

## **Auburn City Council Meeting, January 25, 2024**

**Auburn City Council  
Regular Meeting  
Thursday, January 25, 2024 5:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

### **Minutes**

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor James N. Giannettino, Jr..

**ROLL CALL** – The City Clerk called the roll. Mayor Giannettino and Councilor Ginny Kent, Councilor Rhoda Overstreet-Wilson, Councilor Terry Cuddy and Councilor Christina Calarco were present.

**The following City Staff was present for the meeting:**

- City Manager, Jeff Dygert
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Police Chief, Jim Slayton
- Director of Planning and Economic Development, Jennifer Haines
- Senior Planner, Renee Jensen
- Senior Planner, Tiffany Beebee
- Planner, Ashley Teucke

**Pledge of Allegiance to the Flag** – Mayor Giannettino led the Pledge of Allegiance.

**Moment of Silent Prayer or Reflection** – Mayor Giannettino asked for a moment of silent prayer.

**Public Announcements –**

The City of Auburn Historic Resources Review Board will not have a meeting in January due to no applications to go before the board.

**Ceremonial Presentations –**

Mayor Giannettino and members of City Council welcomed and recognized seven members of the Auburn High School Men's Cross Country Team and their coaches:

- Ryan Maher
- Owen Gasper
- Austin Ferrin

## **Auburn City Council Meeting, January 25, 2024**

- Chris Howard
- Keegan Brady
- Jerry Czyz
- Sean Ringwood
- Coach Greg Stowell
- Coach Chris Mason

This team has had tremendous success in recent years:

- They won sectional and league championships two years in a row.
- They placed 3rd in both the NYS Class A championship and NYS Federation (all classes and private schools combined) championships.
- They earned a spot at the NXR (Nike Regionals) in Wappingers Falls, NY.
- They competed at the Nike Cross Country Nationals in Portland, Oregon - they were the first team in the history of Auburn High School to accomplish this.

“These accomplishments are a testament to the hard work and dedication of these athletes and their coaches. On behalf of the entire City Council and the Citizens of Auburn we congratulate you all, please know that the entire community is proud of what you have accomplished” stated Mayor Giannettino.

The Mayor called for a 10 minute recess.

**MAYOR GIANNETTINO OPENED A PUBLIC HEARING FOR THE 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN.** No members of the public spoke. Renee Jensen, Senior Planner read two communications received from local residents. See attached.

Mayor Giannettino stated that one of the published public hearing notices stated the hearing would be in regards to the 2023-2024 CDBG Action Plan rather than the 2024-2025 CDBG Action Plan. Therefore, he recommended that on February 1, 2024 at 5pm the City Council hold an additional and final public hearing on the 2024-2025 CDBG Action Plan. Councilor Kent made a motion to hold a final public hearing on the 2024-2025 Community Development Action Plan on Thursday, February 1, 2024 at 5 p.m. at the City Council meeting to be held at Council Chambers, Memorial City Hall, 24 South Street, Auburn. The motion was seconded by Councilor Overstreet-Wilson. All members of Council and Mayor Giannettino voted in favor of holding a final public hearing on February 1, 2024.

**Public to be heard:** The City Clerk read the rules for Public To Be Heard. No speakers.

### **Approval of Meeting Minutes –**

January 11, 2024 Council Meeting Minutes

Motion to approve the January 11, 2024 minutes by Councilor Kent, seconded by Councilor Calarco.

Motion to approve carried 5-0.

### **Reports of City Officials**

#### **City Manager’s Report –**

## **Auburn City Council Meeting, January 25, 2024**

- Several city staff met this week to review plans for this year's community events. The planning of events is a continuous process and allows us to coordinate all of the necessary resources to deliver a variety of programs throughout the city.
- Jenny Haines, our Director of Economic Development, and I met with our local representatives from the Small Business Development Center (SBDC) based out of Onondaga Community College. The SBDC provides service to eight Central New York counties. The SBDC will begin staffing regular office hours out of the Chamber of Commerce space three days each week beginning next week. We were also advised that out of the eight county region, the Auburn zip code was the second most active area for the SBDC in 2023.

### **Reports from members of Council –**

### **Matters to Come Before Council - none**

#### **A. State Environmental Quality Review Act Resolutions (SEQR) – none**

#### **B. Ordinances – none**

#### **C. Local Laws – none**

#### **D. Resolutions – none**

#### **E. Staff or Vendor Presentations –**

- **Auburn Permaculture Park Update** – presentation by Erin and Peter Konuma representing the Permaculture Park. See attached.
- **Community Garden At Miles-Lepak Park** – presentation by Anna Ritter, resident of Arch Street. See attached presentation. Mayor Giannettino commended Ms. Ritter on the presentation and her vision for the project. He asked that DPW Superintendent Mike Talbot be included in the planning. He also recommended that for the first year the project may be reduced in scope. He asked the City Manager to work with staff to take a closer look at the project and make adjustments for the City Council's consideration.
- **Harriet's Community Garden at Calvary Park** – presentation by Rev. Paris Price of the Harriet Tubman Memorial AME Zion Church located on Franklin Street. Presentation attached. Mayor Giannettino commended Rev. Price on the presentation and her organization's vision for the project. He asked that DPW Superintendent Mike Talbot be included in the planning.
- **2024-2025 CDBG Annual Action Plan.** Presentation made by Tiffany Beebee, Senior Planner and Renee Jensen, Senior Planner. See attached.
- **Bar Graph Reports December 2023** – presentation by Jeff Dygert, City Manager

### **TABLED ITEMS – none**

### **OTHER BUSINESS –**

## **Auburn City Council Meeting, January 25, 2024**

Councilor Cuddy discussed that he is working with members of the Skatepark Committee to plan a spring 2024 ribbon cutting celebration for the Casey Park Skatepark. More details will be forthcoming.

Executive Session: Councilor Calarco made a motion to enter Executive Session, seconded by Councilor Kent. Council voted to enter an executive session regarding the following matters:

- Two matters pertaining to potential litigation involving the City of Auburn.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:30 p.m. Executive session adjourned at 8:00 p.m.

**ADJOURNMENT:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:01 p.m..

Minutes submitted by: Chuck Mason, City Clerk



## **Auburn City Council Meeting, January 25, 2024**

### **ATTACHMENT:**

2024-2025 CDBG Public Hearing letter read by Senior Planner Renee Jensen from residents Craig and Jane Westlake.

Could you please read this at the Council Meeting of January 24, 2024? We are out of town and can't make the meeting. I plan to watch the meeting on my laptop. Craig and I have some concerns about the CDBG Grant being used for the proposed building at 290-292 Grant Avenue, Auburn.

1. We know there is a need to help our homeless, but this lot is not big enough for the type of building they want to construct. There are plenty of other lots in the City that could be used for this project. Did they do due diligence on finding another piece of property? If there will be close to 90 residents at this site, what about Holy Family School and the old Polish Home? How many will live there? How many homeless are in Auburn, not counting the County?
2. If this is granted, what will happen when construction starts, are they closing down Grant Avenue one of the leading roads into Auburn? Did they do a traffic study, DOT states that 30,000 cars pass through this area every day. Did they do a long form SEQRA? This area is very high traffic area, with Wal-Mart and Loew's almost directly across the street.
3. If a resident isn't back by 9:00 pm, will they be wandering our neighborhood? What about the safety of our children and grandchildren when playing outside and come face to face with a resident? Even the businesses in the area are against this project as was stated at the December 5, 2023 Planning Board meeting?
4. Will our home values go down? We all worked hard for our homes and hope to be able to retire and enjoy them. Will our taxes go up because this building will be off the tax role? How else is the City going to make up the difference?
5. The County states they want the homeless close to downtown so they can receive the services they need. How will they get there from Grant Avenue? Do they propose to transport them to downtown?
6. The County doesn't want this building in the County, why is it being shoved on Auburn? We were told the County would give funds for this building and now they want the CDBG Grant to help pay for it?

There are many more concerns but wanted to keep it short for this meeting.

Thanking you in advance for enabling us to make our concerns known.

Respectfully, Craig and Jane Westlake.

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**ATTACHMENT:**

2024-2025 CDBG Public Hearing letter read by Senior Planner Renee Jensen from resident Dorothy Lengyel.

To the Auburn City Council:

Thank you for the opportunity to comment on the The CDBG 2024-2025 Action Plan. I am writing to convey my support of the Plan presented to you and the Mayor for deliberation and decision today. The report is a concise description of recent CDBG accomplishments. It also demonstrates compliance with the many sometimes complex HUD requirements under CDBG. Last, it includes important results of the 2023 Survey undertaken by the Planning and Economic Development Department(PED) reflecting community views.

My interests are focused on the importance of housing actions which would revitalize neighborhoods and the Auburn tax base. I believe, looking forward, Auburn can develop a new housing vision leveraging more economic prosperity and encouraging others to move here without displacement. The next Five Year Action Plan is the perfect opportunity to establish new policies and community development tools that serve diverse income groups. The vision should target a limited number of neighborhoods with precise interventions that produce verifiable results documenting stabilization over time. The PED department mandate already includes many critical tools such as zoning, GIS mapping, and public investments. Yet, I feel certain the next Five Year Plan can expand PED impact given its strong partnerships within the City and other public and private organizations in the County.

Again thank you for the opportunity to share my support of the 2024-2025 Action Plan and provide thoughts on future revitalization policies and investments.

Sincerely,  
Dorothy Lengyel  
148 E Genesee Street  
Auburn NY

# Auburn Permaculture Park

## Program Outline

January 18, 2024

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### WHAT IS AUBURN PERMACULTURE PARK?

Auburn Permaculture Park is an edible forest garden and educational gathering space located at Michael Lepak Memorial Park in Auburn, New York.

### OUR MISSION & VISION

Auburn Permaculture Park inspires people to celebrate community and build relationships with nature through exploration and play. The park provides a welcoming and accessible oasis of abundance and diversity, a serene place to unwind and reconnect, and a place for personal and perennial cultivation and growth. The low-cost, low-maintenance park serves as a symbol of community-empowerment and as a reproducible model for regenerating urban lands with edible forest ecosystems.

By replacing resource intensive lawn with edible forest gardens and installing food forests in public parks and along public pathways, we can make fresh fruits, nuts, and vegetables abundant and available for everyone. This project uses permaculture design principles to build living soil, harvest rainwater in the landscape, and cultivate a perennial based food system. Auburn Permaculture Park brings our community together by fostering a resilient approach to urban ecology and land stewardship.

Auburn Permaculture Park seeks to grow food security using permaculture design. Permaculture is an ethical and ecological design system for creating regenerative human environments. It is an integrated system of ethics, principles and design methods that can be used to create landscapes (as well as buildings, systems and social cultures) that are modeled and patterned after nature. It is the careful design of beneficial ecological relationships to create an efficient, healthy sustainable whole, with less energy input and more abundant results. Forest Gardening is a gardening system that mimics a natural woodland environment that is self-watering, self-weeding, self-mulching, self-fertilizing and highly productive with little to no maintenance.

### GOALS, OBJECTIVES & STRATEGIES

- **Practice Regenerative Land Stewardship**
  - Increase urban biodiversity
    - Introduce over 60 new edible plant & beneficial fungi species to the park
    - Design and install polycultures of plants that serve mutually beneficial roles in park ecosystem
  - Use & value renewable & biological resources & services
    - Use only organic fertilizers, mulch and plant stock
    - Designed ecosystem provides ecosystem services (cleans water/air, builds soil)
  - Produce no waste
    - Compost all trimmings/weeds onsite
    - Recycle nursery pots, reuse tools & materials

- **Engage, Educate and Empower People**

- Actively connect with other local community groups
  - Connect with at least 4 organizations/year to collaborate with or present to (ongoing)
  - Add 3-5 more members of Auburn Permaculture Park Core group of volunteers by May 2024
- Provide educational opportunities for the public
  - Design & Install Educational Signage throughout park (ongoing)
  - Host Sheet Mulching Events (Spring and Fall 2024)
  - Participate in the Annual Seymour Library Garden Tour (July 2024)
- Provide ongoing opportunities for neighborhood engagement & renewal
  - Host City Movie Night in the park (August 2024?)
- Apply self-regulation & accept feedback
  - Utilize online surveys and public response forms 2 times/year to gather feedback from community (ongoing)

- **Support Food Security & Public Health**

- Design, implement and maintain a landscape of edible and medicinal plants free and accessible to the public
  - Label most plants and use signs to indicate best harvest time/usage
  - Finish edible understory plantings (2025)
  - Provide free plants, cuttings, seedlings from plant propagation workshops to neighbors and community members (ongoing)
- Provide a public space that encourages activity, exploration and play for all ages
  - Install living willow play-space and maze (Summer 2020)
  - Explore possibility of community grass amphitheater/climbing rock playspace (2025 and beyond)

- **Document & Share a Reproducible Model of a Public Forest Garden**

- Record the park design process, including social design, to share with others
  - Engage with writers/videographers in Auburn to create videos, a blog, online social media engagement strategy
  - Finish Maps of park plantings and design concepts (2025)
- Consult with other community groups and municipal governments to plan other forest garden projects in Auburn and beyond (2025)

- **Nurture a Welcoming Space of Beauty, Abundance & Diversity**

- Attract and engage people of all ages, cultures and lifestyles
- Provide places for interaction and building beneficial relationships
- Provide places for contemplation (benches, grassy areas under willow domes)

## COLLABORATOR BACKGROUNDS

**Peter Konuma** is an Auburn native who grew up on James Street and attended Genesee Elementary and West Middle School. Between working at Seymour Library for over 9 years and Auburn Public Theater for over 8 years, Pete holds strong ties to and passion for the Auburn community. After following a lifelong interest in planting and growing food, he pursued permaculture study to better develop his own home food production and to bring sustainable and restorative food production to the green spaces of Auburn. Pete earned his Permaculture Design Certification from the Finger Lakes Permaculture Institute in August of 2014 and studied under Michael Burns, Karryn Olson-Ramanujan, Rafter Sass-Ferguson and Steve Gabriel, all nationally renowned Permaculture designers and educators. He also studied Edible Forest Garden Design with his mentor Dave Jacke, author of “Edible Forest Gardening”. Peter has served on the boards of the Auburn Beautification Commission, The Finger Lakes Permaculture Institute and the Owasco Tree Board. He now owns and operates Silver Tree Forest Farm, a highly diversified micro-farm, permaculture nursery and market garden with his wife, Erin.

**Erin Humphrey Konuma** is a farmer, musician and mother. Born and raised in Skaneateles, she holds a B.A. in Japanese Studies and Religion from Wellesley College. In 2003, Erin moved to Boulder, Colorado, where she discovered permaculture and began growing and designing edible landscapes. Her certifications include a Permaculture Design Course at the Occidental Arts and Ecology Center, an Advanced Permaculture Design Course at the Regenerative Design Institute, an Edible Forest Gardens Design Course at Woodbine Ecology Center and a Permaculture Teacher’s Certification Course from High Altitude Permaculture. Erin co-founded the Lyons Permaculture Design Course in 2009 while working as a residential landscape designer for Urban Oasis, a sustainable landscape design firm in Denver, CO. She recently completed the United Nations-certified, 5-week Ecovillage Design Education Course through Gaia Education at Findhorn Ecovillage in Scotland. When she’s not farming with her husband, Peter, or enjoying time with their son, Arturius, Erin serves as the musical director of Genesee Street Voices and volunteers as Assistant Secretary for the Auburn Cayuga NAACP.

## COMMUNITY COLLABORATORS

Auburn Permaculture Park has worked with the following non-profit organizations to collaborate on the vision, design, implementation and maintenance of the forest garden: Genesee Elementary School, Booker T. Washington Community Center, Auburn Beautification Commission, local girl scout troops, Owasco Watershed Lake Association, Finger Lakes Permaculture Institute, Cornell Cooperative Extension/Eat Smart New York, City of Auburn Department of Public Works. Auburn Permaculture Park continues to engage neighbors in the Miles Park vicinity to participate, along with local students, in planting, harvesting, celebrating and preserving the bounty of the park.

## TIMELINE

- |                         |   |
|-------------------------|---|
| ▶ SPRING 2024           | Manage weedy growth and complete a re-mulching of all areas |
| ▶ SPRING 2024           | Repair vandalized signage                                   |
| ▶ FALL 2024 - FALL 2025 | Finish understory plantings                                 |
| ▶ ONGOING               | Community outreach, present to at least 5 orgs/year         |
| ▶ ONGOING               | Host at least 3 educational workshops/year                  |





# Proposal

Introduction

benefits

details

budget

Summary



# Introduction

According to the Centers for Disease Control and Prevention (CDC), community gardens are collaborative projects on shared open spaces where participants share in the maintenance and products of the garden, including healthful and affordable fruits and vegetables.

Benefits of a community garden include healthy, accessible, local produce for those involved

Physical activity and connection to nature and outdoors

Life skills, planning, organization, teamwork can be taught and experienced by every age group and opportunity for living classroom







## Why here?

Auburn is home to many renters/residents who do not have adequate outdoor space to garden. Growing a garden requires time, resources, space, and knowledge. The neighborhood in this proposed garden area currently does not have any produce stores nearby, requiring residents to walk, take the bus, or drive in order to procure fresh food. A garden located in this area would enable healthy outdoor activities, access to fresh produce, bring community members together for a common goal, and provide resources to initiate this process. Auburn needs a community garden.





# Benefits of a community garden here

This is an urban neighborhood with many families with children, elderly people, people with limited transportation.

This garden will enhance food access

Encourage healthy lifestyles

Promote community ties

Provide opportunities for learning



# Structure and function

- Individuals/families could apply for a plot free of cost. The maintenance and product of each plot is the responsibility of the person assigned to their plot. Sharing is allowed and encouraged but not required.
- Four plots on the east side of the garden would be dedicated to teaching and learning. The produce in these plots would be donated.
- Volunteer days would take place weekly Saturdays 11-4pm. During these volunteer days a short, educational lesson is provided that correlates with the growing season. Participants of the garden are encouraged to volunteer.
- If interest exceeds demand, we would consider growth.



“

### Design:

The garden will consist of an 8 ft. perimeter fence, approximately 70 ft. By 30 ft. Surrounding the garden will be a perimeter flower garden bed. Twenty 4x8 raised beds with 2 ft. Walkways between each bed and surrounding the beds.





# Budgeting needs



Welded wire \$900  
Sign \$200  
Gate \$200  
Black locust posts  
\$400  
Installation \$1000

## Organic material

Compost \$150  
Soil \$600  
Mulch

## Irrigation

Irrigation  
lines/hoses \$200

Wheelbarrow \$100  
Shovels \$75  
Rakes \$75  
Miscellaneous tools  
\$50

Hardwood lumber  
for raised beds  
\$500  
Findings \$50

# Timeline



- Spring 2024: construct perimeter fence, build raised beds, prepare irrigation, create pathways.
- Spring 2024: open for planting, volunteer days,
- Fall 2024: cleanup, winter bed prep, harvest gathering
- Spring 2025: continue to build, plant, and grow





Presentation title

# Future

As we look forward to the growth and development of this project, we will look ahead to be able to accommodate school groups, youth groups will be invited to participate in the cultivating of this garden.



# Details

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## Vandalism prevention

- Fence
- Gate
- Solar lighting
- Sign

## Maintenance

- Individuals will be responsible for their plots
- Volunteer days will be held weekly where maintenance and cleanup will take place
- End of year bed clean up and harvest party to prepare for dormant months

## Ongoing outreach

- The garden will continue to seek ongoing support for years to come
- Relationships with sponsors will continue
- Educational days and “garden tours”



# Summary

Community gardens are centers of learning where people can discover the natural world and find out where food comes from. Gardens are a safe space for exercise, educational opportunities and community building. They are a vital component in linking community to their food source, building healthy communities, encouraging food security. Many cities across the U.S. are investing in community gardens. Auburn needs this incredible resource where people can grow, plant, and learn.



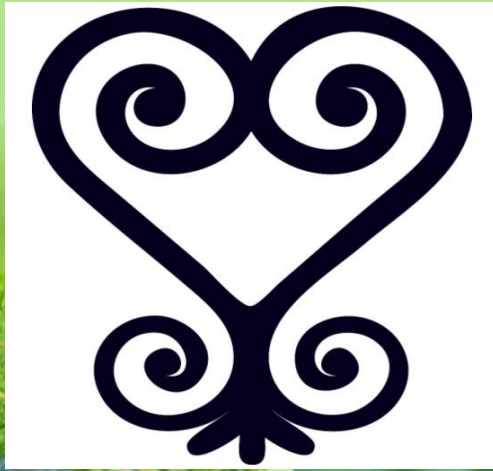


Thank you



Anna Ritter

[Aeritter42@gmail.com](mailto:Aeritter42@gmail.com)



# Harriet's Community Garden

Harriet Liberation Foundation, Inc.

# Harriet Tubman Liberation Foundation's Mission



“Remember the past to make positive progress for our the future.”

Our goal is to promote *thriving* for all persons.

*Thriving* is characterized by personal growth and well-being

*Thriving* demonstrates competence, emotional stability, purpose, and hope.

When we *Thrive* we contributions to society in ways that promote  
justice and equality in our communities.





# Mission Statement



**Our desire  
is to honor the  
enduring legacy of  
Harriet Tubman  
and create a vibrant,  
sustainable, and inclusive  
space that fosters community  
growth, resiliency, and  
empowerment**



# Core Principles

## We are committed



- **Cultivating Unity:** We strive to bring people from diverse backgrounds together, promoting understanding, cooperation, and solidarity within our community. Celebrating our cultures by embracing the rich cultural diversity of our community, sharing traditions, and celebrating our food heritages that make up our vibrant tapestry.



- **Inclusivity and Equity:** We ensure that our garden is accessible to all, regardless of age, background, or ability, fostering a culture of respect and fairness.



- **Nourishing Lives:** We aim to provide fresh, organic produce and to enhance food security and promote healthy living among our neighbors. We welcome the support and participation of volunteers, fostering a sense of ownership and responsibility in our community. We bridge generational gaps, creating opportunities for elders to share their wisdom with younger members and vice versa, ensuring the transmission of knowledge and values.



# Harriet's Garden 2023

In May of 2023 we broke ground on our Church property which abuts Calvary Park. Partners from faith and farming communities helped to install four raised garden beds.

Throughout the Summer volunteers were readily available to for watering, weeding, and harvesting of our bountiful crops.

**With delight we discovered...**

Our harvest was not just food! We experienced a harvest of unity—our neighborhood came alive. Neighbors would stop by with gardening advise and would stay for fellowship and rich conversation; we soon saw the fruits of a community Garden—we were truly creating a place were people felts a sense of belonging.

Harriet's Garden is a community a place of friendship, learning, helping and sharing. Though gardening our community is working toward a brighter, more sustainable future; where all people in the community can thrive and be nourished in body and spirit.







# Harriet's Community Garden

**Our intention is to expand the Community Garden.**

**Gardens provide benefits such as stretching food budgets by supplying fresh produce, encourage social connections, adds aesthetic beauty to the community, and encourage exercise for all ages.**

**Gardens promote safe spaces in a community as a whole.**

*“The primary benefit of community Gardens is nearly a four-fold increase in vegetable intake among adults and a three-fold increase among children.”<sup>1</sup>*

**Community gardens enliven and benefit local areas by creating green space—areas with vegetation; like parks, and walking trails. Gardens are extraordinarily beneficial in urban environments. Enhancing the property values;**

**Gardens can be economic drivers of community development.**

<sup>1</sup> <https://www.onenewhumanitycdc.org/blog/the-benefits-of-community-gardens>





# Harriet's Community Garden 2024



## Calvary Park Property

**We are requesting the use of a portion of the property along Franklin Street for the next three years.**

**Our plan is to install four new garden beds with interior trellis build inside**



**Space and Measurements required:**

**Franklin Street side of park  
4 beds 4 X10**

**3" boarding between each  
bed and outer boarder**

**Total area 15 x 16**







***Thank you for receiving  
our presentation***

# *City of Auburn Community Development Block Grant*



2024-2025 Annual Action Plan

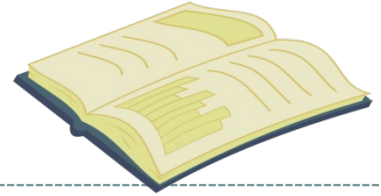




*Community Development*

# Annual Action Plan

2024-2025



*The 5-year Consolidated Plan is the framework for subsequent annual action plans*

*The Annual Action Plan looks at the needs of low and moderate income areas and residents, outlines strategies to meet those needs and lists resources available to implement the strategies.*

*This document is required to receive HUD Community Planning and Development funds.*

# Community Development Block Grant

## • National Objective

CDBG funds be used to meet three national objectives:

- *Benefit to low and moderate income persons*
- *Prevention or elimination of slums or blighting influences*
- *Urgent need*

## • Program Goals

CDBG Funds must meet one of the following program goals:

- *Decent Housing*
- *A Suitable Living Environment*
- *Expanded Economic Opportunities*



- *Community Meetings*

- November 14
- November 15

- *Public Hearings*

- November 30
- January 25

- *Public Comment Period*

- *December 28 through January 26*



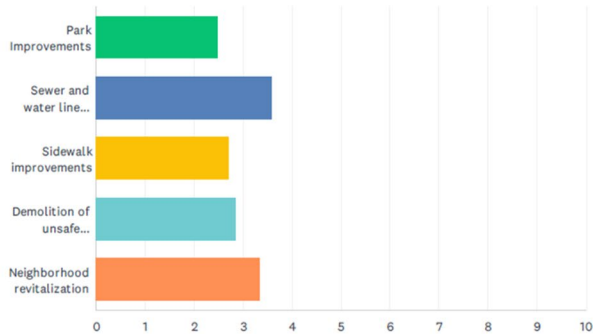


## Survey

179 responses

Q5 Below are 5 eligible categories that the Community Development Block Grant program can assist with. Please rank the following activities, 1 being the highest priority, 5 being the lowest priority for the City of Auburn community.

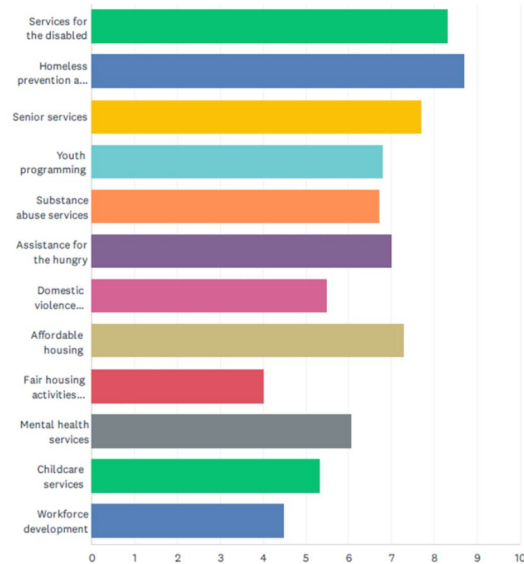
Answered: 177 Skipped: 2



# Community Input

Q6 Below are eligible programs that the Community Development Block Grant Program can fund. Please rank the program priorities that you feel are most important for the City of Auburn residents of low to moderate income. Please rank by numbering 1-12, number 1 being highest priority:

Answered: 178 Skipped: 1





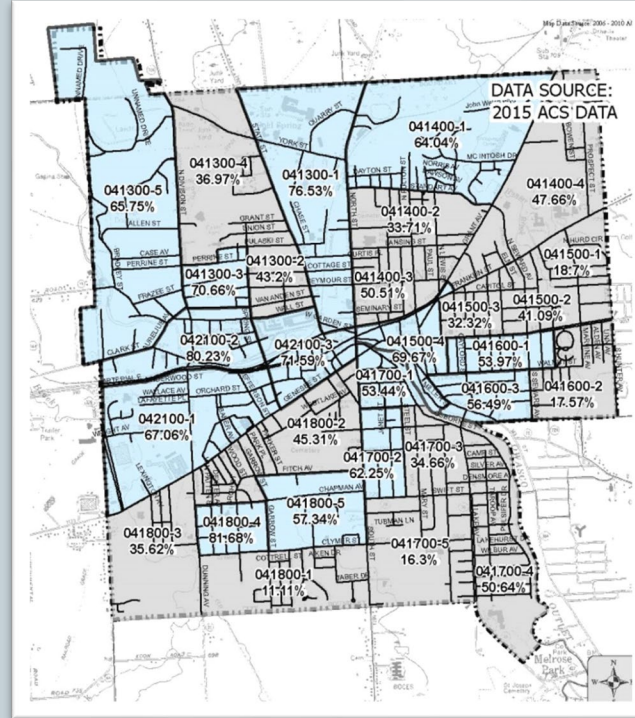
# Direct Benefit

CDBG Income eligibility for City of Auburn  
effective June 1, 2023

Family Size	80%	60%	50%	30%
1	\$49,250	\$36,960	\$30,800	\$18,450
2	\$56,250	\$42,240	\$35,200	\$21,100
3	\$63,300	\$47,520	\$39,600	\$23,750
4	\$70,300	\$52,740	\$43,950	\$26,350
5	\$75,950	\$57,000	\$47,500	\$28,500
6	\$81,550	\$61,200	\$51,000	\$30,600
7	\$87,200	\$65,400	\$54,500	\$32,700
8	\$92,800	\$69,660	\$58,050	\$34,800



# Area Wide Basis



## Human Service Programs

\$125,000



- Aurora of CNY -\$10,500
- Boyle Senior Center -\$7,000
- Cayuga Counseling - \$12,000
- CAP - \$7,500
- Rescue Mission - \$9,000
- Booker T. Washington - \$9,500
- BOCES Career Kickstart - \$10,500
- Legal Aid Services - \$11,000
- SCAT Van - \$13,000
- Catholic Charities - \$7,000
- Gavras Center - \$10,100
- Chapel House - \$5,000
- Child Care Solutions - \$12,900



Housing And  
Neighborhoods

\$283,247

# Home Repair Assistance Program

Combination loan and grant  
program for eligible homeowners







Housing And  
Neighborhoods  
\$60,000

# *Distressed Property Program*







Housing And  
Neighborhoods

\$20,000

# *Home Access Program*





Housing And  
Neighborhoods

\$75,425



# *First Time Homebuyer Program*

Principal reduction for first time  
homebuyers purchasing a fully  
renovated home



Economic Development

\$153,398

## *Small Business Assistance Program*

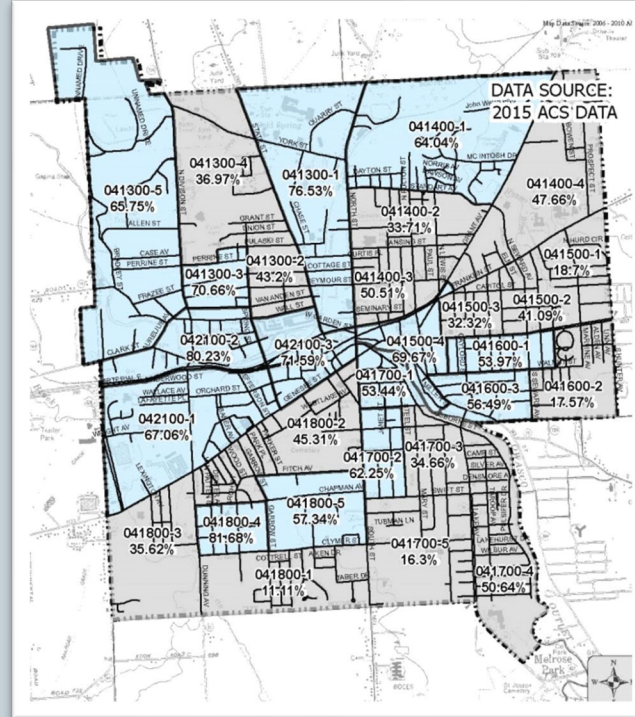


- Loan program for small businesses
  - Supports job creation for low to moderate income

**COMB  
GROWN**



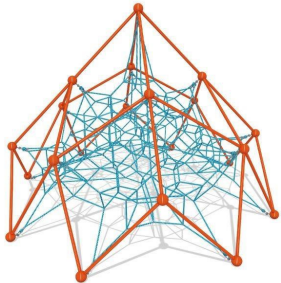
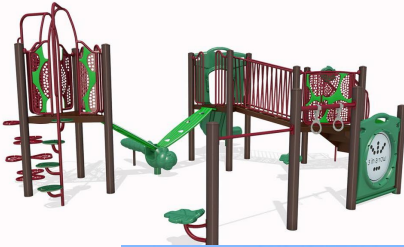
# Area Wide Basis



## Public Facilities

\$448,500

# Wall Street Park Playground



Auburn  
Planning &  
Economic  
Development

WALL STREET PARK IMPROVEMENTS

SCHEMATIC DESIGN

November 3, 2023





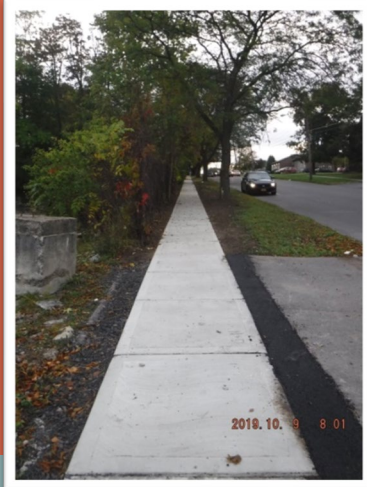
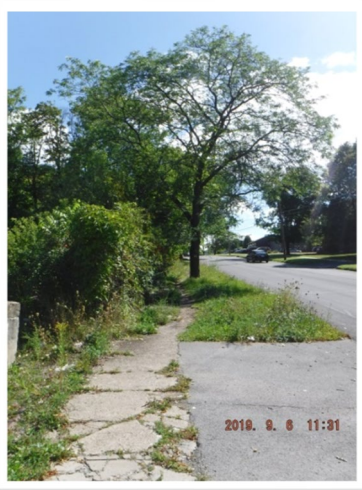


Public Infrastructure

\$175,000

# *Sidewalk Program*

- Owasco Street
- Fulton Street
- Walnut Street







Public Infrastructure

\$53,993

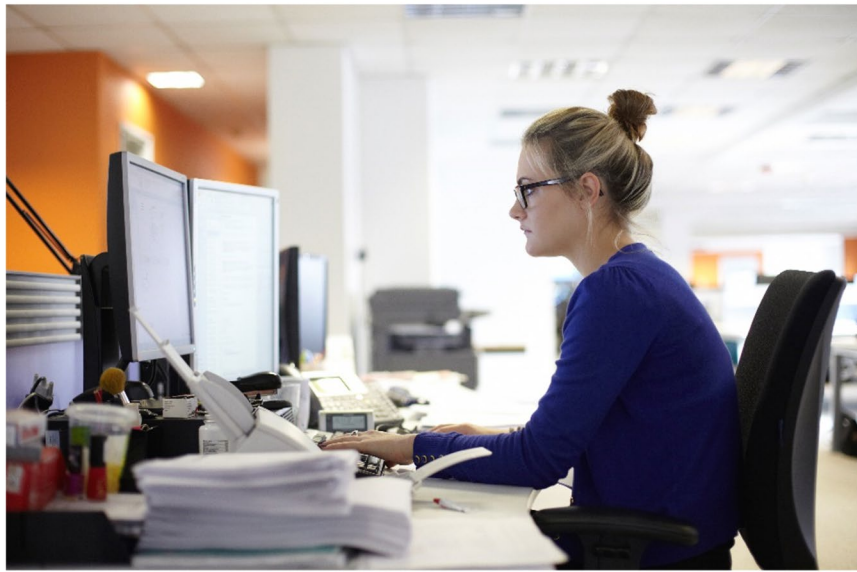
# *Sewer Line Repair*





## Administration

\$164,308



- Program Oversight
  - Salary Reimbursement
- Fair Housing Education
  - Landlord Training
- Homeless Task Force

# Questions



*Office of Planning & Economic Development  
24 South Street  
Auburn, NY 13021  
315-255-4115  
[www.auburnny.gov](http://www.auburnny.gov)*

# City of Auburn

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## Community Development Block Grant 2024-2025 Annual Action Plan



**Prepared by the City of Auburn**  
Jeff Dygert, City Manager

**Office of Planning and Economic Development**  
Jennifer Haines, Director  
Tiffany Beebee, Senior Planner  
Renee Jensen, Senior Planner



## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Auburn completed a 5-year Strategic Plan for the 2020-2024 program years that focuses on issues related to housing, homeless, community development (including facilities/public improvement), economic development and non-homeless public services. This Annual Action Plan is the fifth program year of the Community Development Block Grant (CDBG) Strategic Plan and provides the framework for the 2024-2025 CDBG program year funds.

Two types of programming have been identified by the City of Auburn for CDBG funds – programs that will directly benefit low to moderate income residents and targeted neighborhood investments which will focus on particular low to moderate income neighborhoods based on current data provided by the 2015 American Community Survey (ACS).

Community Development Block Grant Funds have greatly impacted our community by rehabilitating houses for low to moderate income residents through the Home Repair Assistance Program and the Acquisition Rehab Program, providing down payment assistance for home owners of low to moderate income, demolishing blighting structures through Clearance activities, improving neighborhood walkability with sidewalk replacement, enhancing low to moderate income area parks, utilizing 15% annually of entitlement funds for the purpose of funding human service agencies, and providing funding opportunities to promote and enhance the local economy.

The City is committed to using these funds to assist and improve the lives of the low to moderate income individual/family living in the City of Auburn. More specifically, the City will continue to utilize CDBG funds to improve and promote homeownership, home repair, public improvements, public services, and economic development.

This Annual Action Plan will further identify programs that will meet the needs of our community. Community needs were identified in the 5-year Strategic Plan but are expanded on annually through community engagement including, but not limited to, community meetings, stakeholder meetings, community survey and public hearings.

The City of Auburn Office of Planning and Economic Development is the coordinator of the Strategic Plan as well as Annual Action Plans. The Office of Planning and Economic Development will monitor the success of the program and manage the funding of the Community Development Block Grant from the office of Housing and Urban Development.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The goals and outcomes identified in the 2024-2025 Annual Action Plan are based on the 2020-2024 Strategic Plan, which describes how federal funds and other resources will be deployed and what actions will be taken to address community development over the next five years. This year, the following goals will be addressed. They are prioritized based on the community engagement process for the 2024-2025 Annual Action Plan.

1. Public Services
2. Public Infrastructure
3. Public Facilities
4. Business Lending
5. Residential Rehab
6. Direct Financial Assistance Homebuyers
7. Substantial Rehab
8. Clearance
9. Special Development
10. Administration

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In order to provide a context for this Consolidated Plan, the City reviewed its PY 2022-2023 Consolidated Annual Performance and Evaluation Reports (CAPER). Below are the accomplishments listed in the PY 2022-2023 CAPER Report.

### **Housing Rehabilitation**

- No substantial rehab projects were completed this program year
- 9 Residential Home Repair projects: \$95,220.11
- CDBG-Corona Virus: Rehab of single unit residential- 2 Home Repair projects totaling in \$10,043.95

### **Encourage new homeowners for existing residential buildings**

- The Mortgage Assistance Program, which homebuyers with funding for closing cost assistance, did not have any applicants in PY 2022. This may be due to the increase in housing prices.

### **Provide necessary public services**

Human Service agencies assisted 1,053 low to moderate income individuals in the City of Auburn.

Human Service Agency programs include: Aurora of CNY- Seniors with Hearing and Vision Loss; Boyle Senior Center- Senior Programming; Booker T. Washington- Summer Youth Program; Cayuga County BOCES Health Train program, Cayuga Counseling- Counseling for youth, Legal Aid- Legal representation for victims of domestic violence; Transportation Project- transportation for seniors and the disabled, Gavras Center-Childcare Coordinator, Catholic Charities- Rental Assistance, Cayuga Community Action Agency- Homeless Prevention program. CDBG funds: \$116,560.29

CDBG-Corona Virus Funding: Human Services agencies funded with Corona Virus funding assisted 66 unique persons. CDBG-CV funding: \$69,660.73

### **Support neighborhood revitalization efforts to improve public facilities and infrastructure, especially in targeted areas.**

- 2 Park Improvements: State Street Public Plaza - completed construction and officially opened on August 22, 2022. The Casey Park Skate Park Project was completed in the fall of 2022 and construction documents for the skate park were finalized for an open competitive bid, which was released in Feb 2023: \$87,500.09
- Sidewalk replacement took place in Census Tract 413 and included Chase St and Case Av. CDBG funds: \$308,530.79

### **Expand employment opportunities for City residents.**

- CDBG funding Micro-enterprise for 3 microenterprises: \$15,0000
- CDBG supported 1 for-profit business, Combgrown, LLC.: \$48,875.06

### **Improve program management and administration**

- Community organizations received training and capacity building through Catalyst Cayuga.
- Homeless Task Force coordinates efforts between human service providers and the larger Continuum of Care (CoC 505)
- Landlord Tenant Trainings provided through Cayuga Community Health Network and Catalyst Cayuga
- Fair Housing Education provided by CNY Fair Housing

The City of Auburn Office of Planning and Economic Development continues to improve program management and administration by staying informed through HUD circulars and bulletin updates and through virtual trainings provided by the HUD Buffalo team.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Federal regulations require the City to provide for citizen participation in the preparation of the Annual Action Plan. Although a regulation, the City values this as a tool for understanding the true needs of the community. The City hosted two in-person public meetings and two in person public hearing to solicit comments and participation from the public. These meetings were advertised in The Citizen (local newspaper), posted on the City's webpage, social media accounts, and emailed to the City's list serve and community organizations.

Public meetings provide an opportunity for staff to present an overview of the CDBG program. During the presentations, questions were asked to generate discussion among audience members. After the presentations, staff were available for questions. A link to the public survey was available and blank note cards were available for anyone who felt more comfortable leaving an anonymous comment.

On Tuesday, November 14th, 2023 at 10:00am City staff hosted a Community Development Block Grant public meeting in City Council chambers, located at 24 South Street, Auburn NY. There were six (6) people in attendance. Priority needs that were highlighted include sidewalk improvements and Emergency Food Services

On Wednesday, November 15th, 2023 at 5:30pm City staff hosted a Community Development Block Grant public meeting at Booker T Washington Center, located at 23 Chapman Ave, Auburn NY. There were seven (7) people in attendance. Priority needs that were highlighted include Children's services and youth programing.

A public hearing was held on November 30, 2023 from 1:00-2:00pm in the City of Auburn City Council Chambers, 24 South Street, Auburn. Staff members Tiffany Beebee and Renee Jensen presented the program. There were eight (8) people in attendance and seven (7) people spoke. Priority needs stated during the public hearing included affordable housing, homeownership programs, sidewalk connectivity, urban forestry, preservation of history and development of a park.

A second public hearing was held on the preparation of the CDBG 2024-2025 Annual Action Plan. The public hearing will take place on January 25, 2024 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn.

The public meetings and public hearings were conducted in a handicap accessible location. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of



the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development five days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 179 surveys were submitted. The data was summarized and used to prepare the plan.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

All comments from the public meetings and comments that were submitted during the development of the Annual action Plan can be found in the appendix.

The City of Auburn released a CDBG survey, which generated 179 responses. The responses are summarized below. Analyzed results and comments from the survey can also be found in the appendix.

Over 82% of survey respondents were City of Auburn residents, while the remaining 17% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

Five low to moderate income area wide activities that the City of Auburn is able to assist with Community Development Block Grant were ranked by survey respondents in the following priority (1 being highest):

1. Sewer Line Replacement
2. Neighborhood Revitalization
3. Demolition of unsafe structures
4. Sidewalk Improvements
5. Park Improvements

Meeting minutes from the public meetings and the public hearing can be found in the appendix.

Survey respondents identified the following Human Service programming activities to benefit low to moderate income persons as priorities (1 being the highest)

1. Homeless Prevention

2. Affordable Housing
3. Services for the Disabled
4. Senior Services
5. Youth Programming and Services
6. Assistance to the Hungry
7. Workforce Development
8. Mental Health
9. Child Care
10. Substance Abuse Services
11. Assistance to Victims of Domestic Violence
12. Fair Housing Activities

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2024-2025 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate City of Auburn departments. All comments can be found in Appendix A.

## **7. Summary**

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2024-2025 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate departments. All comments can be found in Appendix A.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	AUBURN	Office of Planning and Economic Development

Table 1 – Responsible Agencies

### Narrative (optional)

Community Development Block Grant Agreements are with the City of Auburn. The Mayor is authorized by City Council resolution each year to execute the grant agreement. The Office of Planning & Economic Development (OPED) is responsible for the development of the Consolidated Plan, Annual Action Plans, and annual CAPER's. OPED is also responsible for oversight of the program and managing sub-recipients and contractors.

Within City government, the OPED is able to draw on the expertise of other departments to help deliver programs and see the delivery of identified outcomes. The Engineering Department assists with the public infrastructure and demolition projects. The Department of Public Works assists with park improvements as well as the City's demolition projects. The Code Enforcement Office oversees the City's building codes and zoning. The Comptroller and Treasurer's office assists with the accounting of the CDBG Program. Further the City works with a variety of community-based organizations to assist with the delivery of programs and services.

## **Consolidated Plan Public Contact Information**

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Office of Planning & Economic Development

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Auburn, NY 13021

[Jhaines@auburnny.gov](mailto:Jhaines@auburnny.gov)

315-255-4114



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City regularly meets with stakeholders including affordable housing providers, homeless assistance providers, economic development agency, community organizations, and health and human services providers to discuss priorities within our community.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Auburn met with Cayuga County Health Department on November 29, 2023 at 1:00pm at Memorial City Hall. Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.

The City of Auburn met with Cayuga County Habitat for Humanity on December 19, 2023 at 1:00pm. The topics of discussion were the needs of first-time homebuyers and the structure of the mortgage assistance program. The funding amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer were discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint. It was also discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Housing and Homeless Coalition of Central New York (HHC) NY-505 CoC acts as the Continuum of Care (CoC) Lead and United Way of Central New York is the Collaborative Applicant. The CoC lead is responsible for the coordination and oversight of the CoC planning efforts, and has the

authority to certify and submit the CoC homeless assistance funding application. In March 2015, the Syracuse/Onondaga County CoC and Oswego County merged. In May 2016, Auburn/Cayuga County CoC NY-502 merged with CoC NY-505 thus creating a more regional CoC.

The major responsibilities of the CoC lead are to operate the CoC, to develop a strategic planning process that works toward the goal of ending homelessness in Central New York, and to coordinate the application process for the HUD Continuum of Care Program Competition.

The City of Auburn communicates with the HHC of CNY on a regular basis. City staff is an active member on the Housing and Homeless Coalition of CNY Advisory Board, Planning and Advocacy Committee, and the Performance Evaluation and Selection Committee. Additionally, City staff is the chair of the local Cayuga County/City of Auburn Homeless Task Force.

Lastly, City of Auburn staff chairs the City of Auburn/Cayuga County Homeless Task Force and coordinates regularly with HHC staff. By working together, efforts in the Cayuga County and our CoC region will continue to successfully reduce the number of people experiencing homelessness and the length of time people are homeless, as well as eliminate future episodes of homelessness

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Auburn does not receive ESG funds. However, the City of Auburn staff works closely with the HHC CNY on updating and developing procedures for the CoC. The HHC of CNY operates and administers HMIS. All CoC funded agencies, and Cayuga County Department of Social Services, enter homeless data into HMIS

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Auburn Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff met with Auburn Housing Authority staff on January 12, 2024 at 1pm. Auburn Housing Authority is currently waiting on a funding decision to determine if rehabilitation at Olympia Terrance will move forward this year.

2	<b>Agency/Group/Organization</b>	<b>Cayuga County Health Dept</b>
	<b>Agency/Group/Organization Type</b>	Public Health Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Lead Poisoning Prevention Lead Based Paint Removal in Homes

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>City staff met with Cayuga County Health Department staff on November 29, 2023 at 1:00pm. Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. City to provide data and maps on housing stock. The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.</p>
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3	<b>Agency/Group/Organization</b>	<b>Cayuga County Habitat for Humanity</b>
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The City of Auburn staff met with Cayuga County Habitat for Humanity staff on December 19, 2023 at 1:00pm. The topics of discussion were the needs of first-time homebuyers and the structure of the mortgage assistance program. The funding amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer were discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint. It was also discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.</p>



**Identify any Agency Types not consulted and provide rationale for not consulting**

There were not any agencies or organizations intentionally not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	10 Year Plan to End Homelessness	Homeless strategy, homeless needs (chronically, disabled, youth, families, individuals, Veterans) Anti-poverty, and affordable housing

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

In addition to meeting with local housing providers, the City of Auburn consulted with a number of local groups and agencies regarding the preparation of this Annual Action Plan. Local Human Service Agencies that serve low to moderate income persons, senior citizens, individuals with disabilities, youth, and homeless. The City works closely with our local Continuum of Care (CoC) and homeless providers. Feedback on community needs is received on a regular basis.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Auburn held two public meetings and two public hearings. All meetings were conducted in a handicap accessible location and open to the general public. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development ten days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 179 surveys were submitted. The data from the survey and comments from the public meetings were summarized and used to prepare the plan.

All comments from the public meetings and comments that were submitted during the development of the Annual action Plan can be found in the appendix. Survey results can also be found in the appendix.

Over 83% of survey respondents were City of Auburn residents, while the remaining 17% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

For area wide activities, the City received the following feedback on project priority. (1 being highest):

1. Sewer Line Replacement
2. Neighborhood Revitalizations
3. Demolition of unsafe structures
4. Sidewalk Improvements

## 5. Park Improvements

The following Human Service programming activities were prioritized according to public feedback

1. Homeless Prevention
2. Affordable Housing
3. Services for the Disabled
4. Senior Services
5. Youth Programming and Services
6. Assistance to the Hungry
7. Workforce Development
8. Mental Health
9. Child Care
10. Substance Abuse Services
11. Assistance to Victims of Domestic Violence
12. Fair Housing Activities

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was held on November 30, 2023 from 1pm-2pm in the City Council Chambers, 24 South Street, Auburn. Eight (8) people attended.	Priority needs stated during the public hearing included home repair, homeownership programs and historic preservation/park improvements. Meeting Minutes from the Public Hearing can be found in the appendix.	All comments were accepted	
3	Public Meeting	Minorities Non-targeted/broad community	CDBG Public meeting held November 14, 2023 at 10:00am at Memorial City Hall, 24 South Street, Auburn. Six (6) people attended the meeting.	Attendees provided feedback on the need of Sidewalk improvements on Pulaski Street. Additionally, there was feedback on the need for emergency meals have increased. All comments from the public meeting can be found in the appendix.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Minorities Non-targeted/broad community	On November 15 <sup>th</sup> , 2023 at 5:30pm a public Community Development Block Grant meeting was held at Booker T Washington Center, 23 Chapman Ave, Auburn. Seven (7) people were in attendance	Attendees emphasized the increase in children needing mental health services at the elementary school age level. Priority needs were both access to childcare and affordability, youth programs for teens 12-18, access to parenting classes. All comments from this meeting can be found in the appendix	All comments were accepted.	
5	Public Hearing	Non-targeted/broad community	The public hearing took place on January 25, 2024 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn			
6	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The online CDBG public survey was open for the months of November and December 2023. 179 responses were received. a summary of responses and comments can be found in the appendix	179 responses were received. a summary of responses and comments can be found in the appendix	All comments were accepted	

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	854,913	49,099	332,364	1,236,376	0	This is the last year of the 5 year Consolidated Plan.
Other	public - federal	Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

### **matching requirements will be satisfied**

The City of Auburn funds 14 non profit agencies for programs that serve City of Auburn residents of low to moderate income. Nonprofit agencies have additional grant funds that are partnered with CDBG funding for the operation and delivery of the programs. Some of the funding sources supporting non profit agencies CDBG funded programs include but are not limited to: New York State Office of Mental Health, Cayuga County Office of the Aging, Office of Children and Family Services, United Way of Cayuga County, private foundations and fundraising.

Local housing development agency Cayuga County Homsite Development Corporation has recently been awarded NYS RESTORE funding for grants to assist senior citizens with the cost of addressing emergency repair or code violations to their home. They have also applied for NYS AHC funding for home repairs and are awaiting funding decisions to be announced. Local housing development agency Home Headquarters has a AHC grant for the rehabilitation of a home in the City of Auburn that will be sold to a first time homebuyer. Cayuga County Health Department has recently applied for funding to address lead hazard items in rental units such as windows and doors. All of these funding sources either complement or can be leveraged with the City's CDBG home repair funding to make a larger impact in housing in the City of Auburn than CDBG can accomplish on it's own.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Auburn is committed to providing quality recreational opportunities and greenspaces within neighborhoods. Neighborhood parks are crucial to quality of life within a city; therefore, public park improvements will include an assessment of the park including historical usage and community involvement. Playground and park improvements will be focused in US HUD CDBG designated low to moderate income areas. For the 2024-2024 Annual Action Plan the following public park and playground, located in the corresponding Census Tracts, will be improved as funding allows:

Wall Street Park and Playground – Census Tract 421

**Discussion**

Wall Street park was identified in the 2020-2025 Five Year Consolidated Plan for park improvements. This neighborhood park is located in census tract 421, on the corner of Wall Street and Aurelius Ave in the City of Auburn. During the 2023-2024 program year, city staff worked with Saratoga Associates on a park design, which was based on community input. Improvements will include new fencing, playground equipment, basketball court and pathways. Construction will begin during the 2024 program year, however due to limited funding, the construction will be phased. Phase one will be summer 2024 and phase 2 summer 2025.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>1</b>	Public Infrastructure	2020	2024	Non-Housing Community Development	Census Tract 416, Block Group 1 Census Tract 415, Block Group 4 Census Tract 416, Block Group 3	Non-Housing Community Development	CDBG: \$228,993	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1215 Persons Assisted
<b>2</b>	Clearance	2020	2024	Community Development		Non-Housing Community Development	CDBG: \$60,000	Buildings Demolished: 1 Buildings
<b>3</b>	Public Services	2020	2024	Non-Housing Community Development		Public Services Non-Housing Community Development Homeless	CDBG: \$125,000	Homeless Person Overnight Shelter: 60 Persons Assisted Homelessness Prevention: 20 Persons Assisted Other: 295 Other
<b>4</b>	Residential Rehab	2020	2024	Affordable Housing		Affordable Housing Community Development	CDBG: \$303,247	Homeowner Housing Rehabilitated: 15 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Direct Financial Assistance to Homebuyers	2020	2024	Affordable Housing		Community Development	CDBG: \$80,000	Direct Financial Assistance to Homebuyers: 2 Households Assisted
6	Economic Development	2020	2024	Non-Housing Community Development		Economic Development	CDBG: \$153,398	Jobs created/retained: 2 Jobs Businesses assisted:1 Businesses Assisted
7	Public Facilities	2020	2024	Non-Housing Community Development	Census Tract 421 Block group 2  Census Tract 413 Block Group 3  Census Tract 413 Block Group 5	Non-Housing Community Development	CDBG: \$448,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1760 Persons Assisted
9	Special Development	2020	2024	Affordable Housing Non-Housing Community Development		Affordable Housing	CDBG: \$79,072	Other: 1 Other
10	Administration	2020	2024	Administration		Administration/Planning	CDBG: \$164,308	Other: 0 Other

**Table 6 – Goals Summary**

## Goal Descriptions



1	<b>Goal Name</b>	Public Infrastructure
	<b>Goal Description</b>	Public infrastructure improvements such as sewer line rehabilitation, sidewalks, curbs, and street trees to neighborhoods that is low to moderate income according to ACS data.
2	<b>Goal Name</b>	Clearance
	<b>Goal Description</b>	Funding for clearance, demolition, and brownfield remediation in low to moderate income areas.
3	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Public Services for low to moderate income of both special needs and non-special needs.
4	<b>Goal Name</b>	Residential Rehab
	<b>Goal Description</b>	Residential Rehab includes the Home Access Program, which serves low to moderate income persons, the Home Repair Assistance Program and Housing Programs Delivery. These programs are available city-wide for households that meet HUD's low to moderate income guidelines.
5	<b>Goal Name</b>	Direct Financial Assistance to Homebuyers
	<b>Goal Description</b>	This program will provide a principal reduction to a first time homebuyer of fully rehabilitated properties from partnering agencies.
6	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	The Small Business Assistance Program provides gap financing to small businesses in the City of Auburn. Program Delivery encompasses delivering the Small Business Assistance Program.
7	<b>Goal Name</b>	Public Facilities
	<b>Goal Description</b>	Improvements and new construction of parks, trails, playgrounds, and other public facilities.

9	<b>Goal Name</b>	Special Development
	<b>Goal Description</b>	RLF for priority projects such as housing and homelessness.
10	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Administration costs for the CDBG program including the coordination and professional training of nonprofit agencies and the landlord training program. A goal outcome indicator of "0" is entered under other as the funds are used to administer the program

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The following section outlines the projects that will be funded by CDBG in the 2024-2025 funding year.

#### Projects

#	Project Name
1	Public Services
2	Sewer Line Rehabilitation
3	Sidewalk Improvements
4	Public Facilities
5	Residential Rehab
6	First Time Homebuyer Program
7	Home Access Program
8	Distressed Property Program
9	Economic Development
10	Special Development
11	Administration

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

## **AP-38 Project Summary**

### **Project Summary Information**

Please refer to the Project Summary Chart for details.

1	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$125,000
	<b>Description</b>	Public Service Agency Programs are designed to serve low to moderate income persons in the City of Auburn. Activities are City-wide. Funded this year includes the following: Aurora of CNY - \$10,500.00 Boyle Senior Center - \$7,000 Cayuga Counseling - \$12,000.00 Childcare Solutions- \$12,750.00 Community Action Programs - \$7,500 Rescue Mission - \$9,000.00 Booker T. Washington Center, Summer program - \$9,500 Legal Aid, Services for Domestic Violence - \$11,000 Scat Van - \$13,000.00 Chapel House - \$5,000.00 Gavras Center: \$10,100.00 Catholic Charities: \$7,000 BOCES Career Training: \$10,500.00
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	375 persons of low to moderate income will benefit from public services
	<b>Location Description</b>	City-wide as this is a direct benefit program



	<b>Planned Activities</b>	<p>This year includes the following activities for City of Auburn residents:</p> <p>Aurora of CNY- assistive aids for seniors</p> <p>Boyle Senior Center- recreational, social and health programming for seniors</p> <p>Cayuga Counseling- Counseling services for youth and their families</p> <p>Childcare Solutions –childcare scholarship grant</p> <p>Community Action Programs-rental assistance and security deposit assistance to remain or secure safe, affordable housing and prevent homelessness.</p> <p>Rescue Mission – youth programming</p> <p>Booker T. Washington Center- summer youth programming</p> <p>Legal Aid of Mid NY- Legal services for victims of Domestic Violence</p> <p>Gavras Center- child care coordinator</p> <p>Scat Van – transportation for seniors and disabled individuals</p> <p>Chapel House – case management for Chapel House clients. Chapel House is the only homeless shelter in Auburn and Cayuga County</p> <p>BOCES Career Training- training program for nurses aid, teachers aid and administrative assistants. Individuals are of low to moderate income and the program partners with Cayuga Works.</p> <p>Catholic Charities- rental assistance</p>
2	<b>Project Name</b>	Sewer Line Rehabilitation
	<b>Target Area</b>	Low-mod service areas.
	<b>Goals Supported</b>	Public Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	\$53,993
	<b>Description</b>	The City of Auburn will continue to prioritize sewer line rehabilitation projects focused in low mod service areas. Project could include but not limited to rehabilitation or replacement of a service main on Canoga Street.
	<b>Target Date</b>	12/31/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Low mod census block groups in the City of Auburn
	<b>Planned Activities</b>	Replacement/Rehabilitation of a sewer main on Canoga St and/or slip lining to rehabilitate a sewer line in a different low to mod income service area
3	<b>Project Name</b>	Sidewalk Improvements
	<b>Target Area</b>	Census Tract 415, Block Group 4 Census Tract 416, Block Group 1 Census Tract 416, Block Group 3
	<b>Goals Supported</b>	Public Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$175,000
	<b>Description</b>	The City of Auburn will continue to implement a sidewalk replacement program in income eligible neighborhoods. The purpose of this program is to ensure that all residents, regardless of their ability, are provided with a safe and accessible pedestrian network of sidewalks within the City. In consultation with the City's Department of Engineering Services, sidewalks that are in poor condition will be replaced in the areas identified. All sidewalks will be reviewed and replaced in a comprehensive manner to ensure an interconnected network of sidewalks. Curbing will also be installed when cited by Engineering as a need. Sidewalks and curbs as needed will be installed along Walnut Street, South Fulton Street, and Owasco Street as funding allows. Street trees may also be planted where appropriate as part of this program along newly installed sidewalk or curbing either through the CDBG or City programs.
	<b>Target Date</b>	12/31/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	735 persons of low to moderate income will benefit from the sidewalk program

	<b>Location Description</b>	Installing sidewalks on Fulton Street, Owasco Street and Walnut Street.
	<b>Planned Activities</b>	sidewalk and curbing improvements, street trees as needed
4	<b>Project Name</b>	Public Facilities
	<b>Target Area</b>	Census Tract 421, Block Group 2
	<b>Goals Supported</b>	Public Facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$448,500
	<b>Description</b>	Neighborhood parks, playgrounds and public facilities are vital to a City's quality of life and the City of Auburn is committed to providing quality green spaces within City neighborhoods. The City completed a Parks Master Plan in June 2016, which provides information and makes recommendations on park improvements. The Office of Planning and Economic Development in coordination with the Department of Public Works and the Department of Engineering Services will work together to complete park and playground improvements or to create a new park specific to the neighborhood needs and priorities. Depending on the park or playground, improvements may include the installation of new playground equipment, replacing broken or unsafe equipment, rehabbing sports courts, and installing lighting, pathways, landscaping, etc. The parks and playgrounds targeted for improvements are located in low to moderate income neighborhoods. The Consolidated Plan established a general priority list based on Census Tracts. The City intends to address the following parks and playgrounds during this Action Plan as funding allows: Wall Street Park & Playground The project will serve youth of all ages and will benefit the surrounding neighborhood. Wall Street Park & Playground will see improvements including new playground equipment, pavilion, pathways, fencing, basketball court, sidewalks and landscaping. Prior year funding will replace the roof on the skatepark pavilion.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 1,760 persons of low to moderate income will benefit from public facility improvements at wall Street Park.
	<b>Location Description</b>	152 Wall Street
	<b>Planned Activities</b>	Wall Street Playground phase 1 construction

5	<b>Project Name</b>	Residential Rehab
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$283,247
	<b>Description</b>	HRAP will continue to focus on the rehabilitation of existing housing stock for occupancy by low and moderate income persons. The program will address urgent repair matters such as roof repair/replacement, furnaces, sewer/water lines, electrical/plumbing, accessibility modifications, and health and safety matters. Other priorities of the program will be exterior improvements for city beautification, energy efficiency, and partner with Healthy Neighborhoods and Lead Education at the County Health Department regarding lead abatement in homes with children under 6. The City will run this program as revolving loan program and manage the revolving loan funds. The loan will be a combination sliding scale for payback at a low interest rate for homeowners with a deferred, forgivable loan. The City has released an RFP and will be selecting a subrecipient to manage the application and delivery of the program with construction inspections. While this program is designed for homeowners, the City is committed to addressing lead paint as well. In rental units where lead paint has been deemed a hazard, the home repair assistance program will step in to assist with rehabilitation. For homes owned by a landlord, the sliding scale will not be implemented and it will be 100% loan based
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A minimum of 10 households of low to moderate income will benefit from the Home Repair Assistance Program.
	<b>Location Description</b>	City wide as this is a direct benefit program.
6	<b>Planned Activities</b>	
	<b>Project Name</b>	First Time Homebuyer Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Direct Financial Assistance to Homebuyers
	<b>Needs Addressed</b>	Affordable Housing

	<b>Funding</b>	CDBG: \$75,425
	<b>Description</b>	The First Time Homebuyer Program will assist the buyer of 232 Seymour St with a principal reduction in the amount of \$40,000. 232 Seymour Street has been identified as a complete rehabilitation project by Home Headquarters. The City is also working to identify additional partners such as but not limited to Habitat for Humanity to provide principal reductions to their client.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program will benefit 2 households of low to moderate income
	<b>Location Description</b>	City-wide as it is a direct benefit program
	<b>Planned Activities</b>	To assist 2 income eligible first time homebuyers to purchase a fully rehabilitated home by partnering agencies in the City of Auburn.
7	<b>Project Name</b>	Home Access Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn. The City of Auburn will contract with the local Independent Living Center, ARISE, as a Sub recipient to implement the program. This program will benefit four units.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Five households of low to moderate income will benefit from the Home Access Program
	<b>Location Description</b>	This program will take place city-wide as it is a direct benefit program.



	<b>Planned Activities</b>	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn.
<b>8</b>	<b>Project Name</b>	Distressed Property Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Clearance
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	The Office of Planning and Economic Development will provide funding for clearance and demolition activities. OPED will work with Code Enforcement and Engineering to identify blighted properties that are deteriorating a neighborhood and to coordinate the demolition.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Demolition can occur city-wide as it is a slums and blight activity.
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$153,398

	<b>Description</b>	The Office of Planning and Economic Development continues to make available the Small Business Assistance Program to support new business development and business retention/expansion. The overall business assistance strategy requires a pool of flexible funding that can be used to meet the needs of larger economic development projects that may develop at any time. This is accomplished through the continuation of the Special Development Projects (described in a later section). The SBAP provides a revolving loan fund that utilizes the revolving loan fund income as an ongoing funding source. This program line capitalizes the program at the anticipated levels required for the coming program year. The funding allocation will utilize revolving loan fund income (as opposed to Entitlement Funding) for the capitalization. Repayments from this loan program will be put back into a revolving loan fund and utilized for economic development activities. The SBAP will continue to offer flexible gap financing to small businesses and developers. The City has administered the SBAP for nearly 20 years and the program often plays a catalyst role in the business community. Working cooperatively with local lending institutions, the City supports economic activity that would otherwise not occur without SBAP subordinate lending. SBAP loans are used to create or retain jobs with a required focus on job creation for low and/or moderate income individuals. Loan funds may be used for permanent working capital, inventory, property acquisition, and/or the purchase of machinery and equipment. The City will contract with an economic development agency to deliver this program.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that two jobs will be created for persons of low to moderate income and that one business will be assisted
	<b>Location Description</b>	City-wide as this is a direct benefit program
	<b>Planned Activities</b>	
	<b>Project Name</b>	Special Development

10	<b>Target Area</b>	Census Tract 421 Census Tract 418, Block Group 4 Census Tract 413, Block Group 1 Census Tract 417, Block Group 1 Census Tract, 413, Block Group 3 Census Tract 413, Block Group 5 Census Tract, 414, Block Group 1 Census Tract 418, Block Group 5 Census Tract 417, Block Group 2 Census Tract 415, Block Group 4 Census Tract 416, Block Group 1 Census Tract 416, Block Group 3
	<b>Goals Supported</b>	Substantial Rehab Economic Development Public Facilities Special Development
	<b>Needs Addressed</b>	Affordable Housing Economic Development Community Development
	<b>Funding</b>	CDBG: \$90,639
	<b>Description</b>	Special Development Loan funding is through available Revolving Loan Fund (RLF) and available to respond to priority projects including housing and homelessness.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	None at this time.
	<b>Location Description</b>	City-Wide
	<b>Planned Activities</b>	None at this time. Special Development is available to address priority needs that may arise during the program year.
11	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration/Planning

	<b>Funding</b>	CDBG: \$164,308
	<b>Project Name</b>	Administration
	<b>Description</b>	City of Auburn staff salaries are reimbursed directly for work directly related to administering CDBG projects and programs. This also includes oversight of the Homeless Task Force, Landlord Training workshop, an analysis of impediments to fair housing, and coordination of human service agencies.
	<b>Target Date</b>	3/31/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Administration of the CDBG program

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

All area-wide projects will be located in either areas of low to moderate income or low to moderate service areas. The City will be targeting eligible areas as funding allows.

#### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Census Tract 421	5
Census Tract 418, Block Group 4	
Census Tract 413, Block Group 1	5
Census Tract 417, Block Group 1	
Census Tract, 413, Block Group 3	
Census Tract 413, Block Group 5	
Census Tract, 414, Block Group 1	
Census Tract 418, Block Group 5	
Census Tract 417, Block Group 2	
Census Tract 415, Block Group 4	5
Census Tract 416, Block Group 1	
Census Tract 416, Block Group 3	5

**Table 8 - Geographic Distribution**

#### **Rationale for the priorities for allocating investments geographically**

The City of Auburn is over fifty-one percent low to moderate income and is considered an “old” city needing improvements across the City in housing conditions, infrastructure including sewer/water lines and sidewalks, and refurbishing parks. The City of Auburn will allocate resources in eligible areas where there are priority needs identified by the community. In the 2024-2025 program year the City will be installing sidewalks in census tracts, 413, 415 and 416. Other programs identified within the 2024-2025 Action Plan will assist persons and household of low to moderate income city wide.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City is committed to creating and preserving affordable housing for homeless, non-homeless and special needs populations through a variety of methods including rental assistance, rehabilitation of existing units with the home repair assistance program, and acquisition through the first time homebuyers program.

One Year Goals for the Number of Households to be Supported	
Homeless	60
Non-Homeless	43
Special-Needs	5
Total	110

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	30

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City of Auburn is part of the Housing and Homeless Coalition of CNY Continuum of Care, which funds Chapel House Emergency Shelter for their permanent supportive housing project and Cayuga Community Action Programs for their rapid rehousing programs. Both are located within the City of Auburn and serve homeless individuals.

Rental Assistance programs are delivered through human service agencies and are expected to serve 20 households in the 2024-2025 program year. The Home Repair Assistance Program is estimated to rehab 10 homes and the Home Access Program is estimated to complete 5 minor repairs to homes in the upcoming program year. The first-time homebuyer's program is anticipating to assist one to two households with the purchase of a home in the City of Auburn by providing a principal reduction.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Auburn Housing Authority supports residents through the Section 8 housing voucher program and providing safe, quality, and affordable rental units. Auburn Housing Authority has three major complexes including Melone Village, Brogan Manner, and Olympia Terrace.

Melone Village and Brogan Manor, two affordable housing complexes in Auburn with a combined total of 276 units, recently underwent substantial rehabilitation. Additionally, the Housing Authority has applied for funding to rehabilitate 50 units at Olympia Terrace. While the substantial rehabilitation projects will not result in an overall increase in the number of affordable housing units available, it is certainly a positive development for our community.

### **Actions planned during the next year to address the needs to public housing**

The Housing Authority applied in the fall of 2022 for funding through the New York State Unified Funding Round to redevelop its remaining 50 units of Federal public housing at the Olympia Terrace apartment complex. If funded, construction began in June 2024 and will continue through 2026. The Housing Authority has applied for and received permission to privatize these units through the United States Department of Housing and Urban Development (HUD) Rental Assistance Demonstration Program (RAD). The property will remain affordable, as it will receive permanent Section 8 rental assistance that will be administered by the Housing Authority.

In September 2022 the City of Auburn passed Council Resolution #95 of 2022 Supporting the Redevelopment of the Olympia Terrace Apartment Complex and Agreement Resolution #96 of 2022 Authorizing the Execution of a Payment in Lieu of Tax (PILOT) Agreement By and Among the City of Auburn, Olympia Terrace Housing Development Fund Company, Inc. and Olympia Terrace Limited Partnership and Authorizing the Conveyance of the Property (as Defined Herein) by the Auburn Housing Authority. Both resolutions will assist the Housing Authority in the addressing the need to renovate affordable housing units at Olympia Terrace

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Two of the seven seats on the Auburn Housing Authority's Board are reserved for tenants residing in the Housing Authority's public housing complexes. Tenants are elected every 2 years, and one seat is currently occupied. The Housing Authority is working to find another tenant who is willing to run for the vacant seat. Tenant commissioners play an integral role in policy formulation. Auburn Housing Authority has surveyed tenants regarding needed improvements at both public housing complexes, and the improvements that the Housing Authority plan to make directly reflect the priorities noted in the surveys. While developing the Auburn Housing Authority's Five-Year Plan, tenants are consulted for



feedback, comments and/or concerns.

Auburn Housing Authority works closely with Cayuga County Homsite and Home Headquarters to ensure that tenants are aware of their homeownership education. Auburn Housing Authority frequently distributes marketing materials to their tenants, and has allowed Cayuga County Homsite and Home Headquarters to hold informational sessions/trainings on site.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PHA is not designated as troubled and is rated as a high performer.

**Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Auburn is an active member of the Housing and Homeless Coalition (HHC) of CNY Continuum of Care (CoC)-NY 505. The Housing and Homeless Coalition 10 year Plan to end Homelessness is currently being updated. In 2021, the HHC secured a consultant to guide the HHC through the strategic planning process and assist in preparing the 10 year plan to end homelessness. Many of the goals and actions within the current 10 year plan to end homelessness are outlined in this section.

Goal 1 Increase Leadership, Collaboration and Civic engagement thorough out the CoC.

Through education and outreach with businesses, nonprofits and faith based organizations as well as involving citizens with firsthand experience the CoC will collaborate and focus efforts to prevent homelessness.

- Attendance at the HHC meetings. The City of Auburn is an active member of the HHC. Renee Jensen, City of Auburn and Chair of the local Homeless Task Force, attends the Advisory Board Meetings, the Planning & Advocacy committee meetings, as well as the Performance Selection Committee meetings. The City of Auburn also collaborates with the HHC to organize the annual Point in Time (PIT) Count in Cayuga County.
- HMIS Reporting. All Cayuga County CoC funded agencies including Chapel House and Cayuga Action Programs report in HMIS. Cayuga County DSS also reports in HMIS.
- There is a Cayuga County individual with lived experience on the CoC's client Advisory Board

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In 2021, the City of Auburn utilized CDBG –CV 3 funding to partially fund a homeless outreach coordinator position. This position is the County's only hired street outreach that meets with individuals and families face to face in hotels, homeless camps or homes to assist them with their individual needs. The position has been successful in assisting families and individuals with paper work to secure public assistance, section 8, rental assistance, employment and assisting in COVID-19 vaccination appointments. This position was funded through June 2023 with CDBG-CV funding. The City of Auburn also allocated American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to this position through 2025.

Additionally, the county's only homeless shelter, Chapel House, uses the housing 1st model, which

ensure that all clients can access services related to their individual homeless situation and housing need.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In Cayuga County, the HHC-CNY, City of Auburn, and Cayuga County have been collaborating to find ways to serve the homeless population in our county. The following goals outlined in the 10 year plan have been bulleted below. The HHC, City of Auburn and Cayuga County will continue to address these goals to assist the housing needs of the homeless community in 2024.

- Determine opportunities to utilize mainstream resources to provide housing stabilization assistance to clients who are homeless or at high risk of homelessness

There is a need for stable permanent housing that is affordable within our community. Rent has increased over the past two years, making affordable housing difficult to find. Increasing rents coupled with increasing costs of food, unexpected job loss, additional health related expenses, have put residents at risk in losing their homes. Programs such as CDBG Homeless intervention and prevention program provided by local non profit Community Action Programs, and Catholic Charities Rental Assistance program has assisted more than 14 families with rental arrears in the past six months.

In Cayuga County, the only emergency shelter is Chapel House, a 19 bed shelter for men. The Community Development Block Grant supports a case management position at the shelter that assists clients with successfully securing and maintaining permanent housing. Additionally, Chapel House receives CoC funding for permanent supportive housing program with 20 units. The non profit also owns and operates 16 transitional beds on Grant Avenue for single men and women.

However, hotel numbers for homeless singles in November 2023 is 97 singles and 33 families. Outside of Chapel House, hotels are emergency housing options for Cayuga county residents facing homelessness. Cayuga County has been working with the City of Auburn, Auburn Housing Authority as well as a number of local nonprofit agencies in identifying to address the need for emergency housing. Housing visions, a nonprofit housing development agency, has been working with the community in redeveloping the current emergency shelter, currently operated by Chapel House, located at 290 and 292 Grant Avenue. The proposed shelter is an 80 bed facility. This project is currently under review by the City of Auburn Planning Board.

Cayuga County Department of Social Services has a contract with Rescue Mission and Cayuga Action programs to work with homeless families. Families are housed in transitional units, if available, or hotels. Hotels are an expensive alternative for housing and are unsupervised. Often times this can lead to unsafe conditions. Unfortunately, the number of families living in hotels is so high that these agencies are not able to assist all families.

- Ensure that homelessness prevention and rapid re-housing strategies are coordinated with Education

for Homeless Children and Youth.

Auburn Enlarged City School District has a homeless youth coordinator that works closely with Cayuga Counseling. Youth Center Booker T Washington Center's recently added a homeless youth coordinator to their staff. This position works with youth and families to coordinate services based on need.

The runaway homeless youth committee is chaired by Cayuga Counseling. Local agencies attend quarterly meetings and coordinate to address youth needs.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Local homeless and housing providers have made great strides over the past 10 year to rapidly rehouse homeless individuals to safe affordable housing. The HHC CNY provides CoC funding to Onondaga, Oswego and Cayuga Counties for homeless housing projects. In Cayuga County, Chapel House received \$239,929 in Continuum of Care funding for the permanent supportive housing program. This program serves 20 households and has a case manager that works with homeless individuals. The individual is responsible for 30% of their income towards rent and Chapel house pays the remaining portion of the rent under a one year lease agreement. Case management continues with the client for the year in with the goal to keep stably house chronically homeless individuals. Chapel House uses the housing 1st model, which ensure that all clients can access services related to their individual homeless situation and housing need.

Community Action Programs (CAP) receives \$160,991 in Continuum of Care funding for a Rapid Rehousing program that supports 16 units. CAP uses the housing 1st model and assists individuals with obtaining services that will provide clients with the tools to be successful in securing and maintaining permeant housing.

The current rental market in Cayuga county has made it difficult for securing affordable housing. Many units are above fair market rent housing and therefore many agencies are finding it difficult to secure permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

employment, education, or youth needs.

The Homeless Task Force collaborates with Police, Cayuga County jail, homeless and human service providers. The collaboration between agencies has promoted communication among agencies when discharge policies are being drafted. Some of the goals that have been a focus over the past year include:

- Goal: Improve outreach to homeless assistance providers and collaborations across government and with community nonprofits. The Street outreach coordinator position has been in place since 2021. This position has developed relationships with chronically homeless individuals and has successfully housed some of the community's most vulnerable persons. This has been achieved through the collaboration and good working relationships of nonprofit agencies and local government agencies in the community. The City and County Department of Social Services are meeting and communicating on a regular basis on housing cases within the City of Auburn. This working relationship has been successful in keeping individuals safely housed.
- Goal: Develop and disseminate best practices on helping people with histories of homelessness and barriers to employment enter the workforce, including strategies that take into consideration transportation, child care, child support, domestic violence, criminal justice history, and disabling conditions. Cayuga County appropriated Opioid settlement funds to Cayuga Community Health Network for 6 transitional units with Case management services for individuals, and their families, being discharged from the jail system.

The City of Auburn partnered with BOCES Career Training program, formally known as Health Train. The Career Training program is a pre-employment program that introduces participants to the field of healthcare (nurse aid), Teaching (Teacher's Aid), or Administrative Assistant. Majority of participants are low to moderate income and often face barriers. Students are connected with local services, such as childcare, that can assist with long term employment.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Contributing factors to affordable housing and residential investment identified in the 2020 Analysis of Impediments to Fair Housing include the following:

- Discriminatory patterns in lending
- Access to low poverty areas
- Access to labor market engagement
- Moderate to high levels of segregation
- Insufficient affordable housing in a range of unit sizes
- Black renter households have disproportionate rates of housing problems
- Insufficient accessible affordable housing
- Location of public housing units tend to have lower levels of access to opportunity
- Lack of fair housing infrastructure
- Insufficient fair housing education
- Insufficient understand of credit

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Strategies to remove barriers to affordable housing include:

- Promoting fair housing education through an annual workshop or series of public forums
- Provide annual outreach, education, and financial literacy related to credit for prospective homebuyers. Promote the homebuyers education course.
- Review development standards for accessible housing and inclusionary policies for accessible housing units; continue recommending appropriate amendments each year
- Locate any future publicly supported housing units in high opportunity areas. Review the location of publicly supported housing units annual.
- Research opportunities for increased funding options annually for publicly supported housing.
- Review zoning for areas with restrictions to housing development, including minimum lot

requirements; make appropriate amendments yearly

- Work with code enforcement to ensure that code violations can easily be reported
- Continue using CDBG to fund housing rehabilitation for homeowners
- Explore opportunities annually for redevelopment or rehabilitation of residential properties in

### **Discussion:**

The City successfully held a landlord workshop on March 25<sup>th</sup>, 2023 and will be holding a workshop in Fall of 2024.

The landlord workshop covered presentations from Auburn Fire Department, Cayuga County Health department, and lawyer from CNY Fair Housing and information regarding hoarding. Flyers were shared on Cayuga Community Health Network website, social media, the Cayuga County landlord association and nonprofit listserve Catalyst Cayuga.

The City actively shares information regarding homeownership education classes for persons to participate in. The City is also partnering with local housing development agency this year on a first time homebuyer principal reduction to the first time homebuyer of 232 Seymour Street which will be completely rehabilitated before it is listed on the market. The City is also looking to partner with Habitat for Humanity and any other relevant agencies on these type of projects as well.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The greatest obstacle that the city faces to address all needs is the limited community development dollars available from federal, state, local, and private sources. To address this, the City is proactive seeking leveraging dollars and combining funds from various sources in order to achieve project goals and address community needs.

#### **Actions planned to foster and maintain affordable housing**

The City will continue to collaborate with local housing and community development agencies to foster and maintain affordable housing. The City has taken a comprehensive approach in revitalizing neighborhoods with existing housing through the CDBG Home Repair program, First Time Homebuyer Program, as well as by partnering with local Housing Corporation, Homsite, the Syracuse based housing corporation Home Headquarters, and the local Habitat for Humanity chapter. The City of Auburn has Special Development funds that are available for special priority housing and homeless projects that may arise during the program year.

Housing Visions, a not-for-profit 501 c3 organization, a neighborhood preservation company (NPC) and a community housing development organization (CHDO) currently oversees 35 units, 16 scattered site buildings, of affordable housing in the City of Auburn. Housing Visions is in the process of identifying additional scattered site affordable housing units. Housing Visions applied for 2 million dollars in funding from Restore NY Communities initiative for the development of 16 affordable housing units at 197 State Street, Auburn. The building is close to public transportation, and near downtown. The goal of the project is to provide permeant housing for low to moderate income families, and veterans.

Housing Visions is also pursuing Homeless Housing and Assistance program (HHAP) funding and Empire State Supportive Housing Initiative (ESSHI) funding to build a new 80 bed emergency shelter for homeless individuals.

#### **Actions planned to reduce lead-based paint hazards**

The City will continue to fund the Home Repair Assistance Program and will comply with lead based paint regulations issued under Sections 1012 and 1013 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, which is Title X of the Housing and Community Development Act of 1992. The City will continue to work with the Cayuga County Health Department on lead based paint hazards in homes. A representative from the Office of Planning and Economic Development regularly meet with the Cayuga County Lead Advisory Task Force, to work on partnerships and collaboration around lead-

based paint issues. The Health Department has expressed concern over recent data that shows increased instances of lead poisoning in children., The City is committed to providing assistance to this task force as members look for ways to combine resources and experience to address this issue. The Lead Advisory Task Force continues to explore funding sources for the abatement of lead. The City of Auburn recently supported Cayuga County's application to the NYS Leading in Lead Prevention NOFA that is specific to rental properties. Auburn was identified as a priority community in this NOFA. The Homsite Fund Inc. CBDO RLF has been identified as a matching funding source for this program.

The City also continues to fund the Community Health Network landlord workshops which addresses lead based paint as a topic.

### **Actions planned to reduce the number of poverty-level families**

The City will continue to pursue an improvement in the local economy and employment opportunities.

This program year, the Cayuga Onondaga County BOCES Career training program expanded to training nurse's aids, teachers aids and administrative assistants. Career Kickstart is a pre-employment program that introduces participants to the corresponding field and teaches participants the importance of soft skills in the workplace. This program partners with Cayuga Works Career Center located at Cayuga community College.

Additionally, Cayuga Community Action Program will be delivering an Employment Pathways program that will work with clients on employment skills and breaking down the barriers to employment for low to moderate income persons.

The City is committed to working together with local partners in the community to determine the needs of local businesses and to develop a workforce development programs to meet those needs.

### **Actions planned to develop institutional structure**

The City Office of Planning and Economic Department recently filled a planner level position that was vacant for approximately one year. The position will be support CDBG on a project level basis. The City continues to hire an intern to assist senior level planning staff with CDBG during the summer and winter college breaks. The intern reports to senior level staff in regards to CDBG and assists in monitoring of CDBG projects, procurement for CDBG projects, and assists with other CDBG related tasks as directed

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Auburn will continue to be involved in the Housing and Homeless Coalition of CNY NY-505 Continuum of Care as well as the City of Auburn/Cayuga County Homeless Task Force. The City will

continue to assist in the coordination of public and private housing and social service agencies.

Additionally, The City supports, Catalyst Cayuga, an organization mission is to strengthen non profit organizations by enhancing their leadership, partnership, and capacity to drive progress toward a community where all people thrive.

The City also attends and participates in Community Network Meetings. The Community Network meetings are held every other month for about one hour and provide Cayuga County social service agencies and public housing agencies an opportunity to network, share information and coordinate on programs.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	49,099
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>49,099</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

## **Attachments**

CITY OF AUBURN						
Community Development Block Grant Program						
2024 Annual Action Plan Budget						
		Anticipated 2024 PY Ent.	Prior Entitlement Funds	2024 Revolving Loan Fund	Available RLF	Total
<b>Housing &amp; Neighborhood Programming</b>						
H1	First Time Homebuyer Program	\$ -	\$ 75,425	\$ -	\$ -	\$ 75,425
H2	Home Repair Assistance Program (HRAP)	\$ -	\$ -	\$ 23,504	\$ 201,292	\$ 224,796
H3	Home Access Program (HAP)	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
H4	Distressed Property Program	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
H5	Housing Programs Delivery	\$ -	\$ 58,451	\$ -	\$ -	\$ 58,451
H6	Sidewalks Replacement Program	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000
H7	Public Facilities/Park and Playground Improve	\$ 356,413	\$ 92,087	\$ -		\$ 448,500
H8	Sewer Line Rehabilitation	\$ 20,000	\$ 33,993			\$ 53,993
<b>Total Housing &amp; Neighborhood Improvement</b>		<b>\$ 571,413</b>	<b>\$ 319,956</b>	<b>\$ 23,504</b>	<b>\$ 201,292</b>	<b>\$ 1,116,165</b>
<b>Public Services</b>						
P1	Aurora of CNY	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P2	Boyle Senior Center	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000
P3	Cayuga Counseling	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000
P4	Community Action Programs Cayuga/Seneca	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
P5	Rescue Mission	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000
P6	Booker T. Washington	\$ 9,500	\$ -	\$ -	\$ -	\$ 9,500
P7	BOCES Career Kick Start	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P8	Legal Aid	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000
P10	Scat Van	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000
P11	Catholic Charities	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000
P12	Gavras Center	\$ 10,100	\$ -	\$ -	\$ -	\$ 10,100
P12	Chapel House	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
P13	Child Care Solutions	\$ 12,900	\$ -	\$ -	\$ -	\$ 12,900
<b>Total CD Support Services</b>		<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>
<b>Business Assistance</b>						
E1	Small Business Assistance Program	\$ -	\$ -	\$ 14,028	\$ 127,770	\$ 141,798
E2	Economic Development Program Delivery		\$ 6,600	\$ -	\$ 5,000	\$ 11,600
<b>Total Economic Development</b>		<b>\$ -</b>	<b>\$ 6,600</b>	<b>\$ 14,028</b>	<b>\$ 132,770</b>	<b>\$ 153,398</b>
S1	Special Development Projects	\$ -	\$ -	\$ 11,567	\$ 79,072	\$ 90,639
<b>Total Special Development Projects</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,567</b>	<b>\$ 79,072</b>	<b>\$ 90,639</b>
<b>Administration</b>						
A1	Planning and Administration	\$ 155,500	\$ 5,808	\$ -		\$ 161,308
A2	Landlord Training Workshop	\$ 3,000				\$ 3,000
<b>Total Planning and Administration</b>		<b>\$ 158,500</b>	<b>\$ 5,808</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164,308</b>
<b>TOTAL ALL PROGRAMS</b>		<b>\$ 854,913</b>	<b>\$ 332,364</b>	<b>\$ 49,099</b>	<b>\$ 413,134</b>	<b>\$ 1,649,510</b>

Any increases to the PY2024 allocation will increase the Public Facilities/Park & Playground budget line. If there is a decrease in the PY2024 allocation, staff will review each budget line and adjust accordingly based on projects planned. If the increase or decrease is 20% or greater, a public comment period will be opened and City Council will be asked to approve the proposed changes.

City of Auburn: Community Development Block Grant Program  
PY2024 Action Plan: Amendments to Prior Years Action Plans

The purpose of this amendment is to provide the public with notice of the proposed change. Approval for this change is anticipated to be obtained as a component of the approval of the 2024 Annual Action Plan. The following summarizes the changes necessary to make the funds available:

Account #	Amount	To Project	Comments
CD8760.401.2020	\$ 35,790.99	CV Public Services	
CD8669.2180.2023	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2022	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2021	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2020	\$ 3,425.84	First Time Homebuyer Program	
CD8676.3010.2021	\$ 5,780.83	Sewer Line Rehab	
CD8671.2200.2021	\$ 28,212.62	Sewer Line Rehab	



**Community Development Block Grant  
Stakeholder Meeting  
Auburn Housing Authority**

Meeting Notes 1/12/24

1:00pm

Auburn Housing Authority Conference Room

Attending: Stephanie Hutchinson, Executive Director of Auburn Housing Authority  
Liz Vuillemot, Assistant Executive Director of Auburn Housing Authority  
Tiffany Beebee, Senior Planner, City of Auburn

Auburn Housing Authority currently has an application in to NYS for funding to rehabilitate Olympia Terrace. A funding decision is expected in March. If awarded, construction will begin this summer and completed within two years. This is the last complex to be rehabilitated and updated.

Auburn Housing Authority is fully supportive of the Housing Visions Projects including the homeless shelter, Holy Family, State St. There is a need for 1 bedroom supportive housing units first, then family supportive housing units.

Food and rent prices are currently too much for the lower income households to afford. NYS needs to revise the public assistance allowances.

Auburn Housing Authority has hired a case manager to work with persons on Section 8 to keep families compliant with paperwork and regulations. This helps keep households in their homes and not terminated from Section 8 and evicted from their home.

Auburn Housing Authority is interested in rehabbing a vacant home in the City. They are in need of a trusted contractor do so. This project will not require any grant funds.

# **Community Development Block Grant Stakeholder Meeting Engineering Department**

Meeting Notes 11/27/23  
2:00pm  
3rd floor Conference room

Attending: William Lupien, Scott McIntyre, Ken Tanner, Geno Franczek, Renee Jensen, and Tiffany Beebee

## **Wall Street Park:**

Fall project, add sidewalks. Aurelius bridge construction will begin in 2025.

## **Casey Park Skate Park:**

Connection between skatepark and pathway. Make it a 10-foot pathway. Complete with Road program? \$8,00 was discussed Summer of 2023.

## **Tree Program:**

Keep at less than \$30,000. Use State funding for the upcoming year. Chase Street and Bradford Streets should be at the top of the list for tree grant funding.

## **Sidewalk program 2024**

Provide at least \$165,000 for sidewalk program.

Potential areas include:

Walnut Street, South Fulton and Owasco Street.

## **Demolitions:**

Keep funding at \$30,000 or increase funding above \$30,000

## **Road Program & Sidewalk connectivity:**

Completed Fulton Street in 2023. Paving South Seward-Howard in 2024. Handicap corners are part of road program-would like to partner CDBG funds.

Discussion of a sidewalk transitional plan.

**Community Development Block Grant  
Stakeholder Meeting  
Cayuga County Health Department**

Meeting Notes 11/29/23

1:00pm

2<sup>nd</sup> floor Conference room

Attending: Deb Pickering, Ani Fish, Melissa Field, Kathleen Cuddy, Jennifer Haines, Tiffany Beebee

Cayuga County Health Department staff, Deb, Ani, Melissa, and Kathleen met with OPED Staff, Jennifer and Tiffany to discuss lead paint in the community.

**Rental Units:**

Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. City to provide data and maps on housing stock.

**Owner Occupied Homes:**

The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.

**Community Development Block Grant  
Stakeholder Meeting  
Cayuga County Habitat for Humanity**

Meeting Notes 12/19/23

1:00pm

2<sup>nd</sup> floor Conference room

Attending: Mary Pidgeon, Executive Director of Cayuga County Habitat for Humanity  
Tiffany Beebee, Senior Planner, City of Auburn

Tiffany and Mary met to discuss first time homebuyers in the City of Auburn and the needs that they are facing. Interest rates are extremely high making a mortgage unaffordable even in the case of reasonable sale prices such as Habitat homes. The current structure of the mortgage assistance program may not be helpful enough. The amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer was discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint.

Tiffany and Mary also discussed how the City and Cayuga County Habitat for Humanity partnered in the past with tax foreclosed properties. Tiffany discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that also explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.

**Community Development Block Grant  
Stakeholder Meeting  
Department of Public Works**

Meeting Notes 10/27/23 Casey Park Skate Park  
10/31/23 Virtual Meeting regarding Wall Street Park

Attending: Jason Brown,  
Tiffany Beebee, Senior Planner  
Renee Jensen, Senior Planner

Casey Park Skatepark Discussion included replacement of the pavilion roof over the skatepark and refurbishment of the pavilion columns. This will provide needed longevity to the pavilion.

Wall Street Park discussion included review of the two designs for the park with needed input from DPW. DPW requested that rubber mulch be utilized for safety surfacing for the playground and provided additional feedback on the fencing and the needs of DPW to be able to maintain the park to the best of their ability. This includes the request for any fence to be able to fit a mower underneath to not have to weed eat the entire fenceline as well as landscaping is not feasible to maintain but trees are acceptable.

## Community Development Block Grant

# Public Meeting

The public is invited to provide input on how to distribute Community Development Block Grants funds to assist low to moderate income individuals in the City of Auburn

*Please participate in our survey by using the QR code below or at [www.auburnny.gov](http://www.auburnny.gov)*



## Public Meeting Dates

Tuesday, November 14, 2023

10:00am

City Council Chambers  
City Hall, 24 South Street

Wednesday, November 15, 2023

5:30pm

Booker T. Washington Center  
23 Chapman Ave

## Public Hearing Date

Thursday, November 30, 2023

1:00pm

City Council Chambers  
City Hall, 24 South Street



For more information:

Office of Planning & Economic Development  
24 South Street, Auburn, NY 13021

Phone: 315-255-4115

Email: [rjensen@auburnny.gov](mailto:rjensen@auburnny.gov)

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*All meetings are accessible to people with disabilities. If you need a sign language interpreter or materials in an alternate format, please contact the Planning Office at least 5 days in advance.*

**City of Auburn**  
**Community Development Block Grant**  
**November 14, 2023**

Name

Contact Information

Rosemary Radley - Auburn Rescue Mission

rosemary.radley@rmsyr.org

Tiffany Beebee - City Planning

tbeebee@auburnny.gov

Ashley Teucke - City Planning

ateucke@auburnny.gov

David Ward - SS Potomac John Soup Kitchen

Dodg.67@TComcast.net

Crystal Ward - The Salvation Army

crystalward@salvationarmyusa.org

Jonathan Down - Community Affairs

Jonathan.Down@cityofauburnny.com

Shirley Kent - City Council

William Brown - Resident

**City of Auburn  
Community Development Block Grant  
November 14, 2023**

Name

## Contact Information

Name Sara Douglass

315 255-3447

KEN TANNER

Geo. Frank.



**Community Development Block Grant  
Public Meeting**

Memorial City Hall

24 South Street

11.14.23

10:00am

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee regarding the Community Development Block Grant Program.

Open to public for comments and discussion

Public Comments and Input:

- Sidewalk improvements on Pulaski Street
- Need for emergency meals have increased. St. Peter and John Soup Kitchen serves 40,000 meals a year. This is a financial burden and the need continues to increase.
- Discussion on the process of the Annual Action Plan
- Discussion of Area wide and Direct Benefit eligibility

City of Auburn  
Community Development Block Grant  
November 15, 2023

Name	Contact Information
Dennis Farrington	bdfarrington@gmail.com
Betsy Lombardi	Betsy.Lombardi@lasmpy.org
Evelyn Noden	evien@CarriageCounseling <sup>ok</sup> .c
Paul Gordon Carter	rev.paulg.carter@yahoo.com
Chuck Masco	
Jill Barron	
Timothy Denovan	

**Community Development Block Grant  
Public Meeting**

Booker T Washington Center

23 Chapman Ave, Auburn

11.15.23

5:30pm

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee regarding the Community Development Block Grant Program. Attendees introduced themselves and their agency or community affiliation

Open to public for comments and discussion

Public Comments and Input:

- Children's Coordinated Service Initiative is a strength based collaborative approach to work with families and youth ages 5 to 17 years old with emotional/behavioral difficulties. They have seen an increase in children needing services at the elementary school age level.
- Legal Aid represents victims of domestic violence. There has been an increase in need/ cases in the city of Auburn as well as the 13 counties they work in. Currently they are experiencing a staffing shortage and have 20 openings.
- Need for Youth programming for the junior high age group
- Need for safe supervised place for youth and activities
- Reporting income for youth is a barrier
- Child care
- Parenting classes-lack of agencies that offer it and court orders are typically more successful for people attending classes.

\*\*\* Proof of Publication \*\*\*

State of Indiana  
Lake County

City of Auburn  
Community Development Block  
Grant Program  
Public Hearing

2024 Annual Action Plan  
Date: November 30, 2023

City of Auburn  
Memorial City Hall  
24 South Street  
Auburn, New York 13021  
Michael D. Quill  
Mayor

315-255-4104  
TO ALL INTERESTED AGENCIES,  
GROUPS AND PERSONS:

Notice is hereby given that a public  
hearing will be held by The City of  
Auburn Office of Planning and  
Economic Development on Thurs-  
day November 30, 2023 at 1:00pm  
in City Council Chambers at  
Memorial City Hall. All interested  
agencies, groups and persons are  
invited to the public hearing and  
provide input on the preparation of  
the 2024-2025 Community Devel-  
opment Block Grant Annual Action  
Plan.

The 2024-2025 Annual Action Plan  
is the Fifth Annual Action Plan (PY  
2024) of the 2020-2025 Five Year  
Consolidated Plan and is for the  
funding period of April 1, 2024  
through March 31, 2025.

All meetings are accessible to  
people with disabilities. If you are in  
need of a sign language interpreter  
or materials in an alternate format,  
please contact the Office of Plan-  
ning and Economic Development at  
315-253-3513 or [rjensen@auburn-ny.gov](mailto:rjensen@auburn-ny.gov)  
at least 5 days in advance.  
PUB: NOVEMBER 18, 2023

Kami Terrell being duly sworn, deposes and says:

That she/he is the Classified Associate of Lee Publications, Inc.,  
publishers of The Citizen, public newspapers printed and published  
daily and weekly, respectively, in the City of Auburn, Cayuga County,  
State of New York, and duly authorized to make this affidavit, and  
regarding

Public Hearing - City of Auburn

of which annexed is a printed copy, was published in said paper  
1 time(s) namely on the PUBLISHED ON date(s) listed below.

City of Auburn, Plan. & Economic Devel. -Legals

Tiffany Beebe-Renee Jensen

24 SOUTH STREET

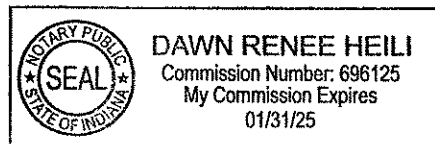
AUBURN NY 13021

ORDER NUMBER 83033

Signed Kami Terrell

Sworn to before me, this 20 day of November, 2023

Dawn Renee Heili  
Notary Public



Section: Legals

Category: 910 Legal Notices - Cayuga County

PUBLISHED ON: 11/18/2023

TOTAL AD COST: 38.48

FILED ON: 11/20/2023

**MINUTES OF CITY OF AUBURN COMMUNITY DEVELOPMENT BLOCK GRANT  
THURSDAY, NOVEMBER 30, 2023 1:00 PM  
PUBLIC HEARING  
MEMORIAL CITY HALL  
AUBURN, NY**

Staff Present: Tiffany Beebee, Senior Planner and Renee Jensen, Senior Planner

Public Hearing started at 1:05pm

**Presentation:**

Renee Jensen and Tiffany Beebee presented a power point presentation to the audience on the Community Development Block Grant program.

**Public Hearing Comments:**

Jessica Soule, 38 Jarvis Street, Representing Catalyst Cayuga- As a resident and homeowner, support first time homeowner and homeowner improvements programs. Sidewalk connectivity is extremely important and would like to see the program continue. One of the really wonderful things when I moved to Auburn 15 years ago is how walkable it is and we need to continue to make sure that people have access beyond vehicles and encourage physical activity. As a representative of Catalyst Cayuga, I would like the City to consider how the NYS waiver, 1115 waiver impacts local not for profits. This is something that if it is applied, local not for profits will have access to funding that will make a huge impact. Community support is needed to make sure they are ready for data and tracking. Workforce development is a need locally and support for our youth entering the workforce in training and development.

Erica Ryan, Cayuga County Homsite Fund Inc.- Has received CDBG funding for the Home Repair the First-Time Homebuyer programs for income eligible homeowners. The home repair has benefited City of Auburn homeowners with repairs for roof, foundations, lead work, electrical upgrades, water sewer lines etc. Without the work of the City of Auburn we would not be able to do the work we do. I am thankful for this funding and look forward for more opportunities.

Walt Aikman, 17 Liberty Street- Volunteer with the City's Engineering, Planning, and Department of Public Works. We have dozens of volunteers that help plant trees in the City of Auburn. The CDBG program is truly a community asset for us and it provides funding for sustainable or suitable living environments regarding the urban forests. In Europe they have the 3, 30, 300 rule which is that any person from their residence can see 3 sizable trees from their window. In their neighborhood there would be 30% urban tree canopy- the area of ground covered by shade when viewed from a directly above. In Auburn, we are losing a lot of our urban tree canopy, we are at 26.5%,and we are losing a lot of our ash trees. The third number 300, is 300 meters or about 1,000 feet every resident in the community, has access to the park. CDBG is helping with trees, sidewalks, livability in our neighborhoods, and our parks. American Forests, a nonprofit, use to provide how much urban tree canopy a community should have. Now communities decide that. That is what we are, a community. My hope is that HUD will include sustainability in their criteria, especially in regard to climate change. Area that are very important to me that I urge at the federal level, and locally, to support include workforce development, housing, and substance abuse.

Tom Schuster, 23 Elizabeth Street, Representing Scat Van- Provides transportation for seniors and people who are disabled. Two vans a day run inside of Auburn for people that are in need of going to Dr appointments, shopping, or visiting loved ones. It is a vital program that many seniors depend on. We received funding from CDBG and are grateful for it. We are in need of volunteers. We try to have two vans running, which is staffed with a driver and an escort. December's volunteer calendar shows only 5 days during the month where there are two people on every van. Consider a program like RSVP where volunteers are matched to agencies. RSVP was closed around COVID and it would be great for the City to start a program like RSVP again.

Judy Dixon, 24 Foote Street, Chief Operating Officer of Free-man Ministries- Land on Osborne Street that is historically significant. It is the original site of the New Guinea settlement and also where the underground railroad started in the United States of America. Looking into purchasing the property, designating it as a historical site and developing it as a park would help improve the revitalization of the area and the community in general.

Ted Freeman, 24 Foote Street, Chief Steward of Free-man Ministries- Ancestor of the Harriet K Freeman, who co-founded this town and started the New Guinea Settlement on Mechanic Avenue, now Osborne, in 1794. God's Freeman is a book, published in 2022, uncovers 50 years of history. The underground railroad started on top of the hill on Osborne Street. Most of New Guinea, which is 14 acres, is underwater. The only area of the original location that is available is where the old gas station was, it is currently vacant and owned by a private landowner. The location needs to be secured. It's a national landmark. It needs to be excavated, cleaned up, and developed as a park. Our community has impacted the United States.

Ted Freeman, 24 Foote Street- Board member of MPA, Minority Professional Association- We take thriving entrepreneurs, improving their business skills and help them in taking their businesses forward in an orderly fashion.

Arlene Ryan, 36 Orchard Street, Orchard Street Neighborhood Association- We have had a lot of improvements over the years including street trees. There is investment happening in the neighborhood, however there is some older housing that needs to be restored. We are in the backyard of the invention of sound in motion pictures and Micron will be a catalyst for a lot of growth in the area. Neighborhood picnics have been supported by the City departments. Invasive bugs have impacted our street trees. More attention needs to be put on absentee landlords and uninhabitable houses. We should be proud to be from Auburn because we are the home of history that no one else has.

Public Hearing closed at 1:48pm

**Public Hearing  
Community Development Block Grant  
November 30, 2023**

Name	Affiliation	email
Walt Aikman	Earth Heritage	Walt@earthheritage.com
Jessica Soule	Catalyst Cayuga	JCSoule17@gmail.com
Erica Ryan	Ham site	Erica R @ homehq.org
Tom Schuster	SCAT Van	tdsjr@roadrunner.com
Paul (m)	CCFL	WLBW173 @ Del. ORG
Aleenel. Ryan		
Ted Freeman	FREE EM MINISTRIES	
Judi Dixon	Free-Em Ministries	

**From:** [Leroy Leubner](#)  
**To:** [Jensen, Renee](#); [David Connelly](#); [Ted Freeman](#); [Leroy Leubner](#)  
**Subject:** The upcoming CDBG meeting  
**Date:** Tuesday, November 28, 2023 1:19:05 PM

---

Hello Renee! Thank you for the opportunity to provide input regarding the potential Freeman/New Guinea Negro Settlement project prior to the upcoming CDBG meeting, as I am unable to attend. Auburn has been celebrating its proud history regarding the Underground Railroad and, specifically, Harriet Tubman's decision to move her family down from Canada to Auburn. This glorious story does not begin here, however, nor should it end. Why did Aunt Harriet decide to call Auburn her hometown? It certainly wasn't because of the weather! She decided that Auburn was a safe haven due to the hard work, brotherhood and humanity exhibited by its founder John L Hardenbergh and his indentured servants/friends/companions, Harry and Kate Freeman. Their story takes them from Africa to England, then to colonial America. When independence was declared John and Harry answered the call and served at Saratoga, wintered with General Washington at Valley Forge (where 2nd Lt Hardenbergh was tasked with obtaining provisions for the starving troops) and were part of Sullivan's campaign against the Iroquois. After the war Hardenbergh was tasked, along with Moses DeWitt, with surveying the lands that would be used to pay the war veterans, and I'm certain that Harry and Kate were part of the approximately 30 support staff that accompanied them. It was during this survey that Hardenbergh and the Freemans decided to make this area home, with Hardenbergh erecting a cabin on a bend in the Great Iroquois Trail and the Freemans founding a free negro settlement called New Guinea on a large river gorge next to a creek along the major north/south indigenous American trail we now know as Osborne St. The establishment of New Guinea in a frontier settlement in a completely "slave state" attracted a significant number of "maroons", who provided the vital labor force that allowed Hardenbergh's Corners to thrive. A park on the empty lot at 116-118 Osborne St (which lies on land that was part of the original New Guinea) would recognize and honor not only the Freemans but also their friend and benefactor John L Hardenbergh, a member of one of New Amsterdam's oldest (and notoriously slave owning) families whose vision, empathy and Christian values enabled and supported the creation of what would become the cradle for the Underground Railroad. This lot currently cannot be developed until its current owner Jack Voorhees completes a state-mandated two part historical survey, after which he faces additional potential environmental and structural issues; however, I must be clear that I do not know if he is interested in selling this property. I believe that the city needs to push its historical narrative further, before the arrival of Harriet Tubman and the Swards; acquiring this property and assessing its potential as a monument to this great American story is the proper first step. In a time where multiple communities are vying to attract the attention of Micron and the anticipated ancillary businesses this story (properly promoted) could allow Auburn to rise above the others. This is truly the "Roots" of our generation, with an even more compelling and historically accurate script. I urge the city council to embrace it and apply for the funding needed to begin this endeavor. BTW, I'm certain that the property qualifies as "blighted", and the average annual income of the neighborhood residents falls below the federal requirements. Thank you for your time, Leroy Leubner.

[Sent from Yahoo Mail on Android](#)

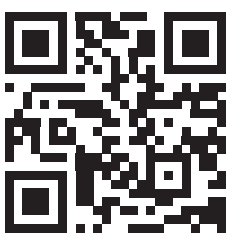
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## Legal Notices - Cayuga County

**PUBLIC NOTICE TOWN OF MORAVIA COLLECTION OF 2024 TAXES** NOTICE IS HEREBY GIVEN to owners of taxable property in the Town of Moravia, Cayuga County, New York, that I, Joanne Badman, the undersigned Tax Collector, have received the Tax Roll and Warrant for the collection of said Taxes. Tax bills may be paid in TWO (2) installments if the amount is over FIFTY DOLLARS (\$50.00). The first installment must be paid to your Town Tax Collector on or before February 12, 2024. The second installment must be paid to the Cayuga County Treasurer by July 31, 2024. Full taxes must be paid to your Town Tax Collector on or before February 12, 2024. New York State Real Property Tax Laws provide for the following penalties and interest charges on taxes remaining unpaid after the above dates. If the first installment is not paid by the date shown on the stub, the entire tax must be paid to your collector with 1% (.0100) added for February 13, 2024 through February 29, 2024 and a 2% (.0200) added for March 1, 2024 through April 1, 2024. The return of unpaid taxes by the Collector to the Cayuga County Treasurer will be made April 2, 2024 according to law. Taxes will be received at the Town Clerk's Office, 1630 State Rte 38, Moravia, New York from January 2, 2024 through April 1, 2024, Monday, Tuesday, Thursday 9:00 AM to 3:00PM, Wednesday 9AM to 6PM and Friday's 9AM to 12PM. Payments may be mailed to: 1630 State Rte 38, Moravia, NY 13118. DATED: December 22, 2023 Joanne Badman Town Clerk/Tax Collector PUB: DECEMBER 28, 2023 & JANUARY 4, 2024

**TOWN OF FLEMING NOTICE OF PUBLIC HEARING** PLEASE TAKE NOTICE that the Fleming Town Board will hold a Public Hearing on January 5, 2024 at 6:30 p.m. at the Town Hall, 2433 Dublin Road, regarding a request for a Special Use Permit, pursuant to Section 8-1 of the Town Zoning Law, by Lori Bryant-Havener, to operate a hair salon at 5923 West Lake Road (tax map #130.00-1-9.113). Any resident of the Town of Fleming is entitled to be heard regarding this Special Use Permit application at said Public Hearing. Written comments are permitted via e-mail or regular mail. Copies of said application are available for review at the Town Office. PUB: DECEMBER 28, 2023

**NOTICE OF SALE SUPREME COURT COUNTY OF CAYUGA** Carrington Mortgage Services, LLC, Plaintiff AGAINST Jaymie Reese a/k/a Jaymie K. Reese, "John Doe", Defendant(s) Pursuant to a Judgment of Foreclosure and Sale duly entered September 22, 2023 I, the undersigned Referee will sell at public auction at the Cayuga County Courthouse, 152 Genesee Street, Auburn NY 13021 on January 16, 2024 at 10:00AM, premises known as 13890 State Route 90, Summerhill a/k/a Locke, NY 13092. All that certain plot piece or parcel of land, with the buildings and improvements erected, situate, lying and being in the Town of Summerhill, County of Cayuga, State of New York, Section 243.00 Block 1 Lot 46. Approximate amount of judgment \$75,874.69 plus interest and costs. Premises will be sold subject to provisions of filed Judgment Index# E2022-0695. The auction will be conducted pursuant to the COVID-19 Policies Concerning Public Auctions of Foreclosed Property established by the Seventh Judicial District. Mario Jose Gutierrez, Esq., Referee LOGS Legal Group LLP Attorney(s) for the Plaintiff 175 Mile Crossing Boulevard Rochester, New York 14624 (877) 430-4792 Dated: September 28, 2023 PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 2024

## Legal Notices - Cayuga County

**NOTICE OF SALE SUPREME COURT COUNTY OF CAYUGA** KeyBank, NA, s/b/m First Niagara Bank, NA, Plaintiff AGAINST Jessica Zimmer a/k/a Jessica L. Zimmer, Defendant(s) Pursuant to a Judgment of Foreclosure and Sale duly entered September 22, 2023 I, the undersigned Referee will sell at public auction at the Cayuga County Courthouse, 152 Genesee Street, Auburn NY 13021 on January 11, 2024 at 12:30PM, premises known as 18 Paul Street, Auburn, NY 13021. All that certain plot piece or parcel of land, with the buildings and improvements erected, situate, lying and being in the City of Auburn, County of Cayuga, State of New York, Section 116.30 Block 2 Lot 61. Approximate amount of judgment \$64,845.84 plus interest and costs. Premises will be sold subject to provisions of filed Judgment Index# E2022-0690. The auction will be conducted pursuant to the COVID-19 Policies Concerning Public Auctions of Foreclosed Property established by the Seventh Judicial District. Cynthia Brennan, Esq., Referee LOGS Legal Group LLP Attorney(s) for the Plaintiff 175 Mile Crossing Boulevard Rochester, New York 14624 (877) 430-4792 Dated: November 15, 2023 78636 PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 2024

## PUBLIC NOTICE TO BIDDERS

PLEASE TAKE NOTICE the Village of Union Springs Board of Trustees invites qualified mechanical contractors to submit a lump sum bid to make certain upgrades to the VILLAGE WELL FIELD MECHANICAL SYSTEM located at 230 Cayuga Street, Union Springs, NY 13160. The village is seeking a contractor to supply the required pumps and parts install them, remove the old equipment, and install the packed tower media which is already at the site and is owned by the Village. All work to be performed at NYS Prevailing Wage Rates listed at NYSOL website. Interested contractors should contact Kevin at [codes@unionspringsny.com](mailto:codes@unionspringsny.com) and set up a time to visit the worksite and review a detailed scope of the work to the Union Springs Village Clerk located at 28 Chapel Street, Union Springs, NY 13160. Bids must be clearly marked "Well house Upgrade Bid" and must be delivered by 4 p.m. on Tuesday January 16, 2024, when all the bids will be opened and read aloud at the Village board meeting. The board of Trustees reserve the right to reject any , and all bids offered. Thank you. Christine Van Horn, Village Clerk PUB: DECEMBER 28, 2023

**City of Auburn Community Development Block Grant Program Proposed PY 2024 Annual Action Plan And Prior Year Annual Action Plan Amendments** The City of Auburn Office of Planning and Economic Development is preparing the proposed Fifth Annual Action Plan (PY 2024) for the use of Community Development Block Grant (CDBG) funds for the period of April 1, 2024 through March 31, 2025. The Office of Planning and Economic Development will accept comments on the Proposed Plan for a 30 day period beginning December 28, 2023 and ending on January 26, 2024. The city of Auburn Office of Planning and Economic Development will also accept comments on any proposed amendments for prior year annual action plans. Based on prior year funding, the City is anticipating an allocation of approximately \$654,913.00 in Entitlement funding for PY 2024. In accordance with the City of Auburn's Citizen Participation Plan for the Community Development Block Grant Program, the following is a summary of the programming for the 2024-2025 Proposed Action Plan: Housing & Neighborhood Programming including but not limited to the Mortgage Assistance Program, Home Repair Assistance Program (HRAP), Home Access Program (HAP), Distressed Property Program, Housing Programs Delivery, Public Infrastructure including Sidewalk Replacement Program, Street Trees, and Neighborhood Park, Playground & Public Facilities Improvements

Public Services: Funding to not-for-profit housing and human service agencies to provide needed services to low- and moderate-income residents of the City. Business Assistance including but not limited to loans through the Small Business Assistance Program and Economic Development Program Delivery. Special Development Projects including Special Development Projects and Loans Administration and Planning: Funding for delivery of the CDBG program including administration and reporting, coordination of homeless services, community outreach and agency coordination, and planning activities. Copies of the Proposed Plan are available at the Office of Planning and Economic Development, Memorial City Hall, 24 South Street, Auburn, NY; on the City website; or by calling the Office of Planning and Economic Development at 315-255-4115. Public Hearing A Public Hearing on the Proposed Plan will be held before the Auburn City Council on Thursday, January 25th, 2024 at 5:00 PM. Comments on the plan are welcomed at the public hearing. PUB: DECEMBER 28, 2023

## Legal Notices - Cayuga County

**NOTICE THE TOWN OF MONTEZUMA BOARD IS HOLDING A RE-ORGANIZATIONAL MEETING ON THURSDAY JANUARY 4TH, 2024 AT 6PM, LOCATED AT 8102 DOCK STREET MONTEZUMA, NEW YORK 13117. PUB: DECEMBER 28, 2023**

**Public Notice** Route 5 & 20 (BIN 4001970) Bridge over Seneca River The New York State Department of Transportation (NYSDOT) is announcing the availability of BIN 4001970 carrying Route 5 & 20 over the Seneca River in the Town of Montezuma, Seneca County and the Town of Tyre, Cayuga County, to interested responsible parties. The current owner, NYSDOT, in consultation with the Federal Highway Administration (FHWA) and the State Historic Preservation Office (SHPO) determined the bridge is eligible for listing in the National Register of Historic Places (NRHP). The Route 5 & 20 Bridge over the Seneca River is a masonry arch (BIN 4001970) is a structurally deficient bridge (built in 1932) with advanced deterioration noted to critical components of the structure. This is a three-span bridge consisting of two thru-girder approach spans and a thru-truss main span with a total bridge length of approximately 310 feet. A photo and general information about the bridge can be viewed at the following website: <https://historicbridgefoundation.com/links/bridges/> Additional information about the bridge is available for review by contacting the person listed below. NYSDOT is now accepting proposals for the rehabilitation and reuse, or the storage and future reuse of the bridge. Proposals will also be accepted for the salvage of elements of the bridge. Any proposals should be received by January 31st, 2024. Funding of any rehabilitation, reuse, storage, dismantling, reconstruction, salvage, etc. of this bridge would be the responsibility of the new owner. Interested parties should submit a written proposal for reuse to the address below as soon as possible: Erin Cole, Cultural Resource Coordinator NYSDOT, Region 3 333 E. Washington Street Syracuse, NY 13021 315-428-4739 [Erin.cole@dot.ny.gov](mailto:Erin.cole@dot.ny.gov) PUB: DECEMBER 18, 19, 21, 23, 26, 28, 30, 2023 & JANUARY 2, 4, 6, 9, 11, 13, 16, 18, 20, 23, 25, 27, 30, 2024

**PLEASE TAKE NOTICE** that the Town of Sennett Town Board will meet on Thursday, December 28, 2023 at 5:30 PM at the Sennett Town Office Building, 6931 Cherry Street Road for a special year end meeting and any other business that may come before the board. Counman Rizzo will be attending remotely from 7102 Grand Horizons Boulevard, Orlando, Florida. Kathleen Salisbury, Town Clerk Town of Sennett PUB: DECEMBER 28, 2023

## Legal Notices - LLC's

**NOTICE OF FORMATION OF DOMESTIC LIMITED LIABILITY COMPANY** Name of LLC: Almye Holding Company, LLC; Date of Filing: 12/16/2023; Office of the LLC: Cayuga Co.; The NY Secretary of State (NYSS) has been designated as agent of the LLC upon whom process may be served. The NYSS may mail a copy of any process to the LLC at Almye Holding Company, LLC, 59 Aurora Street, P.O. Box 118, Moravia, New York 13118; Purpose of LLC: Any lawful purpose. PUB: DECEMBER 21, 28, 2023 & JANUARY 4, 11, 18, 25, 2024

## NOTICE OF FORMATION OF LIMITED LIABILITY COMPANY UNDER NEW YORK LIMITED LIABILITY COMPANY LAW

1. The name of the limited liability company ("LLC") is **C.A. Smith Plumbing LLC**. 2. The date of filing of the Articles of Organization with the Secretary of State is December 15, 2023. 3. The County within the State of New York in which the principal office of the LLC is located is Cayuga. 4. The Secretary of State of the State of New York is hereby designated as agent of the LLC upon whom process against it may be served. The post office address to which the Secretary of State shall mail a copy of any process against the LLC served upon him or her is: 1478 Rafferty Rd, King Ferry, NY 13081. 5. The character or purpose of the business of the LLC is any purpose allowed by law. PUB: DECEMBER 21, 28, 2023 & JANUARY 4, 11, 18, 25, 2024

**CALEDONIA DREAMIN LLC.** Art. of Org. filed with the SSNY on 11/29/23. Office: Cayuga County. SSNY designated as agent of the LLC upon whom process against it may be served. SSNY shall mail a copy of the process to LLC, 88 SOUTH STREET, AUBURN, NY 13021. Purpose: Any lawful purpose. PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**NOTICE OF FORMATION OF A LIMITED LIABILITY COMPANY** Notice of Formation of Community Skateshop LLC. Articles of Organization filed with Secretary of State of NY (SSNY) on 2023-10-23. Office location: Cayuga County. SSNY designated as agent of Limited Liability Company (LLC) upon whom process against it may be served. SSNY shall mail process to Michael Bona: 2 Camp St Auburn NY 13021. Purpose: Any lawful purpose. PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 2024

## Legal Notices - LLC's

**Notice of Formation of LLC, LB Fleet LLC (LLC)** filed Arts. of Org. with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to the LLC at c/o James Begley, P.O. Box 64, Cato, NY 13033. Purpose: any business permitted under law. PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 2024

**Notice of Formation of LMLL HOLDINGS LLC.** Arts. of Org. filed with Secy. of State (SSNY) on 12/11/23. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: c/o The LLC, 7 Brae Ridge Road, Auburn, NY 13021. Purpose: any lawful activity. PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**Notice of Qualification of LV Steel & Fabrication LLC.** App. For Auth. filed with Secy of State of NY (SSNY) on 11/30/23. Office location: Cayuga County. LLC formed in Pennsylvania (PA) on 8/21/23. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail/email process to the PA address of LLC: 1520 East Pennsylvania Street, Allentown, PA 18109, guzmannyen@yahoo.com. Arts of Org filed with PA Dept. of State, 401 North St, Room 206, PO Box 8722, Harrisburg, PA 17105-8722. Purpose: any lawful activity. DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**Notice of Formation of LMLL HOLDINGS LLC.** Arts. of Org. filed with Secy. of State (SSNY) on 12/11/23. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: c/o The LLC, 7 Brae Ridge Road, Auburn, NY 13021. Purpose: any lawful activity. PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**MOONSHINE FALLS LLC** Articles of Org. filed NY Sec. of State (SSNY) 11/29/23. Office in Cayuga Co. SSNY desig. agent of LLC whom process may be served. SSNY shall mail process to 3382 State Route 38, Moravia, NY 13118. Purpose: Any lawful purpose. PUB: DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 11, 2024

**Notice of Formation of LLC, PVO LLC (LLC)** filed Arts. of Org. with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. SSNY designated as agent of the LLC upon whom process may be served and SSNY shall mail process to the LLC at c/o James Begley, P.O. Box 64, Cato, NY 13033. Purpose: any business permitted under law. PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023, & JANUARY 4, 2024

**Sunset Slips LLC.** Arts of Org. filed with Sec. of State of NY (SSNY) 12/4/2023. Cty: Cayuga. SSNY desig. as agent upon whom process against may be served & shall mail process to Nicholas J. Lepak, 4877 West Lake Rd, Auburn, NY 13021. General Purpose PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 11, 18, 2024

**Notice of Qualification of TMR Operations, LLC.** Authority filed with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. LLC formed in California (CA) on 10/16/2014. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: GKLL Registered Agents, Inc., 23 Wright Ave., Auburn, NY 13021. Address required to be maintained in CA: 2532 Dupont Drive, Irvine, CA 92612. Arts of Org. filed with the CA Secy. of State, 1500 11th Street, Sacramento, CA 95814. Purpose: any lawful activities. PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 11, 18, 2024

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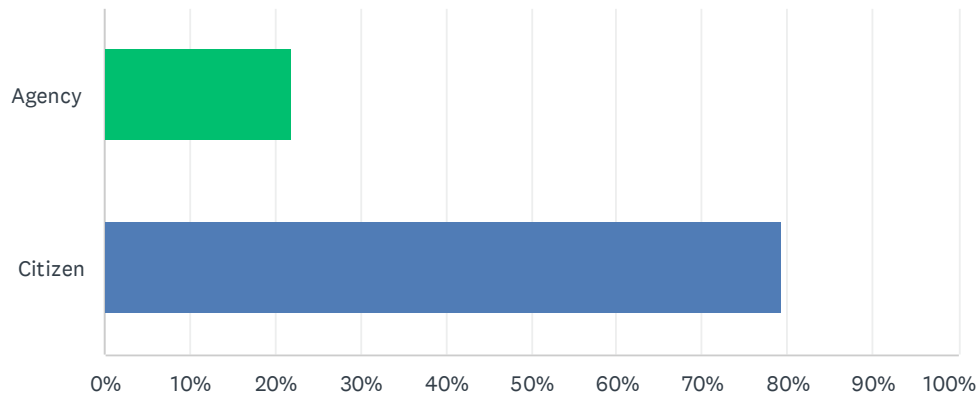
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## Q1 Are you completing this survey as a citizen or on behalf of an agency?

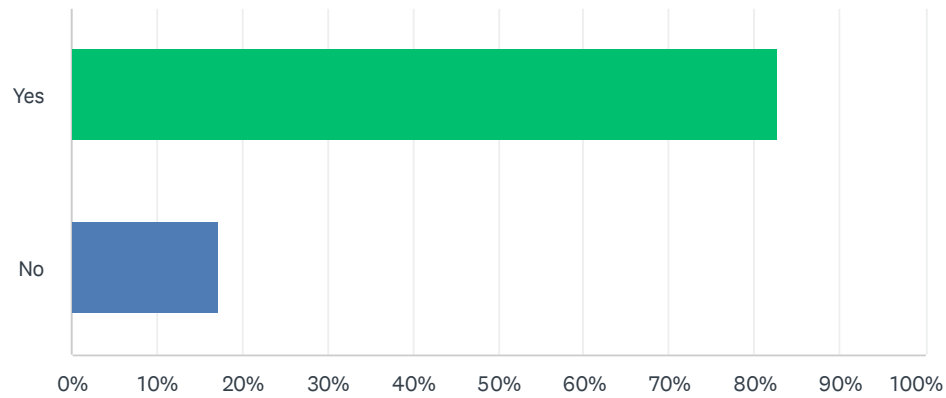
Answered: 178 Skipped: 1



ANSWER CHOICES	RESPONSES	
Agency	21.91%	39
Citizen	79.21%	141
Total Respondents: 178		

## Q2 Do you reside in the City of Auburn?

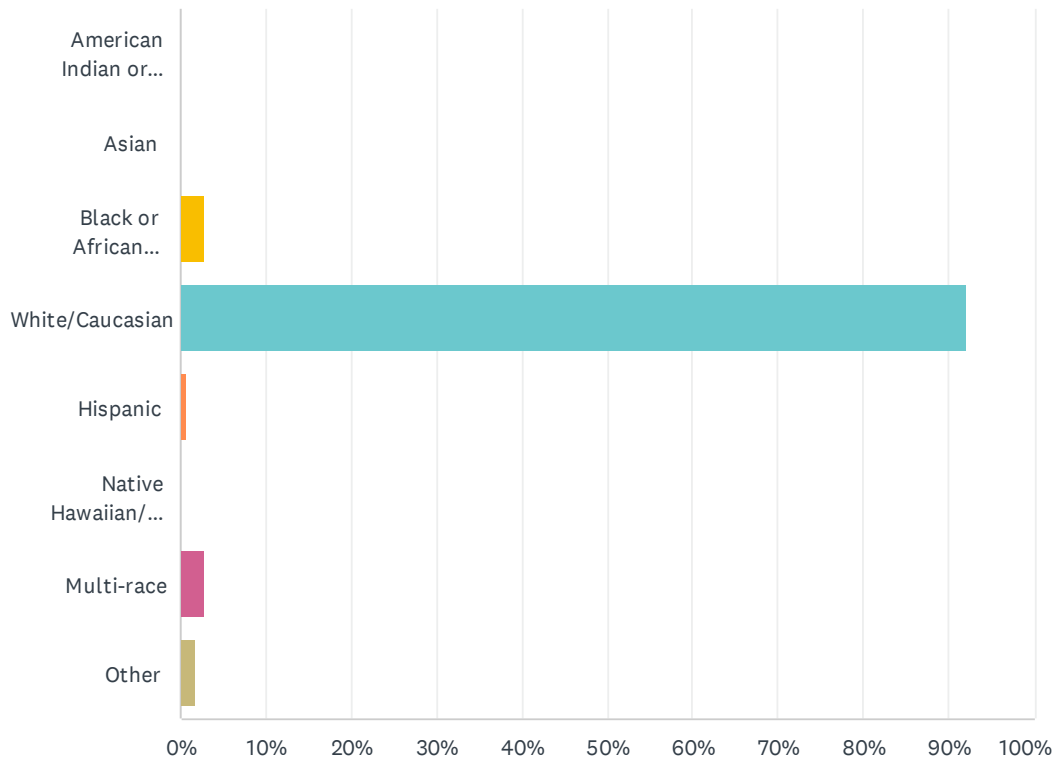
Answered: 179 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	82.68%	148
No	17.32%	31
TOTAL		179

### Q3 Which race/ethnicity describes you?

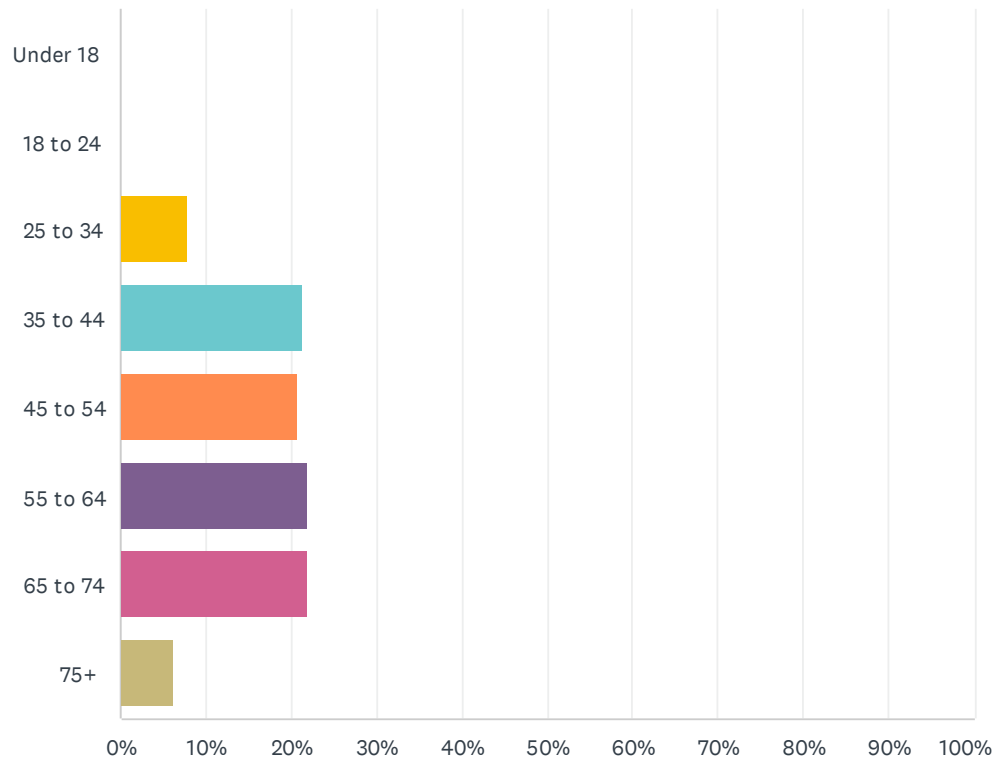
Answered: 176 Skipped: 3



ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	0.00%	0
Asian	0.00%	0
Black or African American	2.84%	5
White/Caucasian	92.05%	162
Hispanic	0.57%	1
Native Hawaiian/ Pacific Islander	0.00%	0
Multi-race	2.84%	5
Other	1.70%	3
Total Respondents: 176		

## Q4 What is your age?

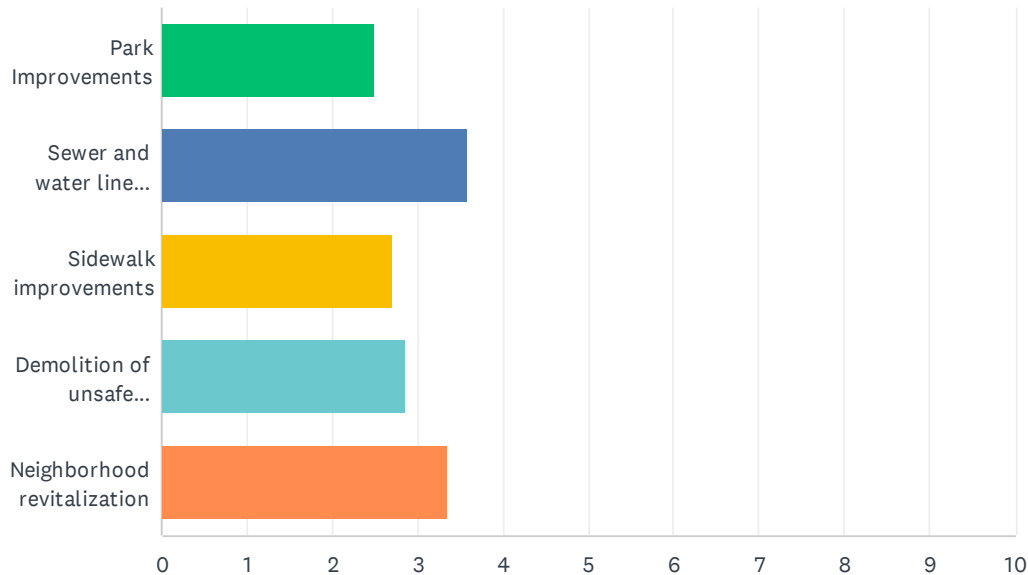
Answered: 178 Skipped: 1



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18 to 24	0.00%	0
25 to 34	7.87%	14
35 to 44	21.35%	38
45 to 54	20.79%	37
55 to 64	21.91%	39
65 to 74	21.91%	39
75+	6.18%	11
TOTAL		178

Q5 Below are 5 eligible categories that the Community Development Block Grant program can assist with. Please rank the following activities, 1 being the highest priority, 5 being the lowest priority for the City of Auburn community.

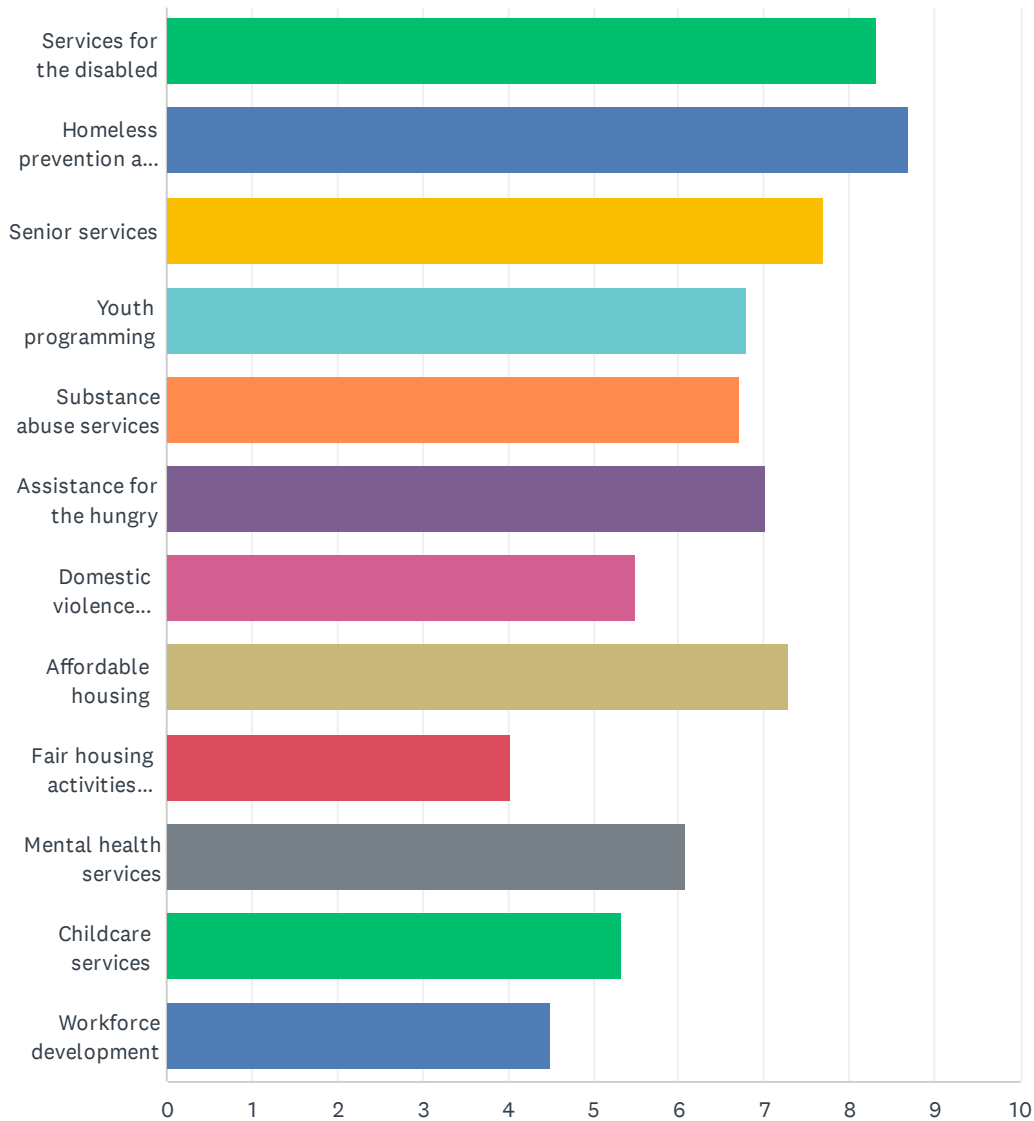
Answered: 177 Skipped: 2



	1	2	3	4	5	TOTAL	SCORE
Park Improvements	7.91% 14	18.08% 32	20.90% 37	22.60% 40	30.51% 54	177	2.50
Sewer and water line replacement	36.16% 64	21.47% 38	16.95% 30	15.25% 27	10.17% 18	177	3.58
Sidewalk improvements	11.86% 21	16.95% 30	24.29% 43	23.73% 42	23.16% 41	177	2.71
Demolition of unsafe structures	14.12% 25	21.47% 38	21.47% 38	22.03% 39	20.90% 37	177	2.86
Neighborhood revitalization	29.94% 53	22.03% 39	16.38% 29	16.38% 29	15.25% 27	177	3.35

Q6 Below are eligible programs that the Community Development Block Grant Program can fund. Please rank the program priorities that you feel are most important for the City of Auburn residents of low to moderate income. Please rank by numbering 1-12, number 1 being highest priority:

Answered: 178 Skipped: 1

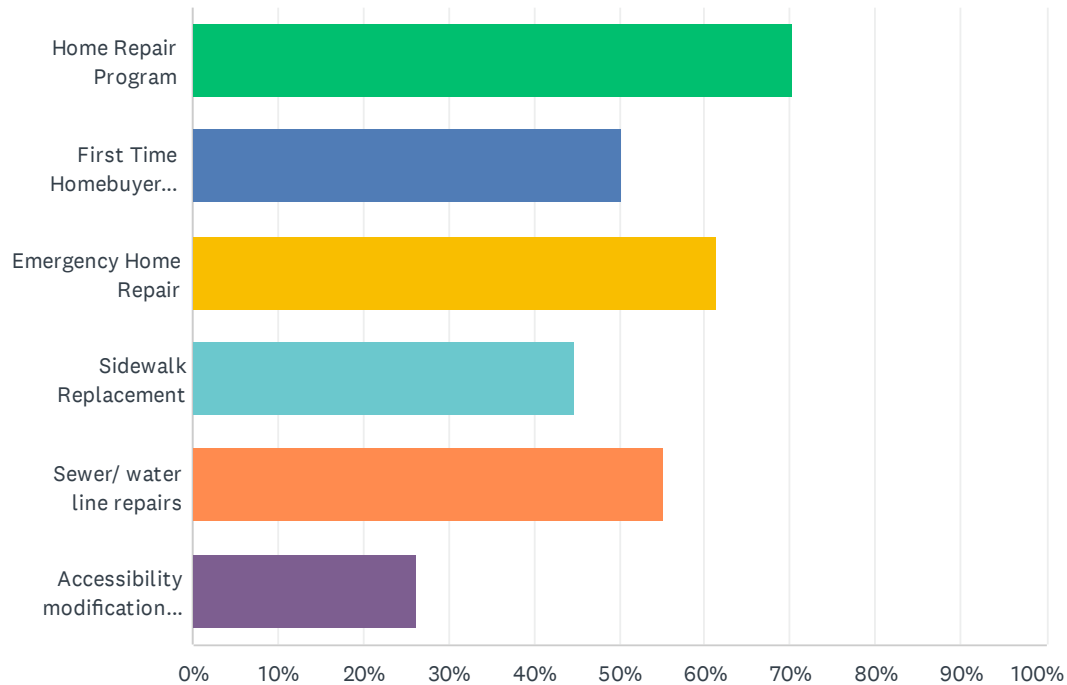


	1	2	3	4	5	6	7	8	9	10	11
Services for the disabled	13.48% 24	18.54% 33	12.36% 22	8.43% 15	8.99% 16	8.99% 16	10.11% 18	7.87% 14	3.37% 6	3.93% 7	1.69% 3
Homeless prevention and assistance	17.42% 31	17.98% 32	11.80% 21	15.17% 27	8.43% 15	7.87% 14	7.30% 13	2.25% 4	1.69% 3	6.18% 11	2.25% 4
Senior services	11.80% 21	8.43% 15	17.98% 32	10.67% 19	5.62% 10	7.30% 13	10.11% 18	8.43% 15	10.11% 18	2.81% 5	5.06% 9
Youth programming	9.55% 17	6.74% 12	7.87% 14	10.67% 19	10.67% 19	10.11% 18	6.74% 12	8.43% 15	8.99% 16	7.30% 13	8.43% 15
Substance abuse services	3.37% 6	6.18% 11	6.74% 12	10.67% 19	14.61% 26	12.36% 22	11.80% 21	10.67% 19	11.24% 20	5.62% 10	3.37% 6
Assistance for the hungry	7.30% 13	8.99% 16	6.18% 11	8.99% 16	12.36% 22	11.80% 21	12.36% 22	10.67% 19	7.87% 14	6.74% 12	5.62% 10
Domestic violence programs	2.25% 4	2.81% 5	3.37% 6	7.87% 14	6.18% 11	10.11% 18	12.36% 22	16.29% 29	13.48% 24	13.48% 24	6.74% 12
Affordable housing	16.85% 30	5.06% 9	11.24% 20	7.87% 14	8.99% 16	6.18% 11	8.43% 15	6.74% 12	12.36% 22	7.30% 13	7.87% 14
Fair housing activities (renter and landlord rights/education)	0.56% 1	4.49% 8	3.37% 6	2.81% 5	3.93% 7	3.93% 7	5.62% 10	5.06% 9	16.85% 30	17.42% 31	15.73% 28
Mental health services	5.62% 10	5.62% 10	8.43% 15	6.74% 12	11.80% 21	9.55% 17	7.87% 14	8.43% 15	2.81% 5	14.61% 26	8.43% 15
Childcare services	5.06% 9	8.99% 16	6.18% 11	6.74% 12	5.06% 9	6.74% 12	2.81% 5	7.30% 13	6.18% 11	6.74% 12	26.97% 48
Workforce development	6.74% 12	6.18% 11	4.49% 8	3.37% 6	3.37% 6	5.06% 9	4.49% 8	7.87% 14	5.06% 9	7.87% 14	7.87% 14



Q7 The Community Development Block Grant Program can provide grant / loans to persons of low to moderate income homeowners in the City of Auburn. Please indicate what housing programs are a need in the City of Auburn.

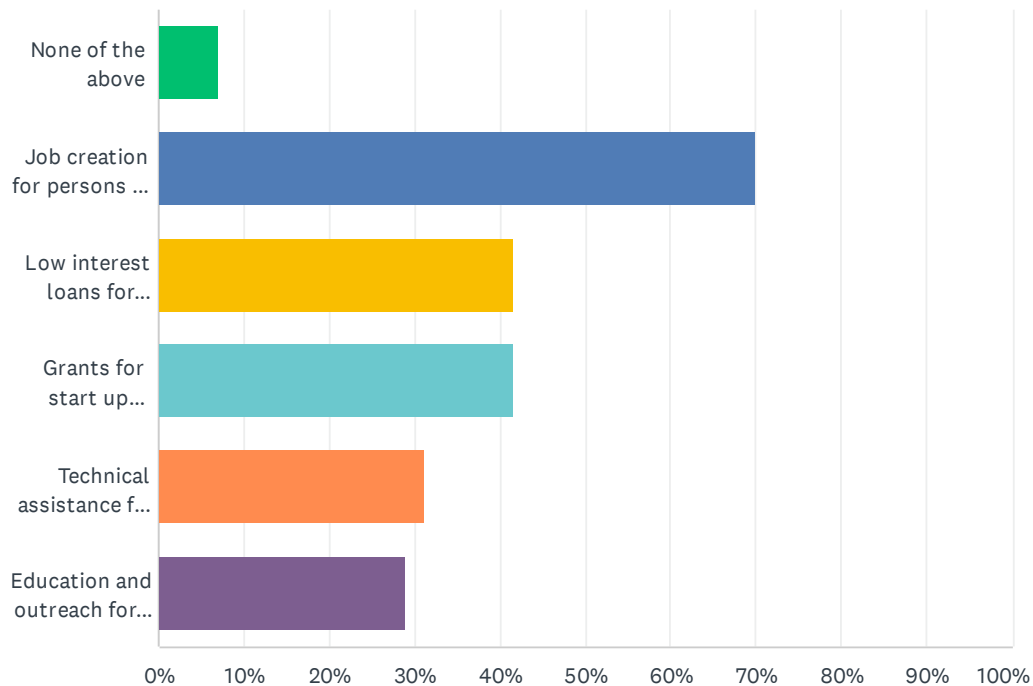
Answered: 179 Skipped: 0



ANSWER CHOICES	RESPONSES	
Home Repair Program	70.39%	126
First Time Homebuyer Program	50.28%	90
Emergency Home Repair	61.45%	110
Sidewalk Replacement	44.69%	80
Sewer/ water line repairs	55.31%	99
Accessibility modifications e.g. ramp	26.26%	47
Total Respondents: 179		

**Q8 Economic Development is an eligible program through the Community Development Block Grant Program. Please indicate which Economic Development Programs you see as a need in the City of Auburn.**

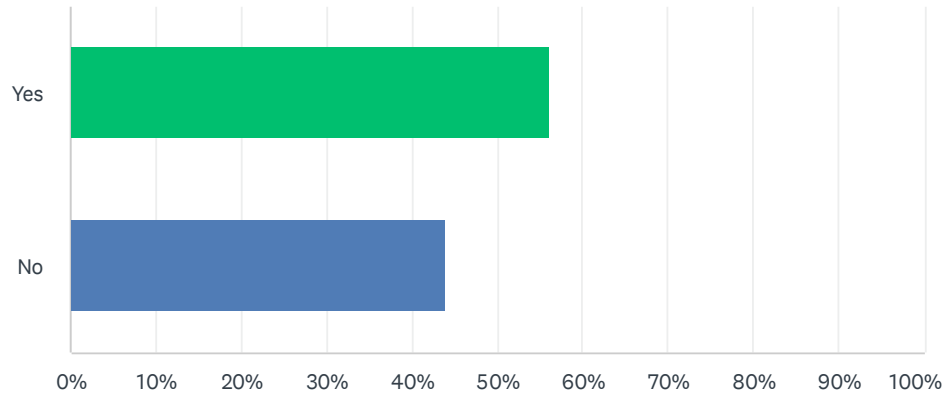
Answered: 173 Skipped: 6



ANSWER CHOICES	RESPONSES	
None of the above	6.94%	12
Job creation for persons of low to moderate income	69.94%	121
Low interest loans for working capital	41.62%	72
Grants for start up businesses	41.62%	72
Technical assistance for small businesses	31.21%	54
Education and outreach for businesses	28.90%	50
Total Respondents: 173		

## Q9 Are you aware of any areas in the City of Auburn, that could benefit from sidewalk replacement?

Answered: 162 Skipped: 17



ANSWER CHOICES	RESPONSES	
Yes	56.17%	91
No	43.83%	71
TOTAL		162

## Q10 Are there any services/programs that are missing or underfunded in the City of Auburn?

Answered: 60 Skipped: 119

## **CDBG 2024 -2025 Survey Comments:**

Total Comments- 141

## **Categories:**

### **Housing (14)**

#### ***Affordable Housing***

- 1.) Low-income housing or emergency housing
- 2.) low interest loans for tenant improvements
- 3.) Housing for people getting out of jail and prison
- 4.) Emergency housing is desperately needed along with rent assistance or low-income housing. The homeless rate is going up at an alarming rate.

#### ***Housing Rehabilitation***

- 1.) Replacing old electrical wiring and insulating old houses
- 2.) Landlord Home Repair Grants
- 3.) Home repairs that replace old knob and tube wiring in old houses so they can be insulated.
- 4.) Housing rehab and homeownership programs appear to be underfunded considering the existing conditions in many neighborhoods. This should be the primary use of CDBG funds.
- 5.) washing machine installation in rentals/owner homes

#### ***Landlord Relations***

- 1.) NO FUNDS FOR LANDLORDS!
- 2.) Code enforcement of rental homes by absentee owners
- 3.) . No funding for landlords
- 5.) First time home buyers -assistance with down payment for/ and purchase of existing homes with grants to make them habitable and saleable. Grants for persons who express a desire to remain in Auburn but who have been priced out of ownership.
- 6.) Code enforcement needs to step up and start enforcing codes the same way for everyone. Tear down structures that do not/cannot meet city codes and have become eyesores. 5 year tax incentives for folks who meet these requirements.

### **Infrastructure (8)**

#### ***Transportation***

- 1.) Transportation
- 2.) Better public transport and walkability options.
- 3.) Roads
- 4.) transportation...taxi service
- 5.) public transportation to outlying towns within Cayuga County

- 6.) better bus routes both inside and outside the city limits - we should be ashamed at how poor these are, I am not sure how CENTRO thinks it serves Cayuga County at all - ie no busses to Emerson Park any longer;
- 7.) road repair

### ***Water Infrastructure Improvements***

- 1.) Clean water to drink. No fluoride!!

## **Economic Development (12)**

### ***Small Business Assistance***

- 1.) small business growth assistance
- 2.) Perhaps some shared business services such as HR, IT, bookkeeping so that business owners can focus on their strengths
- 3.) Grants for current businesses
- 4.) Mentoring programs for would be entrepreneurs
- 5.) CDBG Funding should not be used for ED purposes
- 6.) Help for businesses outside of downtown. No more money given to the same businesses for example prison city and the Schultz properties and Muldrow. The same people keep getting the help.
- 7.) Funds for thriving businesses to attract more tourism, more jobs, and more interest in the area.
- 8.) Fund programs for companies under 5 employees
- 9.) We need more support for existing small businesses. New businesses are great and all but I'm tired of seeing businesses close. We need old businesses.

### ***Workforce Development***

- 1.) Definitely ones to keep young adults coming back after college and staying
- 2.) Programs for regular citizens like myself, working at a Community Agency - who see the same individuals qualify for each new program while I am barely scraping by and could use help as well.
- 3.) Centralized volunteer opportunities match-up program like RSVP used to do, but for those of all ages. Centralized online community events calendar

## **Public Facilities (11)**

### ***Environmental Sustainability***

- 1.) Areas that provide natural shade/update housing to include less reliance on air conditioning as our climate warms

## ***Recreation***

- 1.) Casey Park Ice Rink is in need of upgrades. With that, the usage could be increased... AHS and Ice Hawks use it, but more could be added
- 2.) Recreation Dept.
- 3.) 1. Dedicated pickleball courts 2. Dedicated pickleball courts that can be used rain or shine dedicated pickleball facility with year-round use
- 4.) Bus, bike, walk and wheel sport infrastructure  
Recreation!!
- 5.) Funding Summer Recreation Programs; Swim Lessons at Casey Park
- 6.) On the topic of new sidewalks, I think another huge need and something we're lacking is proper biking lanes. We have a really nice one on W Genesee., but it ends as you get closer to downtown. With the increasing amount of people on e-bikes I see flying down sidewalks or riding without safety gear in the roads, it would be ideal to have designated lanes
- 7.) Grant Ave must become more bike and pedestrian friendly all the way to the town line. A protected bike lane, and wide sidewalks plus plants and shorter crossing distances will encourage walking

## ***Tourism and Historic Preservation***

- 1.) The Shrine Theatre, what's happening with it?? Weren't there previous monies allocated to help reconstruct and reopen it ? Where did that money go?
- 2.) Promoting Auburn as a place to visit - use Melrose Park and the lake to create water activities, possibly building a small hotel
- 3.) Repair of condemned/distressed structures and landmarks
- 4.) Expansion of the celebration of Auburn's history to include John L Hardenbergh, Harry and Kate Freeman, and the New Guinea Negro Settlement

## **Human Service Programing (16)**

### ***Disability/ Senior Citizen Assistance***

- 1.) Sidewalk snow removal for the elderly
- 2.) Senior Citizens, mental health and drug rehabilitation.
- 3.) Senior programs
- 4.) Senior Services, Senior Centers, Meals on Wheels
- 5.) Senior Center programs- needs more funding. Large senior population in Auburn. Large percentage are in low-income housing
- 6.) Disabled veterans Transitioning into the workforce

## ***Education***

- 1.) Need jobs that pay well with great benefits. The Schools in Auburn have an overall poor performance. Intelligent parents will not settle in this community when you look at the 73% grad rate and all schools are BELOW average on state testing
- 2.) Licensed Day Care providers. Is there something the city can do to encourage individuals to become licensed?
- 3.) Licensed Day Care providers. Is there something the city can do to encourage individuals to become licensed?
- 4.) Affordable child care services
- 5.) English classes for refugees
- 6.) child care - how can a low income person work and then pay for child care when it takes/is most of their income?

## ***Food Services***

- 1.) Food Pantries (3)
- 2.) The CAP food bank has seen major influx of people over the last year, every week, more and more families are utilizing its services, including their "home" pantries. Though different grants and food recovery has been a big part, there are still empty shelves at times. This should not happen in our city. Also, we should not have people living on the street, no matter the circumstances, when they do the homeless count, it should be a few times a year, not just in February
- 3.) Meal programs for the homeless and low income
- 4.) How about free lunches for all elementary school children?

## **Neighborhood (7)**

### ***Beautification***

- 2.) more trees please! France St between Seward and Owasco St have few trees. Augustus is very similar with minimal trees. The trees at Walmart are all dead. the parking lot of the Auburn Plaza (Marshalls, Aldi etc.) is UGLY! like really ugly. Grant Ave its self is pretty ugly and this is one of the cities gateway streets. It needs some beautification via trees (at least). are "no mow" zones possible? we have wide areas in the center of grant, through the Arterial and down the center of the Veterans Memorial Pkwy, that could be planted as "meadows" and not mowed till the end of the season. Perennial and annual flowers would add beautiful color to the city landscape. Maybe get those permaculture people involved and start with small plots?
- 3.) Tree trimming, not to be confused with tree removal. Preventative maintenance in essence.
- 4.) More tree plantings and beautification/clean-up projects in neighborhoods. More sidewalk and curb installations in neighborhoods. More playground improvements, Seymour Street Playground
- 5.) Fire hydrants need to be painted. Many are eyesores. Perhaps summer work for teenagers
- 6.) East end looks well cared for but the west end not at all, downtown looks nice. There are houses and factories in disrepair and are havens for serious accidents to occur and leaving Auburn possibly liable; The old Alco, and various other buildings. Just take a ride on the west end you will see them
- 7.) Programs to buy or demolish abandoned properties



## *Safety*

- 1.) More police officers

## **Sidewalk Improvement Areas (Question 9)**

### *Specific Streets (Number = Number of times mentioned)*

- 1.) Alden Ave (1)
- 2.) Aspen Street (1)
- 3.) Baker Street (1)
- 4.) Burt Ave (2)
- 5.) Candy Street (1)
- 6.) Cottage Street (12)
- 7.) Clymer Street (1)
- 8.) Derby Ave (1)
- 9.) Dill Street (1)
- 10.) N Division Street (4)
- 11.) Easterly Ave (1)
- 12.) Elizabeth St (2)
- 13.) Franklin Street (1)
- 14.) Fulton Street (2)
- 15.) N Fulton St (2)
- 16.) E. Genesee Street (1)
- 17.) Hockeborne Ave (1)
- 18.) S. Hunter (1)
- 19.) Lake Ave (1)
- 20.) Lansing Street (1)
- 21.) Metcalf Steet (2)
- 22.) Myrtle Ave (1)
- 23.) North St (2)
- 24.) North Hoopes Ave (1)
- 25.) Orchard Avenue (1)
- 26.) Orchard Street (2)
- 27.) Osborne Street (3)
- 28.) Owasco Road (2)
- 29.) Owasco Street (3)
- 30.) Park Ave (1)
- 31.) Perry Street (1)
- 32.) Prospect Street (1)
- 33.) Spring Street (1)
- 34.) Seward Ave (2)
- 35.) Seymour Street (2)

- 36.) Standart Ave (1)
- 37.) State Street (3)
- 38.) Steel Street (1)
- 39.) Swift St (1)
- 40.) VanAnden Street (3)
- 41.) Venice St (1)
- 42.) Wall Street (1)
- 43.) Walnut Street (1)
- 44.) Washington Street (3)
- 45.) West Street (1)
- 46.) Willard Street (1)
- 47.) 38A (1)

***Other Comments:***

- 1.) Citywide in Eligible CDBG Census Tracts- especially 415 Downtown and 417
- 2.) The area around Wegmans, going toward Osborne St.
- 3.) Between North Seward and Capital on the West Side of the Street
- 4.) Most residential sidewalks
- 5.) Least of Auburn's problems
- 6.) All over the city! Plant more trees so they can uproot the sidewalks
- 7.) Take a walk around town.
- 8.) The city is loaded with broken uneven and dangerous sidewalks that are not being enforced and the property owners held accountable
- 9.) West End always forgotten
- 10.) Corner of Fort and Woodlawn, Fitch Ave between cemetery entrance and corner
- 11.) Honestly, most of the city needs sidewalk replacement. As many people that walk, and families using strollers, there are few areas that are in good shape. Usually where there are newer businesses are good
- 12.) Sidewalks in neighborhoods off from State St
- 13.) Some North Street areas and some South Street areas
- 14.) Areas with distressed housing throughout west, north, south side
- 15.) Too many to list!
- 16.) Sidewalks totally paved over on Aurelius Ave when Upstate Paving redid JCCM parking lot
- 17.) I use an electric motorized sitting chair to travel when need be. The sidewalks needing are 80% of those used today. Many times, I have to go into the street because of heaved, cracked, broken sidewalks. This is very dangerous for me but most times necessary
- 18.) Too many people walking in the road
- 19.) Curbs should also be improved Run the street sweeper more often
- 20.) most of the city
- 21.) Most areas of the city
- 22.) West side
- 23.) Herman Ave next to hoops park. a side walk along Owasco rd. connecting neighborhoods to the lake
- 24.) Several
- 25.) East side of Hoffman Street

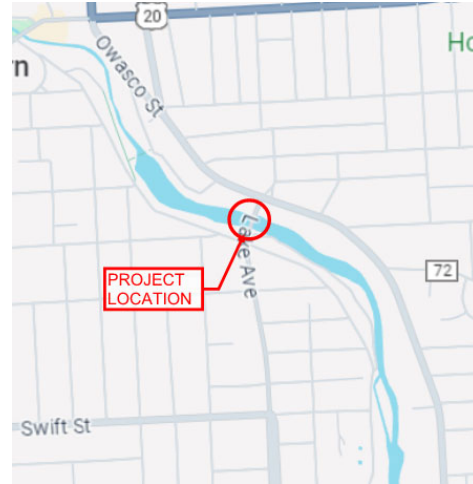
- 26.)most all of the streets
- 27.)I know that the sidewalk in front of the Metcalf Plaza is probably sloped for snow and water to run off, but as someone who has unsure footing, it is very slippery and hard to walk on, no matter what the weather
- 28.)A few areas on the west end and over by Standart Ave.
- 29.)every sidewalk on any side street in Auburn.
- 30.)Corner of Fort and Woodlawn, Fitch Ave between cemetery entrance and corner

## **Other (7)**

- 2.) Zoning reform
- 3.) Personal budgeting/finances;
- 4.) Codes lacks assertiveness in enforcing code...not doing their job, or need to be reeducated ...hire more.
- 5.) catch basin clean out program
- 6.) Plenty... Starting with these initiatives is a good jumping off point.
- 7.) Utility assistance after HEAP closes

# PUBLIC INFORMATION MEETING

## LAKE AVENUE OVER THE OWASCO RIVER BRIDGE REHABILITATION PROJECT



**Tuesday, February 6, 2024**  
**4:00 pm to 6:00 pm**  
**Brief Presentation at 5:00 pm**

The City of Auburn is developing a project to rehabilitate the Lake Avenue Bridge over the Owasco River. This project is being funded by the New York State Department of Transportation's Bridge New York program and the City of Auburn. You are invited to participate, review preliminary plans, and offer comments on the proposed project at:

**Memorial City Hall  
Council Chambers  
24 South Street  
Auburn, NY 13021**

The meeting room is handicapped accessible. Please contact Scott McIntyre, City of Auburn Engineering Services, at 315-255-4132 or [smcintyre@auburnny.gov](mailto:smcintyre@auburnny.gov) for additional information or if a sign language interpreter, assistive listening device system or other accommodation will be required to facilitate your participation. For more information about the City of Auburn's Title VI Policy Statement, please visit the City of Auburn Website at [www.auburnny.gov](http://www.auburnny.gov).

For the most up to date project information and schedule, visit the construction information page at [www.auburnny.gov](http://www.auburnny.gov).





# Hey Rental Property Managers & Landlords... **LET'S TALK LEAD!**

Join the Cayuga County Health Department on  
**Wednesday, February 28, 2024 from 5:30 - 7:00 pm,**  
to learn how your properties can become lead safe.

Childhood lead poisoning continues to be a public health concern in Cayuga County. It can cause permanent damage to a child's brain and nervous system.

Homes built before 1978 are most likely to contain lead paint hazards. Lead dust and peeling paint are the primary causes of lead poisoning.

With education and awareness, and a little elbow grease, lead poisoning can be 100% prevented!



Meet the Cayuga County Childhood Lead Poisoning Prevention (CLPPP) Team and let us get to know you! We want to work together to keep tenants and their children safe.



We'll let you know what to expect if lead is found in your home after an inspection by the CLPPP Team.



Learn about your opportunity to become an EPA Certified Lead Renovator for FREE!



Get a copy of NYS Public Health Law Section 1377 that was recently amended to create a Rental Registry in the 13021 zip code.

**WHEN:** February 28, 2024 - 5:30 to 7:00 p.m.

**WHERE:** Auburn Housing Authority  
7 Merriman Street, Auburn

For more information or to register, call the Cayuga County Health Department at (315) 253-1560.

NO  
HOME  
FOR  
LEAD

# LOCAL SOLID WASTE MANAGEMENT PLAN

## Cayuga County Draft

### DRAFT LSWMP Overview

The Cayuga County Dept. of Planning and Economic Development conducted a detailed inventory and analysis of current solid waste and recycling operations which guided the development of a 10-year implementation plan. The plan sets forth 42 action items aimed at maintaining and improving the existing solid waste management and recycling program. The plan contains the following focus areas:

- Waste Prevention, Reduction, and Reuse
- Recyclables Recovery and Recycling Market Development
- Solid Waste and Recycling Policy Standards
- Public Outreach and Educational Resources
- Organics Reduction and Recycling

### Public Comment Period: 1/18/24 - 3/2/24

Send comments electronically to [etuthill@cayugacounty.us](mailto:etuthill@cayugacounty.us) or physically to **160 Genesee St, 5th Floor, Auburn, NY 13021** with the subject line "Comments on Cayuga County LSWMP".

### Informational Meetings

The Department of Planning and Economic Development will be holding both an **in-person and virtual informational meeting** open to the public during the month of February.

The intent of the meetings are to provide an overview of the contents of the plan as well as give individuals an opportunity to ask questions and submit comments.

### Contact Us

📞 315-253-1203

✉ [etuthill@cayugacounty.us](mailto:etuthill@cayugacounty.us)

For More Information and to View the LSWMP, Follow this Link:



[HTTPS://WWW.CAYUGACOUNTY.US/1855/LOCAL-SOLID-WASTE-MANAGEMENT-PLAN-LSWMP](https://www.cayugacounty.us/1855/LOCAL-SOLID-WASTE-MANAGEMENT-PLAN-LSWMP)



6:30PM - 8:30PM

**13**

FEBRUARY

**CAYUGA-  
ONONDAGA  
BOCES (CR 1+2)**

1879 W GENESEE STREET  
RD, AUBURN, NY 13021

6:30PM - 8:30PM

**20**

FEBRUARY

**ZOOM  
MEETING**

REGISTER  
HERE



# Auburn Permaculture Park

## Program Outline

January 18, 2024

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### WHAT IS AUBURN PERMACULTURE PARK?

Auburn Permaculture Park is an edible forest garden and educational gathering space located at Michael Lepak Memorial Park in Auburn, New York.

### OUR MISSION & VISION

Auburn Permaculture Park inspires people to celebrate community and build relationships with nature through exploration and play. The park provides a welcoming and accessible oasis of abundance and diversity, a serene place to unwind and reconnect, and a place for personal and perennial cultivation and growth. The low-cost, low-maintenance park serves as a symbol of community-empowerment and as a reproducible model for regenerating urban lands with edible forest ecosystems.

By replacing resource intensive lawn with edible forest gardens and installing food forests in public parks and along public pathways, we can make fresh fruits, nuts, and vegetables abundant and available for everyone. This project uses permaculture design principles to build living soil, harvest rainwater in the landscape, and cultivate a perennial based food system. Auburn Permaculture Park brings our community together by fostering a resilient approach to urban ecology and land stewardship.

Auburn Permaculture Park seeks to grow food security using permaculture design. Permaculture is an ethical and ecological design system for creating regenerative human environments. It is an integrated system of ethics, principles and design methods that can be used to create landscapes (as well as buildings, systems and social cultures) that are modeled and patterned after nature. It is the careful design of beneficial ecological relationships to create an efficient, healthy sustainable whole, with less energy input and more abundant results. Forest Gardening is a gardening system that mimics a natural woodland environment that is self-watering, self-weeding, self-mulching, self-fertilizing and highly productive with little to no maintenance.

### GOALS, OBJECTIVES & STRATEGIES

- **Practice Regenerative Land Stewardship**
  - Increase urban biodiversity
    - Introduce over 60 new edible plant & beneficial fungi species to the park
    - Design and install polycultures of plants that serve mutually beneficial roles in park ecosystem
  - Use & value renewable & biological resources & services
    - Use only organic fertilizers, mulch and plant stock
    - Designed ecosystem provides ecosystem services (cleans water/air, builds soil)
  - Produce no waste
    - Compost all trimmings/weeds onsite
    - Recycle nursery pots, reuse tools & materials

- **Engage, Educate and Empower People**

- Actively connect with other local community groups
  - Connect with at least 4 organizations/year to collaborate with or present to (ongoing)
  - Add 3-5 more members of Auburn Permaculture Park Core group of volunteers by May 2024
- Provide educational opportunities for the public
  - Design & Install Educational Signage throughout park (ongoing)
  - Host Sheet Mulching Events (Spring and Fall 2024)
  - Participate in the Annual Seymour Library Garden Tour (July 2024)
- Provide ongoing opportunities for neighborhood engagement & renewal
  - Host City Movie Night in the park (August 2024?)
- Apply self-regulation & accept feedback
  - Utilize online surveys and public response forms 2 times/year to gather feedback from community (ongoing)

- **Support Food Security & Public Health**

- Design, implement and maintain a landscape of edible and medicinal plants free and accessible to the public
  - Label most plants and use signs to indicate best harvest time/usage
  - Finish edible understory plantings (2025)
  - Provide free plants, cuttings, seedlings from plant propagation workshops to neighbors and community members (ongoing)
- Provide a public space that encourages activity, exploration and play for all ages
  - Install living willow play-space and maze (Summer 2020)
  - Explore possibility of community grass amphitheater/climbing rock playspace (2025 and beyond)

- **Document & Share a Reproducible Model of a Public Forest Garden**

- Record the park design process, including social design, to share with others
  - Engage with writers/videographers in Auburn to create videos, a blog, online social media engagement strategy
  - Finish Maps of park plantings and design concepts (2025)
- Consult with other community groups and municipal governments to plan other forest garden projects in Auburn and beyond (2025)

- **Nurture a Welcoming Space of Beauty, Abundance & Diversity**

- Attract and engage people of all ages, cultures and lifestyles
- Provide places for interaction and building beneficial relationships
- Provide places for contemplation (benches, grassy areas under willow domes)



## COLLABORATOR BACKGROUNDS

**Peter Konuma** is an Auburn native who grew up on James Street and attended Genesee Elementary and West Middle School. Between working at Seymour Library for over 9 years and Auburn Public Theater for over 8 years, Pete holds strong ties to and passion for the Auburn community. After following a lifelong interest in planting and growing food, he pursued permaculture study to better develop his own home food production and to bring sustainable and restorative food production to the green spaces of Auburn. Pete earned his Permaculture Design Certification from the Finger Lakes Permaculture Institute in August of 2014 and studied under Michael Burns, Karryn Olson-Ramanujan, Rafter Sass-Ferguson and Steve Gabriel, all nationally renowned Permaculture designers and educators. He also studied Edible Forest Garden Design with his mentor Dave Jacke, author of “Edible Forest Gardening”. Peter has served on the boards of the Auburn Beautification Commission, The Finger Lakes Permaculture Institute and the Owasco Tree Board. He now owns and operates Silver Tree Forest Farm, a highly diversified micro-farm, permaculture nursery and market garden with his wife, Erin.

**Erin Humphrey Konuma** is a farmer, musician and mother. Born and raised in Skaneateles, she holds a B.A. in Japanese Studies and Religion from Wellesley College. In 2003, Erin moved to Boulder, Colorado, where she discovered permaculture and began growing and designing edible landscapes. Her certifications include a Permaculture Design Course at the Occidental Arts and Ecology Center, an Advanced Permaculture Design Course at the Regenerative Design Institute, an Edible Forest Gardens Design Course at Woodbine Ecology Center and a Permaculture Teacher’s Certification Course from High Altitude Permaculture. Erin co-founded the Lyons Permaculture Design Course in 2009 while working as a residential landscape designer for Urban Oasis, a sustainable landscape design firm in Denver, CO. She recently completed the United Nations-certified, 5-week Ecovillage Design Education Course through Gaia Education at Findhorn Ecovillage in Scotland. When she’s not farming with her husband, Peter, or enjoying time with their son, Arturius, Erin serves as the musical director of Genesee Street Voices and volunteers as Assistant Secretary for the Auburn Cayuga NAACP.

## COMMUNITY COLLABORATORS

Auburn Permaculture Park has worked with the following non-profit organizations to collaborate on the vision, design, implementation and maintenance of the forest garden: Genesee Elementary School, Booker T. Washington Community Center, Auburn Beautification Commission, local girl scout troops, Owasco Watershed Lake Association, Finger Lakes Permaculture Institute, Cornell Cooperative Extension/Eat Smart New York, City of Auburn Department of Public Works. Auburn Permaculture Park continues to engage neighbors in the Miles Park vicinity to participate, along with local students, in planting, harvesting, celebrating and preserving the bounty of the park.

## TIMELINE

- |                         |   |
|-------------------------|---|
| ▶ SPRING 2024           | Manage weedy growth and complete a re-mulching of all areas |
| ▶ SPRING 2024           | Repair vandalized signage                                   |
| ▶ FALL 2024 - FALL 2025 | Finish understory plantings                                 |
| ▶ ONGOING               | Community outreach, present to at least 5 orgs/year         |
| ▶ ONGOING               | Host at least 3 educational workshops/year                  |



Auburn needs a

Community Garden



# Proposal

Introduction

benefits

details

budget

Summary



# Introduction

According to the Centers for Disease Control and Prevention (CDC), community gardens are collaborative projects on shared open spaces where participants share in the maintenance and products of the garden, including healthful and affordable fruits and vegetables.

Benefits of a community garden include healthy, accessible, local produce for those involved

Physical activity and connection to nature and outdoors

Life skills, planning, organization, teamwork can be taught and experienced by every age group and opportunity for living classroom





## Why here?

Auburn is home to many renters/residents who do not have adequate outdoor space to garden. Growing a garden requires time, resources, space, and knowledge. The neighborhood in this proposed garden area currently does not have any produce stores nearby, requiring residents to walk, take the bus, or drive in order to procure fresh food. A garden located in this area would enable healthy outdoor activities, access to fresh produce, bring community members together for a common goal, and provide resources to initiate this process. Auburn needs a community garden.





# Benefits of a community garden here

This is an urban neighborhood with many families with children, elderly people, people with limited transportation.

This garden will enhance food access

Encourage healthy lifestyles

Promote community ties

Provide opportunities for learning



# Structure and function

- Individuals/families could apply for a plot free of cost. The maintenance and product of each plot is the responsibility of the person assigned to their plot. Sharing is allowed and encouraged but not required.
- Four plots on the east side of the garden would be dedicated to teaching and learning. The produce in these plots would be donated.
- Volunteer days would take place weekly Saturdays 11-4pm. During these volunteer days a short, educational lesson is provided that correlates with the growing season. Participants of the garden are encouraged to volunteer.
- If interest exceeds demand, we would consider growth.





“

### Design:

The garden will consist of an 8 ft. perimeter fence, approximately 70 ft. By 30 ft. Surrounding the garden will be a perimeter flower garden bed. Twenty 4x8 raised beds with 2 ft. Walkways between each bed and surrounding the beds.





# Budgeting needs



Welded wire \$900  
Sign \$200  
Gate \$200  
Black locust posts  
\$400  
Installation \$1000

## Organic material

Compost \$150  
Soil \$600  
Mulch

## Irrigation

Irrigation  
lines/hoses \$200

Wheelbarrow \$100  
Shovels \$75  
Rakes \$75  
Miscellaneous tools  
\$50

Hardwood lumber  
for raised beds  
\$500  
Findings \$50

# Timeline



- Spring 2024: construct perimeter fence, build raised beds, prepare irrigation, create pathways.
- Spring 2024: open for planting, volunteer days,
- Fall 2024: cleanup, winter bed prep, harvest gathering
- Spring 2025: continue to build, plant, and grow





# Future

As we look forward to the growth and development of this project, we will look ahead to be able to accommodate school groups, youth groups will be invited to participate in the cultivating of this garden.

# Details

---



## Vandalism prevention

- Fence
- Gate
- Solar lighting
- Sign

## Maintenance

- Individuals will be responsible for their plots
- Volunteer days will be held weekly where maintenance and cleanup will take place
- End of year bed clean up and harvest party to prepare for dormant months

## Ongoing outreach

- The garden will continue to seek ongoing support for years to come
- Relationships with sponsors will continue
- Educational days and “garden tours”



# Summary

Community gardens are centers of learning where people can discover the natural world and find out where food comes from. Gardens are a safe space for exercise, educational opportunities and community building. They are a vital component in linking community to their food source, building healthy communities, encouraging food security. Many cities across the U.S. are investing in community gardens. Auburn needs this incredible resource where people can grow, plant, and learn.





Thank you



Anna Ritter

[Aeritter42@gmail.com](mailto:Aeritter42@gmail.com)





# Harriet's Community Garden

Harriet Liberation Foundation, Inc.



# Harriet Tubman Liberation Foundation's Mission



“Remember the past to make positive progress for our the future.”

Our goal is to promote *thriving* for all persons.

*Thriving* is characterized by personal growth and well-being

*Thriving* demonstrates competence, emotional stability, purpose, and hope.

When we *Thrive* we contributions to society in ways that promote justice and equality in our communities.



# Mission Statement



**Our desire  
is to honor the  
enduring legacy of  
Harriet Tubman  
and create a vibrant,  
sustainable, and inclusive  
space that fosters community  
growth, resiliency, and  
empowerment**



# Core Principles

## We are committed



- **Cultivating Unity:** We strive to bring people from diverse backgrounds together, promoting understanding, cooperation, and solidarity within our community. Celebrating our cultures by embracing the rich cultural diversity of our community, sharing traditions, and celebrating our food heritages that make up our vibrant tapestry.



- **Inclusivity and Equity:** We ensure that our garden is accessible to all, regardless of age, background, or ability, fostering a culture of respect and fairness.



- **Nourishing Lives:** We aim to provide fresh, organic produce and to enhance food security and promote healthy living among our neighbors. We welcome the support and participation of volunteers, fostering a sense of ownership and responsibility in our community. We bridge generational gaps, creating opportunities for elders to share their wisdom with younger members and vice versa, ensuring the transmission of knowledge and values.



# Harriet's Garden 2023

In May of 2023 we broke ground on our Church property which abuts Calvary Park. Partners from faith and farming communities helped to install four raised garden beds.

Throughout the Summer volunteers were readily available to for watering, weeding, and harvesting of our bountiful crops.

**With delight we discovered...**

Our harvest was not just food! We experienced a harvest of unity—our neighborhood came alive. Neighbors would stop by with gardening advise and would stay for fellowship and rich conversation; we soon saw the fruits of a community Garden—we were truly creating a place were people felts a sense of belonging.

Harriet's Garden is a community a place of friendship, learning, helping and sharing. Though gardening our community is working toward a brighter, more sustainable future; where all people in the community can thrive and be nourished in body and spirit.







# Harriet's Community Garden

**Our intention is to expand the Community Garden.**

**Gardens provide benefits such as stretching food budgets by supplying fresh produce, encourage social connections, adds aesthetic beauty to the community, and encourage exercise for all ages.**

**Gardens promote safe spaces in a community as a whole.**

*“The primary benefit of community Gardens is nearly a four-fold increase in vegetable intake among adults and a three-fold increase among children.”<sup>1</sup>*

**Community gardens enliven and benefit local areas by creating green space—areas with vegetation; like parks, and walking trails. Gardens are extraordinarily beneficial in urban environments. Enhancing the property values;**

**Gardens can be economic drivers of community development.**

<sup>1</sup> <https://www.onenewhumanitycdc.org/blog/the-benefits-of-community-gardens>





# Harriet's Community Garden 2024



## Calvary Park Property

We are requesting the use of a portion of the property along Franklin Street for the next three years.

Our plan is to install four new garden beds with interior trellis build inside

**Space and  
Measurements required:**

**Franklin Street side of park  
4 beds 4 X10**

**3" boarding between each  
bed and outer boarder**

**Total area 15 x 16**







***Thank you for receiving  
our presentation***



# *City of Auburn Community Development Block Grant*



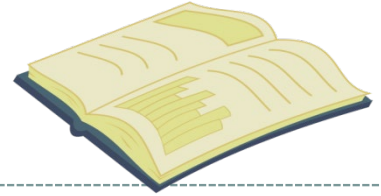
2024-2025 Annual Action Plan



*Community Development*

# Annual Action Plan

2024-2025



*The 5-year Consolidated Plan is the framework for subsequent annual action plans*

*The Annual Action Plan looks at the needs of low and moderate income areas and residents, outlines strategies to meet those needs and lists resources available to implement the strategies.*

*This document is required to receive HUD Community Planning and Development funds.*

# Community Development Block Grant

## • National Objective

CDBG funds be used to meet three national objectives:

- *Benefit to low and moderate income persons*
- *Prevention or elimination of slums or blighting influences*
- *Urgent need*

## • Program Goals

CDBG Funds must meet one of the following program goals:

- *Decent Housing*
- *A Suitable Living Environment*
- *Expanded Economic Opportunities*



- *Community Meetings*

- *November 14*
- *November 15*
- *Public Hearings*
  - *November 30*
  - *January 25*
- *Public Comment Period*
  - *December 28*  
*through January 26*

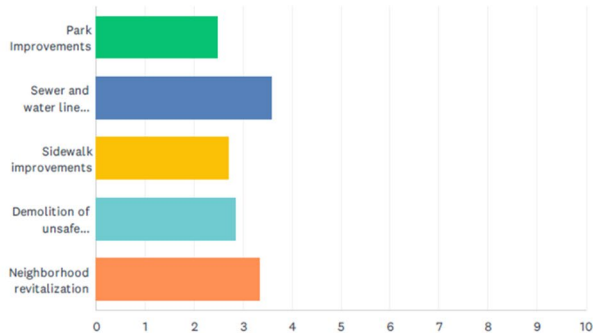


## Survey

179 responses

Q5 Below are 5 eligible categories that the Community Development Block Grant program can assist with. Please rank the following activities, 1 being the highest priority, 5 being the lowest priority for the City of Auburn community.

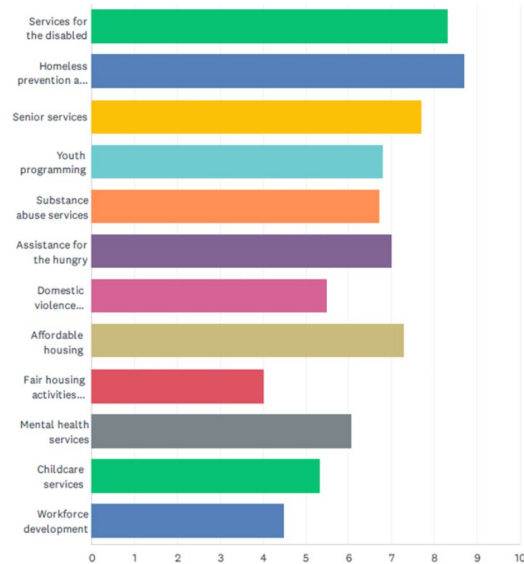
Answered: 177 Skipped: 2



# Community Input

Q6 Below are eligible programs that the Community Development Block Grant Program can fund. Please rank the program priorities that you feel are most important for the City of Auburn residents of low to moderate income. Please rank by numbering 1-12, number 1 being highest priority:

Answered: 178 Skipped: 1





# Direct Benefit

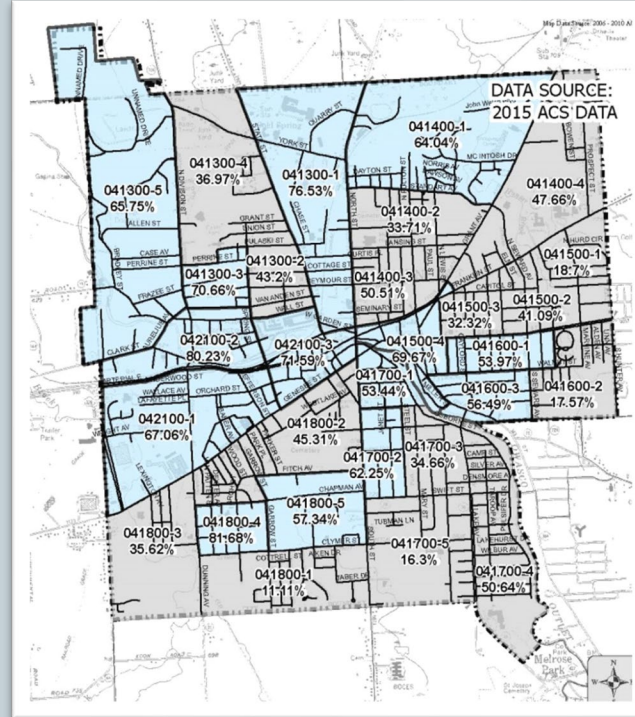
CDBG Income eligibility for City of Auburn  
effective June 1, 2023

Family Size	80%	60%	50%	30%
1	\$49,250	\$36,960	\$30,800	\$18,450
2	\$56,250	\$42,240	\$35,200	\$21,100
3	\$63,300	\$47,520	\$39,600	\$23,750
4	\$70,300	\$52,740	\$43,950	\$26,350
5	\$75,950	\$57,000	\$47,500	\$28,500
6	\$81,550	\$61,200	\$51,000	\$30,600
7	\$87,200	\$65,400	\$54,500	\$32,700
8	\$92,800	\$69,660	\$58,050	\$34,800





# Area Wide Basis



## Human Service Programs

\$125,000



- Aurora of CNY -\$10,500
- Boyle Senior Center -\$7,000
- Cayuga Counseling - \$12,000
- CAP - \$7,500
- Rescue Mission - \$9,000
- Booker T. Washington - \$9,500
- BOCES Career Kickstart - \$10,500
- Legal Aid Services - \$11,000
- SCAT Van - \$13,000
- Catholic Charities - \$7,000
- Gavras Center - \$10,100
- Chapel House - \$5,000
- Child Care Solutions - \$12,900



Housing And  
Neighborhoods

\$283,247

# Home Repair Assistance Program

Combination loan and grant  
program for eligible homeowners





Housing And  
Neighborhoods  
\$60,000

# *Distressed Property Program*







Housing And  
Neighborhoods

\$20,000

# *Home Access Program*





Housing And  
Neighborhoods

\$75,425



# *First Time Homebuyer Program*

Principal reduction for first time  
homebuyers purchasing a fully  
renovated home



Economic Development

\$153,398

## *Small Business Assistance Program*



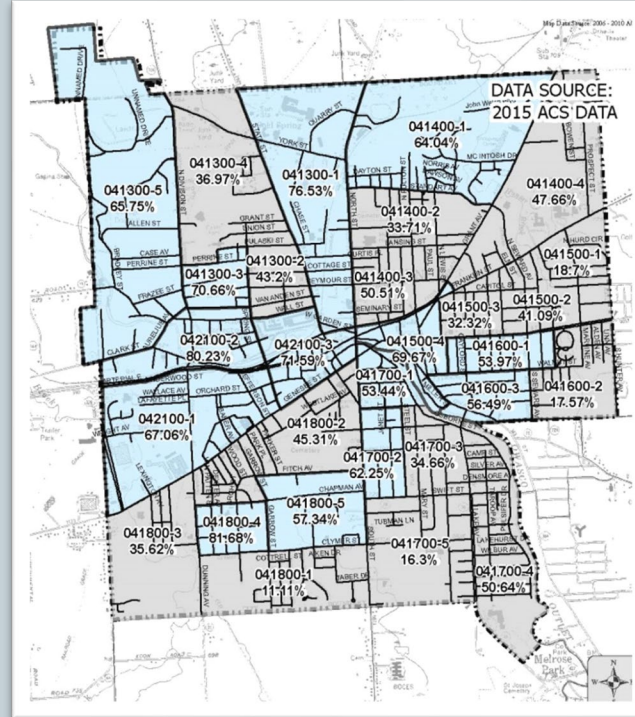
- Loan program for small businesses
  - Supports job creation for low to moderate income

**COMB  
GROWN**





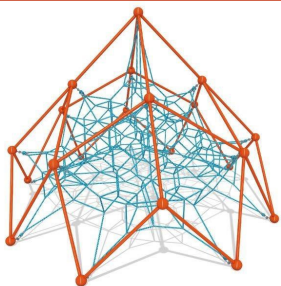
# Area Wide Basis





## Public Facilities

\$448,500



# Wall Street Park Playground



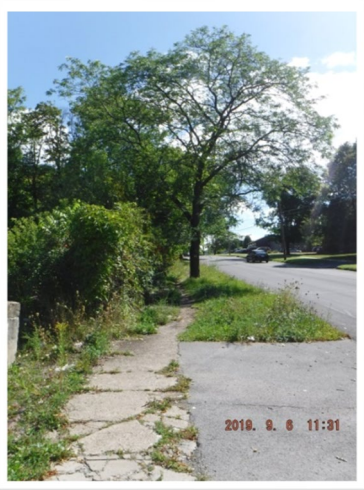


Public Infrastructure

\$175,000

# *Sidewalk Program*

- Owasco Street
- Fulton Street
- Walnut Street





Public Infrastructure

\$53,993

# *Sewer Line Repair*

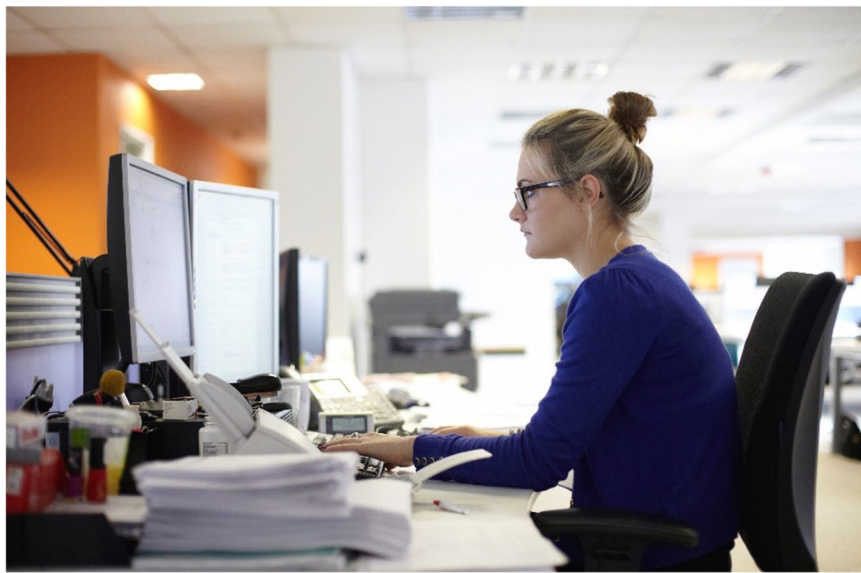






## Administration

\$164,308



- Program Oversight
  - Salary Reimbursement
- Fair Housing Education
  - Landlord Training
- Homeless Task Force

# Questions



*Office of Planning & Economic Development  
24 South Street  
Auburn, NY 13021  
315-255-4115  
[www.auburnny.gov](http://www.auburnny.gov)*



# City of Auburn

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## Community Development Block Grant 2024-2025 Annual Action Plan



**Prepared by the City of Auburn**  
Jeff Dygert, City Manager

**Office of Planning and Economic Development**  
Jennifer Haines, Director  
Tiffany Beebee, Senior Planner  
Renee Jensen, Senior Planner

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Auburn completed a 5-year Strategic Plan for the 2020-2024 program years that focuses on issues related to housing, homeless, community development (including facilities/public improvement), economic development and non-homeless public services. This Annual Action Plan is the fifth program year of the Community Development Block Grant (CDBG) Strategic Plan and provides the framework for the 2024-2025 CDBG program year funds.

Two types of programming have been identified by the City of Auburn for CDBG funds – programs that will directly benefit low to moderate income residents and targeted neighborhood investments which will focus on particular low to moderate income neighborhoods based on current data provided by the 2015 American Community Survey (ACS).

Community Development Block Grant Funds have greatly impacted our community by rehabilitating houses for low to moderate income residents through the Home Repair Assistance Program and the Acquisition Rehab Program, providing down payment assistance for home owners of low to moderate income, demolishing blighting structures through Clearance activities, improving neighborhood walkability with sidewalk replacement, enhancing low to moderate income area parks, utilizing 15% annually of entitlement funds for the purpose of funding human service agencies, and providing funding opportunities to promote and enhance the local economy.

The City is committed to using these funds to assist and improve the lives of the low to moderate income individual/family living in the City of Auburn. More specifically, the City will continue to utilize CDBG funds to improve and promote homeownership, home repair, public improvements, public services, and economic development.

This Annual Action Plan will further identify programs that will meet the needs of our community. Community needs were identified in the 5-year Strategic Plan but are expanded on annually through community engagement including, but not limited to, community meetings, stakeholder meetings, community survey and public hearings.

The City of Auburn Office of Planning and Economic Development is the coordinator of the Strategic Plan as well as Annual Action Plans. The Office of Planning and Economic Development will monitor the success of the program and manage the funding of the Community Development Block Grant from the office of Housing and Urban Development.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The goals and outcomes identified in the 2024-2025 Annual Action Plan are based on the 2020-2024 Strategic Plan, which describes how federal funds and other resources will be deployed and what actions will be taken to address community development over the next five years. This year, the following goals will be addressed. They are prioritized based on the community engagement process for the 2024-2025 Annual Action Plan.

1. Public Services
2. Public Infrastructure
3. Public Facilities
4. Business Lending
5. Residential Rehab
6. Direct Financial Assistance Homebuyers
7. Substantial Rehab
8. Clearance
9. Special Development
10. Administration

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In order to provide a context for this Consolidated Plan, the City reviewed its PY 2022-2023 Consolidated Annual Performance and Evaluation Reports (CAPER). Below are the accomplishments listed in the PY 2022-2023 CAPER Report.

### **Housing Rehabilitation**

- No substantial rehab projects were completed this program year
- 9 Residential Home Repair projects: \$95,220.11
- CDBG-Corona Virus: Rehab of single unit residential- 2 Home Repair projects totaling in \$10,043.95

### **Encourage new homeowners for existing residential buildings**

- The Mortgage Assistance Program, which homebuyers with funding for closing cost assistance, did not have any applicants in PY 2022. This may be due to the increase in housing prices.

### **Provide necessary public services**

Human Service agencies assisted 1,053 low to moderate income individuals in the City of Auburn.

Human Service Agency programs include: Aurora of CNY- Seniors with Hearing and Vision Loss; Boyle Senior Center- Senior Programming; Booker T. Washington- Summer Youth Program; Cayuga County BOCES Health Train program, Cayuga Counseling- Counseling for youth, Legal Aid- Legal representation for victims of domestic violence; Transportation Project- transportation for seniors and the disabled, Gavras Center-Childcare Coordinator, Catholic Charities- Rental Assistance, Cayuga Community Action Agency- Homeless Prevention program. CDBG funds: \$116,560.29

CDBG-Corona Virus Funding: Human Services agencies funded with Corona Virus funding assisted 66 unique persons. CDBG-CV funding: \$69,660.73

### **Support neighborhood revitalization efforts to improve public facilities and infrastructure, especially in targeted areas.**

- 2 Park Improvements: State Street Public Plaza - completed construction and officially opened on August 22, 2022. The Casey Park Skate Park Project was completed in the fall of 2022 and construction documents for the skate park were finalized for an open competitive bid, which was released in Feb 2023: \$87,500.09
- Sidewalk replacement took place in Census Tract 413 and included Chase St and Case Av. CDBG funds: \$308,530.79

### **Expand employment opportunities for City residents.**

- CDBG funding Micro-enterprise for 3 microenterprises: \$15,0000
- CDBG supported 1 for-profit business, Combgrown, LLC.: \$48,875.06

### **Improve program management and administration**

- Community organizations received training and capacity building through Catalyst Cayuga.
- Homeless Task Force coordinates efforts between human service providers and the larger Continuum of Care (CoC 505)
- Landlord Tenant Trainings provided through Cayuga Community Health Network and Catalyst Cayuga
- Fair Housing Education provided by CNY Fair Housing

The City of Auburn Office of Planning and Economic Development continues to improve program management and administration by staying informed through HUD circulars and bulletin updates and through virtual trainings provided by the HUD Buffalo team.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Federal regulations require the City to provide for citizen participation in the preparation of the Annual Action Plan. Although a regulation, the City values this as a tool for understanding the true needs of the community. The City hosted two in-person public meetings and two in person public hearing to solicit comments and participation from the public. These meetings were advertised in The Citizen (local newspaper), posted on the City's webpage, social media accounts, and emailed to the City's list serve and community organizations.

Public meetings provide an opportunity for staff to present an overview of the CDBG program. During the presentations, questions were asked to generate discussion among audience members. After the presentations, staff were available for questions. A link to the public survey was available and blank note cards were available for anyone who felt more comfortable leaving an anonymous comment.

On Tuesday, November 14th, 2023 at 10:00am City staff hosted a Community Development Block Grant public meeting in City Council chambers, located at 24 South Street, Auburn NY. There were six (6) people in attendance. Priority needs that were highlighted include sidewalk improvements and Emergency Food Services

On Wednesday, November 15th, 2023 at 5:30pm City staff hosted a Community Development Block Grant public meeting at Booker T Washington Center, located at 23 Chapman Ave, Auburn NY. There were seven (7) people in attendance. Priority needs that were highlighted include Children's services and youth programing.

A public hearing was held on November 30, 2023 from 1:00-2:00pm in the City of Auburn City Council Chambers, 24 South Street, Auburn. Staff members Tiffany Beebee and Renee Jensen presented the program. There were eight (8) people in attendance and seven (7) people spoke. Priority needs stated during the public hearing included affordable housing, homeownership programs, sidewalk connectivity, urban forestry, preservation of history and development of a park.

A second public hearing was held on the preparation of the CDBG 2024-2025 Annual Action Plan. The public hearing will take place on January 25, 2024 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn.

The public meetings and public hearings were conducted in a handicap accessible location. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of

the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development five days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 179 surveys were submitted. The data was summarized and used to prepare the plan.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

All comments from the public meetings and comments that were submitted during the development of the Annual action Plan can be found in the appendix.

The City of Auburn released a CDBG survey, which generated 179 responses. The responses are summarized below. Analyzed results and comments from the survey can also be found in the appendix.

Over 82% of survey respondents were City of Auburn residents, while the remaining 17% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

Five low to moderate income area wide activities that the City of Auburn is able to assist with Community Development Block Grant were ranked by survey respondents in the following priority (1 being highest):

1. Sewer Line Replacement
2. Neighborhood Revitalization
3. Demolition of unsafe structures
4. Sidewalk Improvements
5. Park Improvements

Meeting minutes from the public meetings and the public hearing can be found in the appendix.

Survey respondents identified the following Human Service programming activities to benefit low to moderate income persons as priorities (1 being the highest)

1. Homeless Prevention



2. Affordable Housing
3. Services for the Disabled
4. Senior Services
5. Youth Programming and Services
6. Assistance to the Hungry
7. Workforce Development
8. Mental Health
9. Child Care
10. Substance Abuse Services
11. Assistance to Victims of Domestic Violence
12. Fair Housing Activities

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2024-2025 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate City of Auburn departments. All comments can be found in Appendix A.

## **7. Summary**

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2024-2025 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate departments. All comments can be found in Appendix A.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	AUBURN	Office of Planning and Economic Development

Table 1 – Responsible Agencies

### Narrative (optional)

Community Development Block Grant Agreements are with the City of Auburn. The Mayor is authorized by City Council resolution each year to execute the grant agreement. The Office of Planning & Economic Development (OPED) is responsible for the development of the Consolidated Plan, Annual Action Plans, and annual CAPER's. OPED is also responsible for oversight of the program and managing sub-recipients and contractors.

Within City government, the OPED is able to draw on the expertise of other departments to help deliver programs and see the delivery of identified outcomes. The Engineering Department assists with the public infrastructure and demolition projects. The Department of Public Works assists with park improvements as well as the City's demolition projects. The Code Enforcement Office oversees the City's building codes and zoning. The Comptroller and Treasurer's office assists with the accounting of the CDBG Program. Further the City works with a variety of community-based organizations to assist with the delivery of programs and services.

## **Consolidated Plan Public Contact Information**

Jennifer Haines, Director

Office of Planning & Economic Development

24 South Street

Auburn, NY 13021

[Jhaines@auburnny.gov](mailto:Jhaines@auburnny.gov)

315-255-4114

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City regularly meets with stakeholders including affordable housing providers, homeless assistance providers, economic development agency, community organizations, and health and human services providers to discuss priorities within our community.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Auburn met with Cayuga County Health Department on November 29, 2023 at 1:00pm at Memorial City Hall. Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.

The City of Auburn met with Cayuga County Habitat for Humanity on December 19, 2023 at 1:00pm. The topics of discussion were the needs of first-time homebuyers and the structure of the mortgage assistance program. The funding amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer were discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint. It was also discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Housing and Homeless Coalition of Central New York (HHC) NY-505 CoC acts as the Continuum of Care (CoC) Lead and United Way of Central New York is the Collaborative Applicant. The CoC lead is responsible for the coordination and oversight of the CoC planning efforts, and has the

authority to certify and submit the CoC homeless assistance funding application. In March 2015, the Syracuse/Onondaga County CoC and Oswego County merged. In May 2016, Auburn/Cayuga County CoC NY-502 merged with CoC NY-505 thus creating a more regional CoC.

The major responsibilities of the CoC lead are to operate the CoC, to develop a strategic planning process that works toward the goal of ending homelessness in Central New York, and to coordinate the application process for the HUD Continuum of Care Program Competition.

The City of Auburn communicates with the HHC of CNY on a regular basis. City staff is an active member on the Housing and Homeless Coalition of CNY Advisory Board, Planning and Advocacy Committee, and the Performance Evaluation and Selection Committee. Additionally, City staff is the chair of the local Cayuga County/City of Auburn Homeless Task Force.

Lastly, City of Auburn staff chairs the City of Auburn/Cayuga County Homeless Task Force and coordinates regularly with HHC staff. By working together, efforts in the Cayuga County and our CoC region will continue to successfully reduce the number of people experiencing homelessness and the length of time people are homeless, as well as eliminate future episodes of homelessness

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Auburn does not receive ESG funds. However, the City of Auburn staff works closely with the HHC CNY on updating and developing procedures for the CoC. The HHC of CNY operates and administers HMIS. All CoC funded agencies, and Cayuga County Department of Social Services, enter homeless data into HMIS

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Auburn Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff met with Auburn Housing Authority staff on January 12, 2024 at 1pm. Auburn Housing Authority is currently waiting on a funding decision to determine if rehabilitation at Olympia Terrance will move forward this year.

2	<b>Agency/Group/Organization</b>	<b>Cayuga County Health Dept</b>
	<b>Agency/Group/Organization Type</b>	Public Health Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Lead Poisoning Prevention Lead Based Paint Removal in Homes

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>City staff met with Cayuga County Health Department staff on November 29, 2023 at 1:00pm. Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. City to provide data and maps on housing stock. The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.</p>
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3	<b>Agency/Group/Organization</b>	<b>Cayuga County Habitat for Humanity</b>
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The City of Auburn staff met with Cayuga County Habitat for Humanity staff on December 19, 2023 at 1:00pm. The topics of discussion were the needs of first-time homebuyers and the structure of the mortgage assistance program. The funding amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer were discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint. It was also discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.</p>



**Identify any Agency Types not consulted and provide rationale for not consulting**

There were not any agencies or organizations intentionally not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	10 Year Plan to End Homelessness	Homeless strategy, homeless needs (chronically, disabled, youth, families, individuals, Veterans) Anti-poverty, and affordable housing

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

In addition to meeting with local housing providers, the City of Auburn consulted with a number of local groups and agencies regarding the preparation of this Annual Action Plan. Local Human Service Agencies that serve low to moderate income persons, senior citizens, individuals with disabilities, youth, and homeless. The City works closely with our local Continuum of Care (CoC) and homeless providers. Feedback on community needs is received on a regular basis.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Auburn held two public meetings and two public hearings. All meetings were conducted in a handicap accessible location and open to the general public. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development ten days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 179 surveys were submitted. The data from the survey and comments from the public meetings were summarized and used to prepare the plan.

All comments from the public meetings and comments that were submitted during the development of the Annual action Plan can be found in the appendix. Survey results can also be found in the appendix.

Over 83% of survey respondents were City of Auburn residents, while the remaining 17% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

For area wide activities, the City received the following feedback on project priority. (1 being highest):

1. Sewer Line Replacement
2. Neighborhood Revitalizations
3. Demolition of unsafe structures
4. Sidewalk Improvements

## 5. Park Improvements

The following Human Service programming activities were prioritized according to public feedback

1. Homeless Prevention
2. Affordable Housing
3. Services for the Disabled
4. Senior Services
5. Youth Programming and Services
6. Assistance to the Hungry
7. Workforce Development
8. Mental Health
9. Child Care
10. Substance Abuse Services
11. Assistance to Victims of Domestic Violence
12. Fair Housing Activities

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was held on November 30, 2023 from 1pm-2pm in the City Council Chambers, 24 South Street, Auburn. Eight (8) people attended.	Priority needs stated during the public hearing included home repair, homeownership programs and historic preservation/park improvements. Meeting Minutes from the Public Hearing can be found in the appendix.	All comments were accepted	
3	Public Meeting	Minorities Non-targeted/broad community	CDBG Public meeting held November 14, 2023 at 10:00am at Memorial City Hall, 24 South Street, Auburn. Six (6) people attended the meeting.	Attendees provided feedback on the need of Sidewalk improvements on Pulaski Street. Additionally, there was feedback on the need for emergency meals have increased. All comments from the public meeting can be found in the appendix.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Minorities Non-targeted/broad community	On November 15 <sup>th</sup> , 2023 at 5:30pm a public Community Development Block Grant meeting was held at Booker T Washington Center, 23 Chapman Ave, Auburn. Seven (7) people were in attendance	Attendees emphasized the increase in children needing mental health services at the elementary school age level. Priority needs were both access to childcare and affordability, youth programs for teens 12-18, access to parenting classes. All comments from this meeting can be found in the appendix	All comments were accepted.	
5	Public Hearing	Non-targeted/broad community	The public hearing took place on January 25, 2024 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn			
6	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The online CDBG public survey was open for the months of November and December 2023. 179 responses were received. a summary of responses and comments can be found in the appendix	179 responses were received. a summary of responses and comments can be found in the appendix	All comments were accepted	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	854,913	49,099	332,364	1,236,376	0	This is the last year of the 5 year Consolidated Plan.
Other	public - federal	Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

### **matching requirements will be satisfied**

The City of Auburn funds 14 non profit agencies for programs that serve City of Auburn residents of low to moderate income. Nonprofit agencies have additional grant funds that are partnered with CDBG funding for the operation and delivery of the programs. Some of the funding sources supporting non profit agencies CDBG funded programs include but are not limited to: New York State Office of Mental Health, Cayuga County Office of the Aging, Office of Children and Family Services, United Way of Cayuga County, private foundations and fundraising.

Local housing development agency Cayuga County Homsite Development Corporation has recently been awarded NYS RESTORE funding for grants to assist senior citizens with the cost of addressing emergency repair or code violations to their home. They have also applied for NYS AHC funding for home repairs and are awaiting funding decisions to be announced. Local housing development agency Home Headquarters has a AHC grant for the rehabilitation of a home in the City of Auburn that will be sold to a first time homebuyer. Cayuga County Health Department has recently applied for funding to address lead hazard items in rental units such as windows and doors. All of these funding sources either complement or can be leveraged with the City's CDBG home repair funding to make a larger impact in housing in the City of Auburn than CDBG can accomplish on it's own.



**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Auburn is committed to providing quality recreational opportunities and greenspaces within neighborhoods. Neighborhood parks are crucial to quality of life within a city; therefore, public park improvements will include an assessment of the park including historical usage and community involvement. Playground and park improvements will be focused in US HUD CDBG designated low to moderate income areas. For the 2024-2024 Annual Action Plan the following public park and playground, located in the corresponding Census Tracts, will be improved as funding allows:

Wall Street Park and Playground – Census Tract 421

**Discussion**

Wall Street park was identified in the 2020-2025 Five Year Consolidated Plan for park improvements. This neighborhood park is located in census tract 421, on the corner of Wall Street and Aurelius Ave in the City of Auburn. During the 2023-2024 program year, city staff worked with Saratoga Associates on a park design, which was based on community input. Improvements will include new fencing, playground equipment, basketball court and pathways. Construction will begin during the 2024 program year, however due to limited funding, the construction will be phased. Phase one will be summer 2024 and phase 2 summer 2025.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>1</b>	Public Infrastructure	2020	2024	Non-Housing Community Development	Census Tract 416, Block Group 1 Census Tract 415, Block Group 4 Census Tract 416, Block Group 3	Non-Housing Community Development	CDBG: \$228,993	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1215 Persons Assisted
<b>2</b>	Clearance	2020	2024	Community Development		Non-Housing Community Development	CDBG: \$60,000	Buildings Demolished: 1 Buildings
<b>3</b>	Public Services	2020	2024	Non-Housing Community Development		Public Services Non-Housing Community Development Homeless	CDBG: \$125,000	Homeless Person Overnight Shelter: 60 Persons Assisted Homelessness Prevention: 20 Persons Assisted Other: 295 Other
<b>4</b>	Residential Rehab	2020	2024	Affordable Housing		Affordable Housing Community Development	CDBG: \$303,247	Homeowner Housing Rehabilitated: 15 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Direct Financial Assistance to Homebuyers	2020	2024	Affordable Housing		Community Development	CDBG: \$80,000	Direct Financial Assistance to Homebuyers: 2 Households Assisted
6	Economic Development	2020	2024	Non-Housing Community Development		Economic Development	CDBG: \$153,398	Jobs created/retained: 2 Jobs Businesses assisted:1 Businesses Assisted
7	Public Facilities	2020	2024	Non-Housing Community Development	Census Tract 421 Block group 2  Census Tract 413 Block Group 3  Census Tract 413 Block Group 5	Non-Housing Community Development	CDBG: \$448,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1760 Persons Assisted
9	Special Development	2020	2024	Affordable Housing Non-Housing Community Development		Affordable Housing	CDBG: \$79,072	Other: 1 Other
10	Administration	2020	2024	Administration		Administration/Planning	CDBG: \$164,308	Other: 0 Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Public Infrastructure
	<b>Goal Description</b>	Public infrastructure improvements such as sewer line rehabilitation, sidewalks, curbs, and street trees to neighborhoods that is low to moderate income according to ACS data.
2	<b>Goal Name</b>	Clearance
	<b>Goal Description</b>	Funding for clearance, demolition, and brownfield remediation in low to moderate income areas.
3	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Public Services for low to moderate income of both special needs and non-special needs.
4	<b>Goal Name</b>	Residential Rehab
	<b>Goal Description</b>	Residential Rehab includes the Home Access Program, which serves low to moderate income persons, the Home Repair Assistance Program and Housing Programs Delivery. These programs are available city-wide for households that meet HUD's low to moderate income guidelines.
5	<b>Goal Name</b>	Direct Financial Assistance to Homebuyers
	<b>Goal Description</b>	This program will provide a principal reduction to a first time homebuyer of fully rehabilitated properties from partnering agencies.
6	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	The Small Business Assistance Program provides gap financing to small businesses in the City of Auburn. Program Delivery encompasses delivering the Small Business Assistance Program.
7	<b>Goal Name</b>	Public Facilities
	<b>Goal Description</b>	Improvements and new construction of parks, trails, playgrounds, and other public facilities.

9	<b>Goal Name</b>	Special Development
	<b>Goal Description</b>	RLF for priority projects such as housing and homelessness.
10	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Administration costs for the CDBG program including the coordination and professional training of nonprofit agencies and the landlord training program. A goal outcome indicator of "0" is entered under other as the funds are used to administer the program

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The following section outlines the projects that will be funded by CDBG in the 2024-2025 funding year.

#### Projects

#	Project Name
1	Public Services
2	Sewer Line Rehabilitation
3	Sidewalk Improvements
4	Public Facilities
5	Residential Rehab
6	First Time Homebuyer Program
7	Home Access Program
8	Distressed Property Program
9	Economic Development
10	Special Development
11	Administration

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

## **AP-38 Project Summary**

### **Project Summary Information**

Please refer to the Project Summary Chart for details.



1	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$125,000
	<b>Description</b>	Public Service Agency Programs are designed to serve low to moderate income persons in the City of Auburn. Activities are City-wide. Funded this year includes the following: Aurora of CNY - \$10,500.00 Boyle Senior Center - \$7,000 Cayuga Counseling - \$12,000.00 Childcare Solutions- \$12,750.00 Community Action Programs - \$7,500 Rescue Mission - \$9,000.00 Booker T. Washington Center, Summer program - \$9,500 Legal Aid, Services for Domestic Violence - \$11,000 Scat Van - \$13,000.00 Chapel House - \$5,000.00 Gavras Center: \$10,100.00 Catholic Charities: \$7,000 BOCES Career Training: \$10,500.00
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	375 persons of low to moderate income will benefit from public services
	<b>Location Description</b>	City-wide as this is a direct benefit program

	<b>Planned Activities</b>	<p>This year includes the following activities for City of Auburn residents:</p> <p>Aurora of CNY- assistive aids for seniors</p> <p>Boyle Senior Center- recreational, social and health programming for seniors</p> <p>Cayuga Counseling- Counseling services for youth and their families</p> <p>Childcare Solutions –childcare scholarship grant</p> <p>Community Action Programs-rental assistance and security deposit assistance to remain or secure safe, affordable housing and prevent homelessness.</p> <p>Rescue Mission – youth programming</p> <p>Booker T. Washington Center- summer youth programming</p> <p>Legal Aid of Mid NY- Legal services for victims of Domestic Violence</p> <p>Gavras Center- child care coordinator</p> <p>Scat Van – transportation for seniors and disabled individuals</p> <p>Chapel House – case management for Chapel House clients. Chapel House is the only homeless shelter in Auburn and Cayuga County</p> <p>BOCES Career Training- training program for nurses aid, teachers aid and administrative assistants. Individuals are of low to moderate income and the program partners with Cayuga Works.</p> <p>Catholic Charities- rental assistance</p>
2	<b>Project Name</b>	Sewer Line Rehabilitation
	<b>Target Area</b>	Low-mod service areas.
	<b>Goals Supported</b>	Public Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	\$53,993
	<b>Description</b>	The City of Auburn will continue to prioritize sewer line rehabilitation projects focused in low mod service areas. Project could include but not limited to rehabilitation or replacement of a service main on Canoga Street.
	<b>Target Date</b>	12/31/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Low mod census block groups in the City of Auburn
	<b>Planned Activities</b>	Replacement/Rehabilitation of a sewer main on Canoga St and/or slip lining to rehabilitate a sewer line in a different low to mod income service area
3	<b>Project Name</b>	Sidewalk Improvements
	<b>Target Area</b>	Census Tract 415, Block Group 4 Census Tract 416, Block Group 1 Census Tract 416, Block Group 3
	<b>Goals Supported</b>	Public Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$175,000
	<b>Description</b>	The City of Auburn will continue to implement a sidewalk replacement program in income eligible neighborhoods. The purpose of this program is to ensure that all residents, regardless of their ability, are provided with a safe and accessible pedestrian network of sidewalks within the City. In consultation with the City's Department of Engineering Services, sidewalks that are in poor condition will be replaced in the areas identified. All sidewalks will be reviewed and replaced in a comprehensive manner to ensure an interconnected network of sidewalks. Curbing will also be installed when cited by Engineering as a need. Sidewalks and curbs as needed will be installed along Walnut Street, South Fulton Street, and Owasco Street as funding allows. Street trees may also be planted where appropriate as part of this program along newly installed sidewalk or curbing either through the CDBG or City programs.
	<b>Target Date</b>	12/31/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	735 persons of low to moderate income will benefit from the sidewalk program

	<b>Location Description</b>	Installing sidewalks on Fulton Street, Owasco Street and Walnut Street.
	<b>Planned Activities</b>	sidewalk and curbing improvements, street trees as needed
4	<b>Project Name</b>	Public Facilities
	<b>Target Area</b>	Census Tract 421, Block Group 2
	<b>Goals Supported</b>	Public Facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$448,500
	<b>Description</b>	Neighborhood parks, playgrounds and public facilities are vital to a City's quality of life and the City of Auburn is committed to providing quality green spaces within City neighborhoods. The City completed a Parks Master Plan in June 2016, which provides information and makes recommendations on park improvements. The Office of Planning and Economic Development in coordination with the Department of Public Works and the Department of Engineering Services will work together to complete park and playground improvements or to create a new park specific to the neighborhood needs and priorities. Depending on the park or playground, improvements may include the installation of new playground equipment, replacing broken or unsafe equipment, rehabbing sports courts, and installing lighting, pathways, landscaping, etc. The parks and playgrounds targeted for improvements are located in low to moderate income neighborhoods. The Consolidated Plan established a general priority list based on Census Tracts. The City intends to address the following parks and playgrounds during this Action Plan as funding allows: Wall Street Park & Playground The project will serve youth of all ages and will benefit the surrounding neighborhood. Wall Street Park & Playground will see improvements including new playground equipment, pavilion, pathways, fencing, basketball court, sidewalks and landscaping. Prior year funding will replace the roof on the skatepark pavilion.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 1,760 persons of low to moderate income will benefit from public facility improvements at wall Street Park.
	<b>Location Description</b>	152 Wall Street
	<b>Planned Activities</b>	Wall Street Playground phase 1 construction

5	<b>Project Name</b>	Residential Rehab
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$283,247
	<b>Description</b>	HRAP will continue to focus on the rehabilitation of existing housing stock for occupancy by low and moderate income persons. The program will address urgent repair matters such as roof repair/replacement, furnaces, sewer/water lines, electrical/plumbing, accessibility modifications, and health and safety matters. Other priorities of the program will be exterior improvements for city beautification, energy efficiency, and partner with Healthy Neighborhoods and Lead Education at the County Health Department regarding lead abatement in homes with children under 6. The City will run this program as revolving loan program and manage the revolving loan funds. The loan will be a combination sliding scale for payback at a low interest rate for homeowners with a deferred, forgivable loan. The City has released an RFP and will be selecting a subrecipient to manage the application and delivery of the program with construction inspections. While this program is designed for homeowners, the City is committed to addressing lead paint as well. In rental units where lead paint has been deemed a hazard, the home repair assistance program will step in to assist with rehabilitation. For homes owned by a landlord, the sliding scale will not be implemented and it will be 100% loan based
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A minimum of 10 households of low to moderate income will benefit from the Home Repair Assistance Program.
	<b>Location Description</b>	City wide as this is a direct benefit program.
6	<b>Planned Activities</b>	
	<b>Project Name</b>	First Time Homebuyer Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Direct Financial Assistance to Homebuyers
	<b>Needs Addressed</b>	Affordable Housing

	<b>Funding</b>	CDBG: \$75,425
	<b>Description</b>	The First Time Homebuyer Program will assist the buyer of 232 Seymour St with a principal reduction in the amount of \$40,000. 232 Seymour Street has been identified as a complete rehabilitation project by Home Headquarters. The City is also working to identify additional partners such as but not limited to Habitat for Humanity to provide principal reductions to their client.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program will benefit 2 households of low to moderate income
	<b>Location Description</b>	City-wide as it is a direct benefit program
	<b>Planned Activities</b>	To assist 2 income eligible first time homebuyers to purchase a fully rehabilitated home by partnering agencies in the City of Auburn.
7	<b>Project Name</b>	Home Access Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn. The City of Auburn will contract with the local Independent Living Center, ARISE, as a Sub recipient to implement the program. This program will benefit four units.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Five households of low to moderate income will benefit from the Home Access Program
	<b>Location Description</b>	This program will take place city-wide as it is a direct benefit program.

	<b>Planned Activities</b>	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn.
<b>8</b>	<b>Project Name</b>	Distressed Property Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Clearance
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	The Office of Planning and Economic Development will provide funding for clearance and demolition activities. OPED will work with Code Enforcement and Engineering to identify blighted properties that are deteriorating a neighborhood and to coordinate the demolition.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Demolition can occur city-wide as it is a slums and blight activity.
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$153,398



	<b>Description</b>	The Office of Planning and Economic Development continues to make available the Small Business Assistance Program to support new business development and business retention/expansion. The overall business assistance strategy requires a pool of flexible funding that can be used to meet the needs of larger economic development projects that may develop at any time. This is accomplished through the continuation of the Special Development Projects (described in a later section). The SBAP provides a revolving loan fund that utilizes the revolving loan fund income as an ongoing funding source. This program line capitalizes the program at the anticipated levels required for the coming program year. The funding allocation will utilize revolving loan fund income (as opposed to Entitlement Funding) for the capitalization. Repayments from this loan program will be put back into a revolving loan fund and utilized for economic development activities. The SBAP will continue to offer flexible gap financing to small businesses and developers. The City has administered the SBAP for nearly 20 years and the program often plays a catalyst role in the business community. Working cooperatively with local lending institutions, the City supports economic activity that would otherwise not occur without SBAP subordinate lending. SBAP loans are used to create or retain jobs with a required focus on job creation for low and/or moderate income individuals. Loan funds may be used for permanent working capital, inventory, property acquisition, and/or the purchase of machinery and equipment. The City will contract with an economic development agency to deliver this program.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that two jobs will be created for persons of low to moderate income and that one business will be assisted
	<b>Location Description</b>	City-wide as this is a direct benefit program
	<b>Planned Activities</b>	
	<b>Project Name</b>	Special Development

10	<b>Target Area</b>	Census Tract 421 Census Tract 418, Block Group 4 Census Tract 413, Block Group 1 Census Tract 417, Block Group 1 Census Tract, 413, Block Group 3 Census Tract 413, Block Group 5 Census Tract, 414, Block Group 1 Census Tract 418, Block Group 5 Census Tract 417, Block Group 2 Census Tract 415, Block Group 4 Census Tract 416, Block Group 1 Census Tract 416, Block Group 3
	<b>Goals Supported</b>	Substantial Rehab Economic Development Public Facilities Special Development
	<b>Needs Addressed</b>	Affordable Housing Economic Development Community Development
	<b>Funding</b>	CDBG: \$90,639
	<b>Description</b>	Special Development Loan funding is through available Revolving Loan Fund (RLF) and available to respond to priority projects including housing and homelessness.
	<b>Target Date</b>	3/31/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	None at this time.
	<b>Location Description</b>	City-Wide
	<b>Planned Activities</b>	None at this time. Special Development is available to address priority needs that may arise during the program year.
11	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration/Planning

	<b>Funding</b>	CDBG: \$164,308
	<b>Project Name</b>	Administration
	<b>Description</b>	City of Auburn staff salaries are reimbursed directly for work directly related to administering CDBG projects and programs. This also includes oversight of the Homeless Task Force, Landlord Training workshop, an analysis of impediments to fair housing, and coordination of human service agencies.
	<b>Target Date</b>	3/31/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Administration of the CDBG program

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

All area-wide projects will be located in either areas of low to moderate income or low to moderate service areas. The City will be targeting eligible areas as funding allows.

#### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Census Tract 421	5
Census Tract 418, Block Group 4	
Census Tract 413, Block Group 1	5
Census Tract 417, Block Group 1	
Census Tract, 413, Block Group 3	
Census Tract 413, Block Group 5	
Census Tract, 414, Block Group 1	
Census Tract 418, Block Group 5	
Census Tract 417, Block Group 2	
Census Tract 415, Block Group 4	5
Census Tract 416, Block Group 1	
Census Tract 416, Block Group 3	5

**Table 8 - Geographic Distribution**

#### **Rationale for the priorities for allocating investments geographically**

The City of Auburn is over fifty-one percent low to moderate income and is considered an “old” city needing improvements across the City in housing conditions, infrastructure including sewer/water lines and sidewalks, and refurbishing parks. The City of Auburn will allocate resources in eligible areas where there are priority needs identified by the community. In the 2024-2025 program year the City will be installing sidewalks in census tracts, 413, 415 and 416. Other programs identified within the 2024-2025 Action Plan will assist persons and household of low to moderate income city wide.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City is committed to creating and preserving affordable housing for homeless, non-homeless and special needs populations through a variety of methods including rental assistance, rehabilitation of existing units with the home repair assistance program, and acquisition through the first time homebuyers program.

One Year Goals for the Number of Households to be Supported	
Homeless	60
Non-Homeless	43
Special-Needs	5
Total	110

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	30

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City of Auburn is part of the Housing and Homeless Coalition of CNY Continuum of Care, which funds Chapel House Emergency Shelter for their permanent supportive housing project and Cayuga Community Action Programs for their rapid rehousing programs. Both are located within the City of Auburn and serve homeless individuals.

Rental Assistance programs are delivered through human service agencies and are expected to serve 20 households in the 2024-2025 program year. The Home Repair Assistance Program is estimated to rehab 10 homes and the Home Access Program is estimated to complete 5 minor repairs to homes in the upcoming program year. The first-time homebuyer's program is anticipating to assist one to two households with the purchase of a home in the City of Auburn by providing a principal reduction.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Auburn Housing Authority supports residents through the Section 8 housing voucher program and providing safe, quality, and affordable rental units. Auburn Housing Authority has three major complexes including Melone Village, Brogan Manner, and Olympia Terrace.

Melone Village and Brogan Manor, two affordable housing complexes in Auburn with a combined total of 276 units, recently underwent substantial rehabilitation. Additionally, the Housing Authority has applied for funding to rehabilitate 50 units at Olympia Terrace. While the substantial rehabilitation projects will not result in an overall increase in the number of affordable housing units available, it is certainly a positive development for our community.

### **Actions planned during the next year to address the needs to public housing**

The Housing Authority applied in the fall of 2022 for funding through the New York State Unified Funding Round to redevelop its remaining 50 units of Federal public housing at the Olympia Terrace apartment complex. If funded, construction began in June 2024 and will continue through 2026. The Housing Authority has applied for and received permission to privatize these units through the United States Department of Housing and Urban Development (HUD) Rental Assistance Demonstration Program (RAD). The property will remain affordable, as it will receive permanent Section 8 rental assistance that will be administered by the Housing Authority.

In September 2022 the City of Auburn passed Council Resolution #95 of 2022 Supporting the Redevelopment of the Olympia Terrace Apartment Complex and Agreement Resolution #96 of 2022 Authorizing the Execution of a Payment in Lieu of Tax (PILOT) Agreement By and Among the City of Auburn, Olympia Terrace Housing Development Fund Company, Inc. and Olympia Terrace Limited Partnership and Authorizing the Conveyance of the Property (as Defined Herein) by the Auburn Housing Authority. Both resolutions will assist the Housing Authority in the addressing the need to renovate affordable housing units at Olympia Terrace

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Two of the seven seats on the Auburn Housing Authority's Board are reserved for tenants residing in the Housing Authority's public housing complexes. Tenants are elected every 2 years, and one seat is currently occupied. The Housing Authority is working to find another tenant who is willing to run for the vacant seat. Tenant commissioners play an integral role in policy formulation. Auburn Housing Authority has surveyed tenants regarding needed improvements at both public housing complexes, and the improvements that the Housing Authority plan to make directly reflect the priorities noted in the surveys. While developing the Auburn Housing Authority's Five-Year Plan, tenants are consulted for

feedback, comments and/or concerns.

Auburn Housing Authority works closely with Cayuga County Homsite and Home Headquarters to ensure that tenants are aware of their homeownership education. Auburn Housing Authority frequently distributes marketing materials to their tenants, and has allowed Cayuga County Homsite and Home Headquarters to hold informational sessions/trainings on site.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PHA is not designated as troubled and is rated as a high performer.

**Discussion**



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Auburn is an active member of the Housing and Homeless Coalition (HHC) of CNY Continuum of Care (CoC)-NY 505. The Housing and Homeless Coalition 10 year Plan to end Homelessness is currently being updated. In 2021, the HHC secured a consultant to guide the HHC through the strategic planning process and assist in preparing the 10 year plan to end homelessness. Many of the goals and actions within the current 10 year plan to end homelessness are outlined in this section.

Goal 1 Increase Leadership, Collaboration and Civic engagement thorough out the CoC.

Through education and outreach with businesses, nonprofits and faith based organizations as well as involving citizens with firsthand experience the CoC will collaborate and focus efforts to prevent homelessness.

- Attendance at the HHC meetings. The City of Auburn is an active member of the HHC. Renee Jensen, City of Auburn and Chair of the local Homeless Task Force, attends the Advisory Board Meetings, the Planning & Advocacy committee meetings, as well as the Performance Selection Committee meetings. The City of Auburn also collaborates with the HHC to organize the annual Point in Time (PIT) Count in Cayuga County.
- HMIS Reporting. All Cayuga County CoC funded agencies including Chapel House and Cayuga Action Programs report in HMIS. Cayuga County DSS also reports in HMIS.
- There is a Cayuga County individual with lived experience on the CoC's client Advisory Board

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In 2021, the City of Auburn utilized CDBG –CV 3 funding to partially fund a homeless outreach coordinator position. This position is the County's only hired street outreach that meets with individuals and families face to face in hotels, homeless camps or homes to assist them with their individual needs. The position has been successful in assisting families and individuals with paper work to secure public assistance, section 8, rental assistance, employment and assisting in COVID-19 vaccination appointments. This position was funded through June 2023 with CDBG-CV funding. The City of Auburn also allocated American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to this position through 2025.

Additionally, the county's only homeless shelter, Chapel House, uses the housing 1st model, which

ensure that all clients can access services related to their individual homeless situation and housing need.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In Cayuga County, the HHC-CNY, City of Auburn, and Cayuga County have been collaborating to find ways to serve the homeless population in our county. The following goals outlined in the 10 year plan have been bulleted below. The HHC, City of Auburn and Cayuga County will continue to address these goals to assist the housing needs of the homeless community in 2024.

- Determine opportunities to utilize mainstream resources to provide housing stabilization assistance to clients who are homeless or at high risk of homelessness

There is a need for stable permanent housing that is affordable within our community. Rent has increased over the past two years, making affordable housing difficult to find. Increasing rents coupled with increasing costs of food, unexpected job loss, additional health related expenses, have put residents at risk in losing their homes. Programs such as CDBG Homeless intervention and prevention program provided by local non profit Community Action Programs, and Catholic Charities Rental Assistance program has assisted more than 14 families with rental arrears in the past six months.

In Cayuga County, the only emergency shelter is Chapel House, a 19 bed shelter for men. The Community Development Block Grant supports a case management position at the shelter that assists clients with successfully securing and maintaining permanent housing. Additionally, Chapel House receives CoC funding for permanent supportive housing program with 20 units. The non profit also owns and operates 16 transitional beds on Grant Avenue for single men and women.

However, hotel numbers for homeless singles in November 2023 is 97 singles and 33 families. Outside of Chapel House, hotels are emergency housing options for Cayuga county residents facing homelessness. Cayuga County has been working with the City of Auburn, Auburn Housing Authority as well as a number of local nonprofit agencies in identifying to address the need for emergency housing. Housing visions, a nonprofit housing development agency, has been working with the community in redeveloping the current emergency shelter, currently operated by Chapel House, located at 290 and 292 Grant Avenue. The proposed shelter is an 80 bed facility. This project is currently under review by the City of Auburn Planning Board.

Cayuga County Department of Social Services has a contract with Rescue Mission and Cayuga Action programs to work with homeless families. Families are housed in transitional units, if available, or hotels. Hotels are an expensive alternative for housing and are unsupervised. Often times this can lead to unsafe conditions. Unfortunately, the number of families living in hotels is so high that these agencies are not able to assist all families.

- Ensure that homelessness prevention and rapid re-housing strategies are coordinated with Education

for Homeless Children and Youth.

Auburn Enlarged City School District has a homeless youth coordinator that works closely with Cayuga Counseling. Youth Center Booker T Washington Center's recently added a homeless youth coordinator to their staff. This position works with youth and families to coordinate services based on need.

The runaway homeless youth committee is chaired by Cayuga Counseling. Local agencies attend quarterly meetings and coordinate to address youth needs.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Local homeless and housing providers have made great strides over the past 10 year to rapidly rehouse homeless individuals to safe affordable housing. The HHC CNY provides CoC funding to Onondaga, Oswego and Cayuga Counties for homeless housing projects. In Cayuga County, Chapel House received \$239,929 in Continuum of Care funding for the permanent supportive housing program. This program serves 20 households and has a case manager that works with homeless individuals. The individual is responsible for 30% of their income towards rent and Chapel house pays the remaining portion of the rent under a one year lease agreement. Case management continues with the client for the year in with the goal to keep stably house chronically homeless individuals. Chapel House uses the housing 1st model, which ensure that all clients can access services related to their individual homeless situation and housing need.

Community Action Programs (CAP) receives \$160,991 in Continuum of Care funding for a Rapid Rehousing program that supports 16 units. CAP uses the housing 1st model and assists individuals with obtaining services that will provide clients with the tools to be successful in securing and maintaining permeant housing.

The current rental market in Cayuga county has made it difficult for securing affordable housing. Many units are above fair market rent housing and therefore many agencies are finding it difficult to secure permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

employment, education, or youth needs.

The Homeless Task Force collaborates with Police, Cayuga County jail, homeless and human service providers. The collaboration between agencies has promoted communication among agencies when discharge policies are being drafted. Some of the goals that have been a focus over the past year include:

- Goal: Improve outreach to homeless assistance providers and collaborations across government and with community nonprofits. The Street outreach coordinator position has been in place since 2021. This position has developed relationships with chronically homeless individuals and has successfully housed some of the community's most vulnerable persons. This has been achieved through the collaboration and good working relationships of nonprofit agencies and local government agencies in the community. The City and County Department of Social Services are meeting and communicating on a regular basis on housing cases within the City of Auburn. This working relationship has been successful in keeping individuals safely housed.
- Goal: Develop and disseminate best practices on helping people with histories of homelessness and barriers to employment enter the workforce, including strategies that take into consideration transportation, child care, child support, domestic violence, criminal justice history, and disabling conditions. Cayuga County appropriated Opioid settlement funds to Cayuga Community Health Network for 6 transitional units with Case management services for individuals, and their families, being discharged from the jail system.

The City of Auburn partnered with BOCES Career Training program, formally known as Health Train. The Career Training program is a pre-employment program that introduces participants to the field of healthcare (nurse aid), Teaching (Teacher's Aid), or Administrative Assistant. Majority of participants are low to moderate income and often face barriers. Students are connected with local services, such as childcare, that can assist with long term employment.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Contributing factors to affordable housing and residential investment identified in the 2020 Analysis of Impediments to Fair Housing include the following:

- Discriminatory patterns in lending
- Access to low poverty areas
- Access to labor market engagement
- Moderate to high levels of segregation
- Insufficient affordable housing in a range of unit sizes
- Black renter households have disproportionate rates of housing problems
- Insufficient accessible affordable housing
- Location of public housing units tend to have lower levels of access to opportunity
- Lack of fair housing infrastructure
- Insufficient fair housing education
- Insufficient understand of credit

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Strategies to remove barriers to affordable housing include:

- Promoting fair housing education through an annual workshop or series of public forums
- Provide annual outreach, education, and financial literacy related to credit for prospective homebuyers. Promote the homebuyers education course.
- Review development standards for accessible housing and inclusionary policies for accessible housing units; continue recommending appropriate amendments each year
- Locate any future publicly supported housing units in high opportunity areas. Review the location of publicly supported housing units annual.
- Research opportunities for increased funding options annually for publicly supported housing.
- Review zoning for areas with restrictions to housing development, including minimum lot

requirements; make appropriate amendments yearly

- Work with code enforcement to ensure that code violations can easily be reported
- Continue using CDBG to fund housing rehabilitation for homeowners
- Explore opportunities annually for redevelopment or rehabilitation of residential properties in

### **Discussion:**

The City successfully held a landlord workshop on March 25<sup>th</sup>, 2023 and will be holding a workshop in Fall of 2024.

The landlord workshop covered presentations from Auburn Fire Department, Cayuga County Health department, and lawyer from CNY Fair Housing and information regarding hoarding. Flyers were shared on Cayuga Community Health Network website, social media, the Cayuga County landlord association and nonprofit listserve Catalyst Cayuga.

The City actively shares information regarding homeownership education classes for persons to participate in. The City is also partnering with local housing development agency this year on a first time homebuyer principal reduction to the first time homebuyer of 232 Seymour Street which will be completely rehabilitated before it is listed on the market. The City is also looking to partner with Habitat for Humanity and any other relevant agencies on these type of projects as well.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The greatest obstacle that the city faces to address all needs is the limited community development dollars available from federal, state, local, and private sources. To address this, the City is proactive seeking leveraging dollars and combining funds from various sources in order to achieve project goals and address community needs.

#### **Actions planned to foster and maintain affordable housing**

The City will continue to collaborate with local housing and community development agencies to foster and maintain affordable housing. The City has taken a comprehensive approach in revitalizing neighborhoods with existing housing through the CDBG Home Repair program, First Time Homebuyer Program, as well as by partnering with local Housing Corporation, Homsite, the Syracuse based housing corporation Home Headquarters, and the local Habitat for Humanity chapter. The City of Auburn has Special Development funds that are available for special priority housing and homeless projects that may arise during the program year.

Housing Visions, a not-for-profit 501 c3 organization, a neighborhood preservation company (NPC) and a community housing development organization (CHDO) currently oversees 35 units, 16 scattered site buildings, of affordable housing in the City of Auburn. Housing Visions is in the process of identifying additional scattered site affordable housing units. Housing Visions applied for 2 million dollars in funding from Restore NY Communities initiative for the development of 16 affordable housing units at 197 State Street, Auburn. The building is close to public transportation, and near downtown. The goal of the project is to provide permeant housing for low to moderate income families, and veterans.

Housing Visions is also pursuing Homeless Housing and Assistance program (HHAP) funding and Empire State Supportive Housing Initiative (ESSHI) funding to build a new 80 bed emergency shelter for homeless individuals.

#### **Actions planned to reduce lead-based paint hazards**

The City will continue to fund the Home Repair Assistance Program and will comply with lead based paint regulations issued under Sections 1012 and 1013 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, which is Title X of the Housing and Community Development Act of 1992. The City will continue to work with the Cayuga County Health Department on lead based paint hazards in homes. A representative from the Office of Planning and Economic Development regularly meet with the Cayuga County Lead Advisory Task Force, to work on partnerships and collaboration around lead-



based paint issues. The Health Department has expressed concern over recent data that shows increased instances of lead poisoning in children., The City is committed to providing assistance to this task force as members look for ways to combine resources and experience to address this issue. The Lead Advisory Task Force continues to explore funding sources for the abatement of lead. The City of Auburn recently supported Cayuga County's application to the NYS Leading in Lead Prevention NOFA that is specific to rental properties. Auburn was identified as a priority community in this NOFA. The Homsite Fund Inc. CBDO RLF has been identified as a matching funding source for this program.

The City also continues to fund the Community Health Network landlord workshops which addresses lead based paint as a topic.

### **Actions planned to reduce the number of poverty-level families**

The City will continue to pursue an improvement in the local economy and employment opportunities.

This program year, the Cayuga Onondaga County BOCES Career training program expanded to training nurse's aids, teachers aids and administrative assistants. Career Kickstart is a pre-employment program that introduces participants to the corresponding field and teaches participants the importance of soft skills in the workplace. This program partners with Cayuga Works Career Center located at Cayuga community College.

Additionally, Cayuga Community Action Program will be delivering an Employment Pathways program that will work with clients on employment skills and breaking down the barriers to employment for low to moderate income persons.

The City is committed to working together with local partners in the community to determine the needs of local businesses and to develop a workforce development programs to meet those needs.

### **Actions planned to develop institutional structure**

The City Office of Planning and Economic Department recently filled a planner level position that was vacant for approximately one year. The position will be support CDBG on a project level basis. The City continues to hire an intern to assist senior level planning staff with CDBG during the summer and winter college breaks. The intern reports to senior level staff in regards to CDBG and assists in monitoring of CDBG projects, procurement for CDBG projects, and assists with other CDBG related tasks as directed

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Auburn will continue to be involved in the Housing and Homeless Coalition of CNY NY-505 Continuum of Care as well as the City of Auburn/Cayuga County Homeless Task Force. The City will

continue to assist in the coordination of public and private housing and social service agencies.

Additionally, The City supports, Catalyst Cayuga, an organization mission is to strengthen non profit organizations by enhancing their leadership, partnership, and capacity to drive progress toward a community where all people thrive.

The City also attends and participates in Community Network Meetings. The Community Network meetings are held every other month for about one hour and provide Cayuga County social service agencies and public housing agencies an opportunity to network, share information and coordinate on programs.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	49,099
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>49,099</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

## **Attachments**

CITY OF AUBURN						
Community Development Block Grant Program						
2024 Annual Action Plan Budget						
		Anticipated 2024 PY Ent.	Prior Entitlement Funds	2024 Revolving Loan Fund	Available RLF	Total
<b>Housing &amp; Neighborhood Programming</b>						
H1	First Time Homebuyer Program	\$ -	\$ 75,425	\$ -	\$ -	\$ 75,425
H2	Home Repair Assistance Program (HRAP)	\$ -	\$ -	\$ 23,504	\$ 201,292	\$ 224,796
H3	Home Access Program (HAP)	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
H4	Distressed Property Program	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
H5	Housing Programs Delivery	\$ -	\$ 58,451	\$ -	\$ -	\$ 58,451
H6	Sidewalks Replacement Program	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000
H7	Public Facilities/Park and Playground Improve	\$ 356,413	\$ 92,087	\$ -		\$ 448,500
H8	Sewer Line Rehabilitation	\$ 20,000	\$ 33,993			\$ 53,993
<b>Total Housing &amp; Neighborhood Improvement</b>		<b>\$ 571,413</b>	<b>\$ 319,956</b>	<b>\$ 23,504</b>	<b>\$ 201,292</b>	<b>\$ 1,116,165</b>
<b>Public Services</b>						
P1	Aurora of CNY	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P2	Boyle Senior Center	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000
P3	Cayuga Counseling	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000
P4	Community Action Programs Cayuga/Seneca	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
P5	Rescue Mission	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000
P6	Booker T. Washington	\$ 9,500	\$ -	\$ -	\$ -	\$ 9,500
P7	BOCES Career Kick Start	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P8	Legal Aid	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000
P10	Scat Van	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000
P11	Catholic Charities	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000
P12	Gavras Center	\$ 10,100	\$ -	\$ -	\$ -	\$ 10,100
P12	Chapel House	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
P13	Child Care Solutions	\$ 12,900	\$ -	\$ -	\$ -	\$ 12,900
<b>Total CD Support Services</b>		<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>
<b>Business Assistance</b>						
E1	Small Business Assistance Program	\$ -	\$ -	\$ 14,028	\$ 127,770	\$ 141,798
E2	Economic Development Program Delivery		\$ 6,600	\$ -	\$ 5,000	\$ 11,600
<b>Total Economic Development</b>		<b>\$ -</b>	<b>\$ 6,600</b>	<b>\$ 14,028</b>	<b>\$ 132,770</b>	<b>\$ 153,398</b>
S1	Special Development Projects	\$ -	\$ -	\$ 11,567	\$ 79,072	\$ 90,639
<b>Total Special Development Projects</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,567</b>	<b>\$ 79,072</b>	<b>\$ 90,639</b>
<b>Administration</b>						
A1	Planning and Administration	\$ 155,500	\$ 5,808	\$ -		\$ 161,308
A2	Landlord Training Workshop	\$ 3,000				\$ 3,000
<b>Total Planning and Administration</b>		<b>\$ 158,500</b>	<b>\$ 5,808</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164,308</b>
<b>TOTAL ALL PROGRAMS</b>		<b>\$ 854,913</b>	<b>\$ 332,364</b>	<b>\$ 49,099</b>	<b>\$ 413,134</b>	<b>\$ 1,649,510</b>

Any increases to the PY2024 allocation will increase the Public Facilities/Park & Playground budget line. If there is a decrease in the PY2024 allocation, staff will review each budget line and adjust accordingly based on projects planned. If the increase or decrease is 20% or greater, a public comment period will be opened and City Council will be asked to approve the proposed changes.

City of Auburn: Community Development Block Grant Program  
PY2024 Action Plan: Amendments to Prior Years Action Plans

The purpose of this amendment is to provide the public with notice of the proposed change. Approval for this change is anticipated to be obtained as a component of the approval of the 2024 Annual Action Plan. The following summarizes the changes necessary to make the funds available:

Account #	Amount	To Project	Comments
CD8760.401.2020	\$ 35,790.99	CV Public Services	
CD8669.2180.2023	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2022	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2021	\$ 24,000.00	First Time Homebuyer Program	
CD8669.2180.2020	\$ 3,425.84	First Time Homebuyer Program	
CD8676.3010.2021	\$ 5,780.83	Sewer Line Rehab	
CD8671.2200.2021	\$ 28,212.62	Sewer Line Rehab	

**Community Development Block Grant  
Stakeholder Meeting  
Auburn Housing Authority**

Meeting Notes 1/12/24

1:00pm

Auburn Housing Authority Conference Room

Attending: Stephanie Hutchinson, Executive Director of Auburn Housing Authority  
Liz Vuillemot, Assistant Executive Director of Auburn Housing Authority  
Tiffany Beebee, Senior Planner, City of Auburn

Auburn Housing Authority currently has an application in to NYS for funding to rehabilitate Olympia Terrace. A funding decision is expected in March. If awarded, construction will begin this summer and completed within two years. This is the last complex to be rehabilitated and updated.

Auburn Housing Authority is fully supportive of the Housing Visions Projects including the homeless shelter, Holy Family, State St. There is a need for 1 bedroom supportive housing units first, then family supportive housing units.

Food and rent prices are currently too much for the lower income households to afford. NYS needs to revise the public assistance allowances.

Auburn Housing Authority has hired a case manager to work with persons on Section 8 to keep families compliant with paperwork and regulations. This helps keep households in their homes and not terminated from Section 8 and evicted from their home.

Auburn Housing Authority is interested in rehabbing a vacant home in the City. They are in need of a trusted contractor do so. This project will not require any grant funds.

# **Community Development Block Grant Stakeholder Meeting Engineering Department**

Meeting Notes 11/27/23  
2:00pm  
3rd floor Conference room

Attending: William Lupien, Scott McIntyre, Ken Tanner, Geno Franczek, Renee Jensen, and Tiffany Beebee

## **Wall Street Park:**

Fall project, add sidewalks. Aurelius bridge construction will begin in 2025.

## **Casey Park Skate Park:**

Connection between skatepark and pathway. Make it a 10-foot pathway. Complete with Road program? \$8,00 was discussed Summer of 2023.

## **Tree Program:**

Keep at less than \$30,000. Use State funding for the upcoming year. Chase Street and Bradford Streets should be at the top of the list for tree grant funding.

## **Sidewalk program 2024**

Provide at least \$165,000 for sidewalk program.

Potential areas include:

Walnut Street, South Fulton and Owasco Street.

## **Demolitions:**

Keep funding at \$30,000 or increase funding above \$30,000

## **Road Program & Sidewalk connectivity:**

Completed Fulton Street in 2023. Paving South Seward-Howard in 2024. Handicap corners are part of road program-would like to partner CDBG funds.

Discussion of a sidewalk transitional plan.



**Community Development Block Grant  
Stakeholder Meeting  
Cayuga County Health Department**

Meeting Notes 11/29/23

1:00pm

2<sup>nd</sup> floor Conference room

Attending: Deb Pickering, Ani Fish, Melissa Field, Kathleen Cuddy, Jennifer Haines, Tiffany Beebee

Cayuga County Health Department staff, Deb, Ani, Melissa, and Kathleen met with OPED Staff, Jennifer and Tiffany to discuss lead paint in the community.

**Rental Units:**

Discussion centered around applying for the NYS Leading in Lead Prevention Funding and finding appropriate matching funding sources. The CBDO RLF was identified as a matching funding source for the Leading in Lead Prevention NOFO. This NOFO is specific to landlords. City to provide data and maps on housing stock.

**Owner Occupied Homes:**

The CDBG Home Repair Assistance Program was identified as a need for owner occupied homes to be able to address lead paint in their homes.

**Community Development Block Grant  
Stakeholder Meeting  
Cayuga County Habitat for Humanity**

Meeting Notes 12/19/23

1:00pm

2<sup>nd</sup> floor Conference room

Attending: Mary Pidgeon, Executive Director of Cayuga County Habitat for Humanity  
Tiffany Beebee, Senior Planner, City of Auburn

Tiffany and Mary met to discuss first time homebuyers in the City of Auburn and the needs that they are facing. Interest rates are extremely high making a mortgage unaffordable even in the case of reasonable sale prices such as Habitat homes. The current structure of the mortgage assistance program may not be helpful enough. The amount could potentially be increased and structured as a principal reduction. The requirements of a HUD first time homebuyer was discussed as well as the requirement for an HQS inspection and if any deteriorated paint is found, the requirement to stabilize the paint.

Tiffany and Mary also discussed how the City and Cayuga County Habitat for Humanity partnered in the past with tax foreclosed properties. Tiffany discussed that if Cayuga County Habitat for Humanity is interested in any tax foreclosed properties, that they should submit a purchase offer that also explains the value that Habitat will be infusing into the property and that it will be added back to the tax rolls after it has been transferred to an approved family.

**Community Development Block Grant  
Stakeholder Meeting  
Department of Public Works**

Meeting Notes 10/27/23 Casey Park Skate Park  
10/31/23 Virtual Meeting regarding Wall Street Park

Attending: Jason Brown,  
Tiffany Beebee, Senior Planner  
Renee Jensen, Senior Planner

Casey Park Skatepark Discussion included replacement of the pavilion roof over the skatepark and refurbishment of the pavilion columns. This will provide needed longevity to the pavilion.

Wall Street Park discussion included review of the two designs for the park with needed input from DPW. DPW requested that rubber mulch be utilized for safety surfacing for the playground and provided additional feedback on the fencing and the needs of DPW to be able to maintain the park to the best of their ability. This includes the request for any fence to be able to fit a mower underneath to not have to weed eat the entire fenceline as well as landscaping is not feasible to maintain but trees are acceptable.

## Community Development Block Grant

# Public Meeting

The public is invited to provide input on how to distribute Community Development Block Grants funds to assist low to moderate income individuals in the City of Auburn

*Please participate in our survey by using the QR code below or at [www.auburnny.gov](http://www.auburnny.gov)*



## Public Meeting Dates

Tuesday, November 14, 2023

10:00am

City Council Chambers  
City Hall, 24 South Street

Wednesday, November 15, 2023

5:30pm

Booker T. Washington Center  
23 Chapman Ave

## Public Hearing Date

Thursday, November 30, 2023

1:00pm

City Council Chambers  
City Hall, 24 South Street



For more information:

Office of Planning & Economic Development  
24 South Street, Auburn, NY 13021

Phone: 315-255-4115

Email: [rjensen@auburnny.gov](mailto:rjensen@auburnny.gov)

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*All meetings are accessible to people with disabilities. If you need a sign language interpreter or materials in an alternate format, please contact the Planning Office at least 5 days in advance.*

**City of Auburn**  
**Community Development Block Grant**  
**November 14, 2023**

Name

Contact Information

Rosemary Radley - Auburn Rescue Mission

rosemary.radley@rmsyr.org

Tiffany Beebee - City Planning

tbeebee@auburnny.gov

Ashley Teucke - City Planning

ateucke@auburnny.gov

David Ward - SS Potomac John Soup Kitchen

Dodg.67@TComcast.net

Crystal Ward - The Salvation Army

crystalward@salvationarmyusa.org

Jonathan Down - Community Affairs

Jonathan.Down@cityofauburnny.gov

Shirley Kent - City Council

William Brown - Resident

City of Auburn  
Community Development Block Grant  
November 14, 2023

Name

Contact Information

Sara Douglas  
KEVIN TANNER  
Cous from the

315 255- 3447

**Community Development Block Grant  
Public Meeting**

Memorial City Hall

24 South Street

11.14.23

10:00am

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee regarding the Community Development Block Grant Program.

Open to public for comments and discussion

Public Comments and Input:

- Sidewalk improvements on Pulaski Street
- Need for emergency meals have increased. St. Peter and John Soup Kitchen serves 40,000 meals a year. This is a financial burden and the need continues to increase.
- Discussion on the process of the Annual Action Plan
- Discussion of Area wide and Direct Benefit eligibility

City of Auburn  
Community Development Block Grant  
November 15, 2023

Name	Contact Information
Dennis Farrington	bdfarrington@gmail.com
Betsy Lombardi	Betsy.Lombardi@lasmpy.org
Evelyn Noden	evien@CarriageCounseling <sup>ok</sup> .c
Paul Gordon Carter	rev.paulg.carter@yahoo.com
Chuck Masco	
Jill Barron	
Timothy Denovan	



**Community Development Block Grant  
Public Meeting**

Booker T Washington Center

23 Chapman Ave, Auburn

11.15.23

5:30pm

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee regarding the Community Development Block Grant Program. Attendees introduced themselves and their agency or community affiliation

Open to public for comments and discussion

Public Comments and Input:

- Children's Coordinated Service Initiative is a strength based collaborative approach to work with families and youth ages 5 to 17 years old with emotional/behavioral difficulties. They have seen an increase in children needing services at the elementary school age level.
- Legal Aid represents victims of domestic violence. There has been an increase in need/ cases in the city of Auburn as well as the 13 counties they work in. Currently they are experiencing a staffing shortage and have 20 openings.
- Need for Youth programming for the junior high age group
- Need for safe supervised place for youth and activities
- Reporting income for youth is a barrier
- Child care
- Parenting classes-lack of agencies that offer it and court orders are typically more successful for people attending classes.

\*\*\* Proof of Publication \*\*\*

State of Indiana  
Lake County

City of Auburn  
Community Development Block  
Grant Program  
Public Hearing

2024 Annual Action Plan  
Date: November 30, 2023

City of Auburn  
Memorial City Hall  
24 South Street  
Auburn, New York 13021  
Michael D. Quill  
Mayor

315-255-4104  
TO ALL INTERESTED AGENCIES,  
GROUPS AND PERSONS:

Notice is hereby given that a public  
hearing will be held by The City of  
Auburn Office of Planning and  
Economic Development on Thurs-  
day November 30, 2023 at 1:00pm  
in City Council Chambers at  
Memorial City Hall. All interested  
agencies, groups and persons are  
invited to the public hearing and  
provide input on the preparation of  
the 2024-2025 Community Devel-  
opment Block Grant Annual Action  
Plan.

The 2024-2025 Annual Action Plan  
is the Fifth Annual Action Plan (PY  
2024) of the 2020-2025 Five Year  
Consolidated Plan and is for the  
funding period of April 1, 2024  
through March 31, 2025.

All meetings are accessible to  
people with disabilities. If you are in  
need of a sign language interpreter  
or materials in an alternate format,  
please contact the Office of Plan-  
ning and Economic Development at  
315-253-3513 or [rjensen@auburn-ny.gov](mailto:rjensen@auburn-ny.gov)  
at least 5 days in advance.  
PUB: NOVEMBER 18, 2023

Kami Terrell being duly sworn, deposes and says:

That she/he is the Classified Associate of Lee Publications, Inc.,  
publishers of The Citizen, public newspapers printed and published  
daily and weekly, respectively, in the City of Auburn, Cayuga County,  
State of New York, and duly authorized to make this affidavit, and  
regarding

Public Hearing - City of Auburn

of which annexed is a printed copy, was published in said paper  
1 time(s) namely on the PUBLISHED ON date(s) listed below.

City of Auburn, Plan. & Economic Devel. -Legals

Tiffany Beebe-Renee Jensen

24 SOUTH STREET

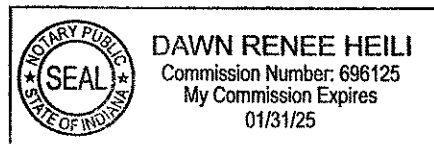
AUBURN NY 13021

ORDER NUMBER 83033

Signed Kami Terrell

Sworn to before me, this 20 day of November, 2023

Dawn Renee Heili  
Notary Public



Section: Legals

Category: 910 Legal Notices - Cayuga County

PUBLISHED ON: 11/18/2023

TOTAL AD COST: 38.48

FILED ON: 11/20/2023

**MINUTES OF CITY OF AUBURN COMMUNITY DEVELOPMENT BLOCK GRANT  
THURSDAY, NOVEMBER 30, 2023 1:00 PM  
PUBLIC HEARING  
MEMORIAL CITY HALL  
AUBURN, NY**

Staff Present: Tiffany Beebee, Senior Planner and Renee Jensen, Senior Planner

Public Hearing started at 1:05pm

**Presentation:**

Renee Jensen and Tiffany Beebee presented a power point presentation to the audience on the Community Development Block Grant program.

**Public Hearing Comments:**

Jessica Soule, 38 Jarvis Street, Representing Catalyst Cayuga- As a resident and homeowner, support first time homeowner and homeowner improvements programs. Sidewalk connectivity is extremely important and would like to see the program continue. One of the really wonderful things when I moved to Auburn 15 years ago is how walkable it is and we need to continue to make sure that people have access beyond vehicles and encourage physical activity. As a representative of Catalyst Cayuga, I would like the City to consider how the NYS waiver, 1115 waiver impacts local not for profits. This is something that if it is applied, local not for profits will have access to funding that will make a huge impact. Community support is needed to make sure they are ready for data and tracking. Workforce development is a need locally and support for our youth entering the workforce in training and development.

Erica Ryan, Cayuga County Homsite Fund Inc.- Has received CDBG funding for the Home Repair the First-Time Homebuyer programs for income eligible homeowners. The home repair has benefited City of Auburn homeowners with repairs for roof, foundations, lead work, electrical upgrades, water sewer lines etc. Without the work of the City of Auburn we would not be able to do the work we do. I am thankful for this funding and look forward for more opportunities.

Walt Aikman, 17 Liberty Street- Volunteer with the City's Engineering, Planning, and Department of Public Works. We have dozens of volunteers that help plant trees in the City of Auburn. The CDBG program is truly a community asset for us and it provides funding for sustainable or suitable living environments regarding the urban forests. In Europe they have the 3, 30, 300 rule which is that any person from their residence can see 3 sizable trees from their window. In their neighborhood there would be 30% urban tree canopy- the area of ground covered by shade when viewed from a directly above. In Auburn, we are losing a lot of our urban tree canopy, we are at 26.5%,and we are losing a lot of our ash trees. The third number 300, is 300 meters or about 1,000 feet every resident in the community, has access to the park. CDBG is helping with trees, sidewalks, livability in our neighborhoods, and our parks. American Forests, a nonprofit, use to provide how much urban tree canopy a community should have. Now communities decide that. That is what we are, a community. My hope is that HUD will include sustainability in their criteria, especially in regard to climate change. Area that are very important to me that I urge at the federal level, and locally, to support include workforce development, housing, and substance abuse.

Tom Schuster, 23 Elizabeth Street, Representing Scat Van- Provides transportation for seniors and people who are disabled. Two vans a day run inside of Auburn for people that are in need of going to Dr appointments, shopping, or visiting loved ones. It is a vital program that many seniors depend on. We received funding from CDBG and are grateful for it. We are in need of volunteers. We try to have two vans running, which is staffed with a driver and an escort. December's volunteer calendar shows only 5 days during the month where there are two people on every van. Consider a program like RSVP where volunteers are matched to agencies. RSVP was closed around COVID and it would be great for the City to start a program like RSVP again.

Judy Dixon, 24 Foote Street, Chief Operating Officer of Free-man Ministries- Land on Osborne Street that is historically significant. It is the original site of the New Guinea settlement and also where the underground railroad started in the United States of America. Looking into purchasing the property, designating it as a historical site and developing it as a park would help improve the revitalization of the area and the community in general.

Ted Freeman, 24 Foote Street, Chief Steward of Free-man Ministries- Ancestor of the Harriet K Freeman, who co-founded this town and started the New Guinea Settlement on Mechanic Avenue, now Osborne, in 1794. God's Freeman is a book, published in 2022, uncovers 50 years of history. The underground railroad started on top of the hill on Osborne Street. Most of New Guinea, which is 14 acres, is underwater. The only area of the original location that is available is where the old gas station was, it is currently vacant and owned by a private landowner. The location needs to be secured. It's a national landmark. It needs to be excavated, cleaned up, and developed as a park. Our community has impacted the United States.

Ted Freeman, 24 Foote Street- Board member of MPA, Minority Professional Association- We take thriving entrepreneurs, improving their business skills and help them in taking their businesses forward in an orderly fashion.

Arlene Ryan, 36 Orchard Street, Orchard Street Neighborhood Association- We have had a lot of improvements over the years including street trees. There is investment happening in the neighborhood, however there is some older housing that needs to be restored. We are in the backyard of the invention of sound in motion pictures and Micron will be a catalyst for a lot of growth in the area. Neighborhood picnics have been supported by the City departments. Invasive bugs have impacted our street trees. More attention needs to be put on absentee landlords and uninhabitable houses. We should be proud to be from Auburn because we are the home of history that no one else has.

Public Hearing closed at 1:48pm

**Public Hearing  
Community Development Block Grant  
November 30, 2023**

Name	Affiliation	email
Walt Aikman	Earth Heritage	Walt@earthheritage.com
Jessica Soule	Catalyst Cayuga	JCSoule17@gmail.com
Erica Ryan	Ham site	Erica R @ homehq.org
Tom Schuster	SCAT Van	tdsjr@roadrunner.com
Paul (m)	CCFL	WLBW172 @ Del. ORG
Aleen P. Ryan		
Ted Freeman	FREE EM MINISTRIES	
Judi Dixon	Free-Em Ministries	

**From:** [Leroy Leubner](#)  
**To:** [Jensen, Renee](#); [David Connelly](#); [Ted Freeman](#); [Leroy Leubner](#)  
**Subject:** The upcoming CDBG meeting  
**Date:** Tuesday, November 28, 2023 1:19:05 PM

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Hello Renee! Thank you for the opportunity to provide input regarding the potential Freeman/New Guinea Negro Settlement project prior to the upcoming CDBG meeting, as I am unable to attend. Auburn has been celebrating its proud history regarding the Underground Railroad and, specifically, Harriet Tubman's decision to move her family down from Canada to Auburn. This glorious story does not begin here, however, nor should it end. Why did Aunt Harriet decide to call Auburn her hometown? It certainly wasn't because of the weather! She decided that Auburn was a safe haven due to the hard work, brotherhood and humanity exhibited by its founder John L Hardenbergh and his indentured servants/friends/companions, Harry and Kate Freeman. Their story takes them from Africa to England, then to colonial America. When independence was declared John and Harry answered the call and served at Saratoga, wintered with General Washington at Valley Forge (where 2nd Lt Hardenbergh was tasked with obtaining provisions for the starving troops) and were part of Sullivan's campaign against the Iroquois. After the war Hardenbergh was tasked, along with Moses DeWitt, with surveying the lands that would be used to pay the war veterans, and I'm certain that Harry and Kate were part of the approximately 30 support staff that accompanied them. It was during this survey that Hardenbergh and the Freemans decided to make this area home, with Hardenbergh erecting a cabin on a bend in the Great Iroquois Trail and the Freemans founding a free negro settlement called New Guinea on a large river gorge next to a creek along the major north/south indigenous American trail we now know as Osborne St. The establishment of New Guinea in a frontier settlement in a completely "slave state" attracted a significant number of "maroons", who provided the vital labor force that allowed Hardenbergh's Corners to thrive. A park on the empty lot at 116-118 Osborne St (which lies on land that was part of the original New Guinea) would recognize and honor not only the Freemans but also their friend and benefactor John L Hardenbergh, a member of one of New Amsterdam's oldest (and notoriously slave owning) families whose vision, empathy and Christian values enabled and supported the creation of what would become the cradle for the Underground Railroad. This lot currently cannot be developed until its current owner Jack Voorhees completes a state-mandated two part historical survey, after which he faces additional potential environmental and structural issues; however, I must be clear that I do not know if he is interested in selling this property. I believe that the city needs to push its historical narrative further, before the arrival of Harriet Tubman and the Swards; acquiring this property and assessing its potential as a monument to this great American story is the proper first step. In a time where multiple communities are vying to attract the attention of Micron and the anticipated ancillary businesses this story (properly promoted) could allow Auburn to rise above the others. This is truly the "Roots" of our generation, with an even more compelling and historically accurate script. I urge the city council to embrace it and apply for the funding needed to begin this endeavor. BTW, I'm certain that the property qualifies as "blighted", and the average annual income of the neighborhood residents falls below the federal requirements. Thank you for your time, Leroy Leubner.

[Sent from Yahoo Mail on Android](#)

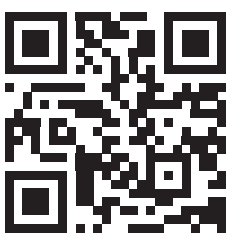
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## The Citizen

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## Medical &amp; Dental

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## Medical &amp; Dental

## Medical &amp; Dental

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Internal Medicine Associates of Auburn has an immediate opening for an LPN. Candidates must possess a valid NYS State LPN license and a minimum of two (2) years of LPN experience. Excellent verbal, written and interpersonal skills are essential as well as the ability to apply critical thinking skills, \$21.67-\$24.00 hr. Knowledge of MEDENT EMR preferred. Please respond by e-mail to [kreissig@centralny.twcbc.com](mailto:kreissig@centralny.twcbc.com).

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Snow tires 6 215/55 R17 4 mounted \$99. 315-237-3955

## Legal Notices - Cayuga County

**PUBLIC NOTICE  
TOWN OF MORAVIA  
COLLECTION OF 2024 TAXES**  
NOTICE IS HEREBY GIVEN to owners of taxable property in the Town of Moravia, Cayuga County, New York, that I, Joanne Badman, the undersigned Tax Collector, have received the Tax Roll and Warrant for the collection of said Taxes.  
Tax bills may be paid in TWO (2) installments if the amount is over FIFTY DOLLARS (\$50.00). The first installment must be paid to your Town Tax Collector on or before February 12, 2024. The second installment must be paid to the Cayuga County Treasurer by July 31, 2024. Full taxes must be paid to your Town Tax Collector on or before February 12, 2024.  
New York State Real Property Tax Laws provide for the following penalties and interest charges on taxes remaining unpaid after the above dates. If the first installment is not paid by the date shown on the stub, the entire tax must be paid to your collector with 1% (.0100) added for February 13, 2024 through February 29, 2024 and a 2% (.0200) added for March 1, 2024 through April 1, 2024. The return of unpaid taxes by the Collector to the Cayuga County Treasurer will be made April 2, 2024 according to law.  
Taxes will be received at the Town Clerk's Office, 1630 State Rte 38, Moravia, New York from January 2, 2024 through April 1, 2024, Monday, Tuesday, Thursday 9:00 AM to 3:00PM, Wednesday 9AM to 6PM and Friday's 9AM to 12PM. Payments may be mailed to: 1630 State Rte 38, Moravia, NY 13118.  
DATED: December 22, 2023  
Joanne Badman  
Town Clerk/Tax Collector  
PUB: DECEMBER 28, 2023 & JANUARY 4, 2024

**TOWN OF FLEMING  
NOTICE OF PUBLIC HEARING**  
PLEASE TAKE NOTICE that the Fleming Town Board will hold a Public Hearing on January 8, 2024 at 6:30 p.m. at the Town Hall, 2433 Dublin Road, regarding a request for a Special Use Permit, pursuant to Section 8-1 of the Town Zoning Law, by Lori Bryant-Havener, to operate a hair salon at 5923 West Lake Road (tax map #130.00-1-9.113).  
Any resident of the Town of Fleming is entitled to be heard regarding this Special Use Permit application at said Public Hearing. Written comments are permitted via e-mail or regular mail. Copies of said application are available for review at the Town Office.  
PUB: DECEMBER 28, 2023

**NOTICE OF SALE  
SUPREME COURT COUNTY OF  
CAYUGA**  
Carrington Mortgage Services, LLC, Plaintiff  
AGAINST  
Jaymie Reese a/k/a Jaymie K. Reese, "John Doe", Defendant(s)  
Pursuant to a Judgment of Foreclosure and Sale duly entered September 22, 2023 I, the undersigned Referee will sell at public auction at the Cayuga County Courthouse, 152 Genesee Street, Auburn NY 13021 on January 16, 2024 at 10:00AM, premises known as 13890 State Route 90, Summerhill a/k/a Locke, NY 13092. All that certain plot piece or parcel of land, with the buildings and improvements erected, situate, lying and being in the Town of Summerhill, County of Cayuga, State of New York, Section 243.00 Block 1 Lot 46. Approximate amount of judgment \$75,874.69 plus interest and costs. Premises will be sold subject to provisions of filed Judgment Index# E2022-0695. The auction will be conducted pursuant to the COVID-19 Policies Concerning Public Auctions of Foreclosed Property established by the Seventh Judicial District.  
Mario Jose Gutierrez, Esq., Referee LOGS Legal Group LLP  
Attorney(s) for the Plaintiff  
175 Mile Crossing Boulevard Rochester, New York 14624 (877) 430-4792  
Dated: September 28, 2023  
PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 2024

## Legal Notices - Cayuga County

**NOTICE OF SALE SUPREME COURT COUNTY OF CAYUGA**  
KeyBank, NA, s/b/m First Niagara Bank, NA, Plaintiff AGAINST Jessica Zimmer a/k/a Jessica L. Zimmer, Defendant(s)  
Pursuant to a Judgment of Foreclosure and Sale duly entered September 22, 2023 I, the undersigned Referee will sell at public auction at the Cayuga County Courthouse, 152 Genesee Street, Auburn NY 13021 on January 11, 2024 at 12:30PM, premises known as 18 Paul Street, Auburn, NY 13021. All that certain plot piece or parcel of land, with the buildings and improvements erected, situate, lying and being in the City of Auburn, County of Cayuga, State of New York, Section 116.30 Block 2 Lot 61. Approximate amount of judgment \$64,845.84 plus interest and costs. Premises will be sold subject to provisions of filed Judgment Index# E2022-0690. The auction will be conducted pursuant to the COVID-19 Policies Concerning Public Auctions of Foreclosed Property established by the Seventh Judicial District. Cynthia Brennan, Esq., Referee LOGS Legal Group LLP Attorney(s) for the Plaintiff 175 Mile Crossing Boulevard Rochester, New York 14624 (877) 430-4792 Dated: November 15, 2023 78636  
PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 2024

## PUBLIC NOTICE TO BIDDERS

PLEASE TAKE NOTICE the Village of Union Springs Board of Trustees invites qualified mechanical contractors to submit a lump sum bid to make certain upgrades to the VILLAGE WELL FIELD MECHANICAL SYSTEM located at 230 Cayuga Street, Union Springs, NY 13160. The village is seeking a contractor to supply the required pumps and parts install them, remove the old equipment, and install the packed tower media which is already at the site and is owned by the Village. All work to be performed at NYS Prevailing Wage Rates listed at NYSOL website. Interested contractors should contact Kevin at [codes@unionspringsny.com](mailto:codes@unionspringsny.com) and set up a time to visit the worksite and review a detailed scope of the work to the Union Springs Village Clerk located at 28 Chapel Street, Union Springs, NY 13160. Bids must be clearly marked "Well house Upgrade Bid" and must be delivered by 4 p.m. on Tuesday January 16, 2024, when all the bids will be opened and read aloud at the Village board meeting. The board of Trustees reserve the right to reject any , and all bids offered. Thank you. Christine Van Horn, Village Clerk  
PUB: DECEMBER 28, 2023

**City of Auburn  
Community Development Block Grant Program  
Proposed PY 2024 Annual Action Plan  
And  
Prior Year Annual Action Plan  
Amendments**  
The City of Auburn Office of Planning and Economic Development is preparing the proposed Fifth Annual Action Plan (PY 2024) for the use of Community Development Block Grant (CDBG) funds for the period of April 1, 2024 through March 31, 2025. The Office of Planning and Economic Development will accept comments on the Proposed Plan for a 30 day period beginning December 28, 2023 and ending on January 26, 2024. The city of Auburn Office of Planning and Economic Development will also accept comments on any proposed amendments for prior year annual action plans. Based on prior year funding, the City is anticipating an allocation of approximately \$654,913.00 in Entitlement funding for PY 2024. In accordance with the City of Auburn's Citizen Participation Plan for the Community Development Block Grant Program, the following is a summary of programming for the 2024-2025 Proposed Action Plan: Housing & Neighborhood Programming including but not limited to the Mortgage Assistance Program, Home Repair Assistance Program (HRAP), Home Access Program (HAP), Distressed Property Program, Housing Programs Delivery, Public Infrastructure including Sidewalk Replacement Program, Street Trees, and Neighborhood Park, Playground & Public Facilities Improvements  
Public Services: Funding to not-for-profit housing and human service agencies to provide needed services to low- and moderate-income residents of the City.  
Business Assistance including but not limited to loans through the Small Business Assistance Program and Economic Development Program Delivery.  
Special Development Projects including Special Development Projects and Loans  
Administration and Planning: Funding for delivery of the CDBG program including administration and reporting, coordination of homeless services, community outreach and agency coordination, and planning activities.  
Copies of the Proposed Plan are available at the Office of Planning and Economic Development, Memorial City Hall, 24 South Street, Auburn, NY; on the City website; or by calling the Office of Planning and Economic Development at 315-255-4115.  
Public Hearing  
A Public Hearing on the Proposed Plan will be held before the Auburn City Council on Thursday, January 25th, 2024 at 5:00 PM. Comments on the plan are welcomed at the public hearing.  
PUB: DECEMBER 28, 2023

## Legal Notices - Cayuga County

**NOTICE**  
THE TOWN OF MONTEZUMA BOARD IS HOLDING A RE-ORGANIZATIONAL MEETING ON THURSDAY JANUARY 4TH, 2024 AT 6PM, LOCATED AT 8102 DOCK STREET MONTEZUMA, NEW YORK 13117.  
PUB: DECEMBER 28, 2023

**Public Notice**  
Route 5 & 20 (BIN 4001970) Bridge over Seneca River  
The New York State Department of Transportation (NYSDOT) is announcing the availability of BIN 4001970 carrying Route 5 & 20 over the Seneca River in the Town of Montezuma, Seneca County and the Town of Tyre, Cayuga County, to interested responsible parties. The current owner, NYSDOT, in consultation with the Federal Highway Administration (FHWA) and the State Historic Preservation Office (SHPO) determined the bridge is eligible for listing in the National Register of Historic Places (NRHP). The Route 5 & 20 Bridge over the Seneca River is a masonry arch (BIN 4001970) is a structurally deficient bridge (built in 1932) with advanced deterioration noted to critical components of the structure. This is a three-span bridge consisting of two thru-girder approach spans and a thru-truss main span with a total bridge length of approximately 310 feet. A photo and general information about the bridge can be viewed at the following website: <https://historicbridgefoundation.com/links/bridges/>. Additional information about the bridge is available for review by contacting the person listed below.  
NYSDOT is now accepting proposals for the rehabilitation and reuse, or the storage and future reuse of the bridge. Proposals will also be accepted for the salvage of elements of the bridge. Any proposals should be received by January 31st, 2024. Funding of any rehabilitation, reuse, storage, dismantling, reconstruction, salvage, etc. of this bridge would be the responsibility of the new owner. Interested parties should submit a written proposal for reuse to the address below as soon as possible:  
Erin Cole, Cultural Resource Coordinator  
NYSDOT, Region 3  
333 E. Washington Street  
Syracuse, NY 13202  
315-428-4739  
[Erin.cole@dot.ny.gov](mailto:Erin.cole@dot.ny.gov)  
PUB: DECEMBER 16, 19, 21, 23, 26, 28, 30, 2023 & JANUARY 2, 4, 6, 9, 11, 13, 16, 18, 20, 23, 25, 27, 30, 2024

**PLEASE TAKE NOTICE** that the Town of Sennett Town Board will meet on Thursday, December 28, 2023 at 5:30 PM at the Sennett Town Office Building, 6931 Cherry Street Road for a special year end meeting and any other business that may come before the board. Counman Rizzo will be attending remotely from 7102 Grand Horizons Boulevard, Orlando, Florida. Kathleen Salisbury, Town Clerk  
Town of Sennett  
PUB: DECEMBER 28, 2023

## Legal Notices - LLC's

**NOTICE OF FORMATION OF DOMESTIC LIMITED LIABILITY COMPANY**  
Name of LLC: Almye Holding Company, LLC; Date of Filing: 12/16/2023; Office of the LLC: Cayuga Co.; The NY Secretary of State (NYSS) has been designated as agent of the LLC upon whom process may be served. The NYSS may mail a copy of any process to the LLC at Almye Holding Company, LLC, 59 Aurora Street, P.O. Box 118, Moravia, New York 13118; Purpose of LLC: Any lawful purpose.  
PUB: DECEMBER 21, 28, 2023 & JANUARY 4, 11, 18, 25, 2024

**NOTICE OF FORMATION OF LIMITED LIABILITY COMPANY**  
NEW YORK LIMITED LIABILITY COMPANY LAW

1. The name of the limited liability company ("LLC") is C.A. Smith Plumbing LLC.  
2. The date of filing of the Articles of Organization with the Secretary of State is December 15, 2023.  
3. The County within the State of New York in which the principal office of the LLC is located is Cayuga.  
4. The Secretary of State of the State of New York is hereby designated as agent of the LLC upon whom process against it may be served. The post office address to which the Secretary of State shall mail a copy of any process against the LLC served upon him or her is: 1478 Rafferty Rd, King Ferry, NY 13081.  
5. The character or purpose of the business of the LLC is any purpose allowed by law.  
PUB: DECEMBER 21, 28, 2023 & JANUARY 4, 11, 18, 25, 2024

**CALEDONIA DREAMIN LLC.** Art. of Org. filed with the SSNY on 11/29/23. Office: Cayuga County. SSNY designated as agent of the LLC upon whom process against it may be served. SSNY shall mail a copy of the process to LLC, 88 SOUTH STREET, AUBURN, NY 13021. Purpose: Any lawful purpose.  
PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**NOTICE OF FORMATION OF A LIMITED LIABILITY COMPANY**  
Notice of Formation of Community Skateshop LLC. Articles of Organization filed with Secretary of State of NY (SSNY) on 2023-10-23. Office location: Cayuga County. SSNY designated as agent of Limited Liability Company (LLC) upon whom process against it may be served. SSNY shall mail process to Michael Bona: 2 Camp St Auburn NY 13021. Purpose: Any lawful purpose.  
PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 2024

## Legal Notices - LLC's

**Notice of Formation of LLC. LB Fleet LLC (LLC)** filed Arts. of Org. with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to the LLC at c/o James Begley, P.O. Box 64, Cato, NY 13033. Purpose: any business permitted under law.  
PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 2024

**Notice of Formation of LMLL HOLDINGS LLC.** Arts. of Org. filed with Secy. of State (SSNY) on 12/11/23. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: c/o The LLC, 7 Brae Ridge Road, Auburn, NY 13021. Purpose: any lawful activity.  
PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**Notice of Qualification of LV Steel & Fabrication LLC.** App. For Auth. filed with Secy of State of NY (SSNY) on 11/30/23. Office location: Cayuga County. LLC formed in Pennsylvania (PA) on 8/21/23. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail/email process to the PA address of LLC: 1520 East Pennsylvania Street, Allentown, PA 18109, guzmannyen@yahoo.com. Arts of Org filed with PA Dept. of State, 401 North St, Room 206, PO Box 8722, Harrisburg, PA 17105-8722. Purpose: any lawful activity.  
DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**Notice of Formation of LMLL HOLDINGS LLC.** Arts. of Org. filed with Secy. of State (SSNY) on 12/11/23. Office location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: c/o The LLC, 7 Brae Ridge Road, Auburn, NY 13021. Purpose: any lawful activity.  
PUB: DECEMBER 28, 2023 & JANUARY 4, 11, 18, 25, FEBRUARY 1, 2024

**MOONSHINE FALLS LLC** Articles of Org. filed NY Sec. of State (SSNY) 11/29/23. Office in Cayuga Co. SSNY desig. agent of LLC whom process may be served. SSNY shall mail process to 3382 State Route 38, Moravia, NY 13118. Purpose: Any lawful purpose.  
PUB: DECEMBER 7, 14, 21, 28, 2023 & JANUARY 4, 11, 2024

**PCVO LLC (LLC)** filed Arts. of Org. with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. SSNY designated as agent of the LLC upon whom process may be served and SSNY shall mail process to the LLC at c/o James Begley, P.O. Box 64, Cato, NY 13033. Purpose: any business permitted under law.  
PUB: NOVEMBER 30, DECEMBER 7, 14, 21, 28, 2023, & JANUARY 4, 2024

**Sunset Slips LLC.** Arts of Org. filed with Sec. of State of NY (SSNY) 12/4/2023. Cty: Cayuga. SSNY desig. as agent upon whom process against may be served & shall mail process to Nicholas J. Lepak, 4877 West Lake Rd, Auburn, NY 13021. General Purpose  
PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 11, 18, 2024

**Notice of Qualification of TMR Operations, LLC.** Authority filed with Secy. of State of NY (SSNY) on 11/22/2023. Office location: Cayuga County. LLC formed in California (CA) on 10/16/2014. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: GKLL Registered Agents, Inc., 23 Wright Ave., Auburn, NY 13021. Address required to be maintained in CA: 2532 Dupont Drive, Irvine, CA 92612. Arts of Org. filed with the CA Secy. of State, 1500 11th Street, Sacramento, CA 95814. Purpose: any lawful activities.  
PUB: DECEMBER 14, 21, 28, 2023 & JANUARY 4, 11, 18, 2024

## General Contracting

**DM CONTRACTING**  
QUALITY WORK AT ITS FINEST  
**All General Contracting Work:**  
Roofing-Siding-  
Additions-Renovations  
30 years' experience.  
Fully Insured.  
Senior and military discounts available.  
315-224-7694 • [dmas87@yahoo.com](mailto:dmas87@yahoo.com)  
Dale Massi-Owner

## Handyman

**AUBURN HANDYMAN**  
Any and All Repairs  
Large and Small  
Leaks • decks • screen-porches  
painting • storm-doors  
architecture • landscaping  
JOT Attn: Dave 315-370-0245  
919-437-3503

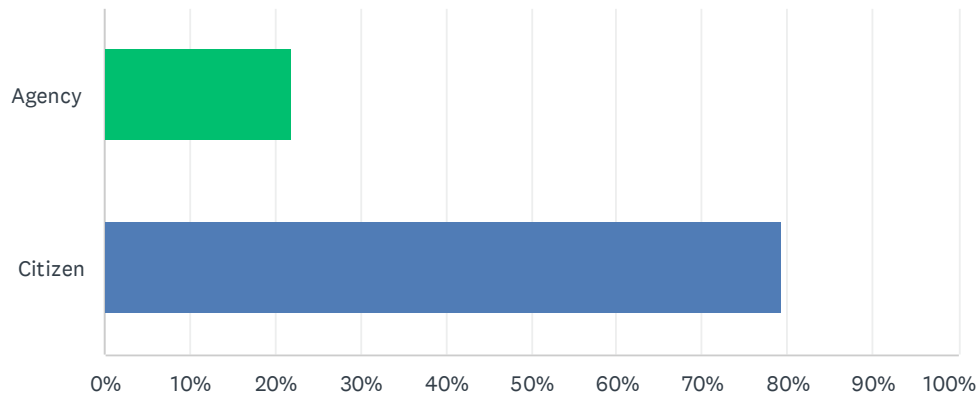
## Debris Removal

**JD'S CLEANOUT & JUNK REMOVAL SERVICE**  
WE CLEAN OUT BASEMENTS, ATTICS, SHEDS...  
TAKE DOWN GARAGES, TREES, FENCES,  
POOLS & MORE!  
A - Spring Clean Out \$399!  
Rates Start at  
HURRY! Redeem it now!  
315-450-2230  
CALL US TODAY! 315-450-2230



# Q1 Are you completing this survey as a citizen or on behalf of an agency?

Answered: 178 Skipped: 1

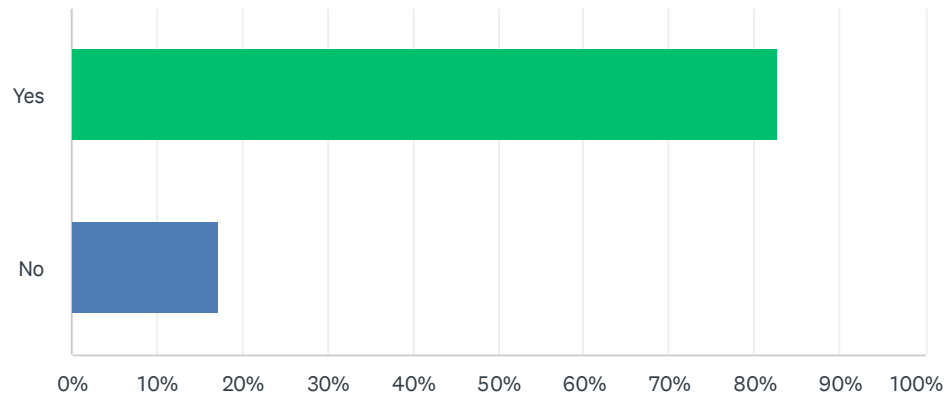


ANSWER CHOICES	RESPONSES	
Agency	21.91%	39
Citizen	79.21%	141
Total Respondents: 178		



## Q2 Do you reside in the City of Auburn?

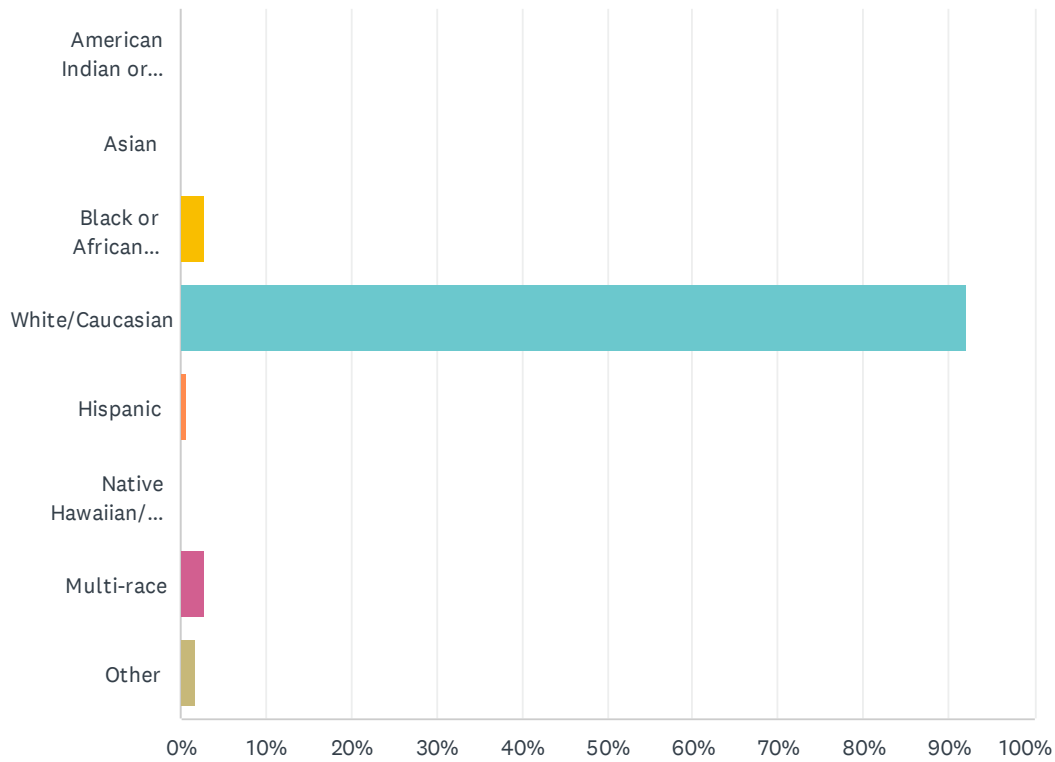
Answered: 179 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	82.68%	148
No	17.32%	31
TOTAL		179

### Q3 Which race/ethnicity describes you?

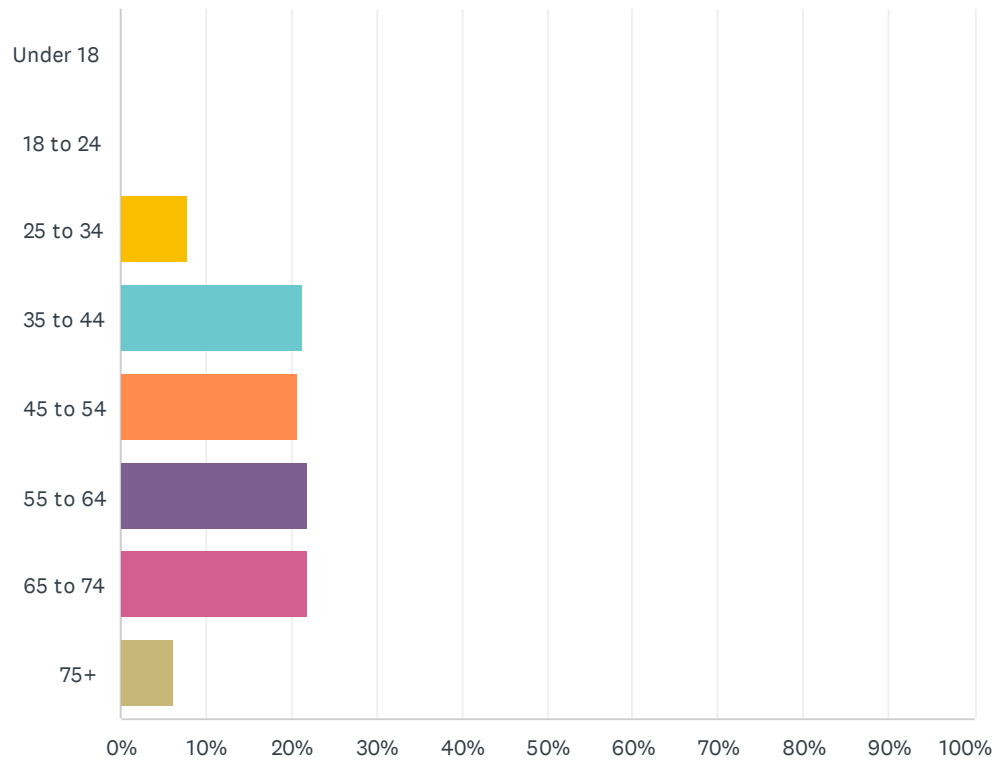
Answered: 176 Skipped: 3



ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	0.00%	0
Asian	0.00%	0
Black or African American	2.84%	5
White/Caucasian	92.05%	162
Hispanic	0.57%	1
Native Hawaiian/ Pacific Islander	0.00%	0
Multi-race	2.84%	5
Other	1.70%	3
Total Respondents: 176		

## Q4 What is your age?

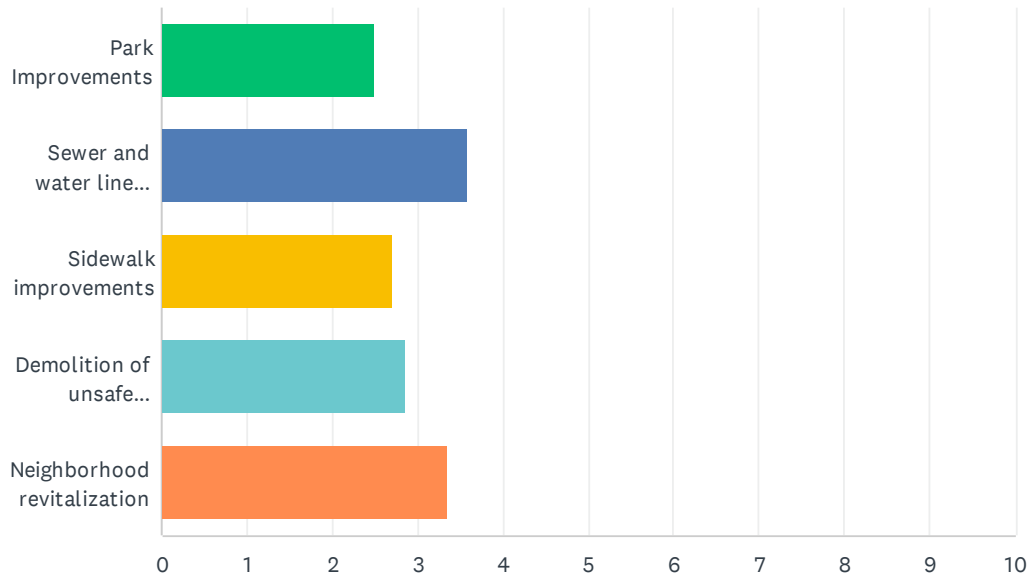
Answered: 178 Skipped: 1



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18 to 24	0.00%	0
25 to 34	7.87%	14
35 to 44	21.35%	38
45 to 54	20.79%	37
55 to 64	21.91%	39
65 to 74	21.91%	39
75+	6.18%	11
TOTAL		178

Q5 Below are 5 eligible categories that the Community Development Block Grant program can assist with. Please rank the following activities, 1 being the highest priority, 5 being the lowest priority for the City of Auburn community.

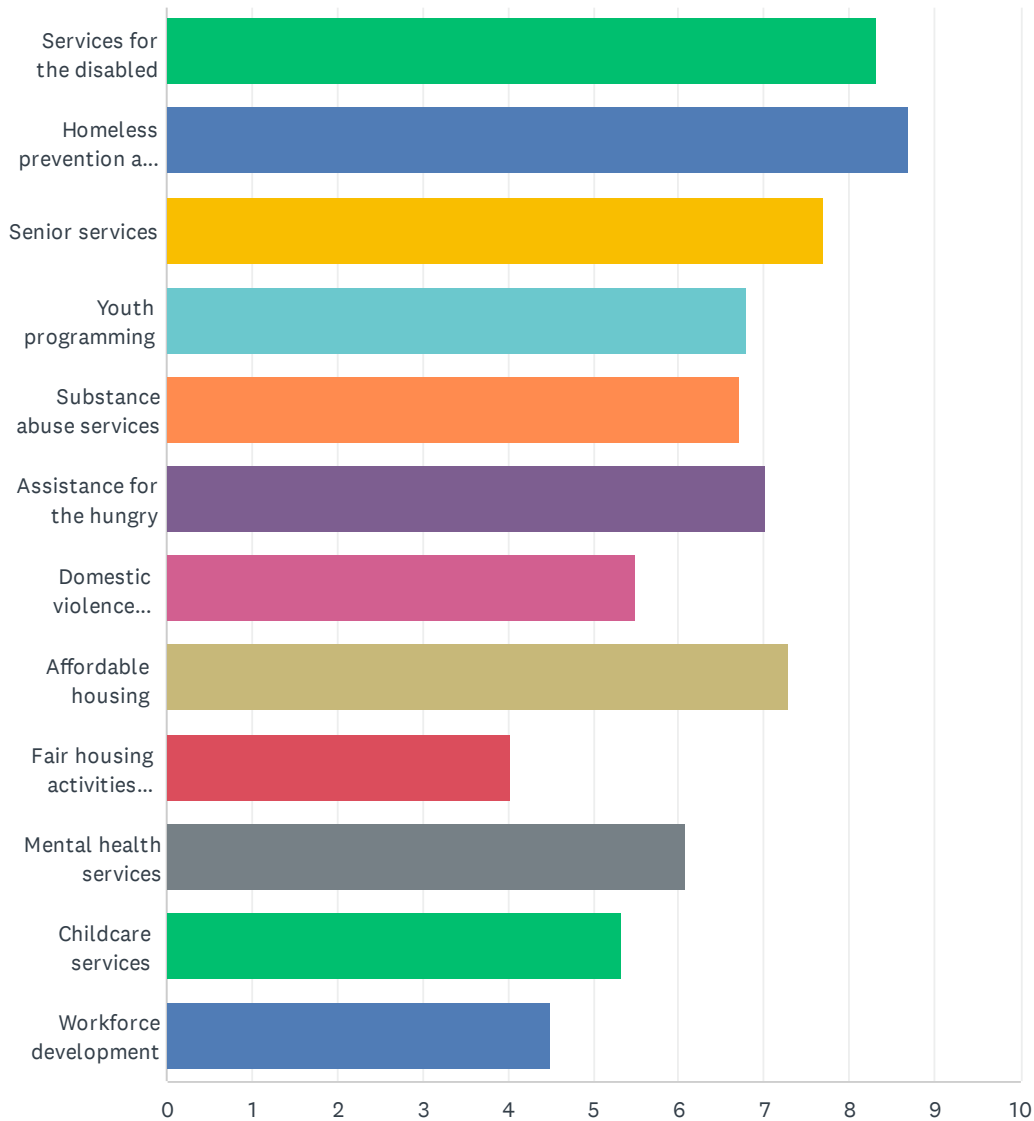
Answered: 177 Skipped: 2



	1	2	3	4	5	TOTAL	SCORE
Park Improvements	7.91% 14	18.08% 32	20.90% 37	22.60% 40	30.51% 54	177	2.50
Sewer and water line replacement	36.16% 64	21.47% 38	16.95% 30	15.25% 27	10.17% 18	177	3.58
Sidewalk improvements	11.86% 21	16.95% 30	24.29% 43	23.73% 42	23.16% 41	177	2.71
Demolition of unsafe structures	14.12% 25	21.47% 38	21.47% 38	22.03% 39	20.90% 37	177	2.86
Neighborhood revitalization	29.94% 53	22.03% 39	16.38% 29	16.38% 29	15.25% 27	177	3.35

Q6 Below are eligible programs that the Community Development Block Grant Program can fund. Please rank the program priorities that you feel are most important for the City of Auburn residents of low to moderate income. Please rank by numbering 1-12, number 1 being highest priority:

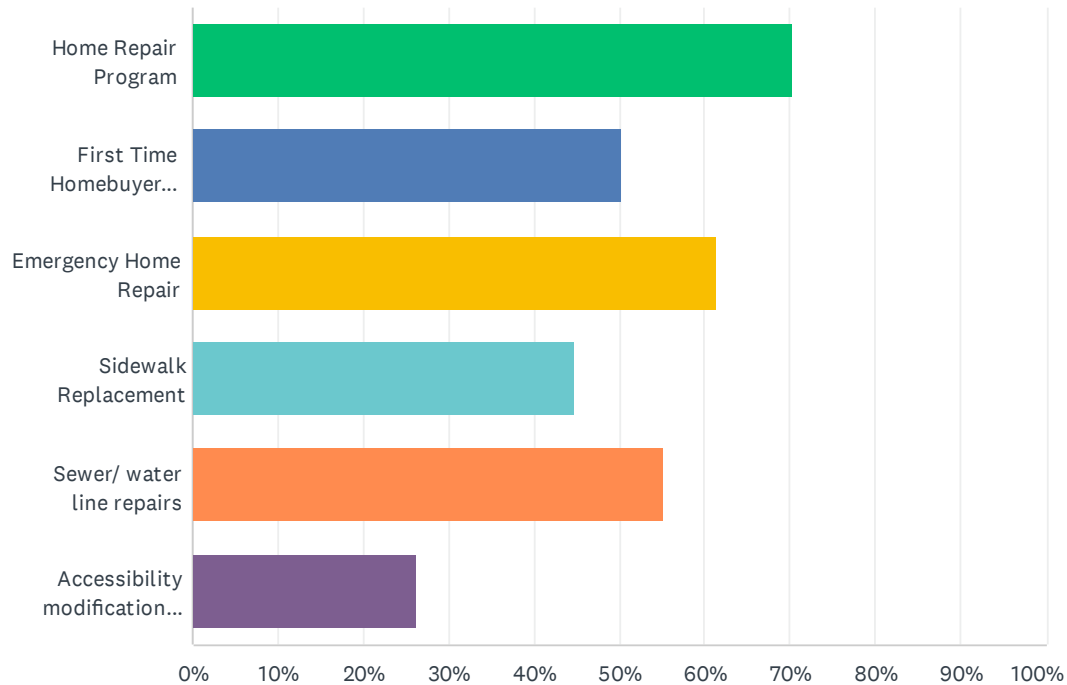
Answered: 178 Skipped: 1



	1	2	3	4	5	6	7	8	9	10	11
Services for the disabled	13.48% 24	18.54% 33	12.36% 22	8.43% 15	8.99% 16	8.99% 16	10.11% 18	7.87% 14	3.37% 6	3.93% 7	1.69% 3
Homeless prevention and assistance	17.42% 31	17.98% 32	11.80% 21	15.17% 27	8.43% 15	7.87% 14	7.30% 13	2.25% 4	1.69% 3	6.18% 11	2.25% 4
Senior services	11.80% 21	8.43% 15	17.98% 32	10.67% 19	5.62% 10	7.30% 13	10.11% 18	8.43% 15	10.11% 18	2.81% 5	5.06% 9
Youth programming	9.55% 17	6.74% 12	7.87% 14	10.67% 19	10.67% 19	10.11% 18	6.74% 12	8.43% 15	8.99% 16	7.30% 13	8.43% 15
Substance abuse services	3.37% 6	6.18% 11	6.74% 12	10.67% 19	14.61% 26	12.36% 22	11.80% 21	10.67% 19	11.24% 20	5.62% 10	3.37% 6
Assistance for the hungry	7.30% 13	8.99% 16	6.18% 11	8.99% 16	12.36% 22	11.80% 21	12.36% 22	10.67% 19	7.87% 14	6.74% 12	5.62% 10
Domestic violence programs	2.25% 4	2.81% 5	3.37% 6	7.87% 14	6.18% 11	10.11% 18	12.36% 22	16.29% 29	13.48% 24	13.48% 24	6.74% 12
Affordable housing	16.85% 30	5.06% 9	11.24% 20	7.87% 14	8.99% 16	6.18% 11	8.43% 15	6.74% 12	12.36% 22	7.30% 13	7.87% 14
Fair housing activities (renter and landlord rights/education)	0.56% 1	4.49% 8	3.37% 6	2.81% 5	3.93% 7	3.93% 7	5.62% 10	5.06% 9	16.85% 30	17.42% 31	15.73% 28
Mental health services	5.62% 10	5.62% 10	8.43% 15	6.74% 12	11.80% 21	9.55% 17	7.87% 14	8.43% 15	2.81% 5	14.61% 26	8.43% 15
Childcare services	5.06% 9	8.99% 16	6.18% 11	6.74% 12	5.06% 9	6.74% 12	2.81% 5	7.30% 13	6.18% 11	6.74% 12	26.97% 48
Workforce development	6.74% 12	6.18% 11	4.49% 8	3.37% 6	3.37% 6	5.06% 9	4.49% 8	7.87% 14	5.06% 9	7.87% 14	7.87% 14

**Q7 The Community Development Block Grant Program can provide grant / loans to persons of low to moderate income homeowners in the City of Auburn. Please indicate what housing programs are a need in the City of Auburn.**

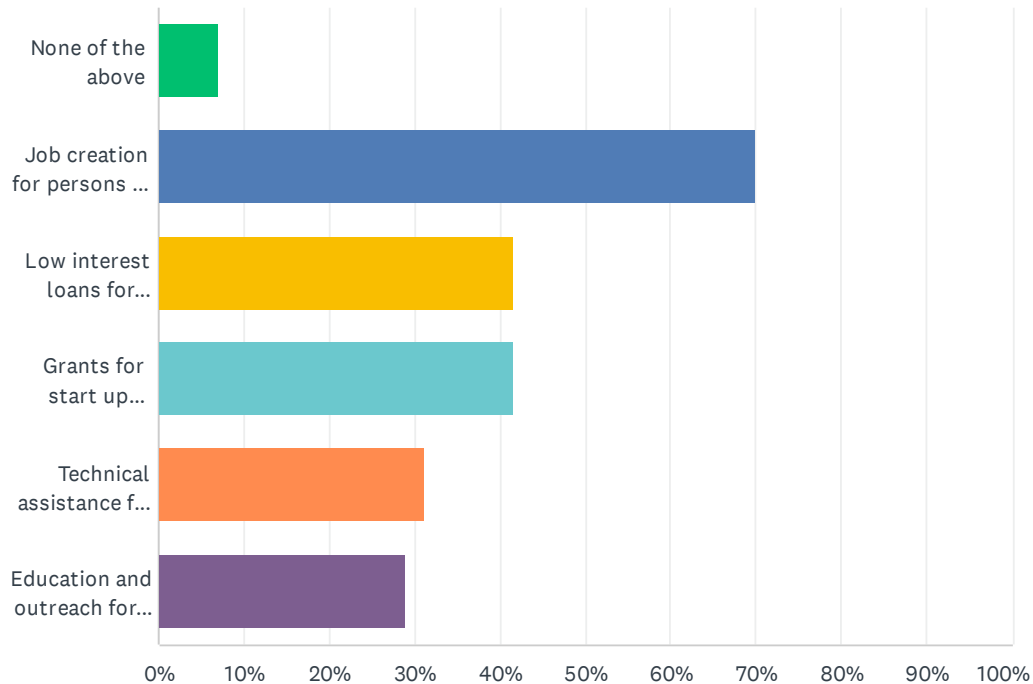
Answered: 179 Skipped: 0



ANSWER CHOICES	RESPONSES	
Home Repair Program	70.39%	126
First Time Homebuyer Program	50.28%	90
Emergency Home Repair	61.45%	110
Sidewalk Replacement	44.69%	80
Sewer/ water line repairs	55.31%	99
Accessibility modifications e.g. ramp	26.26%	47
Total Respondents: 179		

**Q8 Economic Development is an eligible program through the Community Development Block Grant Program. Please indicate which Economic Development Programs you see as a need in the City of Auburn.**

Answered: 173 Skipped: 6

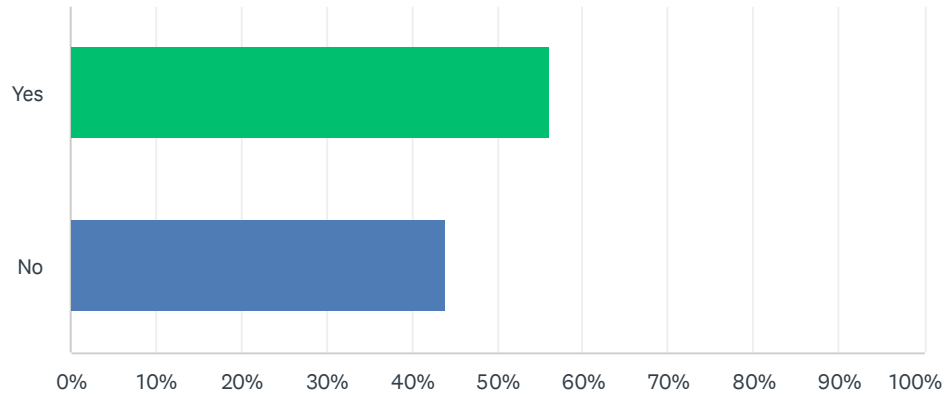


ANSWER CHOICES	RESPONSES	
None of the above	6.94%	12
Job creation for persons of low to moderate income	69.94%	121
Low interest loans for working capital	41.62%	72
Grants for start up businesses	41.62%	72
Technical assistance for small businesses	31.21%	54
Education and outreach for businesses	28.90%	50
Total Respondents: 173		



## Q9 Are you aware of any areas in the City of Auburn, that could benefit from sidewalk replacement?

Answered: 162 Skipped: 17



ANSWER CHOICES	RESPONSES	
Yes	56.17%	91
No	43.83%	71
TOTAL		162

## Q10 Are there any services/programs that are missing or underfunded in the City of Auburn?

Answered: 60   Skipped: 119

## **CDBG 2024 -2025 Survey Comments:**

Total Comments- 141

## **Categories:**

### **Housing (14)**

#### ***Affordable Housing***

- 1.) Low-income housing or emergency housing
- 2.) low interest loans for tenant improvements
- 3.) Housing for people getting out of jail and prison
- 4.) Emergency housing is desperately needed along with rent assistance or low-income housing. The homeless rate is going up at an alarming rate.

#### ***Housing Rehabilitation***

- 1.) Replacing old electrical wiring and insulating old houses
- 2.) Landlord Home Repair Grants
- 3.) Home repairs that replace old knob and tube wiring in old houses so they can be insulated.
- 4.) Housing rehab and homeownership programs appear to be underfunded considering the existing conditions in many neighborhoods. This should be the primary use of CDBG funds.
- 5.) washing machine installation in rentals/owner homes

#### ***Landlord Relations***

- 1.) NO FUNDS FOR LANDLORDS!
- 2.) Code enforcement of rental homes by absentee owners
- 3.) . No funding for landlords
- 5.) First time home buyers -assistance with down payment for/ and purchase of existing homes with grants to make them habitable and saleable. Grants for persons who express a desire to remain in Auburn but who have been priced out of ownership.
- 6.) Code enforcement needs to step up and start enforcing codes the same way for everyone. Tear down structures that do not/cannot meet city codes and have become eyesores. 5 year tax incentives for folks who meet these requirements.

### **Infrastructure (8)**

#### ***Transportation***

- 1.) Transportation
- 2.) Better public transport and walkability options.
- 3.) Roads
- 4.) transportation...taxi service
- 5.) public transportation to outlying towns within Cayuga County

- 6.) better bus routes both inside and outside the city limits - we should be ashamed at how poor these are, I am not sure how CENTRO thinks it serves Cayuga County at all - ie no busses to Emerson Park any longer;
- 7.) road repair

### ***Water Infrastructure Improvements***

- 1.) Clean water to drink. No fluoride!!

## **Economic Development (12)**

### ***Small Business Assistance***

- 1.) small business growth assistance
- 2.) Perhaps some shared business services such as HR, IT, bookkeeping so that business owners can focus on their strengths
- 3.) Grants for current businesses
- 4.) Mentoring programs for would be entrepreneurs
- 5.) CDBG Funding should not be used for ED purposes
- 6.) Help for businesses outside of downtown. No more money given to the same businesses for example prison city and the Schultz properties and Muldrow. The same people keep getting the help.
- 7.) Funds for thriving businesses to attract more tourism, more jobs, and more interest in the area.
- 8.) Fund programs for companies under 5 employees
- 9.) We need more support for existing small businesses. New businesses are great and all but I'm tired of seeing businesses close. We need old businesses.

### ***Workforce Development***

- 1.) Definitely ones to keep young adults coming back after college and staying
- 2.) Programs for regular citizens like myself, working at a Community Agency - who see the same individuals qualify for each new program while I am barely scraping by and could use help as well.
- 3.) Centralized volunteer opportunities match-up program like RSVP used to do, but for those of all ages. Centralized online community events calendar

## **Public Facilities (11)**

### ***Environmental Sustainability***

- 1.) Areas that provide natural shade/update housing to include less reliance on air conditioning as our climate warms

## ***Recreation***

- 1.) Casey Park Ice Rink is in need of upgrades. With that, the usage could be increased... AHS and Ice Hawks use it, but more could be added
- 2.) Recreation Dept.
- 3.) 1. Dedicated pickleball courts 2. Dedicated pickleball courts that can be used rain or shine dedicated pickleball facility with year-round use
- 4.) Bus, bike, walk and wheel sport infrastructure  
Recreation!!
- 5.) Funding Summer Recreation Programs; Swim Lessons at Casey Park
- 6.) On the topic of new sidewalks, I think another huge need and something we're lacking is proper biking lanes. We have a really nice one on W Genesee., but it ends as you get closer to downtown. With the increasing amount of people on e-bikes I see flying down sidewalks or riding without safety gear in the roads, it would be ideal to have designated lanes
- 7.) Grant Ave must become more bike and pedestrian friendly all the way to the town line. A protected bike lane, and wide sidewalks plus plants and shorter crossing distances will encourage walking

## ***Tourism and Historic Preservation***

- 1.) The Shrine Theatre, what's happening with it?? Weren't there previous monies allocated to help reconstruct and reopen it ? Where did that money go?
- 2.) Promoting Auburn as a place to visit - use Melrose Park and the lake to create water activities, possibly building a small hotel
- 3.) Repair of condemned/distressed structures and landmarks
- 4.) Expansion of the celebration of Auburn's history to include John L Hardenbergh, Harry and Kate Freeman, and the New Guinea Negro Settlement

## **Human Service Programing (16)**

### ***Disability/ Senior Citizen Assistance***

- 1.) Sidewalk snow removal for the elderly
- 2.) Senior Citizens, mental health and drug rehabilitation.
- 3.) Senior programs
- 4.) Senior Services, Senior Centers, Meals on Wheels
- 5.) Senior Center programs- needs more funding. Large senior population in Auburn. Large percentage are in low-income housing
- 6.) Disabled veterans Transitioning into the workforce

## ***Education***

- 1.) Need jobs that pay well with great benefits. The Schools in Auburn have an overall poor performance. Intelligent parents will not settle in this community when you look at the 73% grad rate and all schools are BELOW average on state testing
- 2.) Licensed Day Care providers. Is there something the city can do to encourage individuals to become licensed?
- 3.) Licensed Day Care providers. Is there something the city can do to encourage individuals to become licensed?
- 4.) Affordable child care services
- 5.) English classes for refugees
- 6.) child care - how can a low income person work and then pay for child care when it takes/is most of their income?

## ***Food Services***

- 1.) Food Pantries (3)
- 2.) The CAP food bank has seen major influx of people over the last year, every week, more and more families are utilizing its services, including their "home" pantries. Though different grants and food recovery has been a big part, there are still empty shelves at times. This should not happen in our city. Also, we should not have people living on the street, no matter the circumstances, when they do the homeless count, it should be a few times a year, not just in February
- 3.) Meal programs for the homeless and low income
- 4.) How about free lunches for all elementary school children?

## **Neighborhood (7)**

### ***Beautification***

- 2.) more trees please! France St between Seward and Owasco St have few trees. Augustus is very similar with minimal trees. The trees at Walmart are all dead. the parking lot of the Auburn Plaza (Marshalls, Aldi etc.) is UGLY! like really ugly. Grant Ave its self is pretty ugly and this is one of the cities gateway streets. It needs some beautification via trees (at least). are "no mow" zones possible? we have wide areas in the center of grant, through the Arterial and down the center of the Veterans Memorial Pkwy, that could be planted as "meadows" and not mowed till the end of the season. Perennial and annual flowers would add beautiful color to the city landscape. Maybe get those permaculture people involved and start with small plots?
- 3.) Tree trimming, not to be confused with tree removal. Preventative maintenance in essence.
- 4.) More tree plantings and beautification/clean-up projects in neighborhoods. More sidewalk and curb installations in neighborhoods. More playground improvements, Seymour Street Playground
- 5.) Fire hydrants need to be painted. Many are eyesores. Perhaps summer work for teenagers
- 6.) East end looks well cared for but the west end not at all, downtown looks nice. There are houses and factories in disrepair and are havens for serious accidents to occur and leaving Auburn possibly liable; The old Alco, and various other buildings. Just take a ride on the west end you will see them
- 7.) Programs to buy or demolish abandoned properties

## *Safety*

- 1.) More police officers

## **Sidewalk Improvement Areas (Question 9)**

### *Specific Streets (Number = Number of times mentioned)*

- 1.) Alden Ave (1)
- 2.) Aspen Street (1)
- 3.) Baker Street (1)
- 4.) Burt Ave (2)
- 5.) Candy Street (1)
- 6.) Cottage Street (12)
- 7.) Clymer Street (1)
- 8.) Derby Ave (1)
- 9.) Dill Street (1)
- 10.) N Division Street (4)
- 11.) Easterly Ave (1)
- 12.) Elizabeth St (2)
- 13.) Franklin Street (1)
- 14.) Fulton Street (2)
- 15.) N Fulton St (2)
- 16.) E. Genesee Street (1)
- 17.) Hockeborne Ave (1)
- 18.) S. Hunter (1)
- 19.) Lake Ave (1)
- 20.) Lansing Street (1)
- 21.) Metcalf Steet (2)
- 22.) Myrtle Ave (1)
- 23.) North St (2)
- 24.) North Hoopes Ave (1)
- 25.) Orchard Avenue (1)
- 26.) Orchard Street (2)
- 27.) Osborne Street (3)
- 28.) Owasco Road (2)
- 29.) Owasco Street (3)
- 30.) Park Ave (1)
- 31.) Perry Street (1)
- 32.) Prospect Street (1)
- 33.) Spring Street (1)
- 34.) Seward Ave (2)
- 35.) Seymour Street (2)

- 36.) Standart Ave (1)
- 37.) State Street (3)
- 38.) Steel Street (1)
- 39.) Swift St (1)
- 40.) VanAnden Street (3)
- 41.) Venice St (1)
- 42.) Wall Street (1)
- 43.) Walnut Street (1)
- 44.) Washington Street (3)
- 45.) West Street (1)
- 46.) Willard Street (1)
- 47.) 38A (1)

***Other Comments:***

- 1.) Citywide in Eligible CDBG Census Tracts- especially 415 Downtown and 417
- 2.) The area around Wegmans, going toward Osborne St.
- 3.) Between North Seward and Capital on the West Side of the Street
- 4.) Most residential sidewalks
- 5.) Least of Auburn's problems
- 6.) All over the city! Plant more trees so they can uproot the sidewalks
- 7.) Take a walk around town.
- 8.) The city is loaded with broken uneven and dangerous sidewalks that are not being enforced and the property owners held accountable
- 9.) West End always forgotten
- 10.) Corner of Fort and Woodlawn, Fitch Ave between cemetery entrance and corner
- 11.) Honestly, most of the city needs sidewalk replacement. As many people that walk, and families using strollers, there are few areas that are in good shape. Usually where there are newer businesses are good
- 12.) Sidewalks in neighborhoods off from State St
- 13.) Some North Street areas and some South Street areas
- 14.) Areas with distressed housing throughout west, north, south side
- 15.) Too many to list!
- 16.) Sidewalks totally paved over on Aurelius Ave when Upstate Paving redid JCCM parking lot
- 17.) I use an electric motorized sitting chair to travel when need be. The sidewalks needing are 80% of those used today. Many times, I have to go into the street because of heaved, cracked, broken sidewalks. This is very dangerous for me but most times necessary
- 18.) Too many people walking in the road
- 19.) Curbs should also be improved Run the street sweeper more often
- 20.) most of the city
- 21.) Most areas of the city
- 22.) West side
- 23.) Herman Ave next to hoops park. a side walk along Owasco rd. connecting neighborhoods to the lake
- 24.) Several
- 25.) East side of Hoffman Street



- 26.)most all of the streets
- 27.)I know that the sidewalk in front of the Metcalf Plaza is probably sloped for snow and water to run off, but as someone who has unsure footing, it is very slippery and hard to walk on, no matter what the weather
- 28.)A few areas on the west end and over by Standart Ave.
- 29.)every sidewalk on any side street in Auburn.
- 30.)Corner of Fort and Woodlawn, Fitch Ave between cemetery entrance and corner

## **Other (7)**

- 2.) Zoning reform
- 3.) Personal budgeting/finances;
- 4.) Codes lacks assertiveness in enforcing code...not doing their job, or need to be reeducated ...hire more.
- 5.) catch basin clean out program
- 6.) Plenty... Starting with these initiatives is a good jumping off point.
- 7.) Utility assistance after HEAP closes

# LOCAL SOLID WASTE MANAGEMENT PLAN

## Cayuga County Draft

### DRAFT LSWMP Overview

The Cayuga County Dept. of Planning and Economic Development conducted a detailed inventory and analysis of current solid waste and recycling operations which guided the development of a 10-year implementation plan. The plan sets forth 42 action items aimed at maintaining and improving the existing solid waste management and recycling program. The plan contains the following focus areas:

- Waste Prevention, Reduction, and Reuse
- Recyclables Recovery and Recycling Market Development
- Solid Waste and Recycling Policy Standards
- Public Outreach and Educational Resources
- Organics Reduction and Recycling

### Public Comment Period: 1/18/24 - 3/2/24

Send comments electronically to [etuthill@cayugacounty.us](mailto:etuthill@cayugacounty.us) or physically to **160 Genesee St, 5th Floor, Auburn, NY 13021** with the subject line "Comments on Cayuga County LSWMP".

### Informational Meetings

The Department of Planning and Economic Development will be holding both an **in-person and virtual informational meeting** open to the public during the month of February.

The intent of the meetings are to provide an overview of the contents of the plan as well as give individuals an opportunity to ask questions and submit comments.

### Contact Us

📞 315-253-1203

✉ [etuthill@cayugacounty.us](mailto:etuthill@cayugacounty.us)

For More Information and to View the LSWMP, Follow this Link:



[HTTPS://WWW.CAYUGACOUNTY.US/1855/LOCAL-SOLID-WASTE-MANAGEMENT-PLAN-LSWMP](https://www.cayugacounty.us/1855/LOCAL-SOLID-WASTE-MANAGEMENT-PLAN-LSWMP)



6:30PM - 8:30PM

**13**

FEBRUARY

**CAYUGA-  
ONONDAGA  
BOCES (CR 1+2)**

1879 W GENESEE STREET  
RD, AUBURN, NY 13021

6:30PM - 8:30PM

**20**

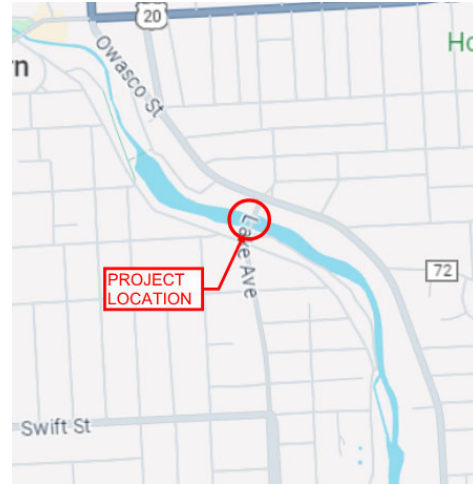
FEBRUARY

**ZOOM  
MEETING**

REGISTER  
HERE

# PUBLIC INFORMATION MEETING

## LAKE AVENUE OVER THE OWASCO RIVER BRIDGE REHABILITATION PROJECT



**Tuesday, February 6, 2024**  
**4:00 pm to 6:00 pm**  
**Brief Presentation at 5:00 pm**

The City of Auburn is developing a project to rehabilitate the Lake Avenue Bridge over the Owasco River. This project is being funded by the New York State Department of Transportation's Bridge New York program and the City of Auburn. You are invited to participate, review preliminary plans, and offer comments on the proposed project at:

**Memorial City Hall**  
**Council Chambers**  
**24 South Street**  
**Auburn, NY 13021**

The meeting room is handicapped accessible. Please contact Scott McIntyre, City of Auburn Engineering Services, at 315-255-4132 or [smcintyre@auburnny.gov](mailto:smcintyre@auburnny.gov) for additional information or if a sign language interpreter, assistive listening device system or other accommodation will be required to facilitate your participation. For more information about the City of Auburn's Title VI Policy Statement, please visit the City of Auburn Website at [www.auburnny.gov](http://www.auburnny.gov).

For the most up to date project information and schedule, visit the construction information page at [www.auburnny.gov](http://www.auburnny.gov).





# Hey Rental Property Managers & Landlords... **LET'S TALK LEAD!**

**Join the Cayuga County Health Department on  
Wednesday, February 28, 2024 from 5:30 - 7:00 pm,  
to learn how your properties can become lead safe.**

**Childhood lead poisoning continues to be a public health concern in Cayuga County. It can cause permanent damage to a child's brain and nervous system.**

**Homes built before 1978 are most likely to contain lead paint hazards. Lead dust and peeling paint are the primary causes of lead poisoning.**

**With education and awareness, and a little elbow grease, lead poisoning can be 100% prevented!**



**Meet the Cayuga County Childhood Lead Poisoning Prevention (CLPPP) Team and let us get to know you! We want to work together to keep tenants and their children safe.**



**We'll let you know what to expect if lead is found in your home after an inspection by the CLPPP Team.**



**Learn about your opportunity to become an EPA Certified Lead Renovator for FREE!**



**Get a copy of NYS Public Health Law Section 1377 that was recently amended to create a Rental Registry in the 13021 zip code.**

**WHEN: February 28, 2024 - 5:30 to 7:00 p.m.**

**WHERE: Auburn Housing Authority  
7 Merriman Street, Auburn**

**For more information or to register, call the Cayuga County Health Department at (315) 253-1560.**

