 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	82.68%	148
No	17.32%	31
TOTAL		179

Q3 Which race/ethnicity describes you?

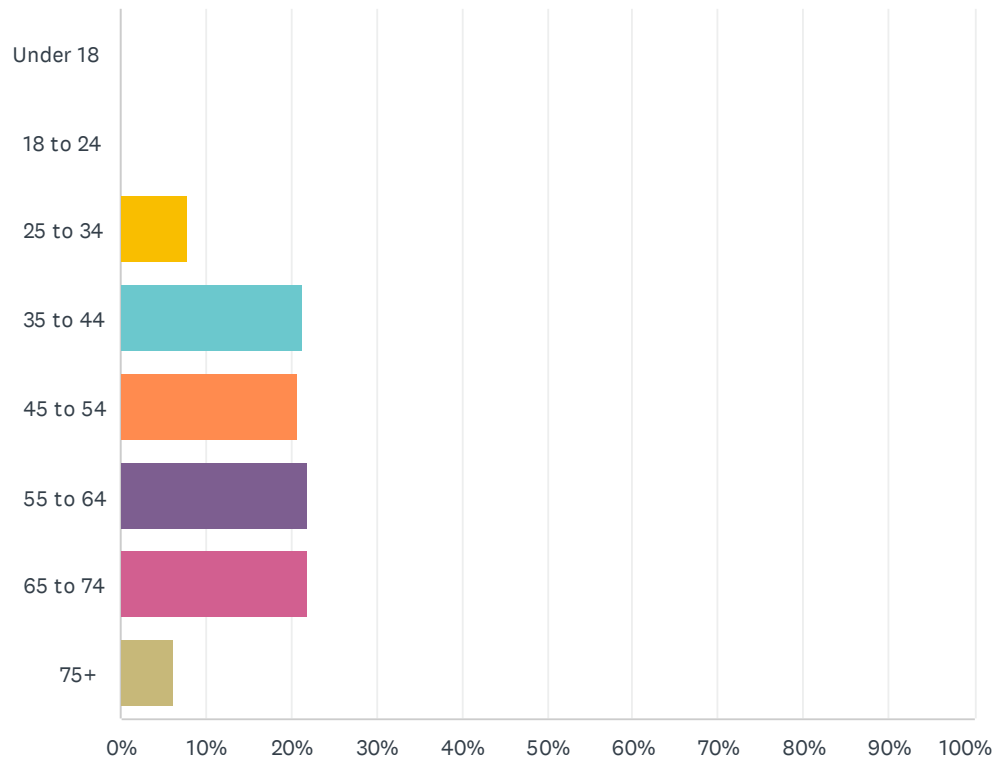
Answered: 176 Skipped: 3



ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	0.00%	0
Asian	0.00%	0
Black or African American	2.84%	5
White/Caucasian	92.05%	162
Hispanic	0.57%	1
Native Hawaiian/ Pacific Islander	0.00%	0
Multi-race	2.84%	5
Other	1.70%	3
Total Respondents: 176		

Q4 What is your age?

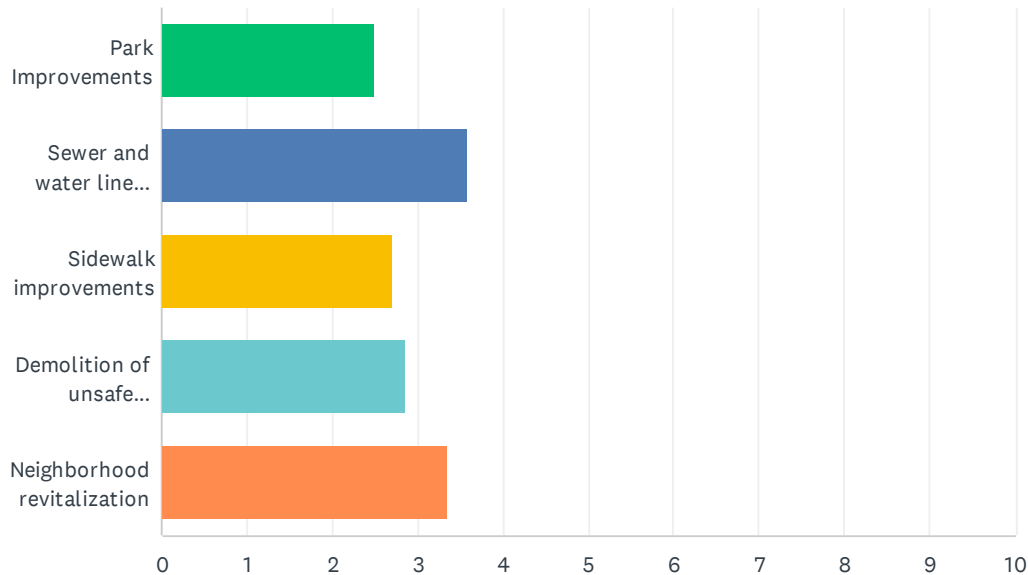
Answered: 178 Skipped: 1



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18 to 24	0.00%	0
25 to 34	7.87%	14
35 to 44	21.35%	38
45 to 54	20.79%	37
55 to 64	21.91%	39
65 to 74	21.91%	39
75+	6.18%	11
TOTAL		178

Q5 Below are 5 eligible categories that the Community Development Block Grant program can assist with. Please rank the following activities, 1 being the highest priority, 5 being the lowest priority for the City of Auburn community.

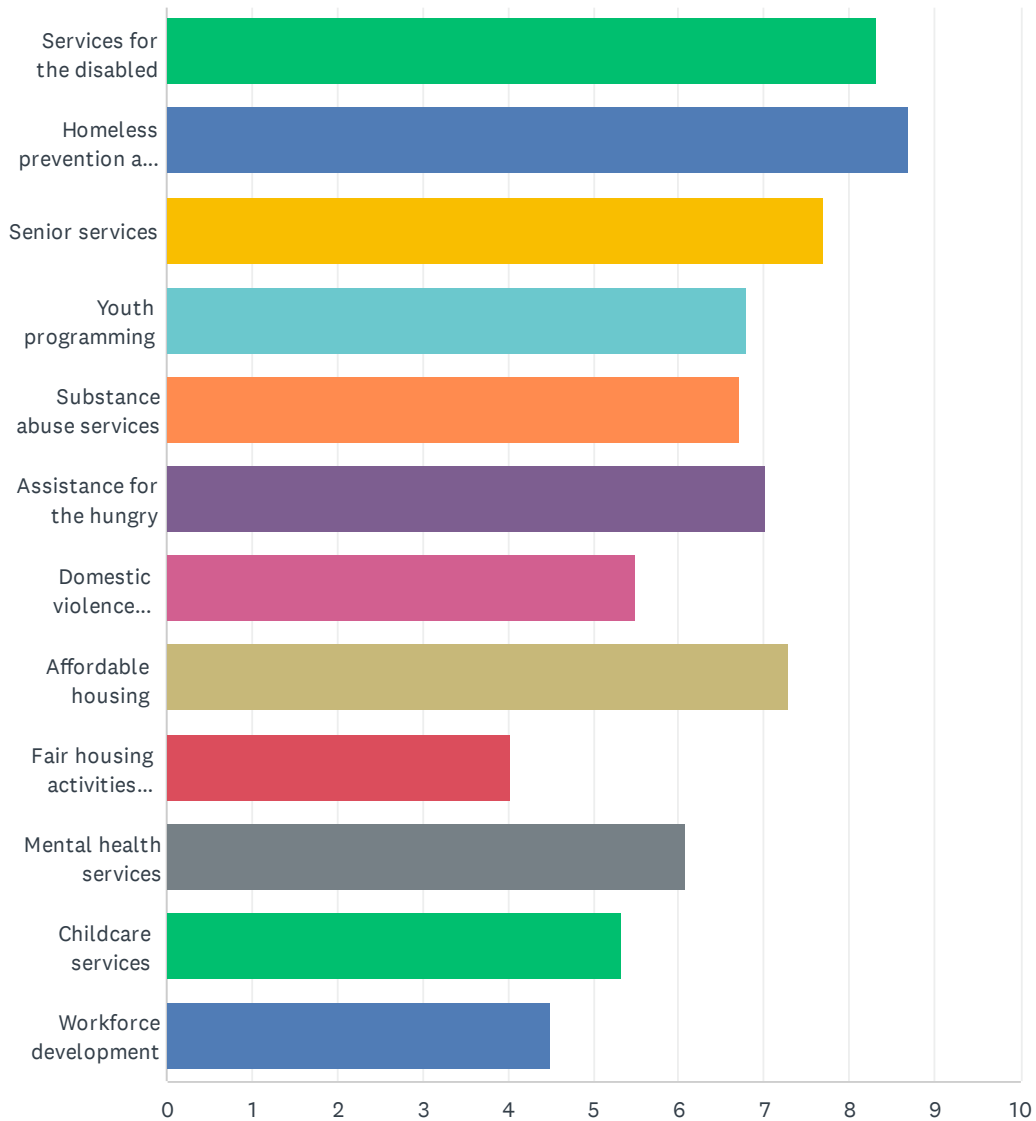
Answered: 177 Skipped: 2



	1	2	3	4	5	TOTAL	SCORE
Park Improvements	7.91% 14	18.08% 32	20.90% 37	22.60% 40	30.51% 54	177	2.50
Sewer and water line replacement	36.16% 64	21.47% 38	16.95% 30	15.25% 27	10.17% 18	177	3.58
Sidewalk improvements	11.86% 21	16.95% 30	24.29% 43	23.73% 42	23.16% 41	177	2.71
Demolition of unsafe structures	14.12% 25	21.47% 38	21.47% 38	22.03% 39	20.90% 37	177	2.86
Neighborhood revitalization	29.94% 53	22.03% 39	16.38% 29	16.38% 29	15.25% 27	177	3.35

Q6 Below are eligible programs that the Community Development Block Grant Program can fund. Please rank the program priorities that you feel are most important for the City of Auburn residents of low to moderate income. Please rank by numbering 1-12, number 1 being highest priority:

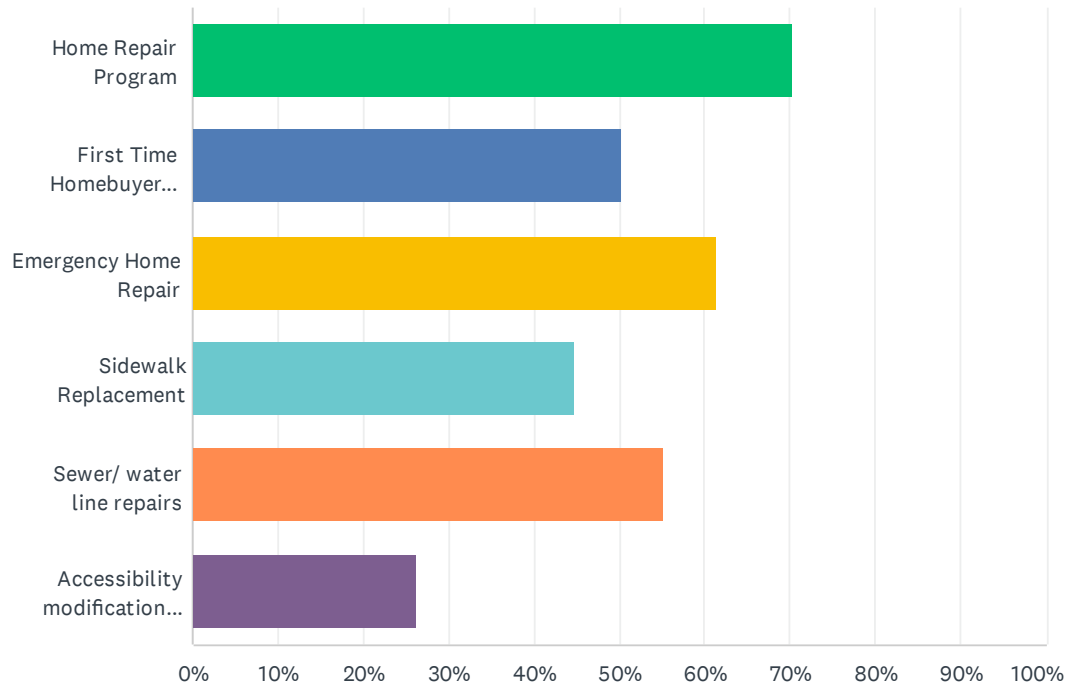
Answered: 178 Skipped: 1



	1	2	3	4	5	6	7	8	9	10	11
Services for the disabled	13.48% 24	18.54% 33	12.36% 22	8.43% 15	8.99% 16	8.99% 16	10.11% 18	7.87% 14	3.37% 6	3.93% 7	1.69% 3
Homeless prevention and assistance	17.42% 31	17.98% 32	11.80% 21	15.17% 27	8.43% 15	7.87% 14	7.30% 13	2.25% 4	1.69% 3	6.18% 11	2.25% 4
Senior services	11.80% 21	8.43% 15	17.98% 32	10.67% 19	5.62% 10	7.30% 13	10.11% 18	8.43% 15	10.11% 18	2.81% 5	5.06% 9
Youth programming	9.55% 17	6.74% 12	7.87% 14	10.67% 19	10.67% 19	10.11% 18	6.74% 12	8.43% 15	8.99% 16	7.30% 13	8.43% 15
Substance abuse services	3.37% 6	6.18% 11	6.74% 12	10.67% 19	14.61% 26	12.36% 22	11.80% 21	10.67% 19	11.24% 20	5.62% 10	3.37% 6
Assistance for the hungry	7.30% 13	8.99% 16	6.18% 11	8.99% 16	12.36% 22	11.80% 21	12.36% 22	10.67% 19	7.87% 14	6.74% 12	5.62% 10
Domestic violence programs	2.25% 4	2.81% 5	3.37% 6	7.87% 14	6.18% 11	10.11% 18	12.36% 22	16.29% 29	13.48% 24	13.48% 24	6.74% 12
Affordable housing	16.85% 30	5.06% 9	11.24% 20	7.87% 14	8.99% 16	6.18% 11	8.43% 15	6.74% 12	12.36% 22	7.30% 13	7.87% 14
Fair housing activities (renter and landlord rights/education)	0.56% 1	4.49% 8	3.37% 6	2.81% 5	3.93% 7	3.93% 7	5.62% 10	5.06% 9	16.85% 30	17.42% 31	15.73% 28
Mental health services	5.62% 10	5.62% 10	8.43% 15	6.74% 12	11.80% 21	9.55% 17	7.87% 14	8.43% 15	2.81% 5	14.61% 26	8.43% 15
Childcare services	5.06% 9	8.99% 16	6.18% 11	6.74% 12	5.06% 9	6.74% 12	2.81% 5	7.30% 13	6.18% 11	6.74% 12	26.97% 48
Workforce development	6.74% 12	6.18% 11	4.49% 8	3.37% 6	3.37% 6	5.06% 9	4.49% 8	7.87% 14	5.06% 9	7.87% 14	7.87% 14

Q7 The Community Development Block Grant Program can provide grant / loans to persons of low to moderate income homeowners in the City of Auburn. Please indicate what housing programs are a need in the City of Auburn.

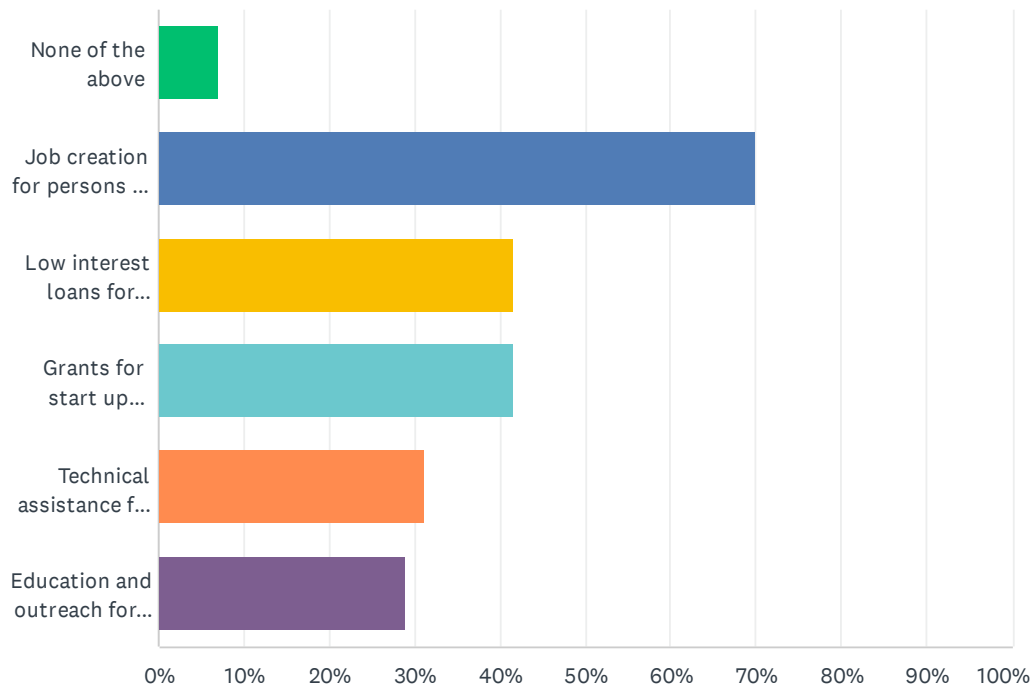
Answered: 179 Skipped: 0



ANSWER CHOICES	RESPONSES	
Home Repair Program	70.39%	126
First Time Homebuyer Program	50.28%	90
Emergency Home Repair	61.45%	110
Sidewalk Replacement	44.69%	80
Sewer/ water line repairs	55.31%	99
Accessibility modifications e.g. ramp	26.26%	47
Total Respondents: 179		

Q8 Economic Development is an eligible program through the Community Development Block Grant Program. Please indicate which Economic Development Programs you see as a need in the City of Auburn.

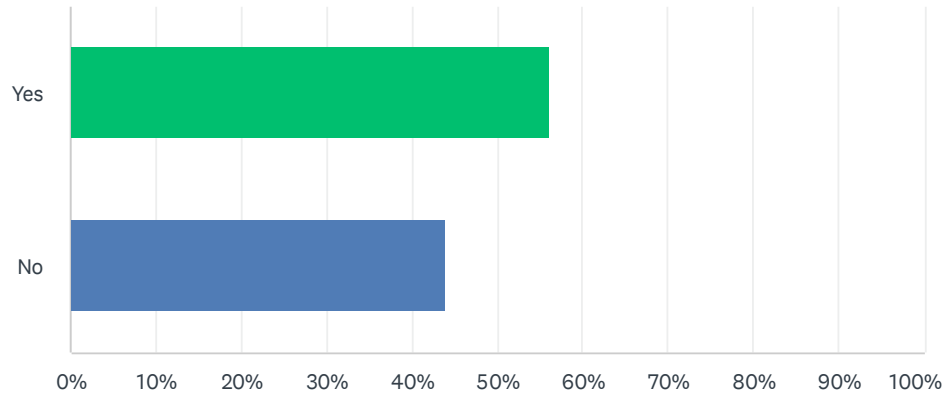
Answered: 173 Skipped: 6



ANSWER CHOICES	RESPONSES	
None of the above	6.94%	12
Job creation for persons of low to moderate income	69.94%	121
Low interest loans for working capital	41.62%	72
Grants for start up businesses	41.62%	72
Technical assistance for small businesses	31.21%	54
Education and outreach for businesses	28.90%	50
Total Respondents: 173		

Q9 Are you aware of any areas in the City of Auburn, that could benefit from sidewalk replacement?

Answered: 162 Skipped: 17



ANSWER CHOICES	RESPONSES	
Yes	56.17%	91
No	43.83%	71
TOTAL		162

Q10 Are there any services/programs that are missing or underfunded in the City of Auburn?

Answered: 60 Skipped: 119

CDBG 2024 -2025 Survey Comments:

Total Comments- 141

Categories:

Housing (14)

Affordable Housing

- 1.) Low-income housing or emergency housing
- 2.) low interest loans for tenant improvements
- 3.) Housing for people getting out of jail and prison
- 4.) Emergency housing is desperately needed along with rent assistance or low-income housing. The homeless rate is going up at an alarming rate.

Housing Rehabilitation

- 1.) Replacing old electrical wiring and insulating old houses
- 2.) Landlord Home Repair Grants
- 3.) Home repairs that replace old knob and tube wiring in old houses so they can be insulated.
- 4.) Housing rehab and homeownership programs appear to be underfunded considering the existing conditions in many neighborhoods. This should be the primary use of CDBG funds.
- 5.) washing machine installation in rentals/owner homes

Landlord Relations

- 1.) NO FUNDS FOR LANDLORDS!
- 2.) Code enforcement of rental homes by absentee owners
- 3.) . No funding for landlords
- 5.) First time home buyers -assistance with down payment for/ and purchase of existing homes with grants to make them habitable and saleable. Grants for persons who express a desire to remain in Auburn but who have been priced out of ownership.
- 6.) Code enforcement needs to step up and start enforcing codes the same way for everyone. Tear down structures that do not/cannot meet city codes and have become eyesores. 5 year tax incentives for folks who meet these requirements.

Infrastructure (8)

Transportation

- 1.) Transportation
- 2.) Better public transport and walkability options.
- 3.) Roads
- 4.) transportation...taxi service
- 5.) public transportation to outlying towns within Cayuga County

- 6.) better bus routes both inside and outside the city limits - we should be ashamed at how poor these are, I am not sure how CENTRO thinks it serves Cayuga County at all - ie no busses to Emerson Park any longer;
- 7.) road repair

Water Infrastructure Improvements

- 1.) Clean water to drink. No fluoride!!

Economic Development (12)

Small Business Assistance

- 1.) small business growth assistance
- 2.) Perhaps some shared business services such as HR, IT, bookkeeping so that business owners can focus on their strengths
- 3.) Grants for current businesses
- 4.) Mentoring programs for would be entrepreneurs
- 5.) CDBG Funding should not be used for ED purposes
- 6.) Help for businesses outside of downtown. No more money given to the same businesses for example prison city and the Schultz properties and Muldrow. The same people keep getting the help.
- 7.) Funds for thriving businesses to attract more tourism, more jobs, and more interest in the area.
- 8.) Fund programs for companies under 5 employees
- 9.) We need more support for existing small businesses. New businesses are great and all but I'm tired of seeing businesses close. We need old businesses.

Workforce Development

- 1.) Definitely ones to keep young adults coming back after college and staying
- 2.) Programs for regular citizens like myself, working at a Community Agency - who see the same individuals qualify for each new program while I am barely scraping by and could use help as well.
- 3.) Centralized volunteer opportunities match-up program like RSVP used to do, but for those of all ages. Centralized online community events calendar

Public Facilities (11)

Environmental Sustainability

- 1.) Areas that provide natural shade/update housing to include less reliance on air conditioning as our climate warms

Recreation

- 1.) Casey Park Ice Rink is in need of upgrades. With that, the usage could be increased... AHS and Ice Hawks use it, but more could be added
- 2.) Recreation Dept.
- 3.) 1. Dedicated pickleball courts 2. Dedicated pickleball courts that can be used rain or shine dedicated pickleball facility with year-round use
- 4.) Bus, bike, walk and wheel sport infrastructure
Recreation!!
- 5.) Funding Summer Recreation Programs; Swim Lessons at Casey Park
- 6.) On the topic of new sidewalks, I think another huge need and something we're lacking is proper biking lanes. We have a really nice one on W Genesee., but it ends as you get closer to downtown. With the increasing amount of people on e-bikes I see flying down sidewalks or riding without safety gear in the roads, it would be ideal to have designated lanes
- 7.) Grant Ave must become more bike and pedestrian friendly all the way to the town line. A protected bike lane, and wide sidewalks plus plants and shorter crossing distances will encourage walking

Tourism and Historic Preservation

- 1.) The Shrine Theatre, what's happening with it?? Weren't there previous monies allocated to help reconstruct and reopen it ? Where did that money go?
- 2.) Promoting Auburn as a place to visit - use Melrose Park and the lake to create water activities, possibly building a small hotel
- 3.) Repair of condemned/distressed structures and landmarks
- 4.) Expansion of the celebration of Auburn's history to include John L Hardenbergh, Harry and Kate Freeman, and the New Guinea Negro Settlement

Human Service Programing (16)

Disability/ Senior Citizen Assistance

- 1.) Sidewalk snow removal for the elderly
- 2.) Senior Citizens, mental health and drug rehabilitation.
- 3.) Senior programs
- 4.) Senior Services, Senior Centers, Meals on Wheels
- 5.) Senior Center programs- needs more funding. Large senior population in Auburn. Large percentage are in low-income housing
- 6.) Disabled veterans Transitioning into the workforce

Education

- 1.) Need jobs that pay well with great benefits. The Schools in Auburn have an overall poor performance. Intelligent parents will not settle in this community when you look at the 73% grad rate and all schools are BELOW average on state testing
- 2.) Licensed Day Care providers. Is there something the city can do to encourage individuals to become licensed?
- 3.) Licensed Day Care providers. Is there something the city can do to encourage individuals to become licensed?
- 4.) Affordable child care services
- 5.) English classes for refugees
- 6.) child care - how can a low income person work and then pay for child care when it takes/is most of their income?

Food Services

- 1.) Food Pantries (3)
- 2.) The CAP food bank has seen major influx of people over the last year, every week, more and more families are utilizing its services, including their "home" pantries. Though different grants and food recovery has been a big part, there are still empty shelves at times. This should not happen in our city. Also, we should not have people living on the street, no matter the circumstances, when they do the homeless count, it should be a few times a year, not just in February
- 3.) Meal programs for the homeless and low income
- 4.) How about free lunches for all elementary school children?

Neighborhood (7)

Beautification

- 2.) more trees please! France St between Seward and Owasco St have few trees. Augustus is very similar with minimal trees. The trees at Walmart are all dead. the parking lot of the Auburn Plaza (Marshalls, Aldi etc.) is UGLY! like really ugly. Grant Ave its self is pretty ugly and this is one of the cities gateway streets. It needs some beautification via trees (at least). are "no mow" zones possible? we have wide areas in the center of grant, through the Arterial and down the center of the Veterans Memorial Pkwy, that could be planted as "meadows" and not mowed till the end of the season. Perennial and annual flowers would add beautiful color to the city landscape. Maybe get those permaculture people involved and start with small plots?
- 3.) Tree trimming, not to be confused with tree removal. Preventative maintenance in essence.
- 4.) More tree plantings and beautification/clean-up projects in neighborhoods. More sidewalk and curb installations in neighborhoods. More playground improvements, Seymour Street Playground
- 5.) Fire hydrants need to be painted. Many are eyesores. Perhaps summer work for teenagers
- 6.) East end looks well cared for but the west end not at all, downtown looks nice. There are houses and factories in disrepair and are havens for serious accidents to occur and leaving Auburn possibly liable; The old Alco, and various other buildings. Just take a ride on the west end you will see them
- 7.) Programs to buy or demolish abandoned properties

Safety

- 1.) More police officers

Sidewalk Improvement Areas (Question 9)

Specific Streets (Number = Number of times mentioned)

- 1.) Alden Ave (1)
- 2.) Aspen Street (1)
- 3.) Baker Street (1)
- 4.) Burt Ave (2)
- 5.) Candy Street (1)
- 6.) Cottage Street (12)
- 7.) Clymer Street (1)
- 8.) Derby Ave (1)
- 9.) Dill Street (1)
- 10.) N Division Street (4)
- 11.) Easterly Ave (1)
- 12.) Elizabeth St (2)
- 13.) Franklin Street (1)
- 14.) Fulton Street (2)
- 15.) N Fulton St (2)
- 16.) E. Genesee Street (1)
- 17.) Hockeborne Ave (1)
- 18.) S. Hunter (1)
- 19.) Lake Ave (1)
- 20.) Lansing Street (1)
- 21.) Metcalf Steet (2)
- 22.) Myrtle Ave (1)
- 23.) North St (2)
- 24.) North Hoopes Ave (1)
- 25.) Orchard Avenue (1)
- 26.) Orchard Street (2)
- 27.) Osborne Street (3)
- 28.) Owasco Road (2)
- 29.) Owasco Street (3)
- 30.) Park Ave (1)
- 31.) Perry Street (1)
- 32.) Prospect Street (1)
- 33.) Spring Street (1)
- 34.) Seward Ave (2)
- 35.) Seymour Street (2)

- 36.) Standart Ave (1)
- 37.) State Street (3)
- 38.) Steel Street (1)
- 39.) Swift St (1)
- 40.) VanAnden Street (3)
- 41.) Venice St (1)
- 42.) Wall Street (1)
- 43.) Walnut Street (1)
- 44.) Washington Street (3)
- 45.) West Street (1)
- 46.) Willard Street (1)
- 47.) 38A (1)

Other Comments:

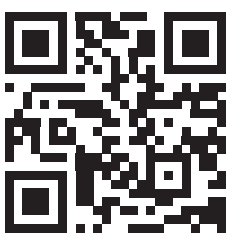
- 1.) Citywide in Eligible CDBG Census Tracts- especially 415 Downtown and 417
- 2.) The area around Wegmans, going toward Osborne St.
- 3.) Between North Seward and Capital on the West Side of the Street
- 4.) Most residential sidewalks
- 5.) Least of Auburn's problems
- 6.) All over the city! Plant more trees so they can uproot the sidewalks
- 7.) Take a walk around town.
- 8.) The city is loaded with broken uneven and dangerous sidewalks that are not being enforced and the property owners held accountable
- 9.) West End always forgotten
- 10.) Corner of Fort and Woodlawn, Fitch Ave between cemetery entrance and corner
- 11.) Honestly, most of the city needs sidewalk replacement. As many people that walk, and families using strollers, there are few areas that are in good shape. Usually where there are newer businesses are good
- 12.) Sidewalks in neighborhoods off from State St
- 13.) Some North Street areas and some South Street areas
- 14.) Areas with distressed housing throughout west, north, south side
- 15.) Too many to list!
- 16.) Sidewalks totally paved over on Aurelius Ave when Upstate Paving redid JCCM parking lot
- 17.) I use an electric motorized sitting chair to travel when need be. The sidewalks needing are 80% of those used today. Many times, I have to go into the street because of heaved, cracked, broken sidewalks. This is very dangerous for me but most times necessary
- 18.) Too many people walking in the road
- 19.) Curbs should also be improved Run the street sweeper more often
- 20.) most of the city
- 21.) Most areas of the city
- 22.) West side
- 23.) Herman Ave next to hoops park. a side walk along Owasco rd. connecting neighborhoods to the lake
- 24.) Several
- 25.) East side of Hoffman Street

- 26.)most all of the streets
- 27.)I know that the sidewalk in front of the Metcalf Plaza is probably sloped for snow and water to run off, but as someone who has unsure footing, it is very slippery and hard to walk on, no matter what the weather
- 28.)A few areas on the west end and over by Standart Ave.
- 29.)every sidewalk on any side street in Auburn.
- 30.)Corner of Fort and Woodlawn, Fitch Ave between cemetery entrance and corner

Other (7)

- 2.) Zoning reform
- 3.) Personal budgeting/finances;
- 4.) Codes lacks assertiveness in enforcing code...not doing their job, or need to be reeducated ...hire more.
- 5.) catch basin clean out program
- 6.) Plenty... Starting with these initiatives is a good jumping off point.
- 7.) Utility assistance after HEAP closes

The Citizen

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Legal Notices - Cayuga County

PUBLIC NOTICE TOWN OF MORAVIA COLLECTION OF 2024 TAXES NOTICE IS HEREBY GIVEN to owners of taxable property in the Town of Moravia, Cayuga County, New York, that I, Joanne Badman, the undersigned Tax Collector, have received the Tax Roll and Warrant for the collection of said Taxes. Tax bills may be paid in TWO (2) installments if the amount is over FIFTY DOLLARS (\$50.00). The first installment must be paid to your Town Tax Collector on or before February 12, 2024. The second installment must be paid to the Cayuga County Treasurer by July 31, 2024. Full taxes must be paid to your Town Tax Collector on or before February 12, 2024. New York State Real Property Tax Laws provide for the following penalties and interest charges on taxes remaining unpaid after the above dates. If the first installment is not paid by the date shown on the stub, the entire tax must be paid to your collector with 1% (.0100) added for February 13, 2024 through February 29, 2024 and a 2% (.0200) added for March 1, 2024 through April 1, 2024. The return of unpaid taxes by the Collector to the Cayuga County Treasurer will be made April 2, 2024 according to law. Taxes will be received at the Town Clerk's Office, 1630 State Rte 38, Moravia, New York from January 2, 2024 through April 1, 2024, Monday, Tuesday, Thursday 9:00 AM to 3:00PM, Wednesday 9AM to 6PM and Friday's 9AM to 12PM. Payments may be mailed to: 1630 State Rte 38, Moravia, NY 13118. DATED: December 22, 2023 Joanne Badman Town Clerk/Tax Collector PUB: DECEMBER 28, 2023 & JANUARY 4, 2024

TOWN OF FLEMING NOTICE OF PUBLIC HEARING PLEASE TAKE NOTICE that the Fleming Town Board will hold a Public Hearing on January 8, 2024 at 6:30 p.m. at the Town Hall, 2433 Dublin Road, regarding a request for a Special Use Permit, pursuant to Section 8-1 of the Town Zoning Law, by Lori Bryant-Havener, to operate a hair salon at 5923 West Lake Road (tax map #130.00-1-9.113). Any resident of the Town of Fleming is entitled to be heard regarding this Special Use Permit application at said Public Hearing. Written comments are permitted via e-mail or regular mail. Copies of said application are available for review at the Town Office. PUB: DECEMBER 28, 2023

NOTICE OF SALE SUPREME COURT COUNTY OF CAYUGA Carrington Mortgage Services, LLC, Plaintiff AGAINST Jaymie Reese a/k/a Jaymie K. Reese, "John Doe", Defendant(s) Pursuant to a Judgment of Foreclosure and Sale duly entered September 22, 2023 I, the undersigned Referee will sell at public auction at the Cayuga County Courthouse, 152 Genesee Street, Auburn NY 13021 on January 16, 2024 at 10:00AM, premises known as 13890 State Route 90, Summerhill a/k/a Locke, NY 13092. All that certain plot piece or parcel of land, with the buildings and improvements erected, situate, lying and being in the Town of Summerhill, County of Cayuga, State of New York, Section 243.00 Block 1 Lot 46. Approximate amount of judgment \$75,874.69 plus interest and costs. Premises will be sold subject to provisions of filed Judgment Index# E2022-0695. The auction will be conducted pursuant to the COVID-19 Policies Concerning Public Auctions of Foreclosed Property established by the Seventh Judicial District. Mario Jose Gutierrez, Esq., Referee LOGS Legal Group LLP Attorney(s) for the Plaintiff 175 Mile Crossing Boulevard Rochester, New York 14624 (877) 430-4792 Dated: September 28, 2023 PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 2024

Legal Notices - Cayuga County

NOTICE OF SALE SUPREME COURT COUNTY OF CAYUGA KeyBank, NA, s/b/m First Niagara Bank, NA, Plaintiff AGAINST Jessica Zimmer a/k/a Jessica L. Zimmer, Defendant(s) Pursuant to a Judgment of Foreclosure and Sale duly entered September 22, 2023 I, the undersigned Referee will sell at public auction at the Cayuga County Courthouse, 152 Genesee Street, Auburn NY 13021 on January 11, 2024 at 12:30PM, premises known as 18 Paul Street, Auburn, NY 13021. All that certain plot piece or parcel of land, with the buildings and improvements erected, situate, lying and being in the City of Auburn, County of Cayuga, State of New York, Section 116.30 Block 2 Lot 61. Approximate amount of judgment \$64,845.84 plus interest and costs. Premises will be sold subject to provisions of filed Judgment Index# E2022-0690. The auction will be conducted pursuant to the COVID-19 Policies Concerning Public Auctions of Foreclosed Property established by the Seventh Judicial District. Cynthia Brennan, Esq., Referee LOGS Legal Group LLP Attorney(s) for the Plaintiff 175 Mile Crossing Boulevard Rochester, New York 14624 (877) 430-4792 Dated: November 15, 2023 78636 PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 2024

PUBLIC NOTICE TO BIDDERS

PLEASE TAKE NOTICE the Village of Union Springs Board of Trustees invites qualified mechanical contractors to submit a lump sum bid to make certain upgrades to the VILLAGE WELL FIELD MECHANICAL SYSTEM located at 230 Cayuga Street, Union Springs, NY 13160. The village is seeking a contractor to supply the required pumps and parts install them, remove the old equipment, and install the packed tower media which is already at the site and is owned by the Village. All work to be performed at NYS Prevailing Wage Rates listed at NYSOL website. Interested contractors should contact Kevin at codes@unionspringsny.com and set up a time to visit the worksite and review a detailed scope of the work to the Union Springs Village Clerk located at 28 Chapel Street, Union Springs, NY 13160. Bids must be clearly marked "Well house Upgrade Bid" and must be delivered by 4 p.m. on Tuesday January 16, 2024, when all the bids will be opened and read aloud at the Village board meeting. The board of Trustees reserve the right to reject any , and all bids offered. Thank you. Christine Van Horn, Village Clerk PUB: DECEMBER 28, 2023

City of Auburn Community Development Block Grant Program

Proposed PY 2024 Annual Action Plan And Prior Year Annual Action Plan Amendments The City of Auburn Office of Planning and Economic Development is preparing the proposed Fifth Annual Action Plan (PY 2024) for the use of Community Development Block Grant (CDBG) funds for the period of April 1, 2024 through March 31, 2025. The Office of Planning and Economic Development will accept comments on the Proposed Plan for a 30 day period beginning December 28, 2023 and ending on January 26, 2024. The city of Auburn Office of Planning and Economic Development will also accept comments on any proposed amendments for prior year annual action plans. Based on prior year funding, the City is anticipating an allocation of approximately \$654,913.00 in Entitlement funding for PY 2024. In accordance with the City of Auburn's Citizen Participation Plan for the Community Development Block Grant Program, the following is a summary of programming for the 2024-2025 Proposed Action Plan: Housing & Neighborhood Programming including but not limited to the Mortgage Assistance Program, Home Repair Assistance Program (HRAP), Home Access Program (HAP), Distressed Property Program, Housing Programs Delivery, Public Infrastructure including Sidewalk Replacement Program, Street Trees, and Neighborhood Park, Playground & Public Facilities Improvements

Public Services: Funding to not-for-profit housing and human service agencies to provide needed services to low- and moderate-income residents of the City. Business Assistance including but not limited to loans through the Small Business Assistance Program and Economic Development Program Delivery. Special Development Projects including Special Development Projects and Loans Administration and Planning: Funding for delivery of the CDBG program including administration and reporting coordination of homeless services, community outreach and agency coordination, and planning activities. Copies of the Proposed Plan are available at the Office of Planning and Economic Development, Memorial City Hall, 24 South Street, Auburn, NY; on the City website; or by calling the Office of Planning and Economic Development at 315-255-4115. Public Hearing A Public Hearing on the Proposed Plan will be held before the Auburn City Council on Thursday, January 25th, 2024 at 5:00 PM. Comments on the plan are welcomed at the public hearing. PUB: DECEMBER 28, 2023

Legal Notices - Cayuga County

NOTICE THE TOWN OF MONTEZUMA BOARD IS HOLDING A RE-ORGANIZATIONAL MEETING ON THURSDAY JANUARY 4TH, 2024 AT 6PM, LOCATED AT 8102 DOCK STREET MONTEZUMA, NEW YORK 13117. PUB: DECEMBER 28, 2023

Public Notice

Route 5 & 20 (BIN 4001970) Bridge over Seneca River The New York State Department of Transportation (NYSDOT) is announcing the availability of BIN 4001970 carrying Route 5 & 20 over the Seneca River in the Town of Montezuma, Seneca County and the Town of Tyre, Cayuga County, to interested responsible parties. The current owner, NYSDOT, in consultation with the Federal Highway Administration (FHWA) and the State Historic Preservation Office (SHPO) determined the bridge is eligible for listing in the National Register of Historic Places (NRHP). The Route 5 & 20 Bridge over the Seneca River is a masonry arch (BIN 4001970) is a structurally deficient bridge (built in 1932) with advanced deterioration noted to critical components of the structure. This is a three-span bridge consisting of two thru-girder approach spans and a thru-truss main span with a total bridge length of approximately 310 feet. A photo and general information about the bridge can be viewed at the following website: <https://historicbridgefoundation.com/links/bridges/> Additional information about the bridge is available for review by contacting the person listed below.

NYSDOT is now accepting proposals for the rehabilitation and reuse, or the storage and future reuse of the bridge. Proposals will also be accepted for the salvage of elements of the bridge. Any proposals should be received by January 31st, 2024. Funding of any rehabilitation, reuse, storage, dismantling, reconstruction, salvage, etc. of this bridge would be the responsibility of the new owner. Interested parties should submit a written proposal for reuse to the address below as soon as possible: Erin Cole, Cultural Resource Coordinator NYSDOT, Region 3 333 E. Washington Street Syracuse, NY 13021 315-428-4739 Erin.cole@dot.ny.gov

PUB: DECEMBER 18, 19, 21, 23, 26, 28, 30, 2023 & JANUARY 2, 4, 6, 9, 11, 13, 16, 18, 20, 23, 25, 27, 30, 2024

PLEASE TAKE NOTICE that the Town of Sennett Town Board will meet on Thursday, December 28, 2023 at 5:30 PM at the Sennett Town Office Building, 6931 Cherry Street Road for a special year end meeting and any other business that may come before the board. Counman Rizzo will be attending remotely from 7102 Grand Horizons Boulevard, Orlando, Florida. Kathleen Salisbury, Town Clerk Town of Sennett PUB: DECEMBER 28, 2023

Legal Notices - LLC's

NOTICE OF FORMATION OF DOMESTIC LIMITED LIABILITY COMPANY Name of LLC: Almye Holding Company, LLC; Date of Filing: 12/16/2023; Office of the LLC: Cayuga Co.; The NY Secretary of State (NYSS) has been designated as agent of the LLC upon whom process may be served. The NYSS may mail a copy of any process to the LLC at Almye Holding Company, LLC, 59 Aurora Street, P.O. Box 118, Moravia, New York 13118; Purpose of LLC: Any lawful purpose. PUB: DECEMBER 21, 28, 2023 & JANUARY 4, 11, 18, 25, 2024

NOTICE OF FORMATION OF LIMITED LIABILITY COMPANY UNDER NEW YORK LIMITED LIABILITY COMPANY LAW

1. The name of the limited liability company ("LLC") is **C.A. Smith Plumbing LLC**. 2. The date of filing of the Articles of Organization with the Secretary of State is December 15, 2023. 3. The County within the State of New York in which the principal office of the LLC is located is Cayuga. 4. The Secretary of State of the State of New York is hereby designated as agent of the LLC upon whom process against it may be served. The post office address to which the Secretary of State shall mail a copy of any process against the LLC served upon him or her is: 1478 Rafferty Rd, King Ferry, NY 13081. 5. The character or purpose of the business of the LLC is any purpose allowed by law. PUB: DECEMBER 21, 28, 2023 & JANUARY 4, 11, 18, 25, 2024

CALEDONIA DREAMIN LLC. Art. of Org. filed with the SSNY on 11/29/23. Office: Cayuga County. SSNY designated as agent of the LLC upon whom process against it may be served. SSNY shall mail a copy of the process to LLC, 88 SOUTH STREET, AUBURN, NY 13021. Purpose: Any lawful purpose. PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

NOTICE OF FORMATION OF A LIMITED LIABILITY COMPANY Notice of Formation of Community Skateshop LLC. Articles of Organization filed with Secretary of State of NY (SSNY) on 2023-10-23. Office location: Cayuga County. SSNY designated as agent of Limited Liability Company (LLC) upon whom process against it may be served. SSNY shall mail process to Michael Bona: 2 Camp St Auburn NY 13021. Purpose: Any lawful purpose. PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 2024

Legal Notices - LLC's

Notice of Formation of LLC LB Fleet LLC (LLC) filed Arts. of Org. with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to the LLC at c/o James Begley, P.O. Box 64, Cato, NY 13033. Purpose: any business permitted under law. PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 2024

Notice of Formation of LMLL HOLDINGS LLC. Arts. of Org. filed with Secy. of State (SSNY) on 12/11/23. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: c/o The LLC, 7 Brae Ridge Road, Auburn, NY 13021. Purpose: any lawful activity. PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

Notice of Qualification of LV Steel & Fabrication LLC. App. For Auth. filed with Secy of State of NY (SSNY) on 11/30/23. Office location: Cayuga County. LLC formed in Pennsylvania (PA) on 8/21/23. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail/email process to the PA address of LLC: 1520 East Pennsylvania Street, Allentown, PA 18109, guzmannguyen@yahoo.com. Arts of Org filed with PA Dept. of State, 401 North St, Room 206, PO Box 8722, Harrisburg, PA 17105-8722. Purpose: any lawful activity. DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

Notice of Formation of LMLL HOLDINGS LLC. Arts. of Org. filed with Secy. of State (SSNY) on 12/11/23. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: c/o The LLC, 7 Brae Ridge Road, Auburn, NY 13021. Purpose: any lawful activity. PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

MOONSHINE FALLS LLC Articles of Org. filed NY Sec. of State (SSNY) 11/29/23. Office in Cayuga Co. SSNY desig. agent of LLC whom process may be served. SSNY shall mail process to 3382 State Route 38, Moravia, NY 13118. Purpose: Any lawful purpose. PUB: DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 11, 2024

Notice of Formation of LLC. PVO LLC (LLC) filed Arts. of Org. with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. SSNY designated as agent of the LLC upon whom process may be served and SSNY shall mail process to the LLC at c/o James Begley, P.O. Box 64, Cato, NY 13033. Purpose: any business permitted under law. PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023, & JANUARY 4, 2024

Sunset Slips LLC. Arts of Org. filed with Sec. of State of NY (SSNY) 12/4/2023. Cty: Cayuga. SSNY desig. as agent upon whom process against may be served & shall mail process to Nicholas J. Lepak, 4877 West Lake Rd, Auburn, NY 13021. General Purpose PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 11, 18, 2024

Notice of Qualification of TMR Operations, LLC. Authority filed with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. LLC formed in California (CA) on 10/16/2014. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: GKLL Registered Agents, Inc., 23 Wright Ave., Auburn, NY 13021. Address required to be maintained in CA: 2532 Dupont Drive, Irvine, CA 92612. Arts of Org. filed with the CA Secy. of State, 1500 11th Street, Sacramento, CA 95814. Purpose: any lawful activities. PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 11, 18, 2024

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*** Proof of Publication ***

State of Indiana
Lake County

Kami Terrell being duly sworn, deposes and says:

That she/he is the Classified Associate of Lee Publications, Inc., publishers of The Citizen, a daily newspaper published in the City of Auburn, Cayuga County, State of New York, and duly authorized to make this affidavit, and regarding

Proposed PY 2024 Annual Action Plan

of which annexed is a printed copy, was published in said paper 1 time(s) namely on the PUBLISHED ON date(s) listed below.

City of Auburn, Plan. & Economic Devel. -Legals

Tiffany Beebee-Renee Jensen

24 SOUTH STREET

AUBURN NY 13021

ORDER NUMBER 83291

Signed Kami Terrell

Sworn to before me, this 29 day of December, 2023

Christina Palma
Notary Public



Section: Legals

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City of Auburn
Community Development Block
Grant Program
Proposed PY 2024 Annual Action
Plan

And
Prior Year Annual Action Plan
Amendments

Date: December 28, 2023

City of Auburn
Memorial City Hall
24 South Street
Auburn, New York 13021
Michael D. Quill

Mayor
315-255-4104

TO ALL INTERESTED AGENCIES,
GROUPS AND PERSONS:

The City of Auburn Office of Planning and Economic Development is preparing the proposed Fifth Annual Action Plan (PY 2024) for the use of Community Development Block Grant (CDBG) funds for the period of April 1, 2024 through March 31, 2025. The Office of Planning and Economic Development will accept comments on the Proposed Plan for a 30 day period beginning December 28, 2023 and ending on January 26, 2024. The city of Auburn Office of Planning and Economic Development will also accept comments on any proposed amendments for prior year annual action plans.

Based on prior year funding, the City is anticipating an allocation of approximately \$854,913.00 in Entitlement funding for PY 2024. In accordance with the City of Auburn's Citizen Participation Plan for the Community Development Block Grant Program, the following is a summary of programming for the 2024-2025 Proposed Action Plan:

Housing & Neighborhood Programming including but not limited to the Mortgage Assistance Program, Home Repair Assistance Program (HRAP), Home Access Program (HAP), Distressed Property Program, Housing Programs Delivery, Public Infrastructure including Sidewalk Replacement Program and Street Trees, and Neighborhood Park, Playground & Public Facilities Improvements

Public Services: Funding to not-for-profit housing and human service agencies to provide needed services to low- and moderate-income residents of the City.

Business Assistance including but not limited to loans through the Small Business Assistance Program and Economic Development Program Delivery.

Special Development Projects including Special Development Projects and Loans

Administration and Planning: Funding for delivery of the CDBG program including administration and reporting, coordination of homeless services, community outreach and agency coordination, and planning activities.

Copies of the Proposed Plan are available at the Office of Planning and Economic Development, Memorial City Hall, 24 South Street, Auburn, NY; on the City website; or by calling the Office of Planning and Economic Development at 315-255-4115.

Public Hearing

A Public Hearing on the Proposed Plan will be held before the Auburn City Council on Thursday, January 25th, 2024 at 5:00 PM. Comments on the plan are welcomed at the public hearing.

PUB: DECEMBER 28, 2023

**COUNCIL RESOLUTION #1 OF 2024
AUTHORIZING A PUBLIC HEARING FOR THE
2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN**

By Councilor Calarco

January 4, 2024

BE IT RESOLVED, by the City Council of the City of Auburn, New York, that it does hereby authorize that a Public Hearing be held before the City Council of the City of Auburn, New York, on the 25th day of January, 2024 at 5:00 pm concerning the 2024-2025 Community Development Block Grant Annual Action Plan and any prior year amendments.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to advertise this resolution in the official newspaper of the City of Auburn in accordance with the governing State and local requirements.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

STATE OF NEW YORK)
) SS.:
COUNTY OF CAYUGA)

I, CHARLES MASON, Clerk of the City of Auburn, Cayuga County, New York (the “City”), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Council of the City (the “Council”), held on the 4th day of January, 2024, including the Council Resolution #1 of 2024 contained therein, with the original thereof on file in my office, and the attached is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City this 5th day of January, 2024.

Charles Mason, Clerk
City of Auburn, Cayuga County, New York

Auburn City Council Meeting, January 25, 2024

**Auburn City Council
Regular Meeting
Thursday, January 25, 2024 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor James N. Giannettino, Jr..

ROLL CALL – The City Clerk called the roll. Mayor Giannettino and Councilor Ginny Kent, Councilor Rhoda Overstreet-Wilson, Councilor Terry Cuddy and Councilor Christina Calarco were present.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Police Chief, Jim Slayton
- Director of Planning and Economic Development, Jennifer Haines
- Senior Planner, Renee Jensen
- Senior Planner, Tiffany Beebee
- Planner, Ashley Teucke

Pledge of Allegiance to the Flag – Mayor Giannettino led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Giannettino asked for a moment of silent prayer.

Public Announcements –

The City of Auburn Historic Resources Review Board will not have a meeting in January due to no applications to go before the board.

Ceremonial Presentations –

Mayor Giannettino and members of City Council welcomed and recognized seven members of the Auburn High School Men's Cross Country Team and their coaches:

- Ryan Maher
- Owen Gasper
- Austin Ferrin

Auburn City Council Meeting, January 25, 2024

- Chris Howard
- Keegan Brady
- Jerry Czyz
- Sean Ringwood
- Coach Greg Stowell
- Coach Chris Mason

This team has had tremendous success in recent years:

- They won sectional and league championships two years in a row.
- They placed 3rd in both the NYS Class A championship and NYS Federation (all classes and private schools combined) championships.
- They earned a spot at the NXR (Nike Regionals) in Wappingers Falls, NY.
- They competed at the Nike Cross Country Nationals in Portland, Oregon - they were the first team in the history of Auburn High School to accomplish this.

“These accomplishments are a testament to the hard work and dedication of these athletes and their coaches. On behalf of the entire City Council and the Citizens of Auburn we congratulate you all, please know that the entire community is proud of what you have accomplished” stated Mayor Giannettino.

The Mayor called for a 10 minute recess.

MAYOR GIANNETTINO OPENED A PUBLIC HEARING FOR THE 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN. No members of the public spoke. Renee Jensen, Senior Planner read two communications received from local residents. See attached.

Mayor Giannettino stated that one of the published public hearing notices stated the hearing would be in regards to the 2023-2024 CDBG Action Plan rather than the 2024-2025 CDBG Action Plan. Therefore, he recommended that on February 1, 2024 at 5pm the City Council hold an additional and final public hearing on the 2024-2025 CDBG Action Plan. Councilor Kent made a motion to hold a final public hearing on the 2024-2025 Community Development Action Plan on Thursday, February 1, 2024 at 5 p.m. at the City Council meeting to be held at Council Chambers, Memorial City Hall, 24 South Street, Auburn. The motion was seconded by Councilor Overstreet-Wilson. All members of Council and Mayor Giannettino voted in favor of holding a final public hearing on February 1, 2024.

Public to be heard: The City Clerk read the rules for Public To Be Heard. No speakers.

Approval of Meeting Minutes –

January 11, 2024 Council Meeting Minutes

Motion to approve the January 11, 2024 minutes by Councilor Kent, seconded by Councilor Calarco.

Motion to approve carried 5-0.

Reports of City Officials

City Manager’s Report –

Auburn City Council Meeting, January 25, 2024

- Several city staff met this week to review plans for this year's community events. The planning of events is a continuous process and allows us to coordinate all of the necessary resources to deliver a variety of programs throughout the city.
- Jenny Haines, our Director of Economic Development, and I met with our local representatives from the Small Business Development Center (SBDC) based out of Onondaga Community College. The SBDC provides service to eight Central New York counties. The SBDC will begin staffing regular office hours out of the Chamber of Commerce space three days each week beginning next week. We were also advised that out of the eight county region, the Auburn zip code was the second most active area for the SBDC in 2023.

Reports from members of Council –

Matters to Come Before Council - none

A. State Environmental Quality Review Act Resolutions (SEQR) – none

B. Ordinances – none

C. Local Laws – none

D. Resolutions – none

E. Staff or Vendor Presentations –

- **Auburn Permaculture Park Update** – presentation by Erin and Peter Konuma representing the Permaculture Park. See attached.
- **Community Garden At Miles-Lepak Park** – presentation by Anna Ritter, resident of Arch Street. See attached presentation. Mayor Giannettino commended Ms. Ritter on the presentation and her vision for the project. He asked that DPW Superintendent Mike Talbot be included in the planning. He also recommended that for the first year the project may be reduced in scope. He asked the City Manager to work with staff to take a closer look at the project and make adjustments for the City Council's consideration.
- **Harriet's Community Garden at Calvary Park** – presentation by Rev. Paris Price of the Harriet Tubman Memorial AME Zion Church located on Franklin Street. Presentation attached. Mayor Giannettino commended Rev. Price on the presentation and her organization's vision for the project. He asked that DPW Superintendent Mike Talbot be included in the planning.
- **2024-2025 CDBG Annual Action Plan.** Presentation made by Tiffany Beebee, Senior Planner and Renee Jensen, Senior Planner. See attached.
- **Bar Graph Reports December 2023** – presentation by Jeff Dygert, City Manager

TABLED ITEMS – none

OTHER BUSINESS –

Auburn City Council Meeting, January 25, 2024

Councilor Cuddy discussed that he is working with members of the Skatepark Committee to plan a spring 2024 ribbon cutting celebration for the Casey Park Skatepark. More details will be forthcoming.

Executive Session: Councilor Calarco made a motion to enter Executive Session, seconded by Councilor Kent. Council voted to enter an executive session regarding the following matters:

- Two matters pertaining to potential litigation involving the City of Auburn.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:30 p.m. Executive session adjourned at 8:00 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:01 p.m..

Minutes submitted by: Chuck Mason, City Clerk

Auburn City Council Meeting, January 25, 2024

ATTACHMENT:

2024-2025 CDBG Public Hearing letter read by Senior Planner Renee Jensen from residents Craig and Jane Westlake.

Could you please read this at the Council Meeting of January 24, 2024? We are out of town and can't make the meeting. I plan to watch the meeting on my laptop. Craig and I have some concerns about the CDBG Grant being used for the proposed building at 290-292 Grant Avenue, Auburn.

1. We know there is a need to help our homeless, but this lot is not big enough for the type of building they want to construct. There are plenty of other lots in the City that could be used for this project. Did they do due diligence on finding another piece of property? If there will be close to 90 residents at this site, what about Holy Family School and the old Polish Home? How many will live there? How many homeless are in Auburn, not counting the County?
2. If this is granted, what will happen when construction starts, are they closing down Grant Avenue one of the leading roads into Auburn? Did they do a traffic study, DOT states that 30,000 cars pass through this area every day. Did they do a long form SEQRA? This area is very high traffic area, with Wal-Mart and Loew's almost directly across the street.
3. If a resident isn't back by 9:00 pm, will they be wandering our neighborhood? What about the safety of our children and grandchildren when playing outside and come face to face with a resident? Even the businesses in the area are against this project as was stated at the December 5, 2023 Planning Board meeting?
4. Will our home values go down? We all worked hard for our homes and hope to be able to retire and enjoy them. Will our taxes go up because this building will be off the tax role? How else is the City going to make up the difference?
5. The County states they want the homeless close to downtown so they can receive the services they need. How will they get there from Grant Avenue? Do they propose to transport them to downtown?
6. The County doesn't want this building in the County, why is it being shoved on Auburn? We were told the County would give funds for this building and now they want the CDBG Grant to help pay for it?

There are many more concerns but wanted to keep it short for this meeting.

Thanking you in advance for enabling us to make our concerns known.

Respectfully, Craig and Jane Westlake.

Auburn City Council Meeting, January 25, 2024

ATTACHMENT:

2024-2025 CDBG Public Hearing letter read by Senior Planner Renee Jensen from resident Dorothy Lengyel.

To the Auburn City Council:

Thank you for the opportunity to comment on the The CDBG 2024-2025 Action Plan. I am writing to convey my support of the Plan presented to you and the Mayor for deliberation and decision today. The report is a concise description of recent CDBG accomplishments. It also demonstrates compliance with the many sometimes complex HUD requirements under CDBG. Last, it includes important results of the 2023 Survey undertaken by the Planning and Economic Development Department(PED) reflecting community views.

My interests are focused on the importance of housing actions which would revitalize neighborhoods and the Auburn tax base. I believe, looking forward, Auburn can develop a new housing vision leveraging more economic prosperity and encouraging others to move here without displacement. The next Five Year Action Plan is the perfect opportunity to establish new policies and community development tools that serve diverse income groups. The vision should target a limited number of neighborhoods with precise interventions that produce verifiable results documenting stabilization over time. The PED department mandate already includes many critical tools such as zoning, GIS mapping, and public investments. Yet, I feel certain the next Five Year Plan can expand PED impact given its strong partnerships within the City and other public and private organizations in the County.

Again thank you for the opportunity to share my support of the 2024-2025 Action Plan and provide thoughts on future revitalization policies and investments.

Sincerely,
Dorothy Lengyel
148 E Genesee Street
Auburn NY

CDBG Public Hearing

City Council

February 1, 2024, 5 pm

Jason Horbal, 68 Prospect Street – concerns and disagreement over the homeless shelter. I understand the importance of addressing homelessness and providing support for those in need but I believe the location is not the most suitable for our City. The project is not eligible for funding according to the area wide map provided by the City and shown in the January 25th CDBG presentation. The new shelter is not located in an income eligible area therefore ineligible. Any 2024-2025 funding towards the shelter should be removed and allocated to other areas in the City.

Tony Ventura, 22 Hickory Street-Please remove any current and leftover funding for the homeless shelter. First of all, the site on Grant Ave does not fall into an eligible area on the map and does not qualify. Also asking that no funding be given to the developer, they will build the shelter, cash their checks and move on to the next City. CDBG should be used to benefit the City and the taxpayers. This will be a constant drain on the City and leave the cost to the taxpayers who cannot afford this. CDBG should be used to fight urban blight and slums. The shelter will create more blight and slums. Many taxpayers need help with either neighborhoods, their homes, or general infrastructure. Will illegal immigrants be housed here next? How would you stop this once the shelter is built? Research the shelter in Syracuse, nothing but problems in the community. Is this what we want in Auburn?

Elaine Harter, 5 Bowen Street-The homeless shelter should not be centered in Auburn, should be spread through surrounding towns. Smaller shelters in towns with paid security. Shelter will be impact sewer and water lines. Shouldn't CDBG pay to improve the sewer and water infrastructure before the project commences. Where are the programs to guide the homeless? Will they apply for sewer/water tax breaks? Who will own these buildings? Will money be provided to pay for increased police/fie/hospital costs? If Housing Visions and Rescue Missions decide to leave the City, how much notice will be given to the City?

Christine Ventura, 22 Hickory Street-The survey had 172 persons respond. 172 people is not close to the population. Where did they find these people who thought homelessness prevention is a priority? Homeless prevention is finding services to help prevent homelessness such as mental health services, drug addiction services, etc. It should not be a band aid solution by giving them a place to stay.

Karen Walter, 15 Case Avenue-CDBG funding is for 3 objectives – benefit low to moderate income persons, eliminate slums and blight, and urgent need. It should also be for the American dream of homeownership. Concerned about the development. Any funding earmarked for the shelter should go towards infrastructure and home ownership.

Auburn City Council Meeting, February 1, 2024

**Auburn City Council
Regular Meeting
Thursday, February 1, 2024 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor James N. Giannettino, Jr..

ROLL CALL – The City Clerk called the roll. Mayor Giannettino and Councilor Ginny Kent, Councilor Rhoda Overstreet-Wilson, Councilor Terry Cuddy and Councilor Christina Calarco were present.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Police Chief, Jim Slayton
- Director of Planning and Economic Development, Jennifer Haines
- Senior Planner, Tiffany Beebee
- Planner, Ashley Teucke

Pledge of Allegiance to the Flag – Mayor Giannettino led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Giannettino asked for a moment of silent prayer.

Public Announcements –

The City of Auburn Historic Resources Review Board will not have a meeting in January due to no applications to go before the board.

Ceremonial Presentations –

Mayor Giannettino opened the Community Development Block Grant (CDBG) Public Hearing for the 2024-2025 CDBG Action Plan and the following individuals spoke:

Jason Horbal, 68 Prospect Street – concerns and disagreement over the homeless shelter. I understand the importance of addressing homelessness and providing support for those in need but I believe the

Auburn City Council Meeting, February 1, 2024

location is not the most suitable for our City. The project is not eligible for funding according to the area wide map provided by the City and shown in the January 25th CDBG presentation. The new shelter is not located in an income eligible area therefore ineligible. Any 2024-2025 funding towards the shelter should be removed and allocated to other areas in the City.

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Christine Ventura, 22 Hickory Street-The survey had 172 persons respond. 172 people is not close to the population. Where did they find these people who thought homelessness prevention is a priority? Homeless prevention is finding services to help prevent homelessness such as mental health services, drug addiction services, etc. It should not be a band aid solution by giving them a place to stay.

Karen Walter, 15 Case Avenue-CDBG funding is for 3 objectives – benefit low to moderate income persons, eliminate slums and blight, and urgent need. It should also be for the American dream of homeownership. Concerned about the development. Any funding earmarked for the shelter should go towards infrastructure and home ownership.

Public to be heard: The City Clerk read the rules for Public To Be Heard. The following individuals spoke David Steigerwald of N. Seward Ave stated he noticed we used to have a second public to be heard and he would like to suggest it be back on the agenda. Regarding a new homeless shelter he stated anything to be built will be at a premium. Karen Walters of Case Avenue spoke about the planning board packet did not have a survey map, she discussed the funding that Cayuga County has put towards the project. She thinks it will stretch public safety departments to thin. Anthony Ventura of Hickory Street spoke to discuss what he saw when he walked his pet past the Grant Avenue site

Auburn City Council Meeting, February 1, 2024

proposed for a homeless shelter. He also spoke about the Grant Motel being shown to a prospective buyer and the individual was not treated with respect by people at the hotel.

Approval of Meeting Minutes –

January 18, 2024 Council Meeting Minutes

Motion to approve the January 18, 2024 minutes by Councilor Calarco, seconded by Councilor Kent.

Motion to approve carried 5-0.

Reports of City Officials

City Manager's Report –

- Earlier this week several city staff met with representatives from NYSEG to discuss the role of electric and gas in economic development. The availability of gas and electric are as important to most commercial development as water and sewer. There was a good conversation that identified some cooperative steps for both NYSEG and the city to take that will help us better address development questions.
- Next week on Thursday February 8, St. Joseph's Hospital in Syracuse is hosting a Celebration of Life event, a reunion of cardiac arrest survivors. In addition to the survivors, the event also recognizes the healthcare providers that helped revive the cardiac arrest victims. This particular event will be recognizing the successful cardiac arrest response of four Auburn City Ambulance personnel that responded to an incident on Franklin St on April 3rd, 2023. Their treatment resulted in the Return Of Spontaneous Circulation (ROSC), or more simply, an effective heartbeat unassisted heartbeat. We'd like to also recognize Jannelle Grant, John Roziok, Ron Kenney, and Bobby Cuddy for their efforts on April 3rd and everyday.
- On Monday of this week members of the Auburn Police Department executed a search warrant on 13 Rock Ave., a very familiar address that has been the subject of nuisance complaints. I'd like Chief Slayton to give us an overview of the actions taken there, to the extent he is able pending charges, etc.

Reports from members of Council –

Councilor Kent reported that she and Councilor Overstreet-Wilson recently attended a ribbon cutting for the renovated Grant Avenue Dunkin Donuts.

Mayor Giannettino reported that he attended several meetings this week including a meeting with the CEO of NYSAG, The Blueprint II group at the Junior High School, an economic development meeting with the City Manager and representatives of Cayuga County, a meeting with the new Chairperson of AIDA Gwen Webber McLeod, and an opening for a new art exhibition at the Cayuga Museum.

Matters to Come Before Council - none

A. State Environmental Quality Review Act Resolutions (SEQR) – none

B. Ordinances – none

C. Local Laws – none

Auburn City Council Meeting, February 1, 2024

D. Resolutions –

**COUNCIL RESOLUTION #21 OF 2024
APPROVING THE SUBMISSION OF THE
2024-2025 ANNUAL ACTION PLAN FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

By Councilor Cuddy

February 1, 2024

WHEREAS, The City of Auburn is an Entitlement Community for the Community Development Block Grant (CDBG) Program and is required to submit a Five-Year Consolidated Plan with an annual statement of objectives and uses of the CDBG Entitlement Program funds; and

WHEREAS, the City of Auburn has prepared the 2024-2025 Annual Action Plan and prior year amendments outlining the community development activities, objectives and budget for the use of funds; and

WHEREAS, The City of Auburn has held public meetings to solicit participation and input into the preparation of both the proposed Consolidated Plan and Annual Action Plan; and

WHEREAS, The City of Auburn held a Public Hearing in Council Chambers on November 30, 2023 and the City Council of the City of Auburn, New York held a Public Hearing on January 25, 2024 during the Public Comment period and the City Council of the City of Auburn, New York held a Public Hearing on February 1, 2024; and

WHEREAS, The City of Auburn published the Notice of the 2024-2025 Annual Action Plan on December 28, 2023, to start the local comment period;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Auburn, New York:

1. The City Council does hereby approve the 2024-2025 Annual Action Plan and prior year amendments; and
2. The City Council does hereby authorize the Mayor to sign the Application for Federal Assistance and submit the 2024-2025 Annual Action Plan and prior year amendments to the U.S. Department of Housing and Urban Development for the CDBG entitlement grant to complete the objectives of the 2024-2025 Annual Action Plan; and
3. The City Council does hereby authorize and direct the Mayor to sign the Funding Approval / Agreement with the U.S. Department of Housing and Urban Development necessary to further the objectives of the 2024-2025 Annual Action Plan and prior year amendments and all related subrecipient and other agreements necessary to further the objectives of the Annual Action Plan; and
4. The City Council does hereby authorize the City Comptroller's Office to recognize grant revenue and appropriate funding into the correct departmental budget.

Auburn City Council Meeting, February 1, 2024

Seconded by Councilor Kent

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

AGREEMENT RESOLUTION #22 OF 2024

AUTHORIZING CHANGE ORDER #4 TO GHD FOR THE WATER FILTRATION PLANT IMPROVEMENTS PROJECT

By Councilor Calarco

February 1, 2024

WHEREAS, on April 22, 2021, the Auburn City Council authorized Award Resolution #51 of 2021, which awarded GHD a professional services contract to complete design services related to the slow sand filtration plant and clear well upgrades for the Water Filtration Plant Improvement Project (the “Project”) in the amount of \$345,000; and

WHEREAS, on November 4, 2021, the Auburn City Council approved Change Order #1 to the agreement with GHD in the amount of \$31,700 to cover additional professional services costs for design work and bidding services for the Project; and

WHEREAS, on July 7, 2022, the Auburn City Council approved Change Order #2 to the agreement with GHD in the amount of \$241,000 to cover additional professional services costs associated with the construction phase for the Project; and

WHEREAS, on September 21, 2023, the Auburn City Council approved Change Order #3 to the agreement with GHD in the amount of \$25,500, to perform an advanced treatment study to Auburn’s Water Filtration Plant microcystin removal system; and

WHEREAS, Change Order #4 to the agreement with GHD in the amount of \$58,400 is required to cover additional professional services costs associated with design services supporting construction at the Slow Sand Filtration Building, additional design services to prepare construction plans, review submittals and oversee Rapid Sand Filter media replacement, and replacement of the Rapid Sand Filtration Building roofing system; and

Auburn City Council Meeting, February 1, 2024

WHEREAS, the cost of this Resolution is to be charged to the Water Filtration Plant Design Project capital account #HF 8330-440-JJ in the amount of \$58,400.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award Change Order #4, in the amount of \$58,400 to GHD for additional professional services related to the Project; and,

BE IT FURTHER RESOLVED that the cost of this Resolution shall be charged to the Water Filtration Plant Design Project capital account #HF 8330-440 JJ; and

BE IT FURTHER RESOLVED that the Mayor, or appointed designee, is hereby authorized to execute any and all necessary agreements and reimbursement requests on behalf of the City of Auburn for said project; and

BE IT FURTHER RESOLVED that this additional work shall be applied to an existing New York State Environmental Facilities Corporation Drinking Water State Revolving Fund Project #18905 whereby 60% of the project is reimbursable by State Grant.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Overstreet-Wilson	X		
Councilor Cuddy	X		
Councilor Calarco	X		
Mayor Giannettino	X		
Carried and Adopted	X		

APPOINTMENT RESOLUTION #23 OF 2024

**CONFIRMING AN APPOINTMENT TO THE
AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY**

By Councilor Cuddy

February 1, 2024

WHEREAS, in accordance with New York State Public Authorities Law, Article 8, Title 15, Section 2304, the Mayor recommends appointments to the Auburn Industrial Development Authority (AIDA) with said appointment to be approved by City Council; and

WHEREAS, in accordance with said Public Authorities Law, AIDA Board membership must consist of a Chairman and eight (8) members, which members shall include two (2) members of the common council of the City, one (1) representative of the city school board, one (1) representative from each of the specific categories business, industry and labor, and two (2) members at large board members; and

Auburn City Council Meeting, February 1, 2024

WHEREAS, there has been one vacancy on the AIDA in the board position designated as representing Industry; and

WHEREAS, the Mayor is recommending for appointment to the vacant board membership designated for Industry Ms. Stephanie Leone residing in the City of Auburn.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council confirms that Ms. Stephanie Leone will be designated to the AIDA board position representing Industry for a term of service to begin immediately and last through January 31, 2026; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Seconded by Councilor Overstreet-Wilson

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #24 OF 2024

REQUESTING THE GOVERNOR AND STATE LEGISLATURE TO INCREASE AID AND INCENTIVES TO MUNICIPALITIES (AIM) FUNDING PROPOSED IN THE GOVERNOR'S 2024-2025 NYS BUDGET

By Mayor Giannettino

February 1, 2024

WHEREAS Aid & Incentive to Municipalities (AIM) funding is the unrestricted State aid that cities and villages in New York receive from the State and such aid is distributed annually via the State budget; and

WHEREAS a strong state and local fiscal partnership is essential to generating economic vitality in all regions of our State and the New York State Budget providing AIM funding to the local governments is a critical component of such a partnership; and

WHEREAS in 2011, when David Patterson was Governor, AIM funding was cut significantly by the State Legislature and that year the City of Auburn's AIM funding was cut by \$329,449.; and

WHEREAS cities, villages and their taxpayers have suffered through multiple years without an increase in AIM funding following that significant cut to the aid in 2011; and

Auburn City Council Meeting, February 1, 2024

WHEREAS on January 9, 2024 Governor Hochul released her Executive Budget proposal for the State fiscal year 2024-2025 and the proposal held AIM funding for cities and villages at previous year's levels; and

WHEREAS just as annual increases in school aid help school districts comply with the New York State tax cap and maintain essential services, municipal governments need and deserve similar annual increases in State aid; and

WHEREAS the fact that the New York State tax cap remains permanent only accentuates the need for annual increases in AIM funding; and

WHEREAS it is noted that the State of New York has not provided an increase in AIM funding to cities for the past 16 City of Auburn budgets.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council call upon Governor Kathy Hochul, Senator Rachel May and Assemblyman John Lemondes and all members of the NYS Legislature to increase AIM funding in the 2024-2025 New York State Budget; and

BE IT FURTHER RESOLVED that the City Clerk forward a certified copy of this resolution to the Governor and all of our State representatives.

Seconded by Councilor Overstreet-Wilson

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Overstreet-Wilson	X		
Councilor Cuddy	X		
Councilor Calarco	X		
Mayor Giannettino	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #25 OF 2024

**AUTHORIZING THE USE OF A PORTION OF MILES / LEPAK PARK
FOR PERMACULTURE**

By Councilor Calarco

February 1, 2024

WHEREAS, the City of Auburn supports permaculture principles in improving public health, local food security and quality of life by providing educational opportunities and regenerating our public lands into biodiverse, edible forest ecosystems; and

WHEREAS, permaculture design principles build living soil, harvest rainwater in the landscape, and cultivate a perennial based food system; and

Auburn City Council Meeting, February 1, 2024

WHEREAS, there is a proposal to continue permaculture uses on a quarter-acre site in the City-owned Miles / Lepak Park, as approximately shown on the attached map, in order to promote food security, public health and neighborhood renewal; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Auburn, New York, that the continued exclusive use of a portion of Miles Park / Lepak Park for permaculture purposes, along with access for ingress and egress, is hereby authorized and approved; and

BE IT FURTHER RESOLVED that the term of this approval will run from February 1, 2024 – Jan 31, 2026

Seconded by Councilor Kent

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

COUNCIL RESOLUTION # 26 OF 2024

AUTHORIZING THE USE OF A PORTION OF CALVARY PARK FOR A COMMUNITY GARDEN

By Councilor Overstreet-Wilson

February 1, 2024

WHEREAS, the City of Auburn supports community garden principles in improving public health, local food security and quality of life by providing accessibility to growing food and regenerating our public lands into collaborative spaces, benefiting the neighborhood; and

WHEREAS, community gardens encourage physical activity, access to outdoor space, and increased knowledge of the environment and food sources; and

WHEREAS, there is a proposal to build and maintain a community garden on a plot of land approximately 15' x 16' in the City-owned Calvary Park, in order to promote food security, public health and neighborhood renewal; and

Auburn City Council Meeting, February 1, 2024

NOW, THEREFORE, BE IT RESOLVED by the City Council of Auburn, New York, that the allowed use of a portion of Calvary Park for community garden purposes, along with access for ingress and egress, is hereby authorized and approved; and

BE IT FURTHER RESOLVED that term of this approval will run from February 1, 2024 – Jan 31, 2026

Seconded by Councilor Calarco

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Overstreet-Wilson	X		
Councilor Cuddy	X		
Councilor Calarco	X		
Mayor Giannettino	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #27 OF 2024

AUTHORIZING THE USE OF A PORTION OF MILES / LEPAK PARK FOR A COMMUNITY GARDEN

By Councilor Calarco

February 1, 2024

WHEREAS, the City of Auburn supports community garden principles in improving quality of life by providing local food security, educational opportunities and regenerating our public lands into collaborative spaces, benefiting the neighborhood; and

WHEREAS, community gardens encourage physical activity, access to outdoor space, and increased knowledge of the environment and food sources; and

WHEREAS, there is a proposal to build and maintain a community garden on a plot of land approximately ~1,050 Sq. Ft., surrounded by a 6' high fence, including ten 4x8 raised beds in the City-owned Miles / Lepak Park, as approximately shown on the attached map, in order to promote food security, public health and neighborhood renewal; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Auburn, New York, that the allowed use of a portion of Miles / Lepak Park for community garden purposes, along with access for ingress and egress, is hereby authorized and approved; and

BE IT FURTHER RESOLVED that term of this approval will run from January February 1, 2024 – January 31st, 2025

Auburn City Council Meeting, February 1, 2024

Seconded by Councilor Overstreet-Wilson

	Ayes	Noes
Councilor Kent	X	
Councilor Overstreet-Wilson	X	
Councilor Cuddy	X	
Councilor Calarco	X	
Mayor Giannettino	X	
Carried and Adopted	X	

E. Staff or Vendor Presentations – none

TABLED ITEMS – none

OTHER BUSINESS –

Executive Session: Councilor Calarco made a motion to enter Executive Session, seconded by Councilor Kent. Council voted to enter an executive session regarding the following matters:

- Two matters pertaining to sale, lease or acquisition of real property involving the City of Auburn.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:22 p.m. Executive session adjourned at 7:30 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:31 p.m..

Minutes submitted by: Chuck Mason, City Clerk

COUNCIL MEMORANDUM

**Memorial City Hall
24 South Street
Auburn, New York 13021**

TO: Honorable Mayor and Members of City Council

From: Seth N. Jensen, P.E., Director of Municipal Utilities

Date: February 1, 2024

Re: Award Resolution #22 of 2024 Authorizing Change Order #4 to GHD for the Water Filtration Plant Improvements Project

Background:

On April 22, 2021, the Auburn City Council authorized Award Resolution #51 of 2021, which awarded GHD a professional services contract to complete design services related to the slow sand filtration plant and clear well upgrades for the Water Filtration Plant Improvement Project (the "Project") in the amount of \$345,000.

- Change Order #1 to the agreement with GHD in the amount of \$31,700 was approved to cover additional professional services costs for design work and bidding services for the Project.
- Change Order #2 to the agreement with GHD in the amount of \$241,000 was approved to cover additional professional services costs for construction administration and specialized inspection for the Project.
- Change Order #3 to the agreement with GHD in the amount of \$25,500 was approved to cover additional professional services associated with specialized analysis and testing of our existing HAB Microcystin removal system. DMU anticipates providing Auburn City Council with a presentation this spring with full results and possible action items for consideration based on the findings of this study.

Change Order #4 is now requested to the agreement with GHD in the amount of \$58,400 to cover additional professional services costs associated with the following items:

1. Additional construction administration and inspection,
2. Project closeout and record drawing assistance,
3. Attendance in additional progress meetings,
4. Performing site inspections,
5. Assistance in detailed design to obtain pricing to replace rapid sand filter replacement,

6. Assistance in detailed design to obtain pricing to replace the roof at the rapid sand filter plant; and
7. Subconsultant services related to extra assistance for the development of an attic heating system and specialty concrete testing in the slow sand building.

A detailed supplemental agreement with associated scope and fee is also attached to this background memo for your information.

Fiscal Implications:

The cost of this Resolution shall be charged to the Water Filtration Plant Design Project capital account #HF 8330-440 JJ in the amount of \$58,400.

COUNCIL MEMORANDUM

**Memorial City Hall
24 South Street
Auburn, New York 13021**

TO: Honorable Mayor and Members of City Council

FROM: Chuck Mason, City Clerk

DATE: February 1, 2024

RE: Appointment Resolution #23 of 2024 for Auburn Industrial Development Authority

Background:

Appointments to the board of the Auburn Industrial Development Authority are nominated by the Mayor and then need to be approved by the City Council.

In the attached resolution Mayor Giannettino is recommending that Ms. Stephanie Leone be appointed to the board position that represents the category of Industry.

The term of service will take effect immediately and the new member representing Industry will serve through January 31, 2026.

COUNCIL MEMORANDUM

**Memorial City Hall
24 South Street
Auburn, New York 13021**

TO: Honorable Mayor and Members of City Council

FROM: Chuck Mason, City Clerk

DATE: February 1, 2024

**RE: Council Resolution #24 of 2024 Requesting the Governor and State
Legislature to Increase AIM Funding**

Background:

On February 4 – 6, 2024 Mayor Giannettino and City Councilor Overstreet-Wilson will be attending the Winter Legislative Conference of the New York State Conference of Mayors (NYCOM) in Albany. The purpose of the conference is to learn more about how the Governor's proposed Executive Budget for NYS for the year 2024-2025 will impact municipalities across the state.

The Governor's proposed 2024-2025 State Budget once again provides no increase for Aid & Incentive to Municipalities (AIM) funding. AIM funding is the unrestricted aid that cities and villages across the state receive annually from the State of New York. The attached spreadsheet illustrates that this funding for the City of Auburn was decreased beginning 17 years ago and has remained flat ever since. The compounding impact of this funding not increasing over time combined with NYS Tax Cap mandates has a crippling financial impact on municipalities in the state.

This Council Resolution will be brought to Albany by Mayor Giannettino and Councilor Overstreet-Wilson and will be presented as they meet with State officials at the NYCOM Winter Legislative Conference.

COUNCIL MEMORANDUM

**Memorial City Hall
24 South Street
Auburn New York 13021**

TO: Honorable Mayor and Members of Auburn City Council

FROM: Jenny Haines, Office of Planning and Economic Development

DATE: February 1, 2024

RE: Council Resolution #25 of 2024 Authorizing the Use of a Portion of Miles-Lepak Park for a Permaculture Park.

Background:

Since June 2015, the City of Auburn has supported permaculture uses located in a portion of Miles-Lepak Park, organized by volunteer community members Peter & Erin Konuma (formerly Peter Cramer and Erin Humphrey).

The attached resolution extends the City's approval for permaculture use at Miles-Lepak Park through January 31, 2026.

Fiscal Impact:

There is no financial impact to the City General Fund for the authorization of this park space for permaculture uses.

COUNCIL MEMORANDUM

**Memorial City Hall
24 South Street
Auburn New York 13021**

TO: Honorable Mayor and Members of Auburn City Council

FROM: Jenny Haines, Office of Planning and Economic Development

DATE: February 1, 2024

RE: Council Resolution #26 of 2024 Authorizing the Use of a portion of Calvary Park for a Community Garden.

Background:

This community garden would be organized by volunteer community member Rev. Paris Price. Her goal is to establish a plot of land that would enable healthy outdoor activities, access to fresh produce, and bring community members together for fellowship.

The attached resolution provides the City's approval for the specified community garden use at Calvary Park through January 31, 2026.

Fiscal Impact:

There is no financial impact to the City General Fund for the authorization of this park space for community garden use.

COUNCIL MEMORANDUM

**Memorial City Hall
24 South Street
Auburn New York 13021**

TO: Honorable Mayor and Members of Auburn City Council

FROM: Jenny Haines, Office of Planning and Economic Development

DATE: February 24, 2024

RE: Council Resolution #27 of 2024 Authorizing the Use of a Portion of Miles-Lepak Park for a Community Garden.

Background:

This community garden would be organized by volunteer community member Anna Ritter. Her goal is to establish a plot of land that would enable healthy outdoor activities, access to fresh produce, bring community members together for a common goal and provide educational opportunities.

The attached resolution provides the City's approval for specified community garden use at Miles-Lepak Park through January 31, 2025.

Fiscal Impact:

There is no financial impact to the City General Fund for the authorization of this park space for community garden use.